5-12-1941

Board of Trustees Meeting Minutes 1941-05-12

Bowling Green State University

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The Board of Trustees of Bowling Green State University assembled at noon on the above date. The members of the Board present were Mr. E. E. Coriell, President; Dr. H. J. Johnston, Secretary; Mrs. Bessie S. Dwyer, Treasurer; and Mr. Dudley A. White. Mr. J. J. Urschel was unavoidably absent. President F. J. Prout was also in attendance.

The minutes of the meeting held on March 18, 1941 were read and approved.

Under the order of new business the following bids on the construction of the new Skol Dormitory were submitted for Board study:

<table>
<thead>
<tr>
<th>General</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>L. M. Leonard</td>
<td>52,644</td>
<td></td>
</tr>
<tr>
<td>Watts Construction Co.</td>
<td>52,455</td>
<td></td>
</tr>
<tr>
<td>Steinle Wolfe Inc.</td>
<td>52,916</td>
<td></td>
</tr>
<tr>
<td>C. L. Knowlton</td>
<td>46,530</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Oelgoetz</td>
<td>6,800</td>
<td></td>
</tr>
<tr>
<td>Wessel &amp; Theado</td>
<td>6,266</td>
<td>5,665</td>
</tr>
<tr>
<td>W. R. Rhoton Company</td>
<td>4,940</td>
<td>7,519</td>
</tr>
<tr>
<td>Griff W. Lewis</td>
<td></td>
<td>5,127</td>
</tr>
<tr>
<td>W. J. Gillespie</td>
<td>5,708</td>
<td>5,127</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Electrical</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Romanoff Electric Co.</td>
<td>3,937</td>
</tr>
<tr>
<td>Barnes Joy Eng. Co.</td>
<td>5,140</td>
</tr>
<tr>
<td>Cochran &amp; Dorymple</td>
<td>4,254</td>
</tr>
</tbody>
</table>

The State Architect, Robert B. Schildknecht, recommended that the following were the lowest and best bids:

**General Contract**
- Clarence L. Knowlton
  - Bank of Wood County Bldg.
  - Bowling Green, Ohio
  - Item 1. General Contract for the sum of $46,930.00

**Plumbing Contract**
- Wessel & Theado
  - 691 Parsons Ave.
  - Columbus, Ohio
  - Item 2. Plumbing Contract for the sum of $5,266.00

**Heating Contract**
- The W. R. Rhoton Company
  - 5915 Bonita Ave.
  - Cleveland, Ohio
  - Item 3. Heating Contract for the sum of $4,940.00

**Electric Contract**
- The Romanoff Electric Company
  - 105 Broadway
  - Toledo, Ohio
  - Item 4. Electrical Work for the sum of $3,987.00

Moved by Dr. Johnston and seconded by Mrs. Dwyer that these bids be accepted and that the State Architect be authorized to ask the Director of Public Works, Frank L. Raschig, to enter into contract with the above firms in the above amounts. Voting yes: Coriell, Johnston, White, Mrs. Dwyer. Motion carried.

Moved by Mr. White and seconded by Dr. Johnston that the President be authorized to proceed with specifications for furniture for the dormitories and the health center, in accordance with furniture purchased last year and that advertising for a ten-day period be started immediately upon the completion of specifications. The amount of the estimate is $21,245.75 to be apportioned as follows:

- Cottage II Funds: $13,944.50
- Activity Funds (Union): 1,208.90
- Health Funds (Infirmary): 1,294.50
- Shatzer Hall Funds: 1,145.50
- Williams Hall Funds: 2,952.75

Total: $21,245.75

Voting yes: Coriell, Johnston, White, Mrs. Dwyer. Motion carried.
Moved by Dr. Johnston and seconded by Mr. White that at the proper time the President be directed to secure 90% co-insurance, fire, tornado, use and occupancy and extended coverage on the Skol Dormitory and Union Building, the same to be placed with the Wood County Insurance Board. Voting yes: Coriell, Johnston, White, Mrs. Dwyer. Motion carried.

