5-19-1939

Board of Trustees Meeting Minutes 1939-05-19

Bowling Green State University

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Mrs. Dwyer moved that President Prout be named chairman of the Building Committee for the PWA projects effective as of today. Seconded by Mr. Coriell. Voting yes: Pedlow, Coriell and Mrs. Dwyer. Motion carried.

It was moved by Mrs. Dwyer and seconded by Mr. Coriell that the meeting adjourn to meet again at the call of the president. Voting yes: Pedlow, Coriell and Mrs. Dwyer. Motion carried. Meeting adjourned.

The Board of Trustees of the Bowling Green State University met in a regular session in its office in the Administration Building at 2:00 o'clock p.m. on May 19, 1939. The members of the Board present were Dr. Edward B. Pedlow, president; Mrs. Bessie S. Dwyer, treasurer; and Mr. J. J. Urschel. Mr. E. E. Coriell, secretary and Mr. L. N. Montgomery were unavoidably absent. President F. J. Prout was also in attendance.

In the absence of Mr. Coriell, Dr. Pedlow asked Mr. Urschel to act as secretary pro tem.

The minutes of the meeting held April 26, 1939, were read and approved.

The following payments in the construction accounts OH-1390-F and OH-2093-F were recorded:

1. OH-1390-F
   - April 14: Wueillner & Theado $613.99
   - May 13: Northern Ohio Telephone Co. $352.59
   - May 13: Hadlock-Krill Company $3956.72

2. OH-2093-F
   - April 21: John P. Schooley $2303.90
   - May 9: Wing Electric Co. $719.10
   - May 9: Knowlton Construction Co. $473.90

President Prout present checks for Mrs. Dwyer's indorsement to the State Treasurer in the amount of $1167.17 and to the State Depository Trust Fund in the amount of $30.49.

The Board acknowledged receipt of the Second Intermediate Grant on docket OH-1390-F amounting to $25,000 (warrant #8067) and deposit of the same to the Construction Account for this docket.

The following bonds were sold under the escrow contract for OH-1390-F and proceeds deposited as designated:

- U.S. Tres. Bond 2 3/4% 51-54 #4945E
  - Sold: $10,843.75
  - Handling cost, postage and ins. $27.93
  - Accrued Int. $112.58
  - Total: $10,928.13

May 15, 1939
Bowling Green State University, Bowling Green, Ohio
To: The Bank of Wood County Co., Bowling Green, Ohio

May 19, 1939
Proceedings, Trustees Bowling Green Normal College  
State  
May 19, 1939

U. S. Treas. Bond 2 7½/55-50 #23710L  
$5,000.00 @ 108 25/32  
$5,439.06  
Accrued Int.  
$22.76  
$5,449.32

Disposition of Funds  
$15,000.00 Construction Account OH-1390-F  
$5,439.06 Dormitory account  
$5,449.32

It was moved by Mr. Urschel and seconded by Mrs. Dwyer that the following list of graduates as recommended by President Prout be approved for graduation June 5, 1939:  
Voting yes: Pedlow, Mrs. Dwyer and Urschel. Motion carried.

