2-7-1948

Board of Trustees Meeting Minutes 1948-02-07

Bowling Green State University
The Board of Trustees assembled on the above date. Members present were Mr. Donnell, Mr. Schyn, Mr. Kershner, Mr. Bachman and Mr. Rodgers. The minutes of the previous meeting were approved.

The President presented a summary of the building plans as of this date:

1. Men's Dorm
   A. Advertising date about February 20
   B. Financing
   1. $120,000 from Federal Rotary - March 20, 1948
   2. $37,000 from appropriations
   3. $187,000 from bonds (temporary)

2. Speech Building
   A. Architects - Peterson, Huffman and Barber, as recommended by Director of Public Works, George B. Sowers.
   B. Estimated cost - $120,000—appropriation of $80,000 plus $40,000 from Federal Rotary.

3. Fine Arts Building
   A. Sims, Cornelius and Schooley approved but contracts have been delayed.
   B. Site in question.
   C. Estimated cost-$225,000—appropriation of $250,000.

4. Science Building
   A. Architects to help Mr. Haney-Peterson, Huffman and Barber. Advertise about August 1, next.
   B. Estimated cost-$550,000—money available, $550,000

5. Heating Plant
   A. Money available, $300,000 plus $50,000 for lands
   B. Architects-John Paul Jones, Cary and Millar
   C. Recommendations of architect
   D. Rehabilitation of labs and classrooms-$45,000-John Paul Jones

The Board entered upon a discussion of the location of the Heating Plant. A communication dated Jan. 30, 1948, from the architectural firm of John Paul Jones, Cary and Millar, have been assigned to prepare the plans and specifications for the Heating Plant, was read and discussed. In this communication only two plans seemed feasible to the Board—one, the location on the New York Central Railroad where the present Kander property is located, and secondly, the recommended location of Mr. Jones directly east of the athletic field. The Board finally came to the unanimous conclusion that in their judgment the New York Central site was much to be preferred. They instructed the President so to notify Director Sowers and Mr. Jones.

The Board next moved to consideration of the purchase of the Graf Plant located on the Poe Road. Mr. Donnell moved that Mr. Schyn be authorized to contact Mr. Graf and subject to the approval of the Board of Control and the Director of Public Works, to offer him a price of $117,500 for the entire property. Mr. Kershner seconded, on roll call Mr. Bachman voted yes; Mr. Donnell, yes; Mr. Kershner, yes; Mr. Rodgers, yes; Mr. Schyn, yes.

The following resignations, appointments, salary changes, etc. were presented:

Faculty Appointments

Cecil H. Freeburne, Assistant Professor in Psychology, second semester, salary of $1800 for the semester

Kleenor B. Krubey, Dietician and Instructor in Home Economics, from 1948, salary of $1800, plus room and board.

Dorothy Coale, Instructor in Business Administration, second semester, salary $1250.

Ruth Armstrong, Teacher Assistant in Home Economics, second semester, salary $750.

Robert Higley, Instructor part-time in Business Administration, second semester, salary $180 per month.

George Wilson, part-time Instructor in Music, salary of $100 per month effective Dec. 8, 1947.

Graduate Assistants

Bruce Bellard, Physical Education, second semester, salary of $370.

Walter L. Glass, Biology, second semester, salary of $370.

Robert Leiman, Graduate Assistant and Part-time Instructor in Physical Education, same salary as first semester.

Student Assistants

Mencha Diaz, second semester assistant in Spanish, salary of $250.

Robert Kaiser, student assistant in Psychology, second semester, salary of $200.

Thora Saul, Psychology, second semester, salary of $200.

Charles Silver, Psychology, second semester, salary of $200.

Sandusky Faculty Appointments

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<th>Salary</th>
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Proceedings, Trustees Bowling Green State College

February 7 1948

Salaries of Trustees Bowling Green State College

Earl C. Hackbarth
Harry Mathias
A.L. Hayard
Earl E. Emme
Glenn Swanson
Lowry Karnes

3 hrs. $95
3 hrs. $100
4 hrs. $95
3 hrs. $100
3 hrs. $100
3 hrs. $95

$285.00
300.00
380.00
300.00
100.00 Kenton extension
285.00 N. Baltimore extension

Bowling Green faculty (at Sandusky)

Earl C. Hackbarth
Harry Mathias
A.L. Baynard
Earl E. Emme
Glenn Swanson
Lowry Karnes

3 hrs. $95
3 hrs. $100
4 hrs. $95
3 hrs. $100
3 hrs. $100
3 hrs. $95

$235.00
300.00
330.00
300.00
300.00
Kenton extension

Salary Changes (Faculty)

Dr. John Gee, changed from $600 to $700 per academic year

Returned from Leave of Absence

J.J. Currier, Associate Professor of Journalism, effective January 19, 1948

New Appointments (Civil Service)

Lorraine Campbell, half time typist, beginning rate $107.00 per month, effective November 10, 1947.

Mary E. McCabe, maintenance, base salary of $1700.00 per year

Mrs. Watson, licensed fireman, salary of $2300.00 per year

Phyllis VanVoorhes, nurse, salary of $4100.00 per year, effective November 1, 1947

Richard Charles Heath, machinist's helper, effective November 24, 1947, salary of $1759.85 per year.

Helen Drake, nurse, effective December 1, 1947, salary of $1939.71

Jeanne Callahan, secretary, effective January 6, 1948, salary of $1140.91 per year

Harley Day, carpenter's helper, effective January 1, 1948, salary of $1297.85 per year.

Henry Schade, fireman, effective January 1, 1948, salary of $2770.00 per year

Frances Whittaker, clerk, half-time, effective January 1, 1948, salary of $795.98 per year

Lance Fane, electrician's helper, effective January 1, 1948, salary of $2496.61 per year

New Employees (Administrative)

Mrs. Evelyn Kaiser, Library Assistant, salary of $600 per year, effective February 1, 1948

Salary Changes (Civil Service)

Increase in salaries, effective November 1, 1947

Doris Cole $90
Joann Lloyd 75
Donna Merrilatt 120
Betty Nicholson 75
Louise Sheldon 120
Betty Sykes 75
Madonna Miller, changed from half-time to full time, salary of $117.00 per month

Harbor Avery 120

Marjorie Reader, typist, automatic increase of $1.00 per year

Charmaine Ringer, typist, automatic increase of $120 per year, effective Dec. 1, 1947

Marjorie R. Sheridan, typist, automatic increase of $120 per year, effective Dec. 1, 1947

Arthur Avery, janitor, increase of $120 per year, effective November 1, 1947

Frank Anderly, increased to $2050.00 per year, effective December 1, 1947

Leon G. Watson, increased to $2650.00 per year, effective December 1, 1947

Kenneth Santley, increased to $2650.00 per year, effective December 1, 1947

Carmen D. Dunn, secretary, automatic increase of $120 per year

Geneva Miller, clerk, automatic increase of $120 per year

Marion Frewer, clerk, automatic increase of $120 per year

Charlotte Clark, clerk, automatic increase of $120 per year

Eleanor Rippon, bookkeeper, automatic increase of $120 per year

Kenneth Anderly, fireman, regular increase of $50 per year

Paul Shepherd, bookstore manager, regular increase of $400 per year

Randolph M. Ronk, Supt. of Grounds, regular increase of $100 per year, effective Jan. 1, 1948

Carl H. Stanley, assistant Supt. of Grounds, regular increase of $120 per year, effective Jan. 1, 1948

Salary Changes (Administrative)

Glenn Vannormer, increased to $2700, effective Nov. 1, 1947

Sally Lou Bowman, increased to $1800, effective November 1, 1947

Rudice Anderson, automatic increase of 10%, effective Nov. 1, 1947

Ellen Sheffler, automatic 10% increase, effective Nov. 1, 1947

Sally Lou Bowman, clerk, increase of $10 per month, effective Jan. 1, 1948

Ruth Sale, assistant in the College of Business Administration, increase of $10 per month, effective Jan. 1, 1948

Genevieve Whittaker, stenographer, increase of $10 per month, effective Jan. 1, 1948

Kathryn M. Pettersen, music librarian, automatic increase of $120 per year

Theresa Stockman, assistant in Speech Clinic, automatic increase of $120 per year

Leave of Absence (without pay)

Marjorie Sheridan, typist, from Jan. 1, 1948 to Jan. 21, 1948, inclusive (illness)