The June graduation list of 191 senior students was presented and approved.

BOWLING GREEN STATE UNIVERSITY
Graduates, June 6, 1941
College of Education
Bachelor of Science in Education

Allison, Allen L.
Anderson, Lilian
Andrew, Gloria M.
*Badger, Joyce Taggart
*Baker, Julia M.
Baker, Marie
*Bolzt, James
Barker, Margaret
Baxter, Ruth
*Beckman, Kathryn E.
Bender, Margaret
Bice, Jean Marie
Blackmore, Dorothy
*Blatchford, Dorothy Ellen
*Bohler, Rodney Lester
Bouis, Bonnilyn
Bowers, Irene Freed
*Boyce, Lois Evelyn
Boul, Warren Burrow
Carter, Dorothy A.
Catanese, Charles F.
Chapin, Warren Gervitt
Close, Wayne
Cosentino, Mary Catherine
Coursen, Don M.
Cramer, Meredith
Cross, Mary J.
*Dehnhoff, Rose
Delong, Cecil C.
Devereaux, Doris L.
Dierks, Robert
Dinsmore, Agnes
Donze, John A.
*Driinner, Agnes
Dyer, Eloise M.
Ebersole, Laura A.
Edgar, Harold F.
*Ems, Russell L.
Evans, Anne
*Foster, Ralph W.
*Francis, Anthony A.
*Freese, John A.
Gainer, Annette
Gatebell, Dari H.
Gibson, Mary Louise
Givens, Jane
*Givens, Myra Lou
Goterba, Clarence R.
*Habenstein, Robert W.
Hamline, Roberta
Hanna, Rhea
Harrison, Helen
Heatman, Gerald Floyd
Holland, Doris Allene
Holstein, Richard W.
Honeck, Bailee Joyce
*Ruffman, John
Kimmel, Vincent C.
Johnston, Rosemary
*Joice, Ramona
Kerr, Helen Louise
Klinge, Genevieve
Kersten, Helen Beatrice
Ketschamberger, Ruth
*Kiger, Marjorie
Kimney, Jean Ellen
Kistner, Ross
*Kocht, Lela Kay
Knight, Angeline
Kurtz, Polly

*Laub, Natalie
Layman, Hazel J.
Lemmann, Nancy Lee
Lerendecker, Ethel
Linz, Margaret
Logan, Phyllis
Longacre, Edna J.
Lowry, Betty Jane
McKnight, Harriet
McVey, Robert H.
*Manling, Dora Vivian
*Hannard, Mildred Maxine
*Marich, Carl Andrew
May, Mildred Louise
Mayfield, Darwin Lyell
*May, Freda C.
*Meyers, P. E.
Miller, Dariel
*Mitchell, Katherine A.
*Montaven, Pauline
*Moorhead, Rex E.
*Moseberger, Mildred
*Boyce, Linda L.
*Moynan, James J.
*Muhlan, Arline E.
*Nelson, Jane
*Horton, Thomas L.
*Pelton, Jim
Perry, Nancy Ann
Pettner, Carolyn L.
Plocher, Howard M.
Powell, Lowell
*Powell, Naomi Irene
*Rice, Robert K.
Ricketts, Denton I.
Robertson, Lenore J.
Roeckel, Eleanor F.
*Rostover, Mary Lucile
*Rudolph, Vera Mary
Ruehle, Florence
Rueker, Kathryn
Schaefer, Waldo A.
Schlosser, Marjorie A.
Schubbohn, Mary Lou
Schroer, Rosemary A.
Schwartz, Helen R.
Seckel, William C.
*Shank, Wade
*Chort, Kathryn Rupp
*Sleesman, Clara Emily
Small, Charles W.
Smith, Carlotta (Mrs. Gilbert)
Squire, Henry H.
*Steier, Pearl Meyer
Swart, Marjorie H.
*Taylor, Edward B.
Toeder, Dwight Morris
* Vaugh, Jeanne M.
Wayland, Robert H.
Weidemeyer, Dorothy L.
Welty, Vera A.
*Whitcomb, Clayton W.
*Whitcomb, Vera Wirick
*Wickard, Martin Jr.
Williamson, Frances E.
Woods, Glendora
**Woodbridge, Helen M.
Zeichman, James William
Proceedings, Trustees Bowling Green Normal College
State
May 12, 1941

19

COLLEGE OF LIBERAL ARTS

Bachelor of Arts

Boucher, Albert L. Ide, Carl J.
Bourne, Carl Krusteva, Katherine Ilieva
Brillhart, William E. Ladd, Paul R.
Buckmaster, Harry L. McFarren, Earl F.
Budd, Merlin Bowers *Mannhardt, Mildred W.
Christian, Carol *Marich, Carl Andrews
Clark, Clyde E. Mayfield, Darwin Lyell
Coad, Richard F. #Nonesaker, George M.
Cucare, Sarah Leininger Robertson, Lenore J.
Davidson, Allen Shelton, Lloyd
*Foreman, Sara Bell Whitcomb, Clayton W.
#Habenstein, Robert W. #Whitcomb, Vera Wirick
Hughes, Owen F.

Bachelor of Science

Bradley, Robert L. Voshall, Elmer Charles
Herringshaw, LaVere E. Young, Harry

College of Business Administration

Britt, Frank Kormas, Michael Chase
Burns, Clifton Harold *Kyers, Gerald J.
Chilcote, Ivan Gyler, Ralph A.
Dickey, George E. Reeves, Maurice J.
Dysinger, Scott L. Rohrs, John T.
Good, Dale Thompson, Charles R.
Harrer, Kenneth H. Warren, William J.
Hollinger, James Conley Zahn, Robert D.

*Completed work at end of first semester
**Completed work at end of post-summer term 1940
#Completed work summer 1940 at another college
Two degrees
#1 Magna Cum Laude
## Cum Laude

Master of Arts

Roy E. Crites, B. S. in Education ................. Lima
Fields of Specialization: Education, Sociology
Thesis: "The Development of the Consolidated
Movement in the Allen County School District."

Earl B. Driver, A. B. (Bridgewater College) .......... Carey
Fields of Specialization: Education, English
Thesis: "The School Centralization Movement in
Wyandot County and its Effect Upon Administra-
tive Policy."

Eugene H. Rider, B. S. in Education ................. Luckey
Fields of Specialization: Education, Industrial Arts
Thesis: "A History of Industrial Arts Education
in Ohio State Higher Institutions."

Carolyn E. Snook, A. B. (Findlay College) ............ Findlay
Fields of Specialization: Education, History
Thesis: "A Survey of the Preparation, Placement
and Follow-Up of the High School Graduates of
Findlay Schools, 1923-1933."

HONORARY DEGREES

Doctor of Science in Agriculture
Walter F. Kirk
Doctor of Laws
William E. Levis

The President reported that the faculty of the University had unanimously
approved the conferring of an honorary degree of LL. D. upon William Levis and a degree of
D. Sc. in Agriculture upon W. F. Kirk.

Moved by Mrs. Dwyer and seconded by Mr. White that the Board of Trustees approve
the granting of the above mentioned degrees to Mr. Levis and Mr. Kirk and that the said
degrees be awarded at the coming June Commencement. Voting yes: Coriell, Johnston, White,
Mrs. Dwyer. Motion carried.