COLLEGE OF EDUCATION  
Two-Year Diploma in Elementary Education

Althaus, Wava  
Altman, Mary Jane  
Ballard, Berndine  
Balzner, Jean Kathryn  
Banks, Ralph W.  
Barrett, Beverly R.  
Beatty, Alice W.  
Beckman, Esther  
Bender, Eunice Faith  
Biddle, Velma A.  
Bistline, Mildred J.  
Brillhart, Ruth  
Brown, Norma Pauline  
"Schloho, Ruth  
Campbell, Roberta E.  
Caves, Hazel A.  
Chapman, Maudie J.  
"Chisto, Wanda Mae  
Clantz, Betty  
Glutter, Wilma I.  
Cross, Isabelle  
Croyle, Leroy C.  
Daugherty, Mary Ellen  
Decker, Anna Fern  
Dehmoff, Lola  
Diehl, Hazel Maye  
Ealy, Vivian L.  
"EBling, Edna  
Edwards, Bernice R.  
Edwards, Elma G.  
Englestein, Esther M.  
Eichard, Edna Carolyn  
Ellis, Mary  
Ewing, Vera Jean  
Fekes, Grace L.  
"Isher, Sheldon C.  
Gabb, Gladys  
Gannon, Evelyn Mae  
Glus, Norah  
"Grossman, Vera M.  
Harvey, Dorothy E.  
Haywood, Lucy E.  
Henderson, Emily B.  
Hill, Madeline A.  
Holland, Mary X.  
Hawe, Clarabel  
"Hubbell, Ciff  
Hutchison, Marjorie  
Huyck, Ethel E.  
"Eyden, Jane  
Jacobs, Betty Jane  
Johnson, Willma C.  
Johnson, Fern Mae  
Jolliff, Virginia  
Jones, Mary A.  
Kilbride, Barbara Ellen  
Kinsley, Arabelle F.  
Layman, Hazel J.  
Lee, Esther E.  
McKeen, Ruth Mercile  
Meyer, Harriet  
Miller, Frances  
"Hoffitt, Beulah W.  
Hoer, Vera  
Moore, Marietta V.  
Morhart, Frieda Muriel  
Noser, Miriam J.  
Norton, Beatrice Norine  
Rader, Fairy C.  
Ranger, Helen  
Rathfielder, Ada  
"Reimund, Robert E.  
"Retting, Clara Elizabeth  
Robbino, Pink H.  
Ruehle, Irene E.  
"Rupp, Lydia M.  
"Schmansier, Helen Marie  
Schmelzer, Paula  
Schwebel, Jean  
Scoles, A. Arlene  
Scoyill, Betty Joanna  
"Shafer, Richard  
"Sheaffer, Ruth  
"Filling, Dorothy L.  
Short, Genevieve  
"Tompson, Martha  
Smeitz, Helen L.  
Smith, Mometa  
Snyder, Violet V.  
"Socksman, Betty J.  
"Spangler, Herbert R.  
Steininger, Bernadine  
Steinzer, Label  
Swalam, Ann  
Swart, Margaret LaVerne  
"Sweet, Josephine  
Thoms, Irene Mae  
"Thompson, Ruth F.  
Van Noer, Amanda  
Wade, Louise E.  
Warren, Mary  
Weirich, Frances Marie  
Withrow, Martha  
Yost, Suzanne Mae  
Young, Chella M.  
Ziegler, Jean

Completed work at end of first semester

Degree - Bachelor of Science in Education

Alexander, Doris Jane  
Allen, Marcile  
Anderdaa, Bertha  
Ault, E. Louise  
Bailey, Charles Marion  
Balr, Helen  
Barnhart, Keith M.  
Bart, Lola M.  
Bell, L. Ruth  
Bender, Robert H.  
Biel, Theodore  
Blessing, Laura  
Brentlinger, A. Donald  
Brentlinger, Lawrence Lee  
Brudeeney, Gaye  
Burke, Mertt Cecil  
Bushman, Frank F.  
Cameron, Sewell  
"Carlschleich, Robert E.  
Cayton, Russell L.  
Chilcote, Marcus D.  
Clingman, Daniel W.  
Clymer, Vernon G.  
Clymer, Vivian C.  
Cordisco, Patsy  
"Curanaer, Herbert H.  
"Ducaro, Nicholas T.  
"Dearwardt, Norlie  
Deppen, Howard L.  
Disch, H. Milford  
Draw, Tewy  
"Jum, Rosetta Huntington  
Escott, Helen E.  
Pitkin, Janet E.  
Pleagle, Lamar DeVore  
Foreman, Sara Dell  
"Frank, William Y.  
"Frum, Helen M.  
Gaether, Elizabeth  
Gaines, Mary Frances  
Grant, Gains Harlene  
Greunke, Herbert  
Heinemeyer, Bernard H.  
Haight, Rosalyn  
Hanns, Shirley  
"Harlow, Charles  
"Harris, Ruth  
"Harvey, Donald  
Hawley, Mary Alice  
Headings, Margaret Jane  
Hester, Grace Irene

Two degrees

Completed work at end of first semester
Proceedings, Trustees Bowling Green State

May 19, 1939

It was moved by Mrs. Dwyer and seconded by Mr. Urschel that the following faculty with the salary set opposite the name of each as recommended by President Prout be approved for the academic year 1939-40: Voting yes: Pedlow, Mrs. Dwyer and Urschel. Motion carried.

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allen, Gay Wilson</td>
<td>Associate Professor</td>
<td>$2700.00</td>
</tr>
<tr>
<td>Baird, Florence E.</td>
<td>Assistant Professor</td>
<td>2400.00</td>
</tr>
<tr>
<td>Bourne, Ruth M.</td>
<td>Assistant Professor</td>
<td>2500.00</td>
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<tr>
<td>Carminak, J. W.</td>
<td>Professor</td>
<td>3500.00</td>
</tr>
<tr>
<td>Carpenter, Marguerite B.</td>
<td>Instructor</td>
<td>2000.00</td>
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<tr>
<td>Church, Charles F.</td>
<td>Assistant Professor</td>
<td>2600.00</td>
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<tr>
<td>Cooke, Gilbert W.</td>
<td>Assistant Professor</td>
<td>2800.00</td>
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<tr>
<td>Crowley, D. J.</td>
<td>Assistant Professor</td>
<td>3500.00</td>
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<tr>
<td>Dickerman, E. Eugene</td>
<td>Assistant Professor</td>
<td>2500.00</td>
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<tr>
<td>Durrin, Grace</td>
<td>Assistant Professor</td>
<td>2700.00</td>
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<tr>
<td>Fauley, Leon F.</td>
<td>Assistant Professor</td>
<td>2500.00</td>
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<tr>
<td>Gryting, Anna</td>
<td>Instructor</td>
<td>2000.00</td>
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<tr>
<td>Hail, W. Heinlen</td>
<td>Dean Coll. of Bus. Adm.</td>
<td>3500.00</td>
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<tr>
<td>Harman, Ralph G.</td>
<td>Associate Professor</td>
<td>2400.00</td>
</tr>
<tr>
<td>Name</td>
<td>Title</td>
<td>Salary</td>
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<td>------------------------</td>
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<td>Hartman, Emile</td>
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<td>Hayes, Albert M.</td>
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<tr>
<td>Hayward, Harriet</td>
<td>Professor</td>
<td>3600.00</td>
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<tr>
<td>Helms, Lloyd A.</td>
<td>Assistant Professor</td>
<td>2800.00</td>
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<tr>
<td>Henderson, Helen</td>
<td>Associate Professor</td>
<td>3000.00</td>
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<tr>
<td>Heston, Laura</td>
<td>Professor</td>
<td>3200.00</td>
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<td>Hissong, Clyde</td>
<td>Dean Coll. of Educ.</td>
<td>4500.00</td>
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<td>Holt, W. F.</td>
<td>Professor</td>
<td>4000.00</td>
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<tr>
<td>Hoppes, &quot;W. C.</td>
<td>Association Professor</td>
<td>3100.00</td>
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<td>Huffman, W. E.</td>
<td>Instructor</td>
<td>2000.00</td>
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<tr>
<td>Jensen, Myrtle</td>
<td>Instructor</td>
<td>2000.00</td>
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<tr>
<td>Johnson, Madge</td>
<td>instructor</td>
<td>2000.00</td>
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<tr>
<td>Jordan, W. C.</td>
<td>Dean of Men</td>
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<tr>
<td>Kennedy, James Paul</td>
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<td>2300.00</td>
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<tr>
<td>Nepper, E. G.</td>
<td>Professor</td>
<td>3500.00</td>
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<tr>
<td>Landis, Paul E.</td>
<td>Associate Professor</td>
<td>2500.00</td>
</tr>
<tr>
<td>Leedom, Alma M.</td>
<td>Assistant Registrar</td>
<td>1800.00</td>
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<tr>
<td>Litchfield, Florence</td>
<td>Assistant Professor</td>
<td>2200.00</td>
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<tr>
<td>Lovett, Samuel H.</td>
<td>&quot;associate Professor&quot;</td>
<td>3375.00</td>
</tr>
<tr>
<td>McCann, Rea</td>
<td>Professor</td>
<td>3600.00</td>
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<tr>
<td>McGwen, M. C.</td>
<td>Associate Professor</td>
<td>3200.00</td>
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<td>Manhart, Lewis</td>
<td>Associate Professor</td>
<td>2800.00</td>
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<tr>
<td>Martin, C. S.</td>
<td>&quot;assistant Professor&quot;</td>
<td>2400.00</td>
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<tr>
<td>Mathias, Harry R.</td>
<td>Associate Professor</td>
<td>3200.00</td>
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<tr>
<td>Mayfield, Samuel W.</td>
<td>Professor</td>
<td>3000.00</td>
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<tr>
<td>Moers, Irene C.</td>
<td>Instructor</td>
<td>1000.00</td>
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<tr>
<td>Moore, George H.</td>
<td>Assistant Professor</td>
<td>2700.00</td>
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<tr>
<td>Nielsen, Caroline</td>
<td>&quot;Associate Professor&quot;</td>
<td>3200.00</td>
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<td>Nordmann, B. F.</td>
<td>Instructor</td>
<td>1000.00</td>
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<td>Ockerman, Harry</td>
<td>Assistant Professor</td>
<td>2900.00</td>
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<tr>
<td>Oggi, Frank G.</td>
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<td>3200.00</td>
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<td>Ogle, Nellie</td>
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<td>2500.00</td>
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<td>Otis, Chas. R.</td>
<td>Associate Professor</td>
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<td>Overman, J. E.</td>
<td>Dean Coll. of Arts</td>
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<td>Palmer, Upton</td>
<td>Assistant Professor</td>
<td>2500.00</td>
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<td>Perry, C. D.</td>
<td>Registrar</td>
<td>3500.00</td>
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<td>Poling, conceal J.</td>
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<td>2600.00</td>
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<tr>
<td>Powell, E. G.</td>
<td>Associate Professor</td>
<td>3200.00</td>
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<tr>
<td>Reeves, Charles F.</td>
<td>Professor</td>
<td>4300.00</td>
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<td>Rew, Cecil B.</td>
<td>Associate Professor</td>
<td>3000.00</td>
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<td>Schwarz, John</td>
<td>Professor</td>
<td>4000.00</td>
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<tr>
<td>Scott, Duncan N.</td>
<td>Instructor</td>
<td>2500.00</td>
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<tr>
<td>Shafer, Joseph E.</td>
<td>Professor</td>
<td>3000.00</td>
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<td>Sharp, Manse F.</td>
<td>&quot;Dean of Women&quot;</td>
<td>3200.00</td>
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<td>Shaw, Caroline</td>
<td>Associate Professor</td>
<td>2500.00</td>
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<td>Singer, William</td>
<td>Assistant Professor</td>
<td>2700.00</td>
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<td>Slater, &quot;con B.</td>
<td>&quot;Associate Professor&quot;</td>
<td>3000.00</td>
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<td>Steidelmann, Valde E.</td>
<td>Assistant Professor</td>
<td>3000.00</td>
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<td>Steller, Warren E.</td>
<td>&quot;Associate Professor&quot;</td>
<td>3200.00</td>
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<td>Swanson, Charles G.</td>
<td>Associate Professor</td>
<td>3000.00</td>
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<td>Todd, Helen B.</td>
<td>Associate Professor</td>
