6-5-1947

Board of Trustees Meeting Minutes 1947-06-05

Bowling Green State University

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Appointments, Student Assistants:


Appointments, Civil Service:

Current, Ann, secretary, $1200 per year, effective May 12, 1947.
McKeth, Juliet, secretary, Business Office, $1200 per year, effective May 1, 1947.
Koehlhuber, Audrey, typist, reinstated at same salary of $1340 per year, effective April 21, 1947.

Resignations, Faculty:

Cunliffe, Frederick, instructor, Hodges, effective at end of second semester of academic year 1946-47.
Dooly, Robert L., head teacher, Nursery School, effective at end of second semester of academic year 1946-47.

Resignations, Civil Service:

Cox, Joan, typist, Graphic Arts Department, effective May 10, 1947.
Tolles, Joanne, secretary, effective May 1, 1947.

Salary Increases (Civil Service)

Killer, Marilyn, secretary, $1320 per year, effective May 1, 1947.
Dick, Harry, painter, from $2011.96 to $2161.96 per year, effective May 1, 1947.

Salary Increases (Miscellaneous)

Nishehouse, Helen, housemother, increase to $22.00 per month over regular salary in consideration for meals not taken at the Womans Building, effective April 15, 1947.

Appointments: (Miscellaneous)

Mrs. Albert Tracey, hostess at Falcons Nest, at a salary of $110 per month, effective April 15, 1947, for the remainder of the second semester of the academic year 1946-47.

There being no further business, the Board adjourned.

Attest:

President

Secretary

The Bowling Green State University Board of Trustees met on the above date. Members present were Mr. Alva Bachman, Mr. James C. Donnell, II, Mr. Carl Schwyn, Mr. E. T. Rodgers, and Mr. Minor Kershner.

The President brought to discussion bids received in the office of the Division of State Architect Engineer on Dorms 'W'. Mr. Schwyn moved that the Director of Public Works, Mr. Frank L. Raschig, be asked, through the office of the State Architect, Mr. F. F. Glass, to enter into the following contracts for Dorms 'W':

Item 1. General Contract - Weaver Construction Company (5 buildings) Bryan, Ohio For the sum of $211,970.00 Alternate G-2, (Terraces) $3,230.00 Item 2. Distribution Station (Building Only) Total, for the sum of $216,490.00

Item 5. Electrical Contract - Clyde Miller (5 buildings) 309 N. Summit St. Bowling Green, Ohio For the sum of $12,800.00 Item 6. Electrical Service (5 buildings) $1,152.00 Total, for the sum of $17,952.00

Item 4. Heating Contract - The T. O. Murphy Co. 25-27 E. College, Oberlin, Ohio For the sum of $18,270.00 Alternate H-1, (Copper Tubing, 5 buildings) $28,000.00 Total, for the sum of $18,698.00

Item 3. Plumbing Contract - The Baxter-Nafz Co. (5 buildings) 6 W. North Street Springfield, Ohio For the sum of $24,400.00
Mr. Bachman seconded this motion. On roll call, Mr. Schwyn voted yes; Mr. Rodgers, yes; Mr. Kershner, yes; Mr. Dornell, yes and Mr. Bachman, yes.

The President requested that the following extra order be entered into for changes deemed necessary in the dormitories now under construction:

Extra order #1 for $912.00 for services to Dorm R to cover additional rock excavation and longer service lines to three buildings.

Mr. Rodgers moved that this extra order be entered into and Mr. Bachman seconded the motion. On roll call, Mr. Schwyn voted yes; Mr. Dornell, yes; Mr. Kershner, yes; Mr. Rodgers, yes and Mr. Bachman, yes.

There being no further business the Board adjourned.

Attest:

[Signature]
President

[Signature]
Secretary

Bowling Green, Ohio
July 15, 1947

The Board of Trustees met on the above date, all members being present. The minutes of the preceding meeting were read and approved.

The President reported on the final action of the Legislature relative to our A and B appropriations and the appropriations for personnel and maintenance. He next gave a report on the new dormitories and expressed his belief that four of the men's dormitories would be finished by September 15 next. The Board decided to visit the site of these buildings at the close of the meeting.

He next reported on the recent acquisitions from the War Surplus Department which included two truck loads of office furniture, 450 aluminum chairs, and a 50 KW radio transmitter.

Mr. Bachman moved that the President be authorized to secure a contractor to move the building from the location adjacent to the new men's dormitory site to the north side of lot adjacent to West Dorm on North College Drive. Mr. Schwyn seconded the motion. On roll call, Mr. Kershner voted yes; Mr. Rodgers, yes; Mr. Dornell, yes; Mr. Schwyn, yes; and Mr. Bachman, yes.

The President then presented detailed changes in the lower part of the Stadium which would accommodate another seventy men, the cost of these changes to be $6,700. Mr. Bachman moved that these changes be authorized. On roll call, Mr. Rodgers voted yes; Mr. Dornell, yes; Mr. Bachman, yes; Mr. Schwyn, yes, and Mr. Kershner, yes.

