Board of Trustees Meeting Minutes 1948-05-15

Bowling Green State University

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President Prout reported that the drawing and specifications for campus lighting had been completed by Mr. Raney and approved by the Office of the State Architect and Engineer; furthermore, that an appropriation was made by the last Legislature in the amount of $10,000 for campus lighting and that it was estimated that the campus lighting could be performed within that amount of money. He requested that authorization be given for the advertising of this project.

President Prout reported that the drawing and specifications for the conversion of building X to dormitory purposes had been completed by Mr. Bachman and seconded by Mr. Kershner that the Board authorize the University to take bids for the laying of concrete and vitreous tile.

On roll call, Mr. Bachman, yes; Mr. Kershner, yes; Mr. Schwyn, yes; Mr. Schwyen, yes.

President Prout reported that it was planned to go ahead as soon as possible with the drainage at the airport. The tile was ordered last fall and is being delivered within the next few weeks. He requested that the Board authorize the University to take bids for the laying of the concrete and vitreous tile.

Mr. Bachman moved that these recommendations be approved. On roll call, Mr. Bachman, yes; Mr. Kershner, yes; Mr. Schwyn, yes.

The following list of appointments and resignations were presented:

New Employees (Civil Service)
- Alma McMillister, starting March 1, 1948, total yearly salary of $1406.67
- Margaret M. Haas, starting March 1, 1948, total yearly salary of $1407.60
- Dorothy C. Farlick, starting March 1, 1948, total yearly salary of $1407.60
- Phyllis J. Clark, starting March 1, 1948, total yearly salary of $1406.67

Increases (Civil Service)
- Lorraine Campbell, increased from half-time to full-time, effective March 1, 1948, making total yearly salary of $1504.91

Resignations
- Marilyn Miller, resigned at end of working day, March 5, 1948, total salary of $1524.13
- Eloise Keller, resigned at end of working day, March 11, 1948, total yearly salary of $1582.50
- Marion Frosser, resigned at end of working day, March 19, 1948, total yearly salary of $1547.47

It was moved by Mr. Bachman and seconded by Mr. Schwyn that the above changes be approved. On roll call, Mr. Bachman, yes; Mr. Kershner, yes; Mr. Schwyn, yes.

There being no further business, the Board adjourned.

President

Secretary

Bowling Green, Ohio
May 15, 1948

The President submitted the following list of recommendations for the reemployment of certain members of the faculty at salaries indicated. Mr. Bachman moved that these recommendations be approved. Mr. Schwyn seconded. On roll call Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Rodgers, yes.
Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Rodgers, yes.

President Prout reported the results of the bids opened May 3 in the office of the State Architect and Engineer. Tabulation of bids were as follows:

<table>
<thead>
<tr>
<th>Base Bid</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.T. Emmett &amp; Co.</td>
<td>$20,056.25</td>
</tr>
<tr>
<td>Gustave Hirsch Co.</td>
<td>$18,400.00</td>
</tr>
</tbody>
</table>

President Prout further reported that both bids were over the estimate of $14,710 but that the Board of Control had approved a transfer of additional funds from G-2, P.E. Site Improvements. President Prout requested that the Board recommend the awarding of the contract to Gustave Hirsch of Columbus. It was moved by Mr. Bachman and seconded by Mr. Schwyn that the Director of Public Works be instructed to enter into a contract with Gustave Hirsch in the amount of the base bid, plus the alternate, total $22,756.24. On roll call Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Rodgers, yes.

A communication from Charles and Clara Jacobs offering to sell their property on North College Drive for the price of $6,000 was read. The Board inspected the property and authorized the President to notify Mr. and Mrs. Jacobs that the price was reasonable and the Board would not be interested.

Mr. Bachman moved that the President be appointed for another five year term as President of this University at the present salary of $11,500 per year. The contract is to cover the period between March 31, 1949, and April 1, 1954. Mr. Schwyn seconded. On roll call Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Rodgers, yes.

The President requested permission from the Board to grant the degree of Master of Science in Business Administration. Mr. Bachman moved that the degree be granted. Mr. Schwyn seconded. On roll call, Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Rodgers, yes.

Mr. Bachman offered the following resolution:

RESOLVED that F.J. Beatty, Director of Services of Bowling Green State University, be appointed as military property Custodian of any and all military equipment that is delivered to Bowling Green State University for and in behalf of the 90th T.C. artillery unit that has been designated for said University.