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<td>Tressel, Grace</td>
<td>Instructor</td>
<td>2100.00</td>
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<tr>
<td>Tunnicliffe, R. W.</td>
<td>Professor</td>
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<td>Warner, A. Wey</td>
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<td>2800.00</td>
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<td>Weber, J. E.</td>
<td>Assistant Professor</td>
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<td>Williamson, Florence</td>
<td>Professor</td>
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<td>Willis, Grace D.</td>
<td>Assistant Professor</td>
<td>2900.00</td>
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<td>Witherington, H. C.</td>
<td>&quot;Associate Professor&quot;</td>
<td>3000.00</td>
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<td>Zsaug, Walter A.</td>
<td>Act. Dir. of Tr. Sch.</td>
<td>4000.00</td>
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<tr>
<td>Beattie, Nina</td>
<td>Critic</td>
<td>2700.00</td>
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<tr>
<td>Doane, Maudie</td>
<td>&quot;&quot;</td>
<td>2700.00</td>
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<tr>
<td>Lorenz, Elsie</td>
<td>&quot;&quot;</td>
<td>2600.00</td>
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<td>Mills, Lena I.</td>
<td>&quot;&quot;</td>
<td>2700.00</td>
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<tr>
<td>Pigg, Enna</td>
<td>&quot;&quot;</td>
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<tr>
<td>Simmsom, Mae</td>
<td>&quot;&quot;</td>
<td>2600.00</td>
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<tr>
<td>West, Revs</td>
<td>&quot;&quot;</td>
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<tr>
<td>Day, Marvalene L.</td>
<td>&quot;&quot;</td>
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<tr>
<td>Cerma, Vivian B.</td>
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<tr>
<td>McKibben, Helen</td>
<td>&quot;&quot;</td>
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<td>Hearn, Erna</td>
<td>&quot;&quot;</td>
<td>2400.00</td>
</tr>
<tr>
<td>Reed, Ethel</td>
<td>&quot;&quot;</td>
<td>2400.00</td>
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<tr>
<td>Both, Alice</td>
<td>&quot;&quot;</td>
<td>2500.00</td>
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<tr>
<td>Van Dorn, Ruth</td>
<td>&quot;&quot;</td>
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<tr>
<td>Burling, Gladys</td>
<td>&quot;Assistant Librarian&quot;</td>
<td>1600.00</td>
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<tr>
<td>King, Ruby L.</td>
<td>&quot;Assistant Librarian&quot;</td>
<td>1500.00</td>
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<tr>
<td>Low, Edmon</td>
<td>&quot;Librarian&quot;</td>
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<tr>
<td>Yocoon, Margaret</td>
<td>&quot;Assistant Librarian&quot;</td>
<td>1500.00</td>
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<tr>
<td>Cranston, Maybell</td>
<td>&quot;Nurse&quot;</td>
<td>450.00</td>
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<td>Beattie, C. W.</td>
<td>&quot;Farm Supervisor&quot;</td>
<td>900.00</td>
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<td>Ansley, Helen</td>
<td>&quot;Nurse&quot;</td>
<td>457.00</td>
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<tr>
<td>Cox, W. Budd</td>
<td>&quot;Instructor&quot;</td>
<td>2100.00</td>
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<tr>
<td>Patton, D. H.</td>
<td>&quot;Dr. Training School&quot;</td>
<td>3600.00</td>
</tr>
</tbody>
</table>
It was moved by Mr. Urschel and seconded by Mrs. Dwyer that approval be given to the proposed change order, Docket OH-1390-F, to alter 1000 square feet of sidewalks, enclose two drying room walls and include seven additional strikes at a total proposed cost for material and labor of $207.50. Voting yes: Pedlow, Mrs. Dwyer and Urschel. Motion carried.