Mr. Schwyn moved that the north dormitory area be graded and seeded at a bid price of $4,800. Mr. Dornell seconded the motion. On roll call, Mr. Rodgers voted yes; Mr. Dornell, yes; Mr. Bachman, yes; Mr. Schwyn, yes, and Mr. Kershner, yes.

Mr. Schwyn then moved that the services for the class room buildings provided by the Federal Government should be installed at the bid price of $19,223. Mr. Dornell seconded the motion. On roll call, Mr. Rodgers voted yes; Mr. Dornell, yes; Mr. Bachman, yes; Mr. Schwyn, yes, and Mr. Kershner, yes.

The President reported net dormitory earnings of $45,006 with purchases of equipment for the year totaling some $48,000. The President recommended that the board rate be increased $1.00 per week for the coming year. Mr. Schwyn moved this be authorized. Mr. Bachman seconded the motion. On roll call, Mr. Rodgers voted yes; Mr. Dornell, yes; Mr. Bachman, yes; Mr. Schwyn, yes, and Mr. Kershner, yes.

The following resignations, appointments, and salary adjustments were presented:

Resignations (Faculty)

Gloria F. Huggrave, Assistant Administrative Dietitian
Carl F. Ferner, Instructor in Journalism
James E. King, Instructor in English
Paul F. Muse, Associate Professor of Business Education

Leave of Absence (Faculty)

L. J. Benninger, Assistant Professor of Business Administration
Clyde C. Parker, Assistant Professor of Journalism

Resignations (Civil Service)

Mrs. Wm. H. Krouse, Bookstore, May 31, 1947
Jean M. Graves, Office of Dean of Students, June 14, 1947
Norma L. Simon, Office of Dean of Students, May 31, 1947
Alice Burkart, Office of Dean of Women, May 29, 1947
New Appointments (Administrative)

Mary E. Hidenour, assistant, College of Liberal Arts, effective June 18, 1947, salary $2000 per year (12 months basis)

Ruth Jean Wales, assistant, College of Business Administration, effective June 16, 1947, salary $2000 per year (12 months basis)

New Appointments (Civil Service)

Joanne Flowers, Business Office Storeroom, effective July 7, 1947, salary $1200.91 per year.

Mary Jo Bowman, secretary to Mr. J. V. Jordan, Training Officer, effective June 16, 1947, $100 per month.

New Appointments (Civil Service)

Joan Hayward McRae, typist in Graphic Arts Department, effective July 1, 1947, salary $1290.91 per year.

Shirley Gernert, secretary in President's office, effective June 23, 1947, salary $2000 per year (12 months basis)

Kary Jo Bowman, secretary to Mr. J. V. Jordan, Training Officer, effective June 16, 1947, $100 per month.

Jo Ann Bowerman, typist in office of Dean of Freshmen, effective July 1, 1947, salary $1290.91 per year.

Virginia Morrell, library assistant, salary of $1500 per year (12 mos.) effective June 16, 1947.

Jo Ann Bowerman, typist in office of Dean of Freshmen, effective July 1, 1947, salary $1290.91 per year.

Salary Adjustments (Civil Service)

Maxine Graham, clerk, automatic 10% increase to $1320 per year, effective June 1, 1947.

Marilyn Cadwell, half-time typist, effective June 3, at $600 per year.

Alva Bachman, James Kershner, Mr. Alva Bachman, Mr. James C. Donnell, II, Mr. Carl Schwyn, Mr. E. T. Rodgers, and Mr. Minor Kershner. The President brought to discussion bids received in the office of the Division of State Architect Engineer on Dorms "W". Mr. Schwyn moved that the Director of Public Works, Mr. Frank Raschig, be asked through the office of the State Architect, Mr. P. F. Glass, to enter into the following contracts for Dorms "W":

<table>
<thead>
<tr>
<th>ITEM 1</th>
<th>GENERAL CONTRACT - Weaver Construction Company, Bryan, Ohio</th>
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</thead>
<tbody>
<tr>
<td>For the sum of</td>
<td>$211,870.00</td>
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<tr>
<td>Alternate G-2 (Terraces)</td>
<td>3,230.00</td>
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</tbody>
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<tr>
<th>ITEM 2</th>
<th>DISTRIBUTION STATION</th>
</tr>
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<tbody>
<tr>
<td>For the sum of</td>
<td>$1,250.00</td>
</tr>
</tbody>
</table>

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<thead>
<tr>
<th>ITEM 3</th>
<th>ELECTRICAL CONTRACT - Clyde Miller, 309 N. Summit St., Bowling Green, Ohio</th>
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<tbody>
<tr>
<td>For the sum of</td>
<td>$12,800.00</td>
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<tr>
<th>ITEM 4</th>
<th>HEATING CONTRACT - The T. C. Murphy Co., 25-27 E. College, Oberlin, Ohio</th>
</tr>
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<tbody>
<tr>
<td>For the sum of</td>
<td>$18,270.00</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>ITEM 5</th>
<th>ELECTRICAL SERVICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>For the sum of</td>
<td>$1,142.00</td>
</tr>
<tr>
<td>TOTAL for the sum of</td>
<td>$17,952.00</td>
</tr>
</tbody>
</table>

