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Board of Trustees Meeting Minutes 1948-11-09

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The Board met on the above date. All members were present but Mr. Donnell. The minutes of the previous meeting were read and approved.

The President reported that we were preparing the budget for the next biennium on the basis of a 15% increase over the present total amount. A little later, when the exact amount is agreed upon, in the University Senate, he would ask the approval of the budget that is finally to be submitted to the Governor.

Then the President suggested that Cottage II, the Delta Gamma House, be built at the north end of the area between Kohl Hall and Fraternity Row. He estimated the total cost for this men's dorm II to be in the neighborhood of $175,000.00. Mr. Schwyn moved that the President be directed to proceed with the erection of such a dormitory and to borrow the funds necessary for this erection. Mr. Bachman seconded. On roll call Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Rodgers, yes; Mr. Kershner, yes.

The President asked the Board to consider an addition to the President's home of a kitchen and a dining room on the south side of the residence. The Architect, Mr. Raney, is working on such alterations and he estimates the cost to be between fifteen and twenty thousand dollars. It was moved by Mr. Bachman and seconded by Mr. Schwyn that Mr. Raney be directed to prepare plans and specifications. On roll call Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Rodgers, yes; Mr. Kershner, yes.

The President recommended the following changes in the maintenance program of the University:

Mr. Ronk to be made Supervisor of Utilities with no control over maintenance; Mr. Stanley to be made Supervisor of Maintenance with no control over Utilities. After considerable debate, Mr. Bachman moved that the salary of Mr. Ronk be made $5,000, effective Nov. 1, 1948, and Mr. Stanley, $5,000, effective Nov. 1, 1948. He further stipulated that Mr. Ronk be directed immediately to prepare detailed layouts of water, heat, electric and sewer lines of the University, and to prepare them in such a way that they would be of real service to a succeeding Utilities Engineer. Furthermore, that the Board accept Mr. Ronk's resignation effective at the date when he becomes 65 years of age. (see file) It was seconded by Mr. Schwyn. On roll call Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Kershner, yes; Mr. Rodgers, no.

The following is a tabulation of bids received on October 29, 1948 in the office of the Division of State Architect and Engineer for Rehabilitation of Labs and Classrooms, Electrical Work:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bowling Electric Company, Lima, Ohio</td>
<td>$11,978.00</td>
</tr>
<tr>
<td>A. T. Emmett, Port Clinton, Ohio</td>
<td>13,365.00</td>
</tr>
<tr>
<td>Stein Electric Co., Columbus, Ohio</td>
<td>17,984.27</td>
</tr>
</tbody>
</table>

The following letter is inserted in the minutes as a matter of record:

November 2, 1948
Bowling Green State University
Bowling Green, Ohio

Gentlemen:

Bids were received in the office of the Division of State Architect and Engineer on October 29, 1948, for the above project. After a careful examination of the bids received on the above, I wish to make the following recommendation:

ITEM I: COMPLETE INSTALLATION - Bowling Electric Company

For the sum of . . . . . . . $11,978.00

I recommend the above as being the lowest and best bid received.

Upon receipt of approval of the above recommendation, I will prepare Contract with the above contractor in the stated amount.

Kindly issue encumbrance estimate to cover the above and send to the office of the Division of State Architect and Engineer as soon as possible.

Yours very truly,
George B. Sowers
Director

The President read the above letter to the Trustees. It was moved by Mr. Kershner and seconded by Mr. Bachman that the President instruct the Director of Public Works to prepare a contract as recommended in the above letter. On roll call Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Kershner, yes; Mr. Rodgers, yes.

