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Proceedings, Trustees Bowling Green Normal College

State

March 12
March 29
19

Salary Changes (Civil Service)

Randolph Ronk—regular increase of $75 per year, making a total salary of $4,773.67 per year

Marjorie Stout, new employee, salary of $1,067.67 per year

Lois E. Galloway, new employee, salary of $1,110.91 per year

Rosea Gill, new employee, salary of $1,904.50 per year

Ann Durecilio, reinstated, salary of $1,567.73 per year

Marjorie Sheridan, leave of absence, for one year, beginning at end of working day Feb. 10, 1948

Resignations

Phyllis Van Vorhees, effective at end of working day, Feb. 15, 1948

Angeline Max, effective at end of working day, Feb. 29, 1948

J. R. Overman was Dean of Liberal Arts, at end of academic year 1947-48

There being no further business, the Board adjourned.

Attest:

President

Secretary

The Board of Trustees assembled on the above date. Members present were

Mr. Bachman, Mr. Bachman, Jr., Kershner, Mr. Schwyn. The minutes of the previous meeting were read and approved.

The President asked for a reconsideration of the Board action on the previous meeting relative to the remodeling of the Hatchery building into a classroom building. He pointed out that in the last few days the suggestion has been offered that we construct a series of six or eight private dining rooms in the Commons, said dining rooms to be used for class rooms for the five hours of the day that they are not in use for dining purposes. He pointed out that these rooms would give considerable relief from our classroom pressure and would make it possible for us to operate the present size of dormitories and provide additional facilities for the students. It was moved by Mr. Bachman and seconded by Mr. Kershner that the Business Manager be authorized to proceed immediately with the emergency money for this work; if emergency money cannot be procured, that funds be transferred from some other item in the budget to take care of this repair. On roll call, Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes.

Mr. Bachman voted yes; *Y. Schwyn, yes; *V. Kershner, yes.

President Prout reported that considerable damage occurred to the President's residence and would make it impossible for us to operate the present size of dormitories and provide additional facilities for the students. It was moved by Mr. Bachman and seconded by Mr. Kershner that copper flashing on the parapet walls and cornices, said to be for the new Heating Plant, be increased in size at a total cost of $2,040 for the six buildings. It was moved by Mr. Kershner and seconded by Mr. Bachman that we proceed with the installation of the water lines and storm sewer in the approximate amount of $1,200 with Mr. Grosecop of Bowling Green. On roll call, *Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes.

President Prout reported that grading and landscaping was proceeding very well at Dorms "A". He requested that the Board authorize the installation of pipe for irrigation and several storm sewer outlets. *Mr. Grosecop has given the approximate figure of $1,200 for this work. It was moved by Mr. Kershner and seconded by Mr. Bachman that we proceed with the installation of the water lines and storm sewer in the approximate amount of $1,200 with Mr. Grosecop of Bowling Green. On roll call, *Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes.

President Prout reported to the Board that considerable damage occurred to the Laboratory School, administration Building and Williams Hall as a result of the recent windstorm. He stated that it would cost approximately $7000 to make the necessary repairs to the parapet walls and cornices. It was moved by Mr. Bachman and seconded by Mr. Kershner that the Business Manager be authorized to proceed immediately with the preparation of plans and specifications for these repairs, and that we attempt to secure the emergency money for this work; if emergency money cannot be procured, that funds be transferred from some other item in the budget to take care of this repair. On roll call, Mr. Bachman voted yes; *Mr. Schwyn, yes; Mr. Kershner, yes.

President Prout reported that when the plans for Dorms "W" were being developed originally, we were unable to get stainless steel sinks, and that the conventional type of sink and cabinet work was specified. The stainless steel is now available and the Weaver Construction Company has given a figure of $340 additional to provide pre-fabricated stainless steel work tables and sink. President Prout requested the Board of Trustees to approve the change order for the six buildings in the amount of $340 per building, or a total of $2,040 for the six buildings. It was moved by Mr. Kershner and seconded by Mr. Bachman, that the change order be approved. On roll call Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes.

The Board then directed the President to adjust our salary scales for faculty so that we can compete with the other State Universities. This would call for the following schedule:

<table>
<thead>
<tr>
<th>Professor Level</th>
<th>M.A. Salary</th>
<th>Ph.D. Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate Professors</td>
<td>$330 - $4100</td>
<td>$3700 - $4500</td>
</tr>
<tr>
<td>Professors</td>
<td>$3900 - $4600</td>
<td>$4300 - $5100</td>
</tr>
</tbody>
</table>

This recommendation was approved by the Board.

The plans of the Fine Arts Building were presented and approved.

