Board of Trustees Meeting Minutes 1942-07-23

Bowling Green State University

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A meeting of the Board of Trustees of Bowling Green State University was held at noon July 23, 1942. Roll call showed the following members present: Mr. E. E. Coriell, President; Dr. H. J. Johnston, Secretary; and Minor Kershner, Treasurer. Mr. J. J. Urschel and Mr. Dudley White were unavoidably absent. President Prout was also in attendance.

The minutes of the meeting held on June 26, 1942 were read and approved.

Mr. Coriell presented his Commission from Governor Bricker as Trustee of this University for the five-year period from May 17, 1942 to May 17, 1947. The President was directed to note the presentation of this Commission in the minutes. Dr. Johnston administered the Oath of Office to Mr. Coriell.

The President recommended the following new instructors:

- Elizabeth Ingle, Art Instructor - $1750
- S. L. Woolsey, Asst. Professor, Business Administration --- 2500
- Harold M. Jordan, Speech Dept. --- 2000

Mr. Kershner moved that these recommendations be approved. Dr. Johnston seconded the motion. Voting yes: Coriell, Johnston, Kershner. Motion carried.

The resignation of Emory Young, Fireman, effective July 31, 1942 was presented. Dr. Johnston moved that this resignation be accepted. Mr. Kershner seconded the motion. Voting yes: Coriell, Johnston, Kershner. Motion carried.

The President announced for the coming academic year 1942-43 the withdrawal from the staff of instructors of Dr. Charles Barrell of the Political Science Department. Considerable time was spent in discussing the hangars at the airport. To date no favorable action has been received from Washington on the request for a priority, FD200. It was the opinion of the Board that all possible efforts should be made to hurry a decision from Washington on this priority and immediately upon its receipt to advertise for bids.

Moved by Johnston and seconded by Kershner that the $2000 bond of Ada Kuykendall be canceled and that Miss Donellda Ziegler be placed under $2000 bond; also that each of the following employees be placed under $1000 bond: Eloise Barrick, Jessie McComb, and Clara Belle Sekinger. Voting yes: Coriell, Johnston, Kershner. Motion carried.

Moved by Kershner and seconded by Johnston that the two unissued Cottage I Bonds in the amount of $1700 each due July 1, 1941 and July 1, 1942 be canceled and voided. Voting yes: Coriell, Johnston, Kershner. Motion carried.

The following Treasurer's Receipts were presented and ordered spread upon the minutes:

June 19, 1942

Received from Leah Reese, Cashier, Bowling Green State University, the following sum to be forwarded to the Treasurer of State:

**STUDENT FEES**

- Registration Fees 1732.00
- Education 26.00
- Music 42.22
- Late Registration 1.00
- Deferred Payment Fee 29.12

**LABORATORY FEES**

- Aviation 286.66
- Biology 214.66
- Zoology 45.00
- Business Administration 4.00
- Business Education 21.00
- Chemistry 4.20
- Diploma 447.50
- Farm 70.00
- First Aid 6.00
- Less Refunds 1.40
- Geology 1.60
- Home Economics 17.00
- Industrial Arts 12.00
- Instrument Rental 121.40
- Library 2.00
- Mathematics 89.85
- Physics 88.65
- Less Refunds 1.20
Practice Apartment 63.00
Speech 11.60
Transcripts 1166.44

HEALTH FEES 377.40

BOOKSTORE
Less Refunds 49.28 (Sales Tax) 357.28

FEDERAL

GENERAL REVENUE
Sale of Old Wood 2.00
Sale of Junk .25

LABORATORY DEPOSIT 46.62

(Signed) Minor Kershner
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION
Columbus, Ohio
No. 2731

The Department of The Treasurer of State hereby certifies that the
above payer Bowling Green State University has on this date paid into
the State Treasury the sum of $3973.71 collected from sources detailed
to be credited to the fund or account as shown above.

L. E. Johnston, Cashier

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION
Columbus, Ohio
No.

The Department of The Treasurer of State hereby certifies that the
above payer Bowling Green State University has on this date paid into
the State Depository Trust Fund the sum of $68.61 collected from
sources detailed and to be credited to the fund shown above.

