Board of Trustees Meeting Minutes 1948-02-07

Bowling Green State University

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Proceedings, Trustees Bowling Green State College

Bowling Green, Ohio
February 7, 1948

The Board of Trustees assembled on the above date. Members present were Mr. Donnell, Mr. Schwyn, Mr. Kershner, Mr. Bachman and Mr. Rodgers. The minutes of the previous meeting were approved.

The President presented a summary of the building plans as of this date:

1. Men's Dorm
   A. Advertising date about February 20
   B. Financing
      1. $120,000 from Federal Rotary - March 20, 1948
      2. $21,000 from appropriations
      3. $87,000 from bonds (temporary)
   C. Site in question.
   2. Speech Building
      A. Architects - Peterson, Huffman and Barber, as recommended by Director of Public Works, George B. Sowers.
      B. Estimated cost - $120,000—appropriation of $80,000 plus $40,000 from Federal Rotary.
   3. Fine Arts Building
      A. Sims, Cornelius and Schooley approved but contracts have been delayed.
      B. Estimated cost—$225,000—appropriation of $180,000 plus $40,000 from Federal Rotary.
   4. Science Building
      A. Advertising about August 1, next.
      B. Estimated cost—$50,000—money available, $50,000
   5. Heating Plant
      A. Money available, $300,000 plus $50,000 for lands
      B. Architects—John Paul Jones, Cary and Miller
      C. Recommendations of architect
      D. Rehabilitation of labs and classrooms—$45,000—John Paul Jones

The Board entered upon a discussion of the location of the Heating Plant. A communication dated Jan. 30, 1948, from the architectural firm of John Paul Jones, Cary and Miller, who have been assigned to prepare the plans and specifications for the Heating Plant, was read and discussed. In this communication only two plans seemed feasible to the Board—one, the location on the New York Central Railroad where the present Kander property is located, and secondly, the recommended location of Mr. Jones directly east of the athletic field. The Board finally came to the unanimous conclusion that in their judgment the New York Central site was much to be preferred. They instructed the President so to notify Director Sowers and Mr. Jones.

The Board next moved to consideration of the purchase of the Graf Plant located on the Poe Road. Mr. Donnell moved that Mr. Schwyn be authorised to contact Mr. Graf and subject to the approval of the Board of Control and the Director of Public Works, to offer him a price of $117,500. For the entire property, Mr. Kershner seconded. On roll call Mr. Bachman voted yes; Mr. Donnell, yes; Mr. Kershner, yes; Mr. Rodgers, yes; Mr. Schwyn, yes.

The following resignations, appointments, salary changes, etc. were presented:

Faculty Appointments

Cecil H. Freeburne, Assistant Professor in Psychology, second semester, salary of $1800 for the semester
Leona E. Kruby, Dietician and Instructor in Home Economics, for five months beginning January 26, 1948, salary of $1500 plus room and board.
Sue Ellen Sealing, Instructor in Business Administration, second semester, salary $1250.
Mrs. Ann Varthur, Teacher Assistant in Home Economics, second semester, salary $750.
Robert Riegle, Instructor part-time in Business Administration, second semester, salary $180 per month.
George Wilson, part-time instructor in Music, salary of $100 per month effective Dec. 8, 1947

Graduate Assistants

Bruce Sellard, Physical Education, second semester, salary of $370.
Walter L. Claws, Biology, second semester, salary of $370
Robert Leeman, Graduate Assistant and Part-time Instructor in Physical Education, same salary as first semester

Student Assistants

Mencha Diaz, second semester assistant in Spanish, salary of $250.
Robert Kaiser, student assistant in Psychology, second semester, salary of $200.
Thora Saul, Psychology, second semester, salary of $250.
Charles Silver, Psychology, second semester, salary of $200.

Sandusky Faculty Appointments

Frank Smith
Administration $150.00
3 hrs. @ $70.00 210.00
Laboratory 20.00

Carl Ruff
2 hrs. @ $70.00 $140.00

Byron Walker
3 hrs. @ $70.00 210.00

Paul Lanning
3 hrs. @ $70.00 210.00

Carl Miller
3 hrs. @ $70.00 210.00

Harold Bowman
3 hrs. @ $70.00 & Laboratory $90.00 300.00
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Bowling Green faculty (at Sandusky)