It was moved by Mr. Schwyn and seconded by Mr. Kershner that the following new appointments, student assistants, Civil Service employees, etc. be approved. On roll call, all voted yes.
New Faculty
Mrs. William Alexander, Asst. in Art-one section-$500 for the academic year
Miss Maude Boone, Supervisor, University School—Salary of $2488 for the remainder of the academic year

Student Assistants
Mary Buchanan—sixth grade—University School—$300 for the semester
Edmund Mulewski—Music—$750 for the first semester
Donald Christofer—Engineering Drawing—$80 for the remainder of the first semester and $100 for the second semester

Civil Service—New Employees
Anna Belle Kinney, nurse, effective Nov. 1, 1948—total yearly salary $2200
Tita Johnson, effective October 1, 1948, total yearly salary $1410.91
Jacqueline Thomassen, effective October 1, 1948, total yearly salary $1410.91
Mary A. Miller, effective October 1, 1948, total yearly salary $1410.91
Karlie Wood, effective October 1, 1948, total yearly salary $1410.91
Margaret Weigl, effective October 1, 1948, total yearly salary $1410.91
Virginia Waltz, effective October 1, 1948, total yearly salary $1410.91
William B. Roche, effective October 1, 1948, total yearly salary $2397.92
Jean M. Orr, effective October 1, 1948, total yearly salary $1410.91
Rosemary Stock, effective October 1, 1948, total yearly salary $2397.92
Goldie Hansen, effective October 1, 1948, total yearly salary $2397.92
Wildred Dunn, effective October 11, 1948, total yearly salary $1410.91
Edna Grumley, effective September 7, 1948, total monthly salary $135.75

Increases
Lenore Climo, increase of $150 per year, making total yearly salary $1560.91
Margaret S. Hans, increase of $150 per year, making total yearly salary $1557.60
Barbara McNeely, increase of $120 per year, making total yearly salary $1530.91
Charlotte Atkin, increase of $120 per year, making total yearly salary $1530.91
Virginia Chamberlain, increase of $120 per year, making total yearly salary $1530.91
Lucile Delora, increase of $120 per year, making total yearly salary $1530.91
Donna Lehmann, increase of $120 per year, making total yearly salary $1530.91
Doris Pope, increase of $120 per year, making total yearly salary $1530.91
Betty Strock, increase of $120 per year, making total yearly salary $1530.91
Jacqueline Willard, increase of $120 per year, making total yearly salary $1530.91
Margie Smith, increase of $120 per year, making total yearly salary $1762.25

Decrease
Russell Bussom, decrease of $100 per year due to change in duties making total yearly salary $1247.37

Resignations
Anne Curcilla, resigned at end of working day 9-30-48
Rowena Gill, resigned at end of working day 9-30-48
Marie Ray, resigned at end of working day 9-30-48
Norma Snyder, resigned at end of working day 9-30-48
Donald F. Chamberlain, resigned at end of working day 10-11-48
Lloyd Lehman, resigned at end of working day 10-11-48
Earle Frank, resigned at end of working day 11-5-48
Sally Bowman, resigned at end of working day 10-8-48

Salary Adjustments
C.E. Stoneking, overload adjustment for academic year-$233.31
Paul F. Cowgill, overload adjustment for academic year-$210.00
Henry P. Baker, overload adjustment for academic year-$210
Salary adjustments for Extension Classes (1st semester)
Dr. Swanson-$300
Miss McClelland-$285
Dr. Lowrie-$315
Dr. McCordock-$300
Dr. Baker-$285
Dr. Gee-$285
Dr. Long-$300
Miss Zietz-$285

President Rout submitted the first billing broken down as follows:

- Labor: $1042.66
- Insurance: $104.27
- Material: $371.88
- Transportation: $122.00
- Cartage: $33.00

Total cost: $1623.88
10% overhead: $162.39
10% profit: $162.39

1948.57

He further requested that the above billing be approved and we continue the same plan for the remaining plastering on campus. It was moved by Mr. Bachman and seconded by Mr. Schwyer that Walter F. Lyle be engaged to perform the necessary plastering required on the campus at a cost plus 10% profit basis. On roll call Mr. Bachman voted yes; Mr. Schwyer, yes; Mr. Aegerter, yes; Mr. Rodgers, yes.
There being no further business, the Board adjourned.

Attest:

Secretary

Boiling Green, Ohio
December 1, 1948