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Proceedings, Trustees Bowling Green State College

July 5, 1933

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, June 3, 1933  No. 2354

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Treasury the sum of $392.45 collected from sources detailed and to be credited to the fund or account as shown above.

Lester McDaniel, Cashier

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, June 27, 1933  No. 1629

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Depository Trust Fund the sum of $120.15 collected from sources detailed and to be credited to the fund shown above.

Thomas W. Woods, Cashier
Depository Trust Fund

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, June 27, 1933  No. 2693

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Treasury the sum of $12367.54 collected from sources detailed and to be credited to the fund or account as shown above.

Lester McDaniel, Cashier

It was moved by Pedlow and seconded by Montgomery that the meeting adjourn to meet again at the call of the president. Voting aye: Prout, Montgomery, Mrs. Dwyer and Pedlow. Motion carried. Meeting adjourned.

Attest:

[Signature]

Board Meeting
August 5, 1933

The Board of Trustees of the Bowling Green State University met in a regular meeting at its office in the Administration Building at 1:00 o'clock p.m. on the above date. The members of the Board present were F. J. Prout, president; L. H. Montgomery, secretary; and E. E. Coriell. Mrs. Bessie S. Dwyer and Dr. E. B. Pedlow were unavoidably absent. Dr. R. E. Offenhauer was also present.

The minutes of the meetings held June 2 and July 5, 1933 were read and approved.

The following report was submitted by the President: REPORT AND RECOMMENDATIONS OF THE PRESIDENT TO THE BOARD OF TRUSTEES as of August 5, 1933.

Faculty Appointments

I appoint, subject to your confirmation, Dr. Lloyd A. Helms as assistant professor of economics at a salary of $2300 for the academic year, 1933-39. Dr. Helms took his undergraduate work at DePauw University and his doctor's work at the University of Illinois receiving his doctor's degree in 1931. I might say further about Dr. Helms that he has been teaching for the past several years at Geneva College, Beaver Falls, Pennsylvania.

I appoint, subject to your confirmation, Upton Palmer as assistant professor of speech and dramatics at a salary of $2800 for the academic year, 1933-39. Mr. Palmer comes to us from Southwestern State Teachers College, Cape Girardeau, Missouri.

F.W.A

In preparation for the building of the Women's Physical Education Building it will be necessary that we set up a building fund. The bids received from the building were as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>$113,520.00</td>
</tr>
<tr>
<td>Plumbing</td>
<td>$7,820.00</td>
</tr>
<tr>
<td>Heating</td>
<td>$10,420.00</td>
</tr>
<tr>
<td>Electrical</td>
<td>$4,773.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$141,661.00</strong></td>
</tr>
</tbody>
</table>

Architect's fees - 6%  
(Estimators)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Millwork</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Grills</td>
<td>$1,100.00</td>
</tr>
<tr>
<td>Tests</td>
<td>$400.00</td>
</tr>
<tr>
<td>Foundation</td>
<td>$1,000.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$5,500.00</strong></td>
</tr>
</tbody>
</table>

Bids plus estimates

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Architect's fees</td>
<td>$3,817.66</td>
</tr>
<tr>
<td>Bonds - 55%</td>
<td>$60,828.55</td>
</tr>
</tbody>
</table>

Attest:

[Signature]

[Signature]
These, as you will note, are estimates but in talking to Mr. Schooley yesterday, he thinks that they are rather close estimates. 55% of the amount of the bids plus the estimates $80,828.55 should be set up as a building fund. Again, I would like to have your authorization on my asking for 25% of the government's share in the building. This is due now and it would be well to add it to our funds.

WPA (Roof) An unforeseen situation has developed in connection with the WPA work. We discovered that the ceiling on the fourth floor of the Administration Building is sagging. I have had the State Architect look it over and the general opinion is that all of the roof on the high part of the Administration Building would have to be replaced. Roughly they estimate it about $9000.00. They think of it as an emergency and they think that the Board of Control will allow us sufficient funds to have it repaired. I would like for you to authorize me to approach the Board of Control for this purpose.

The plans for the Swimming Pool will be completed within ten days. We shall then present the plans to you for your approval and when approved, I presume it is your wish that we proceed at once to advertise and secure bids.

Sketches have been made for the Boy's Dormitory and they are ready to make application for a PWA grant on this building. I shall follow it up as fast as I can and try to get the application submitted next week.

The WPA project is moving along about as rapidly as we can expect and I believe is making a wonderful improvement in our properties generally.

Respectfully submitted,
R. E. Offenhauer

It was moved by Coriell and seconded by Montgomery that the appointments of Lloyd A. Helms Assistant Professor $2800
Upton Palmer Assistant Professor $2800
for the academic year 1938-39 be confirmed. Voting aye: Prout, Montgomery, Coriell.
Motion carried.

It was moved by Coriell and seconded by Montgomery that Dr. Offenhauer be authorized to set up a Building Fund by the sale of bonds in the amount of not to exceed $85,000; this Building Fund for the PWA project OH-1390-F, Women's Physical Education Building and Swimming Pool. Voting aye: Prout, Montgomery, Coriell. Motion carried.