H. G. Startzman, Asst. Cashier

July 8, 1942

Received from Leah Reese, Cashier, Bowling Green
State University, the following sum to be forwarded
to the Treasurer of State:

STUDENT FEES

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Fees</td>
<td>8297.55</td>
</tr>
<tr>
<td>Less Refunds</td>
<td>81.00</td>
</tr>
<tr>
<td>Music</td>
<td>60.00</td>
</tr>
<tr>
<td>Late Registration</td>
<td>16.00</td>
</tr>
<tr>
<td>Deferred Payment Fee</td>
<td>248.20</td>
</tr>
</tbody>
</table>

LABORATORY FEES

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art</td>
<td>46.70</td>
</tr>
<tr>
<td>Less Refunds</td>
<td>40.50</td>
</tr>
<tr>
<td>Aviation</td>
<td>170.70</td>
</tr>
<tr>
<td>Biology</td>
<td>195.00</td>
</tr>
<tr>
<td>Less Refunds</td>
<td>189.00</td>
</tr>
<tr>
<td>Business Education</td>
<td>62.00</td>
</tr>
<tr>
<td>Less Refunds</td>
<td>56.00</td>
</tr>
<tr>
<td>Chemistry</td>
<td>530.09</td>
</tr>
<tr>
<td>First Aid</td>
<td>6.00</td>
</tr>
<tr>
<td>Industrial Arts</td>
<td>16.00</td>
</tr>
<tr>
<td>Instrumental Rental</td>
<td>1.99</td>
</tr>
<tr>
<td>Library</td>
<td>297.30</td>
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<tr>
<td>Less Refunds</td>
<td>294.45</td>
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<tr>
<td>Physics</td>
<td>74.75</td>
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<tr>
<td>Less Refunds</td>
<td>73.50</td>
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<tr>
<td>Reading</td>
<td>140.00</td>
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<tr>
<td>Transcripts</td>
<td>475.00</td>
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<tr>
<td>HEALTH FEES</td>
<td>1883.74</td>
</tr>
<tr>
<td>BOOKSTORE</td>
<td>36.90</td>
</tr>
<tr>
<td>LABORATORY DEPOSITS</td>
<td>12981.57</td>
</tr>
</tbody>
</table>

(Submitted) Minor Kershner
Treasurer
The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Treasury the sum of $12,570.12 collected from sources detailed to be credited to the fund or account as shown above.

H. G. Startzman, Asst. Cashier

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Depository Trust Fund the sum of $11.45 collected from sources detailed and to be credited to the fund as shown above.

H. G. Startzman, Asst. Cashier

The following instructors for the Post Session of three weeks were appointed:

**POST SESSION FACULTY - SUMMER**

Three Weeks - Aug. 10 - 28

<table>
<thead>
<tr>
<th>Name</th>
<th>Capacity</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>R. G. Harshman</td>
<td>Dean, Coll. of Bus. Ad.</td>
<td>$322.50</td>
</tr>
<tr>
<td>Emilie Hartman</td>
<td>Instructor</td>
<td>$96.29</td>
</tr>
<tr>
<td>Albert H. Hayes</td>
<td>Asst. Professor</td>
<td>$213.75</td>
</tr>
<tr>
<td>Morris Hendrickson</td>
<td>Instructor</td>
<td>$155.14</td>
</tr>
<tr>
<td>Wayne S. Huffman</td>
<td>Instructor</td>
<td>$158.29</td>
</tr>
<tr>
<td>E. D. Jarvis</td>
<td>Instructor</td>
<td>$150.00</td>
</tr>
<tr>
<td>W. C. Jordan</td>
<td>Instructor</td>
<td>$233.55</td>
</tr>
<tr>
<td>Rea McCain</td>
<td>Professor</td>
<td>$395.00</td>
</tr>
<tr>
<td>S. E. Mayfield</td>
<td>Assoc. Professor</td>
<td>$237.50</td>
</tr>
<tr>
<td>H. C. Witherington</td>
<td>Assoc. Professor</td>
<td>$237.50</td>
</tr>
<tr>
<td>Margaret Yocom</td>
<td>Librarian</td>
<td>$118.75</td>
</tr>
<tr>
<td>Virginia Kline</td>
<td>Asst. Librarian</td>
<td>$92.50</td>
</tr>
</tbody>
</table>

Moved by Johnston and seconded by Kershner that the recommendations be approved. Voting yes: Coriell, Johnston, Kershner. Motion carried.

The following dormitory reports were presented to the Board, discussed, and ordered filed in "Dormitory File" President's Office:

- Profit & Loss Statement for the year ending June 30, 1942 - Williams, Shatzel, Kohl, Cottage I, Cottage II and Union Dorm
- Balance Sheet, June 30, 1942 - Williams, Shatzel, Kohl, Cottage I, Cottage II and Union Dorm
- Profit and Loss Statement for the Month Ending May 31, 1942 - Williams, Shatzel, Kohl, Cottage I, Cottage II and Union Dorm
- Profit and Loss Statement for the Month Ending June 30, 1942 - Williams, Shatzel, Kohl, Cottage I, Cottage II and Union Dorm

The claims and expense accounts and payrolls were presented, approved and ordered filed in the Business Office.

There being no further business the Board adjourned.

ATTEST:

President

Secretary