Attest:  
E. T. Rodgers  
President  
Secretary

The Bowling Green State University Board of Trustees met on the above date. Members present were Mr. Alva Bachman, Mr. James C. Donnell, II, Mr. Carl Schwyn, Mr. E. T. Rodgers, and Mr. Minor Kershner.
ITEM 3. PLUMBING CONTRACT - The Baxter-Nafz Co., 6 W. North St., Springfield, Ohio. (5 Buildings)
For the sum of ........................................ $24,400.00

Mr. Bachman seconded this motion. On roll call, Mr. Schwyn voted yes; Mr. Rodgers, yes; Mr. Kershner, yes; Mr. Donnell, yes, and Mr. Boachman, yes.

The President requested that the following extra orders be entered into for changes deemed necessary in the dormitories now under construction:

Extra order #1 for $32,000.00, Fred Hildebrand, for services to Dorms III to cover additional rock excavation and longer service lines to three buildings.

Mr. Schwyn moved this be entered into. Mr. Bachman seconded. On roll call Mr. Bachman voted yes, Mr. Schwyn, yes; Mr. Rodgers, yes; Mr. Kershner, yes; Mr. Donnell, yes, and Mr. Bohamn, yes.

There being no further business the Board adjourned.

Attest:

President

Secretary

Bowling Green, Ohio
August 8, 1947

The Board of Trustees of Bowling Green State University met on the above date. Members present were Mr. Rodgers, Mr. Bachman, Mr. Donnell, Mr. Kershner, and Mr. Schwyn.

President Prout reported to the Board of Trustees that the Mess Hall was nearing completion and it appeared that it would be available for operation starting the fall term. In order to have the building ready for operation it was necessary to take ten clay bids for the kitchen equipment for the Mess Hall and Dorms 1-4. The President requested permission to award contracts for cafeteria and kitchen equipment to the supplier who, in the minds of the business manager, submitted the best bids considering both price and length of time necessary for delivery. It was moved by Mr. Bachman and seconded by Mr. Schwyn that the business manager be granted authority to purchase this equipment from whatever sources he deemed best so that the Mess Hall and Dorms 1-4 could be put in operation as soon as possible. On roll call Mr. Schwyn voted yes; Mr. Bachman, yes; Mr. Donnell, yes; Mr. Kershner, yes and Mr. Rodgers, yes.

President Prout requested permission to transfer $20,000 from the Student Union to "The Commons" for a period of two years at 2% interest, supported by a promissory note. It was moved by Mr. Schwyn and seconded by Mr. Bachman that this transfer be authorized. On roll call all members voted yes.

President Prout reported the following tabulation of bids relative to the alterations under the Mess Hall:

|------|----------|---------------------------------|---------------------------------|

It was moved by Mr. Schwyn and seconded by Mr. Donnell that the contract be awarded to Matheny & Hines for this work. On roll call Mr. Schwyn voted yes; Mr. Donnell voted yes; Mr. Bachman, yes; Mr. Kershner, yes; and Mr. Rodgers, yes.

President Prout reported a tabulation of bids for the completion of services to Camp Perry buildings:

<table>
<thead>
<tr>
<th>Item A</th>
<th>Item B</th>
<th>Item C</th>
</tr>
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<tbody>
<tr>
<td>Estimate</td>
<td>$10,290</td>
<td>$4,570</td>
</tr>
</tbody>
</table>

S. W. File, Plumbing and Heating, Lima, Ohio
No bid 3,409 4,228

Fred J. Hildebrand, Toledo, Ohio
8,157.14 4,988.40 (Note: Items A and B combined $13,145.54)

It was moved by Mr. Bachman and seconded by Mr. Kershner that the contract be awarded to the Fred J. Hildebrand Company, Toledo, Ohio, the total amount $13,145.54, and that payment be made from the Federal Rotary account.

President Prout reported that the new temporary freshman Chemistry building would be completed by fall. In order to utilize the present Science building to the fullest extent it will be necessary to renovate five or six of the existing classrooms and laboratories. Mr. Schwyn moved and Mr. Bachman seconded that plans of specifications be prepared covering the renovation of the Science building and that a contract be awarded at the earliest possible time, to be paid from Federal Rotary funds. On roll call Mr. Schwyn voted yes, Mr. Bachman, yes; Mr. Donnell, yes; Mr. Kershner, yes and Mr. Rodgers, yes.

The following extra orders to the Knowlton Construction Company were approved for Dorms 1-4:

1. For down ceilings in Lounges of five buildings - $760
2. Assemble and install disappearing stairway provided by owner - $392