Charme Ringer, typist, for nine days in December, 1947.
Resignations

Helen Drake, nurse, effective January 11, 1948
Vern Anderson, Graphic Arts Department, effective Jan. 31, 1948
Maxine Clark, Dietician and Instructor in Home Economics, effective Jan. 30, 1948
Mrs. Doris C. Chipley, part-time instructor in Business Education, effective Dec. 5, 1947
Percy Cooper, clerk, salary $1442.13, effective October 31, 1947
Marie Fleitz, secretary, salary $1831.63, effective November 14, 1947
Julie Ann Hoffman, clerk, salary $1290.91, effective November 4, 1947
Maime Clark, Dietician and Instructor in Home Economics, effective Jan. 30, 1947
Mrs. Jons C. Hopkins, part-time instructor in Business Education, effective Dec. 5, 1947
Percy Cooper, clerk, salary $42.13, effective October 31, 1947
Marie Fleitz, secretary, salary $1333.63, effective November 14, 1947
Jule Ann Hoffman, clerk, salary $1290.91, effective November 4, 1947
Alice Lahman, clerk, salary $1290.91, effective November 4, 1947

Mr. Schwyn moved that the above be approved. Mr. Kershner seconded. On roll call Mr. Bachman voted yes; Mr. Donnell, yes; Mr. Rodgers, yes; and Mr. Schwyn, yes.

The President then asked that the Board authorize Mr. Elton Ringer to sign checks in the absence of the Business Manager. Mr. Schwyn moved that this authorization be granted. Mr. Kershner seconded. On roll call Mr. Bachman voted yes; Mr. Donnell, yes; Mr. Rodgers, yes; and Mr. Schwyn, yes.

Mr. Bachman moved that the employees not on Civil Service be granted the same increase as has recently been approved to the Civil Service people. Mr. Schwyn seconded. On roll call Mr. Bachman voted yes; Mr. Donnell, yes; Mr. Rodgers, yes; and Mr. Schwyn, yes.

The President presented a request from the State architect asking for an allotment of $2000 from our Dormitory Funds for the expenses incurred in the inspection of Dorns R and W. Mr. Donnell moved this be approved and Mr. Schwyn seconded. On roll call Mr. Bachman voted yes; Mr. Donnell, yes; Mr. Kershner, yes; Mr. Rodgers, yes; and Mr. Schwyn, yes.

President Frout reported that it was necessary to enter into a number of extra orders for Dorns 'R' and 'U', covering electrical work and plumbing alterations. It was moved by Mr. Kershner and seconded by Mr. Rodgers that the following extra orders be approved:

W. J. Gillespie-Dorms 'R'
1. Excavation $80.00
2. Valves-gas & water 112.00
3. Pipe and Connection 120.00
4. Back fill 20.00
5. By-pass in water lines 120.68

W. J. Gillespie-Dorms 'U'
1. Assembling stoves 91.00
2. Connection of stoves 42.00
3. 14 Shower rods 91.00
4. 28 Toilet paper holders 70.00

Less seven sinks

A. T. Emmett-Dorms 'W'(five buildings)
1. Provide single pole Tumbler switch for control of Terrace Lighting $45.00

A. T. Emmett-Dorms 'W'-five buildings
1. Change receptacle between kitchen work counter and wall cabinet $99.40

A. T. Emmett-Dorms 'W'
1. Provide single pole tumbler switch (6th bldg.) 9.00
2. Install slab galvanized conduit (6th bldg.) 11.77
3. Install magnetic circuit breaker panelboard (6th building) 53.23

A. T. Emmett-Dorms 'W'
Change receptacle between kitchen work counter and wall cabinet 19.88

On roll call Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes; Mr. Rodgers, yes; and Mr. Donnell, yes.

It was moved by Mr. Bachman and seconded by Mr. Donnell that the following change orders be approved for Dorns 'W':

Installation of five incinerators for $300 by Weaver Construction Company and the change from Hubbellite to ceramic tile in five buildings at $78 each.

Additional rock excavation for $937 by Fred J. Hildebrand

On roll call Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes; Mr. Rodgers, yes; and Mr. Donnell, yes.
The President asked that authorization be given to complete the emergency repairs to the boilers in the boiler room at an estimated cost of $12,000. Mr. Schwyn moved that these repairs be authorized. On roll call Mr. Donnell seconded. Mr. Donnell voted yes; Mr. Kershner, yes; Mr. Schwyn, yes; Mr. Rodgers, yes; and Mr. Bachman, yes.

