9-30-1942

Board of Trustees Meeting Minutes 1942-09-30

Bowling Green State University

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This Article is brought to you for free and open access by the University Publications at ScholarWorks@BGSU. It has been accepted for inclusion in Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@BGSU.
The claims and expense accounts and payrolls were presented, approved, and ordered filed in the Business Office.

The President suggested that it should be noted in the minutes that a Petty Cash Fund of $50.00 for Biological Science and $25.00 for Home Economics had been authorized by the Controlling Board at Columbus under date of August 20, 1942.

There being no further business, the Board adjourned.

ATTEST:

[Signature] President

[Signature] Secretary

Bowling Green, Ohio September 30, 1942

The Board of Trustees of Bowling Green State University assembled on the above date. The members present were Mr. J. J. Urschel, President; Mr. E. E. Coriell, Vice President; Dr. H. J. Johnston, Secretary; Minor Kershner, Treasurer. Commander Dudley White, because of War duties at Washington, was again unable to be present. President Prout was also in attendance.

The minutes of the meeting held on September 1, 1942 were read and approved.

The President reported informally on the enrollment this semester indicating that better than 1350 students had enrolled to date, which was some 250 more than had been expected in the midsummer.

The President requested the Board's consideration in asking for transfers from surplus student fees which would allow sufficient monies for the repair and repainting of the main auditorium, the repointing of the north wall of the Science Building, and the redecoration of the main reading room in the library building. Tentative figures for these three improvements in the order mentioned above are: $1,800, $850, and $1,000.

Dr. Johnston moved that these transfers be requested from the Board of Control and arrangements made as soon as possible to have the above mentioned improvements made. Mr. Coriell seconded the motion. Voting yes: Urschel, Coriell, Johnston, Kershner. Motion carried.

The President reported that the hangar from Napoleon had been purchased for $400 and in accordance with the Board's previous action, had been erected on the proper site at the airport. The entire hangar program will be finished in approximately two weeks' time.

The following Treasurers' receipts were presented and ordered made a part of the minutes:

September 8, 1942

Received from Leah Reese, Cashier, the following sum to be forwarded to the Treasurer of State:

STUDENT FEES

<table>
<thead>
<tr>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Fees</td>
<td>1120.00</td>
</tr>
<tr>
<td>Late Registration Fees</td>
<td>5.00</td>
</tr>
<tr>
<td>Music</td>
<td>26.66</td>
</tr>
<tr>
<td>Deferred Payment Fee</td>
<td>18.33</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LABORATORY FEES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology</td>
<td>5.04</td>
</tr>
<tr>
<td>Business Education</td>
<td>4.00</td>
</tr>
<tr>
<td>Diploma</td>
<td>10.00</td>
</tr>
<tr>
<td>Industrial Arts</td>
<td>2.00</td>
</tr>
<tr>
<td>Instrumental Rental</td>
<td>9.20</td>
</tr>
<tr>
<td>Library</td>
<td>75.10</td>
</tr>
<tr>
<td>Physics</td>
<td>1.00</td>
</tr>
<tr>
<td>Transcripts</td>
<td>40.00</td>
</tr>
</tbody>
</table>

1167.89
HEALTH FEES 55.17
BOOKSTORE 232.93
FEDERAL ROTARY 400.00

GENERAL REVENUE
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sale of junk pipe</td>
<td>1.50</td>
</tr>
<tr>
<td>Sale of Junk</td>
<td>2.50</td>
</tr>
<tr>
<td>Sale of old chairs</td>
<td>1.00</td>
</tr>
<tr>
<td></td>
<td>7.00</td>
</tr>
<tr>
<td></td>
<td>$2016.63</td>
</tr>
</tbody>
</table>

(Signed) Minor Kershner
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION
Columbus, Ohio No. 4109

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Treasury the sum of $2016.63 collected from sources detailed to be credited to the fund or account as shown above.