The following resignations were submitted:

Ethel Reed
Marian Wirtz
Erma Hearns Stivison
Mr. Zuhr

Moved by Dr. Johnston and seconded by Mrs. Dwyer that the resignations be accepted.
Voting yes: Coriell, Johnston, White, Mrs. Dwyer. Motion carried.
The President recommended the following appointments:

Gertrude Eppler, Physical Education Dept. -- $2700
(Effective Sept. 15, 1941)

H. L. Litherland, Dept. of Education ------- 3000
(Effective Sept. 15, 1941)

Eugene Beatty, Assistant Registrar ------- 1600
(Effective June 1, 1941)

Clarabelle Sekinger, Office Dean of Men ---- 900
(Effective May 12, 1941)

John W. Bunn, Registrar --------------------- 3000
(Effective June 9, 1941)

Moved by Dr. Johnston and seconded by Mrs. Dwyer that these appointments be approved. Voting yes: Coriell, Johnston, White, Mrs. Dwyer. Motion carried.

The President recommended the appointment of the following visiting instructors for the summer school at the salaries stated:

W. E. Binkley, Political Science, $400 plus room at Kohl Hall
Raymond Bixler, History, $375
J. Garber Drushal, Speech, $250
Edwina Jones, Physical Education, $400 plus room at Five Sister House; Board at Shatzel
I. W. Miller, Sociology, $200
Mary Starkey, Education, $150
W. A. Yauck, Education, $500
Helen M. Hickman, Distributive Education, $300 (Last 4 weeks)

Moved by Mr. White and seconded by Mrs. Dwyer that these appointments be approved. Voting Yes: Coriell, Johnston, White, Mrs. Dwyer. Motion carried.

Moved by Dr. Johnston and seconded by Mr. White that Mr. Alfred Bates, Field Engineer from the State Architect's Office, be employed to supervise our construction work on the campus for the duration of the present building program at a salary of $216.66 per month in addition to board and room. Voting yes: Coriell, Johnston, White, Mrs. Dwyer. Motion carried.

The dormitory reports for February and March were presented and approved.

BOWLING GREEN STATE UNIVERSITY
DORMITORIES
Profit and Loss Statement for Month Ending February 28, 1941

<table>
<thead>
<tr>
<th>Gross Receipts</th>
<th>Boarding</th>
<th>Building</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boarding Gross Receipts</td>
<td>6431.79</td>
<td>3448.32</td>
</tr>
<tr>
<td>Less Refunds</td>
<td>740.48</td>
<td>130.48</td>
</tr>
<tr>
<td>Net Receipts</td>
<td>5691.31</td>
<td>3317.84</td>
</tr>
</tbody>
</table>

Cost of Supplies Used
Inventory 2/1/41 | 7536.99 |
Purchases | 1421.00 |
Available | 10959.99 |

Inventory 2/28/41 | 7220.11 |
Cost of Supplies Used | 5680.48 |
Gross Operating Profit | 3487.63 |

Expenses:
Labor | 1247.11 |
Light, Gas, Water | 168.79 |
Depreciation | 148.75 |
Used Insurance | 26.25 |
General Expense | 151.03 |
Total Expense | 1725.99 |
Net Operating Profit | 1742.61 |

Total Net Operating Profit | 2081.96 |

Other Income:
Credits & Discounts | 34.02 |
Credit to Interest Cost | 12.24 |
Total Non-Operating Income | 46.26 |

Other Expenses:
Sinking Fund (Kohl Hall) | 875.00 |

NET CAPITAL GAIN | 2033.22 |
## Profit and Loss Statement for Month Ending March 31, 1941

### BOWLING GREEN STATE UNIVERSITY

#### DORMITORIES

<table>
<thead>
<tr>
<th>Gross Receipts</th>
<th>Boarding</th>
<th>Building</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less Refunds</td>
<td>401.10</td>
<td>3649.93</td>
</tr>
<tr>
<td><strong>Net Receipts</strong></td>
<td>6888.90</td>
<td>3649.62</td>
</tr>
</tbody>
</table>

### Cost of Supplies Used

| Inventory 3/1/41 | 7370.11 |
| Purchases       | 3689.67 |
| **Available**   | 11059.76 |

### Cost of Supplies Used

| Inventory 3/31/41 | 7569.06 |

### Gross Operating Profit

| Gross Operating Profit | 3482.20 |

### Expenses:

#### Labor

- 1327.82
- 428.86

#### Light, Gas, Water

- 235.31
- 317.96

#### Repairs

- 20.45
- 23.60

#### Depreciation

- 149.32
- 934.34

#### Used Insurance

- 142.03
- 172.92

#### General Expense

- 1573.29

### Gross Operating Profit

| Gross Operating Profit | 3376.01 |

### Total Expenses

<table>
<thead>
<tr>
<th>Total Expenses</th>
<th>1354.31</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Operating Profit</td>
<td>1973.99</td>
</tr>
<tr>
<td><strong>Total Net Operating Profit</strong></td>
<td>1346.82</td>
</tr>
</tbody>
</table>

### Non-Operating Income:

#### Interest Earned

- 205.25

#### Credits and Discounts

- 19.14

### Total Non-Operating Income

- 325.39

### Non-Operating Expenses:

#### Sinking Fund (Kohl)

- 874.96

### NET CAPITAL GAIN

- 2726.50

---

The Treasurers' reports and receipts were presented and approved.

March 31, 1941

Received from Leah Reese, Cashier, the following sum to be forwarded to the Treasurer of State:

### REGISTRATION FEES SECOND SEMESTER, 1940-41

| Registration Fees | 5,222.00 |
| Less Refunds      | 31.00    |
| **Late Registration Fees** | 5,191.00 |
| **Education**     | 36.00    |
| Less Refunds      | 8.40     |
| **Music**         | 80.00    |
| **Laboratory Fees** |      |
| Art               | 1.50     |
| Aviation          | 36.00    |
| Biology           | 58.00    |
| Less Refunds      | 2.40     |
| **Business Education** | 55.40 |
| Chemistry         | 630.16   |
| Less Refunds      | 13.20    |
| **First Aid**     | 616.96   |
| **Home Economics** | 10.00    |
| Less Refunds      | 1.00     |
| **Industrial Arts** | 11.00    |
| Instrument Rentals |         |
| Library           | 103.35   |
| Less Refunds      | 1.50     |
| **Library**       | 102.35   |
Physics 19.00
Practice Apartment 84.00
Transcripts 995.21

HEALTH FEES 187.00
Less Refunds 2.50

BOOKSTORE 804.64
Less Refunds (Sales Tax) 51.11

GENERAL REVENUE
Sale of old oil stove 1.00
Sale of wooden box .10

LABORATORY DEPOSITS 30.00

(Signed) Bessie S. Dwyer
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION
Columbus, Ohio
No. 1513
The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Treasury the sum of $7,232.94 collected from sources detailed to be credited to the fund or account as shown above.

B. F. Russell, Asst. Cashier

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION
Columbus, Ohio
No. 1002
The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Depository Trust Fund the sum of $30.00 collected from sources detailed and to be credited to the fund shown above.

B. F. Russell, Asst. Cashier

April 30, 1941

Received from Leah Reese, Cashier, the following sum to be forwarded to the Treasurer of State:

REGISTRATION FEES, SECOND SEMESTER, 1940-41
Registration Fees 3581.00
Less Refunds 16.00
Late Registration Fees 6.00
Education 38.00
Music 100.00 3709.00

LABORATORY FEES
Art 1.50
Aviation 9.00
Biology 16.00
Business Administration 6.00
Less Refunds 2.00
Business Education 4.00
Chemistry 10.00
Diploma 5.00
First Aid 1.00
Home Economics 10.00 ($5.00 Practice Apt. Rec’d from L. Purkey)
Industrial Arts 15.00
Instrument Rentals 3.00
Library: 56.70
Mathematics: 10.00, 9.20
Physics: 12.00
Practice Apartment: 42.00
Registration Fees: 3709.00
Psychology: 3.00
Transcripts: 10.00, 220.40
HEALTH FEES: 105.90
BOOKSTORE: 252.43
GENERAL REVENUE: 105.50
Library: 252.43

Total - Traveling Expenses: 4288.33
Ohio Fuel Gas Company: 99.58
Frank W. Thomas, Postmaster: 300.00
The City Water Company: 190.82
Total - Maintenance: 91.80
Northern Ohio Telephone Company: 91.80
Total - Rotary-Health: 9.75
Martha Loudenslagel: 13.80
Dale Thompson: 6.53
Total - Personal Service: 291.55

THROUGH: 9.75

Thelma R. Stevenson: 15.30
Public Employees Retirement Board: 120.00
Total - Personal Service: 37642.00

486
485
484
483
482
481
480
479
478
477
476
475
474
473
472
471
470
469
468

Voucher Number | Payee | Appr'n Accr. | Items | Totals
--- | --- | --- | --- | ---
468 | Wallace L. Arnholt | F-6 | 6.53 | 291.55
469 | John W. Bunn | F-6 | 39.92 | 291.55
470 | Wayne S. Huffman | F-6 | 43.64 | 291.55
471 | W. C. Jordan | F-6 | 36.96 | 291.55
472 | E. J. Kreischer | F-6 | 39.17 | 291.55
473 | George H. Moore | F-6 | 18.00 | 291.55
474 | B. F. Nordmann | F-6 | 19.68 | 291.55
475 | Harry Ockerman | F-6 | 31.32 | 291.55
476 | Frank J. Prout | F-6 | 28.10 | 291.55
477 | R. A. Schaller | F-6 | 12.16 | 291.55
478 | C. G. Swanson | F-6 | 19.17 | 291.55
479 | Ohio Fuel Gas Company | C-3 | 99.58 | 300.00
480 | Frank H. Thomas, Postmaster | C-4a | 300.00 | 300.00
481 | The City Water Company | F-3 | 190.82 | 190.82
482 | Northern Ohio Telephone Company | F-7 | 91.80 | 91.80
483 | Total - Maintenance | | | 282.20
484 | Total - Rotary-Health | | | 9.75
485 | Total - Personal Service | A-1 | 17394.73 | 17394.73
486 | Instructors' Payroll | A-1 | 50234.27 | 50234.27
487 | Total - Personal Service | A-2, Student Fees | 20234.27 | 20234.27
488 | Total - Wages | A-2 | 23.00 | 23.00
489 | Total - Personal Service | A-1, Student Fees | 37642.00 | 37642.00
490 | Total - Personal Service | | | 125.00

Total - Personal Service: 37642.00
Total - Personal Service: 125.00

(Signed) Bessie S. Dwyer
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION
Columbus, Ohio No. 1326

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Depository Trust Fund the sum of $16.88 collected from sources detailed and to be credited to the fund shown above.

L. E. Johnston, Cashier

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION
Columbus, Ohio No. 2061

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Treasury the sum of $4288.33 collected from sources detailed to be credited to the fund or account as shown above.

L. E. Johnston, Cashier

The following claims and expense accounts were ordered spread upon the minutes as a matter of record:

<table>
<thead>
<tr>
<th>Voucher Number</th>
<th>Payee</th>
<th>Appr'n Accr.</th>
<th>Items</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>468</td>
<td>Wallace L. Arnholt</td>
<td>F-6</td>
<td>6.53</td>
<td>291.55</td>
</tr>
<tr>
<td>469</td>
<td>John W. Bunn</td>
<td>F-6</td>
<td>39.92</td>
<td>291.55</td>
</tr>
<tr>
<td>470</td>
<td>Wayne S. Huffman</td>
<td>F-6</td>
<td>43.64</td>
<td>291.55</td>
</tr>
<tr>
<td>471</td>
<td>W. C. Jordan</td>
<td>F-6</td>
<td>36.96</td>
<td>291.55</td>
</tr>
<tr>
<td>472</td>
<td>E. J. Kreischer</td>
<td>F-6</td>
<td>39.17</td>
<td>291.55</td>
</tr>
<tr>
<td>473</td>
<td>George H. Moore</td>
<td>F-6</td>
<td>18.00</td>
<td>291.55</td>
</tr>
<tr>
<td>474</td>
<td>B. F. Nordmann</td>
<td>F-6</td>
<td>19.68</td>
<td>291.55</td>
</tr>
<tr>
<td>475</td>
<td>Harry Ockerman</td>
<td>F-6</td>
<td>31.32</td>
<td>291.55</td>
</tr>
<tr>
<td>476</td>
<td>Frank J. Prout</td>
<td>F-6</td>
<td>28.10</td>
<td>291.55</td>
</tr>
<tr>
<td>477</td>
<td>R. A. Schaller</td>
<td>F-6</td>
<td>12.16</td>
<td>291.55</td>
</tr>
<tr>
<td>478</td>
<td>C. G. Swanson</td>
<td>F-6</td>
<td>19.17</td>
<td>291.55</td>
</tr>
<tr>
<td>479</td>
<td>Ohio Fuel Gas Company</td>
<td>C-3</td>
<td>99.58</td>
<td>300.00</td>
</tr>
<tr>
<td>480</td>
<td>Frank H. Thomas, Postmaster</td>
<td>C-4a</td>
<td>300.00</td>
<td>300.00</td>
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<tr>
<td>481</td>
<td>The City Water Company</td>
<td>F-3</td>
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<td>Northern Ohio Telephone Company</td>
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<td>Instructors' Payroll</td>
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<td>Total - Student Fees</td>
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<td>Total - Wages</td>
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<td>Total - Personal Service</td>
<td>A-1, Student Fees</td>
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<td>490</td>
<td>Total - Personal Service</td>
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The Board of Trustees of the Bowling Green State University met at its office in the Administration Building at 2:30 P.M. on the above date. The members present were Mr. E. E. Coriell, President; Dr. H. J. Johnston, Secretary; and Mr. J. J. Urschel. Mr. Dudley A. White was unavoidably absent. President F. J. Prout was also in attendance.

The minutes of the meeting held on May 12, 1941 were read and approved.

Mr. Minor Kershner presented his Commission dated May 12, 1941 for a term of five years beginning May 18, 1941 and ending May 17, 1946 and took his seat as a member of the Board.

It was moved and seconded that Mr. Kershner be elected Treasurer of the Board. Voting yes: Coriell, Johnston, and Urschel. Motion carried.

Dr. Prout stated that Monday, June 2, bids for furniture on the two new dormitories would be received. It was decided to call members by telephone regarding the low bidder.

President Prout discussed at length the Federal Defense Work in our Industrial Arts Department, stating that the Government furnishes the equipment.

Moved by Dr. Johnston and seconded by Mr. Urschel that the defense courses set up by the Federal Government be approved. Voting yes: Coriell, Johnston, Urschel and Kershner. Motion carried.

The attention of the Board was called to the deferred registration and dormitory fees as of May 28. President Prout made the following recommendation for the coming academic year: a $2.00 initial deferment fee and a penalty of 5% if bills are not paid 60 days after the due date.

Moved by Dr. Johnston and seconded by Mr. Kershner that the recommendation be approved. Voting yes: Coriell, Johnston, Urschel and Kershner. Motion carried.

The housing situation of the University was reviewed at length by President Prout.

Dr. Prout recommended that the appointments for the summer session be delayed until the enrollment for the session is determined. All members voting yes.

President Prout recommended that the contracts for the regular academic year of 1941-42 be made on a provisional basis subject to the enrollment next fall.

Moved by Mr. Kershner and seconded by Mr. Urschel that contracts be given the faculty for 1941-42 as per recommendations of Dr. Prout provided sufficient money is available. If not, salaries to be pro-rated as per money available. Voting yes: Coriell, Johnston, Urschel and Kershner. Motion carried.