The President led before the Board the full report of Mr. John Paul Jones, architect for the new Heating Plant. He pointed out that it was quite important for the site to be finally secured so that "Mr. Jones could proceed promptly with the execution of his plans. Mr. Changh was asked to meet at once with the Board and discuss again the purchase price of his property. When Mr. Kander appeared, the Board spent considerable time discussing the price asked by Mr. Kander for the property located on the New York Central railroad and Couri Street. Mr. Kander finally offered to sell his property for $22,000 and remove all of his buildings and personal effects within 120 days. Mr. Bachman dictated an agreement to sell which Mr. Kander signed. The Board then directed the President to appear before the Board of Control on Thursday of this week and ask their approval of the purchase of this property.

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The Board of Trustees assembled on the above date. Members present were

Mr. Bachman, Mr. Bachman, Jr., Kershner, Mr. Schwyn. The minutes of the previous meeting were read and approved.

President Prout reported to the Board that considerable damage occurred to the Laboratory School, administration Building and Williams Hall as a result of the recent windstorm. He stated that it would cost approximately $7000 to make the necessary repairs to the parapet walls and cornices. It was moved by Mr. Bachman and seconded by Mr. Kershner that the Business Manager be authorized to proceed immediately with the preparation of plans and specifications for these repairs, and that we attempt to secure the emergency money for this work; if emergency money cannot be procured, that funds be transferred from some other item in the budget to take care of this repair. On roll call, Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Kershner, yes.
President Prout reported that the drawing and specifications for campus lighting had been completed by "Mr. Raney and approved by the Office of the State Architect and Engineer; furthermore, that an appropriation was made by the last Legislature in the amount of $15,000 for campus lighting and design, and that it was estimated that the campus lighting could be performed within that amount of money. He requested that authorization be given for the advertising of this project. It was moved by Mr. Schwyn and seconded by "Mr. Bachman that President Prout be authorized to proceed with the necessary details for the awarding of the contract for this work. On roll call, "Mr. Bachman, yes; Mr. Kershner, yes; Dr. Helms, yes; Mr. Crowther, yes; Mr. Cooke, yes; Mr. Nordman, yes; Mr. McGuire, yes; Mr. McKeever, yes; Mr. Prout be authorized to have plans and specifications drawn for the conversion of receiving building for dormitory purposes and that to proceed with advertising as soon as possible. On roll call, "Mr. Bachman, yes; Mr. Kershner, yes; Mr. Schwyn, yes.

President Prout reported that it was planned to go ahead as soon as possible with the drainage at the airport. The tile was ordered last fall and is being delivered within the next few weeks. He requested that the Board authorize the University to take bids for the laying of the concrete and vitreous tile. It was moved by "Mr. Schwyn and seconded by Mr. Kershner that the Business Manager be instructed to take bids for the laying of all tile necessary for the drainage of the airport. On roll call, "Mr. Bachman, yes; Mr. Kershner, yes; Mr. Schwyn, yes.

President Prout reported there would still be considerable housing shortage for the men next fall, and that Parker Dormitory could not be advertised in sufficient time even if funds were available to insure additional housing by that time. He suggested that the building purchased as a receiving building and formerly occupied as Hoytville Hatchery be converted to dormitory purposes. He further stated that we have an appropriation of $93,404 for dormitories which might be used for this alteration work and that if plans and specifications could be prepared immediately, we might have this building available for students next fall. It was moved by Mr. Kershner and seconded by "Mr. Bachman that resident building be authorized to have plans and specifications drawn for the conversion of receiving building for dormitory purposes and that to proceed with advertising as soon as possible. On roll call, "Mr. Bachman, yes; Mr. Kershner, yes; Mr. Schwyn, yes.

The following list of appointments and resignations were presented:

New Employees (Civil Service)
Alma McMillister, starting March 1, 1948, total yearly salary $1406.67
Margaret B. Maas, starting March 1, 1948, total yearly salary $1406.60
Dorothy G. Farlick, starting March 1, 1948, total yearly salary $1406.50
Phyllis J. Clark, starting March 1, 1948, total yearly salary $1406.67

Increases (Civil Service)
Lorraine Campbell, increased from half-time to full-time, effective March 1, 1948 making total yearly salary $1504.91

Resignations
Marilyn Miller, resigned at end of working day, March 5, 1948, total salary of $1552.13
Eloise Keller, resigned at end of working day, March 31, 1948, total yearly salary of $2852.50
Marion Preston, resigned at end of working day, March 19, 1948, total yearly salary of $1347.47

It was moved by "Mr. Bachman and seconded by Mr. Schwyn that the above changes be approved. On roll call, "Mr. Bachman, yes; Mr. Kershner, yes; Mr. Schwyn, yes.

There being no further business, the Board adjourned.

Attest:

E. T. Rogers
President

Secretary
Bowling Green, Ohio
May 15, 1948

The Board of Trustees assembled on the above date. Members present were "Mr. Bachman, Mr. Schwyn and Mr. Rodgers. The minutes of the previous meeting were read and approved.

The President submitted the following list of recommendations for the reemployment of certain members of the faculty at salaries indicated. "Mr. Bachman moved that these recommendations be approved. Mr. Schwyn seconded. On roll call, "Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Rodgers, yes.