- Earl C. Hackbarth: 3 hrs. @ $95 = $285.00
- Harry Mathias: 3 hrs. @ $100 = 300.00
- A. D. Hayard: 3 hrs. @ $95 = 285.00
- Earl E. Emme: 3 hrs. @ $100 = 300.00
- Glenn Swanson: 3 hrs. @ $100 = 300.00 Kenton extension
- Lowry Karnes: 3 hrs. @ $95 = 285.00 H. Baltimore extension

Salary Changes (Faculty)

Dr. John Gee, changed from $3600 to $3700 per academic year

Returned from Leave of Absence

J. J. Currier, Associate Professor of Journalism, effective January 19, 1948

New Appointments (Civil Service)

- Lorraine Campbell, half time typist, beginning rate $107.00 per month, effective November 10, 1947.
- Ray E. McCabe, maintenance, base salary of $1700.00 per year
- Wm. Watson, licensed fireman, salary of $2000.00 per year
- Phyllis Vanvochtes, nurse, salary of $1100 per year, effective November 1, 1947
- Richard Charles Heath, machinist’s helper, effective November 24, 1947, salary of $1759.85 per year
- Helen Brake, nurse, effective December 1, 1947, salary of $1593.71
- Jeannie Callaghan, secretary, effective January 6, 1948, salary of $1410.91 per year
- Harky By, carpenter’s helper, effective January 1, 1948, salary of $1329.85 per year
- Henry Schade, fireman, effective January 1, 1948, salary of $2770.00 per year
- Frances Whittaker, clerk, half-time, effective January 1, 1948, salary of $795.98 per year
- Lance Fahey, electrician’s helper, effective January 1, 1948, salary of $2496.61 per year

New Employees (Administrative)

- Mrs. Evelyn Kaiser, Library Assistant, salary of $600 per year, effective February 1, 1948

Salary Changes (Civil Service)

Increase in salaries, effective November 1, 1947

- Doris Cole: $90
- Joann Lloyd: $75
- Donna Merrill: $120
- Betty Nicholson: $75
- Louise Sheldon: $120
- Betty Sykes: $75
- Madonna Miller, changed from half-time to full-time, salary of $117.00 per month

Salary Changes (Administrative)

- Margorie Reader, typist, automatic increase of $1.00 per year
- Charmaine Hinger, typist, automatic increase of $120 per year, effective Dec. 1, 1947
- Marjorie R. Sheridan, typist, automatic increase of $120 per year, effective Dec. 1, 1947
- Arthur Avery, janitor, increase of $120 per year, effective November 1, 1947
- Frank Watson, increased to $2650 per year, effective December 1, 1947
- Leon S. Watson, increased to $2650 per year, effective December 1, 1947
- Kenneth Byands, increased to $2650 per year, effective December 1, 1947
- Carmen M. Dams, secretary, automatic increase of $120 per year
- Geneva Diller, clerk, automatic increase of $120 per year
- Marion Fresser, clerk, automatic increase of $120 per year
- Charlotte Clark, clerk, automatic increase of $120 per year
- Eleanor Rippon, bookkeeper, automatic increase of $120 per year
- Kenneth Byand, fireman, regular increase of $50 per year
- Paul Shepherd, bookstore manager, regular increase of $200 per year
- Randolph A. Konk, Supt. of Grounds, regular increase of $120 per year, effective Jan. 1, 1948
- Carl H. Stanley, assistant Supt. of Grounds, regular increase of $120 per year, effective Jan. 1, 1948

Salary Changes (Administrative)

- Glenn Vaflormer, increased to $2700, effective Nov. 1, 1947
- Sally Lou Bowman, increased to $1800, effective November 1, 1947
- Bantine Anderson, automatic increase of 10%, effective Nov. 1, 1947
- Ellen Sheffler, automatic 10% increase, effective Nov. 1, 1947
- Sally Lou Bowman, clerk, increase of $10 per month, effective Jan. 1, 1948
- Ruth Scales, assistant in the College of Business Administration, increase of $10 per month, effective Jan. 1, 1948
- Genevieve Whittaker, stenographer, increase of $10 per month, effective Jan. 1, 1948
- Kathryn N. Peterson, music librarian, automatic increase of $120 per year
- Theresa Stockman, assistant in Speech Clinic, automatic increase of $120 per year

Leave of Absence (without pay)

- Marjorie Sheridan, typist, from Jan.1, 1948 to Jan. 21, 1948, inclusive (illness)
- Charmaine Hinger, typist, for nine days in December, 1947.
Resignations