L. E. Johnston, Cashier

The President recommended the following salary adjustments:

(a) Mrs. Mayme Herriff, Dietitian, Salary increased to $150 per month effective September 1
(b) Evalyn McClelland, Stenographer Business Office, placed on part-time at $55.00 per month for period of October 1, 1942 to June 1, 1943
(c) Salary of F. E. Beatty, Assistant Registrar, to be increased from $1650 to $1800 effective October 1, 1942
(d) Mrs. Eva Farmer, Matron at the Five Sister House, increased from $25.00 to $40.00 per month, effective September 14, 1942
(e) Mrs. Pauline Kincaid, Matron at the Skol House, increased from $25.00 to $40.00 per month, effective September 14, 1942
(f) Mrs. W. E. Lantz, Matron Seven Sister House, to receive $25.00 per month, effective September 14
(g) George Harrison, Janitor, salary increased from $900 to $1000 per year effective October 1, 1942

Moved by Mr. Coriell and seconded by Mr. Kershner that these salary adjustments be approved as recommended. Voting yes: Urschel, Coriell, Johnston, Kershner. Motion carried.

The President recommended the following new instructors:

LeRoy C. Ferguson, Political Science --- $2400
Mrs. Mary C. Risong, English --- 450 - 44 Mos.
Mrs. F. C. Ogg, Mathematics --------------------- 750 - 44 Mos.
Mrs. Irene C. Hoovers, Music ---------------------- 360 - 44 Mos.

Dr. Johnston moved that these recommendations be approved and Mr. Coriell seconded. Voting yes: Urschel, Coriell, Johnston, Kershner. Motion carried.

The following student assistants were recommended by the President:

Jean Bellard, Chemistry ------------------ 250 - 9 Mos.
Paul Lindemeyer, Chemistry ------------------ 250 - 9 Mos.
Betty Olson, Biology --------------------- 200 - 9 Mos.
Dorothy Boskey, Education ------------------ 200 - 9 Mos.
Eugene Thomas, Physical Education ------------------ 200 - 9 Mos.
Howard Sammetinger, Chemistry ------------------ 250 - 9 Mos.
Erna Sigler, Education ------------------- 750 - 9 Mos.
Richard Green, Part-time Janitor, Practical Arts Building ------------------ 40 - per month

Dr. Johnston moved that these recommendations be approved. Mr. Coriell seconded. Voting yes: Urschel, Coriell, Johnston, Kershner. Motion carried.

The following dormitory reports were presented to the Board, discussed, and ordered filed in "Dormitory File" President's Office:

Profit and Loss Statement for the months ending July 31, 1942 and August 31, 1942 for Williams, Shatzel, Kohl, Cottage I, Cottage II and Union Dorm.
Proceedings, Trustees Bowling Green State College  
September 30, 1942

The claims and expense accounts and payrolls were presented, approved and ordered filed in the Business Office.

There being no further business the Board adjourned to meet on Monday, November 2nd.

ATTEST:

[Signature]
President

[Signature]
Secretary

Bowling Green, Ohio  
November 2, 1942

The Board of Trustees of the Bowling Green State University assembled on the above date with the following members present: Mr. J. J. Urschel, President; Mr. E. E. Coriell, Vice President; Dr. H. J. Johnston, Secretary; Minor Kershner, Treasurer. Commander Dudley White, because of war duties at Washington, was again unable to be present. President Prout was also in attendance.

The minutes of the meeting held on September 30, 1942 were read and approved.

The President recommended the following appointments:

Arthur Keeran, Fireman, $125.00 per month, effective November 1, 1942
John Roach, Janitor, $75.00 per month, effective November 1, 1942
Gladys Emde, Janitress, $60.00 per month, effective November 1, 1942
Mrs. Richard Green, $900.00 per year, effective November 9, 1942
Carol Allison, Student Assistant, $150.00 per semester, effective November 1, 1942

Mr. Kershner moved that these recommendations be approved. Mr. Coriell seconded. Voting yes: Urschel, Coriell, Johnston, Kershner. Motion carried.

The following resignations were presented:

Jessie McComb, Clerk in Bookstore, effective November 16, 1942
Bessie Yoder, Janitress, effective November 1, 1942

Mr. Coriell moved that these resignations be accepted. Mr. Kershner seconded. Voting yes: Urschel, Coriell, Johnston, Kershner. Motion carried.

The State Auditor's Report for the period ending July 1, 1942 was presented to the Board and ordered filed.

The President presented a full financial report on the cost of the hangar indicating a total expenditure of $9879.37 out of the appropriation of $10,000.

The claims, expense accounts and payrolls were presented, approved, and ordered filed in the Business Office.

The following Treasurers' receipts were presented and ordered written into the minutes as a matter of record: