7-31-1941

Board of Trustees Meeting Minutes 1941-07-31

Bowling Green State University

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The Board of Trustees of the Bowling Green State University met at 12:15 at Shatzel Hall on the above date. The members present were: Mr. Coriell, President; Dr. H. J. Johnston, Secretary; Minor Kershner, Treasurer. Mr. Dudley White and Mr. J. J. Urschel were unavoidably absent. President Prout was also in attendance.

The minutes of the meeting held on July 7, 1941 were approved.

The President recommended the following appointments to the instruction staff for the academic year 1941-42:

- Mrs. Mary Powers - Distributive co-ordinator --- $2400
- Jane Ann Bovie - Nursery School Supervisor ----- 1200
- Mae A. Timball, Critic Training School --------- 1700
- Grace R. Bell - Critic, Ridge Street School ---- 1650
- Lorrie Virginia Kershner - Music -------------- 1600
- Freda Bruns - Commercial --------------------- 1700
- Florence LaGanke Harris - Distributive Education 2400

Moved by Dr. Johnston and seconded by Mr. Kershner that these appointments be confirmed. Voting yes: Coriell, Johnston, Kershner. Motion carried.

The President presented the resignation of Mr. J. M. Cadwallader as instructor in the Business Administration Department. Moved by Mr. Kershner and seconded by Dr. Johnston that the resignation be accepted. Voting yes: Coriell, Johnston, Kershner. Motion carried.

The Board gave lengthy consideration to the informal working agreement for the riding academy approved by Mr. Ohls of the Attorney General's Department.

AGREEMENT BETWEEN BOARD OF TRUSTEES OF BOWLING GREEN STATE UNIVERSITY AND H. G. HEEDEN

This agreement is made and entered into at Bowling Green, Ohio on the 30th day of July, 1941 by and between the Board of Trustees of Bowling Green State University, Bowling Green, Ohio, hereinafter called "First Party" and H. G. Heeden, Bowling Green, Ohio, hereinafter called "Second Party".

WITNESSETH: That the parties to this agreement each in consideration of the undertakings, promises and agreements on the part of the other herein contained do hereby agree as follows:

1. The Second Party shall have permission to use for the operation of a riding school the barn, with the exception of the lean-to shed which shall be reserved for the exclusive use of the First Party; and small milk house located on Bowling Green State University campus; the rings at front and back of the barn and the trails, but no changes shall be made by the Second Party in any of the buildings or fences without the written consent of the First Party. The Second Party shall provide at his own expense for the upkeep of the rings and for small repairs which become necessary in and about the said buildings.

2. The Second Party shall provide a sufficient number of horses and amount of equipment to meet the demands of students of Bowling Green State University and faculty members who wish to pursue a course in riding or ride for recreation only. In the operation of the riding school, first consideration shall be given to students and faculty members of Bowling Green State University.
3. The Second Party may collect a rental charge not to exceed $5.00 for 12 lessons or 50 cents for individual lessons, but said party shall make a monthly report to the First Party the amount of all monies collected before the monthly compensation is paid by the First Party.

4. The First Party shall pay the light and water bills incidental to the operation of the riding school.

5. The Second Party shall be responsible for the periodic removal of all horse manure and shall keep the barn in a state of cleanliness at all times.

6. The First Party shall pay unto the Second Party as compensation for services of instruction for students enrolled for riding in the Physical Education Department of Bowling Green State University the sum of $40.00 per month.

7. All feeds and similar incidentals for the horses shall be furnished by the Second Party. No bills whatsoever shall be contracted by the Second Party in the name of the First Party.

8. The First Party shall not be responsible for injury to or loss of any of the horses used in or brought to the riding school.

9. The hay and grain now in the said barn and belonging to the First Party is hereby purchased by the Second Party at its appraised value of $220.44. Payment of this amount will be deducted from the said compensation of $40.00 per month to be paid to the Second Party by the First Party.

10. It is understood by both parties to this agreement that Mr. Ernest Franks, an employee of the First Party, shall continue to have the privilege of housing and caring for one cow in the said barn and the hay on south loft shall be exclusively his.

In Witness Whereof, the parties hereto have hereunto set their hands the day and year first above written.

BOARD OF TRUSTEES OF BOWLING GREEN STATE UNIVERSITY

By (Signed) E. E. Coriell
President
First Party

(Signed) H. G. Hedden
Second Party

In the presence of --

Signed: Alice M. Heater
P. J. Prout

Dr. Johnston moved that all previous legislation by this Board of Trustees regarding a working agreement with Mr. Hedden for the operation of a riding academy be rescinded as of July 30, 1941. Mr. Kershner seconded the motion. Voting yes: Coriell, Johnston, Kershner. Motion carried.

Dr. Johnston moved that the new working agreement as informally approved by Mr. Ohls of the Attorney General's Department be adopted by this Board of Trustees. Mr. Kershner seconded the motion. Voting yes: Coriell, Johnston, Kershner. Motion carried.

The President presented the summary of the bids for the construction of the Student Union Building and informed the Board that under the resolution of the preceding meeting the Knowlton Construction Company was authorized to proceed with the work in view of their low bid on the total of Items 1, 2, 3, and 4. Mr. Kershner moved that the Knowlton Construction Company be given a contract by this Board of Trustees for the completion of this work as summarized in a contract form which is to be placed on file. Dr. Johnston seconded the motion. Voting yes: Coriell, Johnston, Kershner. Motion carried.

TABULATION OF BIDS STUDENT SOCIAL CENTER
Bowling Green State University

<table>
<thead>
<tr>
<th>Item</th>
<th>Est. of Cost</th>
<th>Sinker</th>
<th>Ricker</th>
<th>Total Items</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wood Framing</td>
<td>2994.00</td>
<td>1500.00</td>
<td>1600.00</td>
<td>5694.00</td>
</tr>
<tr>
<td>General Carpenter</td>
<td>1449.00</td>
<td></td>
<td></td>
<td>1449.00</td>
</tr>
<tr>
<td>Lath, Plaster, Insul., Slate</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Partitions, Asphalt Tile, Glazing and Finish Hardware</td>
<td>650.00</td>
<td>1200.00</td>
<td>1850.00</td>
<td>1850.00</td>
</tr>
<tr>
<td>Roofing and Sheet Metal</td>
<td>600.00</td>
<td>750.00</td>
<td>1350.00</td>
<td>1350.00</td>
</tr>
<tr>
<td>Concrete Floors</td>
<td>255.00</td>
<td>450.00</td>
<td>705.00</td>
<td>705.00</td>
</tr>
<tr>
<td>Masonry Work</td>
<td>726.00</td>
<td>650.00</td>
<td>1376.00</td>
<td>1376.00</td>
</tr>
<tr>
<td>Total - Items 1-4 Incl.</td>
<td>5701.00</td>
<td>5420.00</td>
<td>11121.00</td>
<td>11121.00</td>
</tr>
<tr>
<td>Total Items</td>
<td>6712.50</td>
<td>6495.00</td>
<td>13207.50</td>
<td>13207.50</td>
</tr>
</tbody>
</table>

The President presented the summary of the bids for the construction of the Student Union Building and informed the Board that under the resolution of the preceding meeting the Knowlton Construction Company was authorized to proceed with the work in view of their low bid on the total of Items 1, 2, 3, and 4. Mr. Kershner moved that the Knowlton Construction Company be given a contract by this Board of Trustees for the completion of this work as summarized in a contract form which is to be placed on file. Dr. Johnston seconded the motion. Voting yes: Coriell, Johnston, Kershner. Motion carried.
Moved by Dr. Johnston that approval be given to the Extra Order #1 in the amount of $33.83 for rearrangement of janitor's closets in Skol House. Mr. Kershner seconded the motion. Voting yes: Coriell, Johnston, Kershner. Motion carried.

The dormitory reports were submitted, approved, and ordered placed on file as follows: Profit and Loss Statement for month ending June 30, 1941 and Profit and Loss Statement for six month period from January 1, 1941 to June 30, 1941.

BOWLING GREEN STATE UNIVERSITY
DORMITORIES

Profit and Loss Statement for Month Ending June 30, 1941

| Gross Receipts | Boarding       | 2763.63 | Building     | 1542.71 |
|               | Net Receipts  | 22.09   |             | 2741.63 |
| Cost of Supplies Used: | | | | |
| Inventory 6/1/41 | 8673.26 | | Available 10249.17 |
| Purchases | -1599.86 | | | |
| Inventory 6/30/41 | 8304.68 | | | |
| Cost of Supplies Used | 1824.44 | | Gross Operating Profit | 837.19 |

Expenses:
- Labor: 644.55
- Heat, Gas, Water: 302.84
- Depreciation: 149.38
- Insurance Used: 23.60
- General Expense: 8.02
- Total Expenses: 1104.79
- Net Operating Loss: 477.60
- Net Net Operating Loss: 688.82

Non-Operating Income - Credits and Purchase Discounts: 10.84
- Total - Non-Operating Income: 627.98

Non-Operating Expense
- Sinking Fund (Kohl Hall): 875.00
- Sinking Fund (Cottage I): 108.50
- Net Capital Loss: 127.98

BOWLING GREEN STATE UNIVERSITY
DORMITORIES

Profit and Loss Statement for six month period from January 1, 1941 to June 30, 1941

| Gross Receipts | Boarding   | 36928.30 | Building    | 19731.04 |
|               | Net Receipts | 3113.19 |             | 36714.95 |
| Cost of Supplies Used: | | | | |
| Inventory, Beginning | 46675.09 | | Purchases | 21076.72 |
| Inventory, Ending | 67731.86 | | | |
| Cost of Supplies Used | 47938.80 | | Gross Operating Profit | 19223.08 |

Expenses:
- Labor: 7289.52
- Heat, Gas, Water: 1169.93
- Depreciation: 894.83
- Insurance Used: 23.60
- General Expense: 1444.31
- Repairs: 20.42
- Total Expenses: 10819.34
- Net Operating Profit: 9724.93
- Net Operating Profit - Total: 14854.98
Non-Operating Income: (Interest Earned) 648.60
Credits and Purchase Discounts 115.58
Credit to Interest Cost 12.24
Total Non-Operating Income 756.42

Non-Operating Expenses:
Sinking Fund (Eohl) 5249.96
Sinking Fund (Cottage I) 900.00
Interest Cost 125.11
Total Non-Operating Expense 6508.22

NET CAPITAL GAIN 9122.71

Moved by Kershner and seconded by Dr. Johnston that the following room reservation notes be canceled:

Note dated June 6, 1931 for $600 drawn to the order of State College General Account
Note dated July 22, 1932 for $500 drawn to the order of Bowling Green State College Dormitory Account
Note dated August 26, 1932 for $50 drawn to the order of Bowling Green State College General Account

Voting yes: Coriell, Johnston, Kershner. Motion carried.

Moved by Dr. Johnston and seconded by Mr. Kershner that Dr. Prout be authorized to proceed immediately with Hinde and Dauch insulation on Cottage 2, and that the same be done under force account, the University purchasing the material and securing workmen for the installation, to be paid from the Cottage 2 Construction Fund.

Voting yes: Coriell, Johnston, Kershner. Motion carried.

Moved by Kershner and seconded by Dr. Johnston that the installation of Mastic Tile approximating fifteen rooms and reconditioning the remaining rooms in Williams Hall where the floor conditions are bad be approved at an estimated cost of $1700.

Voting yes: Coriell, Johnston, Kershner. Motion carried.

Moved by Dr. Johnston and seconded by Mr. Kershner that the President be authorized to recondition Shatzel Hall Annex to provide dormitory facilities for sixteen girls and to equip the rooms with the new style maple furniture.

Voting yes: Coriell, Johnston, Kershner. Motion carried.

The following list of August graduates was submitted and ordered spread upon the minutes as a matter of record:

GRADUATES, AUGUST 8, 1941
College of Education
Bachelor of Science in Education

Acocks, Malcolm Eugene
Asmus, Helen L.
Balyard, Lenna Jeffer
Barnett, Robert Eugene
Barstow, Leah
Baumgardner, LaDonna M.
Beam, Edrie L.
Bender, Donna
Bender, Mary
Bicker, Raymond C.
Brung, Marie
Surbace, Helen Louisa
Burd, Thelma Kathleen
Burgin, Morton
Carlisle, Leonard
Condon, Hilda
Decker, Dorothy Jean
Deinloff, Dorothy
Donaldson, Ada M.
Dorman, Mae E.
Dotts, Lucie Alwilda
Dull, Lloyd W.
Duncan, Phyllis
Dunham, Julia
Eddy, Betty
Evanoff, John C.
Everitt, Donald
Fassett, Barbara
Ferguson, Hazel Marion
Fish, Kathryn R.
Friesner, Marcia R.
Geater, Emily Ruth
Good, Phyllis Jane
Haig, Hazel
Harman, Melvin R.
Harshman, Kathryn
Hiestand, Laura L.
Hiner, Nellie
Hoffman, Clara
Holmell, Marilyn E.
Hovis, Gretchen
Hull, Marie Neel
Huycke, Ovid
Jacobs, Margaret
Jennings, Betty Marie
Kaiser, Grace M.
Leatherman, Verne L.
Lyle, Sara E.
McBride, Violet
McDugle, Catherine
McGillivary, Dow
McGinity, Irene
McGinity, Mabel
McGinity, Mildred
Mackey, Ina
Marson, Mildred K.
Miller, Lucille Ailer
Morton, Minerva I.
Murphy, Joyce
Murray, Mary Charlotte
Mussill, Edward J.
Obenour, Doris
Pifer, Frances L.
Radley, Ena Jean
Reigel, Anna W.
Reynolds, Mildred M.
Ringer, Thelma W.
Rowland, Grace M.
Rupp, Eleanor Jeanette
Rupp, Mervin G.
Schailler, Ina Younkin
Scheuerman, Ruth E.
Sherman, Margaret G.
Slaughtenback, Edyth
Smith, Ednah G.
Smith, Robert M.
Sponsler, Martha Treece
Stout, Vera
Van Meter, Berta
Walbott, Margaret E.
Walter, Ruth H.
Westworth, Ethel Reid
Westfall, Elsie Juliana
Winzeler, M. C.

* Degree granted as of June 6, 1941
College of Liberal Arts
Bachelor of Arts
Baltz, James
Crawford, James T.
Mittleman, Jesse M.
Bachelor of Science
John, George S.
Winslow, Kenelm
COLLEGE OF BUSINESS ADMINISTRATION
Bachelor of Science in Business Administration
Cryer, William F.
Wall, Jane
GRADUATE SCHOOL
Master of Arts
R. Fernando Alegria, B. A. (University of Chile) Santiago, Chile
Fields of Specialization: English, French
Thesis: Critical Interpretation of "The Magic Mountain" by Thomas Mann
Robert E. Costello, B. S. in Education
Defiance
Fields of Specialization: Botany, Zoology
Thesis: A Study of a Beech-Maple Climax Association
Minor C. Kershner, B. S. in Education
Liberty Center
Fields of Specialization: Education, History
Thesis: A Survey of the Rise and Development of Six-Man Football
Archie King, B. S. in Education
Willoughby
Fields of Specialization: English, History
Thesis: Nasby's Aid Toward the Union Cause
Marjorie Kreischer, B. S. in Education
Bowling Green
Fields of Specialization: English, Sociology
Thesis: The Victorian Woman as Presented by J. M. Barrie
William J. Mahoney, B. S. in Education
Jerry City, N. J.
Fields of Specialization: History, Sociology
Thesis: The American-Mexican Oil Controversy, 1915-1940
Joseph T. Ryder, B. S. in Education
Portage
Fields of Specialization: Sociology, Education
Thesis: Juvenile Delinquents in Wood County, 1928-1938: Their Distribution, Characteristics and Background in Northwestern Ohio
Bernice Shuder, B. S. in Education
Tiffin
Fields of Specialization: Education, Sociology
Isabelle L. Shull, B. S. in Education
Grand Rapids
Fields of Specialization: History, Sociology
Thesis: Social Life of the Woman of the Plains: A Factor in the Political Unrest of the West

The following claims and expense accounts were presented and ordered spread upon the minutes:

<table>
<thead>
<tr>
<th>Voucher Number</th>
<th>Name of Payee</th>
<th>Appr'n</th>
<th>Acct.</th>
<th>Items</th>
<th>Totals</th>
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</thead>
<tbody>
<tr>
<td>816</td>
<td>John W. Pontius</td>
<td>Lab. Fees</td>
<td></td>
<td>115.81</td>
<td>75.00</td>
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<tr>
<td>817</td>
<td>The Ohio Fuel Gas Company</td>
<td>C-3</td>
<td></td>
<td>121.01</td>
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<tr>
<td>818</td>
<td>The City Water Company</td>
<td>F-3</td>
<td></td>
<td>121.01</td>
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<td>819</td>
<td>Ohio Northern Public Service Company</td>
<td>F-4</td>
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<td>372.17</td>
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<td>820</td>
<td>Northern Ohio Telephone Company</td>
<td>F-7</td>
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<td>821</td>
<td>Western Union Telegraph Company</td>
<td>F-7</td>
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<td>8.01</td>
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<td>Total - Maintenance</td>
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<td>823</td>
<td>Student Help Payroll</td>
<td>A-2</td>
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<td>Payroll</td>
<td>Lab. Fees</td>
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<td>192.90</td>
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<td>825</td>
<td>Instructor's Payroll</td>
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<td>1716.66</td>
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<td>826</td>
<td>Kenneth Cameron</td>
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<td>243.33</td>
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<td>827</td>
<td>Public Employee Retirement Board</td>
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<td>6.07</td>
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<td>828</td>
<td>Employees Payroll</td>
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<td>3984.16</td>
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<td>829</td>
<td>Mrs. Helen Hickman</td>
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<td>300.00</td>
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<td>Voucher Number</td>
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<td>Totals</td>
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<td>828</td>
<td>English's</td>
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<td>Lammerbrock Brothers</td>
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<td>830</td>
<td>Randalls Bakery</td>
<td>C-8</td>
<td>4.40</td>
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<td>831</td>
<td>A. E. Avery</td>
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<td>Sweeney Sound Engineering</td>
<td>E-5</td>
<td>48.90</td>
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<td>Geo. E. Dunn Company</td>
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<td>834</td>
<td>Canceled</td>
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<td>835</td>
<td>National Carload Corporation</td>
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<td>3.45</td>
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<td>Home Steam Laundry</td>
<td>F-9</td>
<td>15.04</td>
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<td>837</td>
<td>City of Bowling Green</td>
<td>H-6</td>
<td>96.00</td>
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<td>838</td>
<td>City of Bowling Green, Sewerage</td>
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<td>839</td>
<td>The Hearing Agency</td>
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<td>840</td>
<td>American Association of Collegiate Registrars</td>
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<td>5.00</td>
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<td>State Teachers Retirement System</td>
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<td>6521.85</td>
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<td>842</td>
<td>B. O. S. U. Towel Service</td>
<td>Health</td>
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<td>843</td>
<td>A. Froney &amp; Company</td>
<td>Health</td>
<td>2.96</td>
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<tr>
<td>844</td>
<td>Total - Rotary Health</td>
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<td>24.44</td>
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<tr>
<td>845</td>
<td>Commercial Motor Freight, Inc.</td>
<td>Bookstore</td>
<td>2.29</td>
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<tr>
<td>846</td>
<td>Railway Express Agency</td>
<td>Bookstore</td>
<td>7.17</td>
<td>7.46</td>
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<tr>
<td>847</td>
<td>O. C. Carr &amp; Son</td>
<td>Lab. Fees</td>
<td>82.00</td>
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<td>B. L. Hall</td>
<td>Lab. Fees</td>
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<td>849</td>
<td>Mage Johnson</td>
<td>Lab. Fees</td>
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<td>850</td>
<td>Mrs. R. H. Kronberg</td>
<td>Lab. Fees</td>
<td>1.20</td>
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<tr>
<td>851</td>
<td>Mrs. I. A. Leifer</td>
<td>Lab. Fees</td>
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<tr>
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<td>Librarian of Congress</td>
<td>Lab. Fees</td>
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<tr>
<td>853</td>
<td>Total - Rotary Laboratory Fees</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>854</td>
<td>The Treasurer of State, Bureau of Inspection and Supervision</td>
<td>A-2</td>
<td>66.66</td>
<td></td>
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<tr>
<td>855</td>
<td>W. E. Watkins &amp; Company</td>
<td>C-4</td>
<td>27.00</td>
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<tr>
<td>856</td>
<td>Cherry River Boom &amp; Lumber Co.</td>
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<td>129.68</td>
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<td></td>
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<td>857</td>
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<td>Total - Rotary Health</td>
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<td>41.36</td>
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</table>
The Board of Trustees of the Bowling Green State University met on the above date. The members present were E. E. Coriell, President; Minor Kershner, Treasurer; and Dudley White, J. J. Urschel and Dr. H. J. Johnston were unavoidably absent. President F. J. Prout was also in attendance.

The minutes of the meeting held on July 31, 1941 were read and approved.

A tabulation of bids for erection of the Student Union Building were presented to and considered by the Board. The tabulation is as follows:

**GENERAL - Estimate $57,710**

- Knowlton, Clarence L.
  - Bowling Green, Ohio
  - $52,600

- C. B. Hersh
  - Grand Rapids, Ohio
  - $57,000

- Watts Construction Co.
  - Toledo, Ohio
  - $62,000

- Ohio State Construction Co.
  - Columbus, Ohio
  - $55,468

**PLUMBING - Estimate $6,720**

- W. J. Gillespie
  - Bowling Green, Ohio
  - $6,115

**HEATING - Estimate $4,619**

- Rhoton Company
  - Cleveland, Ohio
  - $4,896

- W. J. Gillespie
  - Bowling Green, Ohio
  - $4,637

**ELECTRICAL - Estimate $4,710**

- Romanoff Electric Company
  - Toledo, Ohio
  - $4,750

### Voucher Number | Name of Payee | Appr'n Acct. | Items | Totals |
--- | --- | --- | --- | --- |
897 | American Library Association | Bookstore | 9.45 | 9.45 |
898 | D. Appleton-Century Company, Inc. | Bookstore | 44.44 | 44.44 |
899 | Barnes & Noble, Inc. | Bookstore | 3.28 | 3.28 |
900 | C. C. Birchard & Company | Bookstore | 1.70 | 1.70 |
901 | E. F. Dutton & Company, Inc. | Bookstore | 9.64 | 9.64 |
902 | The Gregg Publishing Company | Bookstore | 15.23 | 15.23 |
903 | Richard D. Irwin, Inc. | Bookstore | 11.66 | 11.66 |
904 | H. E. Jaques | Bookstore | 8.38 | 8.38 |
905 | The Macmillan Company | Bookstore | 192.56 | 192.56 |
906 | Public School Publishing Company | Bookstore | 45.76 | 45.76 |
907 | Pyramid Paper Corporation | Bookstore | 3.70 | 3.70 |
908 | Remington Rand Inc. | Bookstore | 22.00 | 22.00 |
909 | W. B. Saunders Company | Bookstore | 26.61 | 26.61 |
910 | Silver Burdett Company | Bookstore | 53.72 | 53.72 |
911 | South Western Publishing Company | Bookstore | 2.08 | 2.08 |
912 | The H. W. Wilson Company | Bookstore | 8.50 | 8.50 |
913 | The Bostwick-Braun Company | Lab. Fees | .73 | .73 |
914 | Pretz Hatchery | Lab. Fees | 14.63 | 14.63 |
915 | Toledo Zoological Society | Lab. Fees | .50 | .50 |

**Total - Rotary Bookstore** | | | | 418.71 |

**Total - Rotary Laboratory Fees** | | | | 15.66 |

President

There being no further business the Board adjourned to meet at the call of the