It was moved by Mrs. Dwyer and seconded by Mr. Urschel that the following resolution be adopted by the Board: Voting yes: Pedlow, Mrs. Dwyer and Urschel. Motion carried.

RESOLUTION TO REQUEST APPROVAL FROM THE FEDERAL EMERGENCY ADMINISTRATION OF PUBLIC WORKS OF THE REVISED ESTIMATED COST OF THE MEN'S DORMITORY PROJECT OF THE BOARD OF TRUSTEES OF BOWLING GREEN STATE UNIVERSITY, DOCKET NO.OH-2093-F.

WHEREAS, the latest breakdown of estimated costs, submitted to the Federal Emergency Administration of Public Works on its PWA Form 194, dated February 13, 1939, is as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preliminary expenses</td>
<td>$100.00</td>
</tr>
<tr>
<td>Land and right-of-way</td>
<td>$165285.00</td>
</tr>
<tr>
<td>(a) Contracts awarded and approved</td>
<td></td>
</tr>
<tr>
<td>contract change orders</td>
<td></td>
</tr>
<tr>
<td>(b) Contingency for contemplated contracts and change orders</td>
<td>$5000.00</td>
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<tr>
<td>Engineering and architectural expenses</td>
<td>$12000.00</td>
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<tr>
<td>Legal, administrative and other overhead</td>
<td>$100.00</td>
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<tr>
<td>Interest during construction</td>
<td>$0.00</td>
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<tr>
<td>Miscellaneous</td>
<td>$0.00</td>
</tr>
<tr>
<td>Total estimated cost of the project</td>
<td>$185285.00</td>
</tr>
</tbody>
</table>

WHEREAS, since date of approval of such breakdown of costs it has become necessary to increase Item 1 - Preliminary expenses - to provide funds for printing of dormitory revenue bonds; it has become necessary to increase Item 3 - Construction cost - to provide additional funds for the purchase of dormitory equipment; it has become necessary to increase Item 5 - Legal, administrative and other overhead - to provide funds to meet attorney fees and communication costs; and it has become necessary to increase Item 6 - Interest during construction - to provide funds to make interest payments during the period May 16 to September 15; and the estimated cost heretofore approved should be revised.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Bowling Green State University, State of Ohio:

Section 1. That the Federal Emergency Administration of Public Works be and the same is hereby requested to indicate its approval of the following revised estimated cost of the project:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preliminary expenses</td>
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</tr>
<tr>
<td>Land and right-of-way</td>
<td>$188021.00</td>
</tr>
<tr>
<td>(a) Contracts awarded and approved</td>
<td></td>
</tr>
<tr>
<td>contract change orders</td>
<td></td>
</tr>
<tr>
<td>(b) Contingency for contemplated contracts and change orders</td>
<td>$5000.00</td>
</tr>
<tr>
<td>Engineering and architectural expenses</td>
<td>$193021.00</td>
</tr>
<tr>
<td>Legal, administrative and other overhead</td>
<td>$400.00</td>
</tr>
<tr>
<td>Interest during construction</td>
<td>$917.00</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$0.00</td>
</tr>
<tr>
<td>Revised total estimated cost of project</td>
<td>$206538.00</td>
</tr>
</tbody>
</table>

Section 2. That this resolution shall go into immediate effect. PASSED this 19th day of May, 1939.

Board of Trustees of Bowling Green State University

It was moved by Mrs. Dwyer and seconded by Mr. Urschel that the specifications for the equipment for the men's dormitory as approved by Carl G. Wahl, Director of Public Works, under date of May 17, 1939, be approved by the Board of Trustees. Voting yes: Pedlow, Mrs. Dwyer and Urschel. Motion carried.

It was moved by Mrs. Dwyer and seconded by Mr. Urschel that Carl G. Wahl, Director of Public Works, be authorized and directed to advertise and take bids for the equipment for the men's dormitory in accordance with specifications as prepared by the state architect and engineer and approved by the Director of Public Works under date of May 17, 1939. Voting yes: Pedlow, Mrs. Dwyer and Urschel. Motion carried.
The following record was ordered written into the minutes:

Received from BancOhio Securities Company for Dormitory Revenue Bonds which was deposited in the Construction Account for Docket OH-2093-P.
The disposition of this amount shall be as follows:
  Construction Account OH-2093-P  \$98,873.92
  Transfer to Bond Sinking Fund Account as set up in Bond resolution passed April 12, 1939 (accrued interest March 1 to May 16)  \$98,301.00
  \$98,572.92

It was moved by Mr. Urschel and seconded by Mrs. Dwyer that the amount be deposited in the Bond Sinking Fund account as specified in Bond resolution passed April 12, 1939. Voting yes: Pedlow, Mrs. Dwyer and Urschel. Motion carried.

President Prout presented the proposition of using the barn on the college farm as stables for a riding academy. This received the full approval of the Board providing arrangements can be made for the installation of such an academy at no cost to the University.

It was moved by Mrs. Dwyer and seconded by Mr. Urschel that the meeting adjourn to meet again at the call of the president. Voting yes: Pedlow, Mrs. Dwyer and Urschel. Motion carried.

Attest:

June 5, 1939