FURTHER BE IT RESOLVED that F.J. Prout, President of Bowling Green State University be instructed and authorized to enter into a proper bond in the amount of $100,000 required by the United States of America as provided by army Regulations No. 145-20.

The resolution was seconded by Mr. Schwyn. On roll call, Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Rodgers, yes.

The following list of salary increases, new appointments and leaves of absence was presented. Mr. Bachman moved that they be approved. Mr. Schwyn seconded. On roll call, Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Rodgers, yes.

New employees (Civil Service)

Leonard Clawson, starting April 1, 1948, total yearly salary $1410.91

Jeanne Callaghan, regular increase of $120 per year, effective April 1, total yearly salary of $1300.91

Salary Increases (Civil Service)

Jeanne Callaghan, regular increase of $120 per year, effective April 1, total yearly salary of $1300.91

Bunice Anderson, regular increase of $120 per year, effective April 1, total yearly salary of $1872.73

Elaine Laidlaw, regular increase of $120 per year, effective April 1, total yearly salary of $1834.55

Madonna Miller, regular increase of $120 per year, effective April 1, total yearly salary of $1834.55

Faculty Appointment

Ralph Geer, Asst. Prof. of Education, effective May 1, 1948, salary for 12 mos-$4000.
Eleanor Rippon, regular increase of $240 per year, effective April 1, making total yearly salary of $1907.47
Karl Henrich, regular increase of $100 per year, effective April 1, total yearly salary of $2247.08
Eliau McKnight, regular increase of $100 per year, effective April 1, total yearly salary of $2143.33
J.W. Palmer, regular increase of $100 per year, effective April 1, total yearly salary of $2543.33

Leave of Absence

Joann Vogel, from April 1 to April 30 inclusive, without pay
Gordon Williams, eight days without pay

President Prout requested a resolution confirming the telephone conversation with each of the Board members on April 7 relative to the bids which were opened April 6, 1948 in the Office of the State Architect and Engineer for the erection of additional stacks in the library. Tabulation of bids as follows:

ITEM 1. GENERAL
Remington Rand, Inc.
1240 Huron Road
Cleveland 15, Ohio
for the sum of . . . . . . . $14,521.00

ITEM 2. ELECTRICAL
A.T. Emnett, Inc.
114 E. Perry Street
Port Clinton, Ohio
for the sum of . . . . . . . $1,695.00

It was moved by Mr. Bachman and seconded by Mr. Schwyn that the President be instructed to notify the Director of Public Works to enter in the contract with Remington Rand Company for the general contract and the A.T. Emnett, Inc. for the electrical work on this project. On roll call Mr. Bachman voted yes; Mr. Rodger, yes; Mr. Schwyn, yes.

There being no further business, the Board adjourned.

Attest:

[Signature]
President

[Signature]
Secretary

Bowling Green, Ohio
June 26, 1948

The Board assembled on the above date. The minutes of the previous meeting were approved. All members were present. President Prout reported that he had received a copy of the contract from the Director of Public Works which is to be issued to John Paul Jones, Cary and Millar of Cleveland, Ohio for the completion of plans and specifications for the Heating Plant EXTENSION in the amount of $16,895.76. He requested the Board of Trustees to approve this contract in the amount indicated. It was moved by Mr. Schwyn and seconded by Mr. Donnell that President Prout enter into contract with John Paul Jones, Cary and Millar for services for the heating plant in the amount of $16,895.76. On roll call, Mr. Bachman voted yes; Mr. Donnell, yes; Mr. Kershner, yes; Mr. Rodger, yes; Mr. Schwyn, yes.

President Prout reported that bids were opened on June 22 in the office of the State Architect and Engineer for field drainage at the airport. The following is a tabulation of the bids received:

- Oberholtzer Construction Corporation
  - £12,215.00
- Roger J. Au
  - £14,700.00
- Fred F. Groscop
  - £5,969.90 (labor only)

The following letter is inserted in the minutes as a matter of record:

[Letter]

Bids were received in the office of the Division of State Architect and Engineer on June 22, 1948 for the above project. After a careful examination of the bids received on the above, I wish to make the following recommendations:

ITEM 1. COMPLETE INSTALLATION
Fred F. Groscop
Bowling Green, Ohio
For the sum of . . . . . . . $5,969.90

I recommend the above as being the lowest and best bid received.

Upon receipt of approval of the above recommendation, I will prepare contract with the above contractor in the stated amount.