Proceedings, Trustees Bowling Green State College

Bowling Green, Ohio
November 9, 1948

The Board met on the above date. All members were present but Mr. Donnell. The minutes of the previous meeting were read and approved.

The President reported that we were preparing the budget for the next biennium on the basis of a 15% increase over the present total amount. A little later, when the exact amount is agreed upon, in the University Senate, he would ask the approval of the budget that is finally to be submitted to the Governor.

Then the President suggested that Cottage II, the Delta Gamma House, be built at the north end of the area between Kohl Hall and Fraternity Row. He estimated the total cost for this men’s dorm II to be in the neighborhood of $175,000.00. Mr. Schwyn moved that the President be directed to proceed with the erection of such a dormitory and to borrow the funds necessary for this erection. Mr. Bachman seconded. On roll call Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Rodgers, yes; Mr. Kershner, yes.

The President asked the Board to consider an addition to the President’s home of a kitchen and a dining room on the south side of the residence. The Architect, Mr. Raney, is working on such alterations and he estimates the cost to be between fifteen and twenty thousand dollars. It was moved by Mr. Bachman and seconded by Mr. Schwyn that Mr. Raney be directed to prepare plans and specifications. On roll call Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Rodgers, yes; Mr. Kershner, yes.

The President recommended the following changes in the maintenance program of the University:

Mr. Rork to be made Supervisor of Utilities with no control over maintenance; Mr. Stanley to be made Supervisor of Maintenance with no control over Utilities. After considerable debate, Mr. Bachman moved that the salary of Mr. Rork be made $5000, effective Nov. 1, 1948, and Mr. Stanley, $5000, effective Nov. 1, 1948. He further stipulated that Mr. Rork be directed immediately to prepare detailed layouts of water, heat, electric and sewer lines of the University, and to prepare them in such a way that they would be of real service to a succeeding Utilities Engineer. Furthermore, that the Board accept Mr. Rork’s resignation effective at the date when he becomes 65 years of age. (see file)

The following is a tabulation of bids received on October 29, 1948 in the office of the Division of State Architect and Engineer for Rehabilitation of Labs and Classrooms, Electrical Work:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Address</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bowling Electric Company</td>
<td>Lima, Ohio</td>
<td>$11,978.00</td>
</tr>
<tr>
<td>A. T. Emmett</td>
<td>Port Clinton, Ohio</td>
<td>$13,365.00</td>
</tr>
<tr>
<td>Stein Electric Co.</td>
<td>Columbus, Ohio</td>
<td>$17,884.27</td>
</tr>
</tbody>
</table>

The following letter is inserted in the minutes as a matter of record:

November 2, 1948

Board of Trustees,
Bowling Green State University,
Bowling Green, Ohio

Re: Rehabilitation of Labs and Classrooms

Gentlemen:

Bids were received in the office of the Division of State Architect and Engineer on October 29, 1948, for the above project.

After a careful examination of the bids received on the above, I wish to make the following recommendation:

ITEM I. COMPLETE INSTALLATION - Bowling Electric Company

Lima, Ohio
438 S. Main Street

For the sum of... $11,978.00

I recommend the above as being the lowest and best bid received.

Upon receipt of approval of the above recommendation, I will prepare Contract with the above contractor in the stated amount.

Kindly issue encumbrance estimate to cover the above and send to the office of the Division of State Architect and Engineer as soon as possible.

Yours very truly,

DEPARTMENT OF PUBLIC WORKS
GEORGE B. SWERS
Director

President Prout read the above letter to the Trustees. It was moved by Mr. Kershner and seconded by Mr. Bachman that the President instruct the Director of Public Works to prepare a contract as recommended in the above letter. On roll call Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Kershner, yes; Mr. Rodgers, yes.