Helen Drake, nurse, effective January 11, 1948
Vern Madsen, Graphic Arts Department, effective Jan. 31, 1948
Maxine Clark, Bissionary and Instructor in Home Economics, effective Jan. 30, 1948
Mrs. Doris C. Shipley, part-time instructor in Business Education, effective Dec. 5, 1947
Perchy Cooper, clerk, salary $1442.13, effective October 31, 1947
Marie Fleitz, secretary, salary $1831.63, effective November 14, 1947
Julie Ann Hoffman, clerk, salary $1290.91, effective November 3, 1947
Alice Lahman, clerk, salary $1260.60, effective November 7, 1947
Mrs. Jons C. Ohipley, part-time instructor in Business Education, effective Dec. 5, 1947
Percy Cooper, clerk, salary $42.13, effective October 31, 1947
Marie Fleitz, secretary, salary $1333.63, effective November 14, 1947
Jule Ann Hoffman, clerk, salary $1290.91, effective November 4, 1947
Alice Lahman, clerk, salary $1260.60, effective November 7, 1947
Mary Ridenour, assistant in the College of Liberal Arts, salary $2000, effective Nov. 12, 1947

Mr. Schwyn moved that the above be approved. Mr. Kershner seconded. On roll call Mr. Bachman voted yes; Mr. Donnell, yes; Mr. Rodgers, yes; Mr. Schwyn, yes.

The President then asked that the Board authorize Mr. Elton Ringer to sign checks in the absence of the Business Manager. Mr. Schwyn moved that this authorization be granted. Mr. Kershner seconded. On roll call Mr. Bachman voted yes; Mr. Donnell, yes; Mr. Kershner, yes; Mr. Rodgers, yes; and Mr. Schwyn, yes.

Mr. Bachman moved that the employees not on Civil Service be granted the same increase as has recently been applied to the Civil Service people. Mr. Schwyn seconded. On roll call Mr. Bachman voted yes; Mr. Donnell, yes; Mr. Kershner, yes; Mr. Rodgers, yes; and Mr. Schwyn, yes.

The President presented a request from the State architect asking for an allotment for $2000 from our Dormitory Funds for the expenses incurred in the inspection of Dorms R and W. Mr. Donnell moved this be approved and Mr. Schwyn seconded. On roll call Mr. Bachman voted yes; Mr. Donnell, yes; Mr. Kershner, yes; Mr. Rodgers, yes; and Mr. Schwyn, yes.

President Rout reported that it was necessary to enter into a number of extra orders for Dorms 'J' and 'L', covering electrical work and plumbing alterations. It was moved by Mr. Kershner and seconded by Mr. Rodgers that the following extra orders be approved:

W.J. Gillespie-Dorms 'R'
1. Excavation $80.00
2. Valves-gas & water 112.00
3. Pipe and Connection 121.00
4. Back fill 20.00
5. By-pass in water lines 120.68 $444.68

W.J. Gillespie-Dorms 'S'
1. Assembling stoves 91.00
2. Connection of stoves 42.00
3. 28 Shower rods 21.00
4. 28 toilet paper holders 70.00 Less seven sinks $294.00 184.21 125.79

A.T. Emmett-Dorms 'W'(five buildings)
Provide single pole lumbar switch for control of Terrace Lighting $45.00

A.T. Emmett-Dorms 'W'(five buildings)
Change receptacle between kitchen work counter and wall cabinet $99.40

A.T. Emmett-Dorms 'W'
1. Provide single pole tumbler switch(6th bldg.) 9.00
2. Install slab galvanized conduit (6th bldg.) 11.77
3. Install magnetic circuit breaker panelboard(6th building) 53.23 $74.00

A.T. Emmett-Dorms 'W'
Change receptacle between kitchen work counter and wall cabinet 19.88

On roll call Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes; Mr. Rodgers, yes; and Mr. Donnell, yes.

It was moved by Mr. Bachman and seconded by Mr. Donnell that the following change orders be approved for Dorms 'W':

Installation of five incinerators for $300 by Weaver Construction Company and the change from Hubbellite to ceramic tile in five buildings at $78 each.
Additional rock excavation for $937 by Fred J. Hildebrand

Omission of twenty 'J' doors; addition of fifty 'L' doors for $930 by Weaver Construction Company

On roll call Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes; Mr. Rodgers, yes; and Mr. Donnell, yes.
The President asked that authorization be given to complete the emergency repairs to the boilers in the boiler room at an estimated cost of $12,000. Mr. Schwyn moved that these repairs be authorized. Mr. Donnell seconded. On roll call Mr. Bachman voted yes; Mr. Donnell, yes; Mr. Kershner, yes; Mr. Rodgers, yes; and Mr. Schwyn, yes.