There being no further business, the Board adjourned.

Attest:

[Signature]
President

[Signature]
Secretary

Bowling Green, Ohio
March 12, 1948

The Board of Trustees assembled on the above date. Members present were Mr. Bachman and Mr. Kershner. The minutes of the previous meeting were approved.

The President advised the Board of a new recommendation by Mr. Schooley, of the architectural firm of Sims, Cornelius and Schooley, regarding the location of the Fine Arts Building. The new recommendation is that this building shall be placed directly north of the east drive past the Fraternity dormitories. Mr. Bachman moved that this new location be approved. Mr. Kershner seconded. On roll call Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes.

The President presented the resignation of Dean Overman as Dean of the College of Liberal Arts. Mr. Overman wishes to give up these administrative duties and go back to full time teaching in the Department of Mathematics. Mr. Bachman moved that this resignation be approved. Mr. Kershner seconded. On roll call Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes. Mr. Kershner then moved that in view of the long and efficient service of Dean Overman that he be given the title of Dean Emeritus of the College of Liberal Arts with the customary professorial emeritus salary, $1200.00, when he resigns from the teaching duties. On roll call Mr. Bachman voted yes; Mr. Kershner, yes; and Mr. Schwyn, yes.

The President then recommended that Kenneth H. McFall become the new Dean of the College of Liberal Arts, said appointment to be effective September 1, 1948, at a salary later determined. Mr. Bachman moved that this appointment be approved. Mr. Kershner seconded. On roll call Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes.

President Prout reported that the University should make reimbursement to the $50,000 loan fund appropriated by the Legislature in 1945. He further reported that, according to the business office figures, we should pay $12,772.90, but suggested that this amount be increased due to the fact that Columbus does not hold to the exact amount due; and that last year we made an overpayment. He suggested the Board approve payment of $15,000 into this fund. It was moved by Mr. Schwyn and seconded by Mr. Kershner that the University reimburse the State Treasury in the amount of $15,000 to be applied against the $500,000 surplus revenue loan. On roll call Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Kershner, yes.

The Board discussed at considerable length the acquisition of the Kander property for the location of the new heating plant. Mr. Bachman moved that this Board of Trustees offer Mr. Kander $15,000 for this property and if said property cannot be purchased for the above mentioned $15,000 that the President of the University be directed at once to start condemnation proceedings to acquire the property. Mr. Kershner seconded. On roll call Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes.

The President next discussed the necessity of acquiring additional classroom buildings for the accommodation of the increased enrollment which seems certain to be a problem for us the coming semester. He reported that the several deans had submitted a recommendation that we convert the so-called Hatchery building into a classroom and faculty offices building. Our architect, Mr. Raney, believes that the necessary alterations would cost between $50,000 and $60,000. The President further reported that the only source from which this money could be secured would be from the Federal Rotary. After a very lengthy discussion Mr. Kershner moved that this Board approve the conversion of the Hatchery building into a classroom and faculty offices building at an estimated cost of not to exceed $60,000, said money to be taken from Federal Rotary. Mr. Bachman seconded. On roll call Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Kershner, yes.

The following list of resignations, salary changes, appointments, etc., was presented. Mr. Kershner moved that these be approved. Mr. Bachman seconded. On roll call Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes.

Faculty Appointments

- Mrs. W. J. Alexander, assistant in the Art Department, salary of $250 for the 2nd semester
- Mr. Stuart H. Jones, Instructor in Art, salary of $1300 for the second semester
- Mr. Herman Dennis, part-time instructor in Music Department, salary of $154 for the second semester
- Mrs. W. J. Abell, part-time instructor in Business English, salary of $750 for second semester

Sandusky Faculty Appointments (from Feb. 9, 1948 to June 3, 1948)

- Dr. Samuel Mayfield: $300
- Mr. Harold Obee: $180

Student Assistants

- Robert Hughes, Biology, $200 for second semester
- Josephine Shull, Philosophy, $200 for second semester
- Helen Pugh, Psychology, $200 for second semester

Salary Changes (Faculty)

- Mrs. George Byrd, Music Department, Increase to $650 per semester