It was moved by Mr. Schwyn and seconded by Mr. Kershner that the following new appointments, student assistants, Civil Service employees, etc. be approved. On roll call, all voted yes.
Proceedings, Trustees Bowling Green State College

New Faculty

Mrs. William Alexander, Asst. in Art—one section-$500 for the academic year
Miss Maude Boane, Supervisor, University School—Salary of $2488 for the remainder of the academic year

Student Assistants

Harriet McGinnis—Sixth grade—University School—$300 for the semester

Edmund Bulawski—$100 for the first semester

Donald Christofor—Engineering Drawing—$80 for the remainder of the first semester and $100 for the second semester

Civil Service—New Employees

Anna Belle Kinney, Nurse, effective Nov. 1, 1948, Total yearly salary $2800
Title Clerk, effective October 1, 1948, total yearly salary $1140.91
Jacqueline Thomasson, effective October 1, 1948, total yearly salary $1410.91
Mary A. Miller, effective October 1, 1948, total yearly salary $1140.91
Mary A. Miller, effective October 1, 1948, total yearly salary $1410.91
William B. Roche, effective October 1, 1948, total yearly salary $2397.92
Jean K. Orr, effective October 1, 1948, total yearly salary $1410.91
Rosemary Stock, effective October 1, 1948, total yearly salary $1140.91
Goldie Hansen, effective October 1, 1948, total yearly salary $1410.91
Wildred Dunn, effective October 11, 1948, total yearly salary $1410.91
Edna Grumley, effective September 7, 1948, total monthly salary $115.75

Increases

Lenore Climson, increase of $150 per year, making total yearly salary $1560.91
Margaret S. Haus, increase of $150 per year, making total yearly salary $1557.60
Barbara McKeely, increase of $120 per year, making total yearly salary $1530.91
Charlotte Atkin, increase of $120 per year, making total yearly salary $1530.91
Virginia Chamberlain, increase of $120 per year, making total yearly salary $1530.91
Lloyd Deloer, increase of $120 per year, making total yearly salary $1530.91
Donna Lehmann, increase of $120 per year, making total yearly salary $1530.91
Barbara Mcheely, increase of $120 per year, making total yearly salary $1530.91
Margaret Vandard, increase of $120 per year, making total yearly salary $1530.91
Charlotte Atkin, increase of $120 per year, making total yearly salary $1530.91
Margaret Williams, increase of $120 per year, making total yearly salary $1530.91
N 120 per year, making total yearly salary $1762.25

Decrease

Russell Bascorn, decrease of $100 per year due to change in duties making total yearly salary $1473.47

Resignations

Anne Curcilla, resigned at end of working day 9-30-48
Rowena Gill, resigned at end of working day 9-30-48
Marie Ray, resigned at end of working day 9-30-48
Norma Snyder, resigned at end of working day 9-30-48
Donald F. Chamberlain, resigned at end of working day 10-11-48
Lloyd Deloer, resigned at end of working day 10-4-48
Earle Frank, resigned at end of working day 10-5-48
Sally Bowman, resigned at end of working day 10-8-48

Salary Adjustments

C. E. Stoneking, overload adjustment for academic year—$233.31
Paul F. Cowgill, overload adjustment for academic year—$210.00
Henry E. Johnson, overload adjustment for academic year—$210
Salary adjustments for extension classes (1st semester)

Dr. Swanson—$300
Miss McClelland—$285
Dr. Lowrie—$315
Dr. McCordock—$300
Mr. Baker—$285
Mr. Gee—$300
Dr. Long—$300
Miss Zietz—$285

President Tout reported to the Trustees that there was considerable need for extensive plastering repairs in the various dormitories and recitation buildings. In the past it has been virtually impossible to secure local plasterers to do this work. We have been successful in engaging Walter Lyle, plastering contractor from Toledo to perform this work on a cost plus basis. President Tout submitted the first billing broken down as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Labor</td>
<td>104.26</td>
</tr>
<tr>
<td>Insurance</td>
<td>104.27</td>
</tr>
<tr>
<td>Material</td>
<td>321.88</td>
</tr>
<tr>
<td>Transportation</td>
<td>122.00</td>
</tr>
<tr>
<td>Cartage</td>
<td>22.00</td>
</tr>
<tr>
<td>Total cost</td>
<td>1623.88</td>
</tr>
<tr>
<td>10% overhead</td>
<td>162.38</td>
</tr>
<tr>
<td>10% profit</td>
<td>162.38</td>
</tr>
</tbody>
</table>