There being no further business, the Board adjourned.

Attest:

President

Secretary

Bowling Green, Ohio
March 12, 1948

The Board of Trustees assembled on the above date. Members present were Mr. Schwyn, Mr. Bachman and Mr. Kershner. The minutes of the previous meeting were approved.

The President advised the Board of a new recommendation by Mr. Schooley, of the architectural firm of Sims, Cornelius and Schooley, regarding the location of the Fine Arts Building. The new recommendation is that this building shall be placed directly north of the east drive past the fraternity dormitories. Mr. Bachman moved that this new location be approved. Mr. Kershner seconded. On roll call Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes.

The President presented the resignation of Dean Overman as Dean of the College of Liberal Arts. Dr. Overman wishes to give up these administrative duties and go back to full time teaching in the Department of Mathematics. Mr. Bachman moved that this resignation be approved. Mr. Kershner seconded. On roll call Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes. Mr. Kershner then moved that in view of the long and efficient service of Dean Overman that he be given the title of Dean Emeritus of the College of Liberal Arts with the customary professorial emeritus salary, $1200.00, when he resigns from the teaching duties. Mr. Bachman seconded. On roll call, Mr. Bachman voted yes; Mr. Kershner, yes; and Mr. Schwyn, yes.

The President then recommended that Kenneth H. McFall become the new Dean of the College of Liberal Arts, said appointment to be effective September 1, 1948, at a salary later determined. Mr. Bachman moved that this appointment be approved. Mr. Kershner seconded. On roll call Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes.

President Prout reported that the University should make reimbursement to the $500,000 loan fund appropriated by the Legislature in 1945. He further reported that, according to the business office figures, we should pay $12,772.90, but suggested that this amount be increased due to the fact that Columbus does not hold to the exact amount due; and that last year we made an overpayment. He suggested the Board approve payment of $15,000 into this fund. It was moved by Mr. Schwyn and seconded by Mr. Kershner that the University reimburse the State Treasury in the amount of $15,000 to be applied against the $500,000 dormitory revenue loan. On roll call Mr. Bachman voted yes; Mr. Schwyn, yes; Mr. Kershner, yes.

The Board discussed at considerable length the acquisition of the Kander property for the location of the new heating plant. Mr. Bachman moved that this Board of Trustees offer Mr. Kander $15,000 for this property and if said property cannot be purchased for the above mentioned $15,000 that the President of the University be directed at once to start condemnation proceedings to acquire the property. Mr. Kershner seconded. On roll call Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes.

The President next discussed the necessity of acquiring additional class room buildings for the accommodation of the increased enrollment which seems certain to be a problem for us this coming semester. He reported that the several deans had submitted a recommendation that we convert the so-called Hatchery building into a classroom and faculty offices building. Our architect, Mr. Raney, believes that the necessary alterations would cost between $50,000 and $60,000. The President further reported that the only source from which this money could be secured would be from the Federal Rotary. After a very lengthy discussion Mr. Kershner moved that this Board approve the conversion of the Hatchery building into a classroom and faculty offices building at an estimated cost of not to exceed $60,000, said money to be taken from the Federal Rotary. Mr. Bachman seconded. On roll call, Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes.

The following list of resignations, salary changes, appointments, etc., was presented. Mr. Kershner moved that these be approved. Mr. Bachman seconded. On roll call Mr. Bachman voted yes; Mr. Kershner, yes; Mr. Schwyn, yes.

Faculty Appointments

Mrs. W.D. Alexander, assistant in the Art Department, salary of $250 for the 2nd semester.
Mr. Stuart Hong, Instructor in Art, salary of $300 for the second semester.
Mr. Herman Dennis, part-time instructor in Music Department, salary of $134 for the second semester.
Mrs. W.J. Abell, part-time instructor in Business English, salary of $750 for second semester.

Sandusky Faculty Appointments (from Feb. 9, 1948 to June 3, 1948)

Dr. Samuel Mayfield
$300
Mr. Harold Obee
$180

Student Assistants

Robert Hughes, Biology, $200 for second semester.
Josephine Shull, Philosophy, $200 for second semester.
Helen Pugh, Psychology, $200 for second semester.

Salary Changes (Faculty)

Mrs. George Byrd, Music Department, Increase to $680 per semester.