President Tout requested that the above billing be approved and we continue the same plan for the remaining plastering on campus. It was moved by Mr. Bachman and seconded by Mr. Schenck that Walter P. Lyle be engaged to perform the necessary plastering required on the campus at a cost plus 10% profit basis. On roll call Mr. Bachman voted yes; Mr. Schenck, yes; Mr. A ranhor, yes; Mr. Rodgers, yes.
There being no further business, the Board adjourned.

Attest:

President

Secretary

The Board of Trustees met on the above date. Members present were Mr. Rodgers, Mr. Bachman, Mr. Schwyn, and Mr. Hershner. The minutes of the previous meeting were read and approved.

Mr. Rodgers presented his commission from the Governor, re-appointing him to the Board of Trustees for the period beginning November 16, 1948 to May 16, 1953. The President was instructed to make a record of this appointment in the minutes.

Mr. Rodgers suggested that the Board, on this occasion, take up the problem of the re-organization of the Board. Mr. Schwyn moved that the present officers of the Board be reappointed. They are as follows: Mr. Rodgers, president; Mr. Bachman, secretary; Mr. Hershner, treasurer. Mr. Bachman seconded. On roll call, Mr. Rodgers voted yes; Mr. Bachman, yes; Mr. Schwyn, yes; Mr. Hershner, yes.

President Rout presented the recent request from the Student Senate that the Board of Trustees impose an activity fee of $5.00 per semester, the proceeds of which to be used for building a Student Union building. The activity fee to become effective the semester beginning February 1, 1949. It was moved by Mr. Schwyn and seconded by Mr. Hershner that the above mentioned imposed fee be effective February 1, 1949. On roll call Mr. Rodgers voted yes; Mr. Bachman, yes; Mr. Schwyn, yes; Mr. Hershner, yes.

The honorary degree of Doctor of Laws was approved for Joseph Park and Helen Bragdon, and the honorary degree of Doctor of Business Administration was approved for Joseph Few and John Frederick Ernsthausen, said degrees to be awarded at the forthcoming commencements of February, June and August, 1949. It was moved by Mr. Hershner and seconded by Mr. Bachman that the above honorary degrees be awarded. On roll call, all voted yes.

The following new employees, resignations, increases, leave of absence, and graduate assistantships were presented. It was moved by Mr. Bachman and seconded by Mr. Schwyn that they be approved. All voted yes on roll call.

New Employees - Civil Service
Ferry E. Freyman, starting 11-1-48, at a total yearly salary of $1806.25
Barb Brightel, starting 11-1-48, total yearly salary $2054.75
Leonard G. Sluder, starting 11-1-48, total yearly salary $2146.75
Myrtle Hannah, starting 11-1-48, total yearly salary $1559.75

Resignations - Civil Service
Barbara Schooley, resigned at end of working day 11-3-48
Allen Cheffer, resigned at end of working day 10-31-48

"leave of Absence - Civil Service
Doris Pope, leave without pay from 11-1-48 through 11-3-48

Administrative Changes
New Employees
Kathryn Wicken, starting Nov. 1, 1948, total yearly salary $1500
N/Sgt. Howell Taylor, ROTC Assistant, starting Nov. 1, salary $30 per month.

Herman Dennis, part time instructor in Music for the Fall semester at a Salary of $100-1st sem.

Resignations
Mildred L. Rolf, resigned 10-31-48
William Hickey, ROTC Asst., resigned 11-12-48

Harry J. Norton, ROTC Asst., resigned 11-12-48

Graduate Assistants
Irving Bonawitz, B.A., $370 for the second semester
Robert W. Constien, I.A., $370 for the second semester
John Allen Shaw, I.A., $370 for the second semester

Raymond Yeager, Speech, $370 for the second semester

After a preliminary presentation of the budget problem for the next biennium, 1949-1950, the Board adjourned.

Attest:

President

Secretary