This follows the report of the second semester 1937-38 was presented:

PROFIT & LOSS STATEMENT FOR SECOND SEMESTER 1937-38

Receipts:
Gross: 14241.52
Less Refunds 54.80
Net Receipts 14187.52

Cost of Materials & Supplies:
Inventories 1/30/38 3083.11
Purchases 6115.66
Available 9198.77
Inventory 6/6/38 2349.43
Materials & Supplies Used 6979.34
Gross Operating Profit 7305.18

Expenses:
Labor 2906.26
Water 248.97
Light and Power 248.76
Gas 268.80
General Expense 248.97
Laundry 497.51
Freight & Drayage 67.20
Repairs 28.00
Total expenses 3987.10
Net Dept't'l. Oper. Profit 3318.08

Total Dept'l. Oper. Net Profit 1584.55
Non-Operating Income: Interest 1783.23
Sales Tax 15.17
Total Income 1988.60
Non-Operating Expenditures: Auditorium 5607.86

175

Proceedings, Trustees Bowling Green Normal College
State
August 5 1938
Proceedings, Trustees Bowling Green State College

August 12, 1938

The Board of Trustees of the Bowling Green State University met in a regular meeting at its office in the Administration Building at 3:00 o'clock on the above date. Members of the Board present were F. J. Prout, president; L. N. Montgomery, secretary; Mrs. Bessie S. Dwyer, treasurer; and Mr. E. E. Coriell. Dr. E. B. Fedlow was unavoidably absent. Dr. R. E. Offenhauer and Mr. John F. Schooley, state architect, were also present.

The following report was submitted by the president: REPORT AND RECOMMENDATIONS OF THE PRESIDENT TO THE BOARD OF TRUSTEES AS OF AUGUST 12, 1938.

I hesitated very much to call this meeting. I do not want to call you from your work more than is necessary, but the application for the PWA grant for the men's dormitory is before us and the architect's plans for the dormitory have progressed to the point that they can be filed along with and in support of the application. I would recommend the adoption of the resolution as proposed by the PWA authorities. It is necessary for us to hasten this application as much as possible since it is altogether possible that the funds for the PWA work will soon be exhausted. We are in an advantageous position inasmuch as we have funds or are enabled to secure funds in support of this project. Further in connection with the dormitory it is imperative that the dormitory be completed by the opening of school in September 1939 or be delayed one year. The use of the dormitory would depend on our being able to fill the rooms in September and we could not afford to build a dormitory and have it stand idle over any extended period.

I have contacted Mr. Schooley and asked him to be with us this afternoon. He will explain to you regarding the progress made in connection with the swimming pool project. Here again we should get under way at the earliest possible time.

I would like your approval on the following salary changes:

<table>
<thead>
<tr>
<th>Name</th>
<th>Current Salary</th>
<th>Revised Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ervin J. Freischer, Business Manager</td>
<td>$2500</td>
<td>$2600</td>
</tr>
<tr>
<td>Mary Frazier, secretary</td>
<td>$1200</td>
<td>$1300</td>
</tr>
<tr>
<td>Jessie McComb, clerk, Bookstore</td>
<td>$1000</td>
<td>$1050</td>
</tr>
<tr>
<td>Margaret Clausen, stenog., Registrar's Office</td>
<td>$1000</td>
<td>$1050</td>
</tr>
<tr>
<td>Dorothy Secor, stenog., Registrar's Office</td>
<td>$900</td>
<td>$950</td>
</tr>
<tr>
<td>Olive Cummings, stenog., Dean Hisson's Office</td>
<td>$1000</td>
<td>$1050</td>
</tr>
<tr>
<td>Anna Lawhead, stenog., Dean Overman's Office</td>
<td>$1000</td>
<td>$1050</td>
</tr>
<tr>
<td>Maxine Simmons, clerk, Training School</td>
<td>$1000</td>
<td>$1050</td>
</tr>
<tr>
<td>Wayne Cantfield, janitor, Administration Building</td>
<td>$1100</td>
<td>$1150</td>
</tr>
<tr>
<td>Karl Hanrich, janitor, Training School</td>
<td>$1150</td>
<td>$1200</td>
</tr>
<tr>
<td>Dale Sauter, janitor, Gymnasium</td>
<td>$1150</td>
<td>$1200</td>
</tr>
<tr>
<td>John Carnicke, janitor, Science Building</td>
<td>$1150</td>
<td>$1200</td>
</tr>
<tr>
<td>R. E. Long, janitor, Library Building</td>
<td>$1150</td>
<td>$1200</td>
</tr>
<tr>
<td>Christie Miller, janitor, Practical Arts Building</td>
<td>$1150</td>
<td>$1200</td>
</tr>
<tr>
<td>Kenneth Wandt, Grounds laborer</td>
<td>$1150</td>
<td>$1200</td>
</tr>
<tr>
<td>Mrs. Reynolds, matron, Shatzen Hall - $60 per month to $65</td>
<td>$65</td>
<td>$65</td>
</tr>
<tr>
<td>Mrs. McWilliams, matron, Williams Hall - $50 per month to $60</td>
<td>$50</td>
<td>$50</td>
</tr>
<tr>
<td>Dr. Gay W. Allen</td>
<td>$2600</td>
<td>$2700</td>
</tr>
<tr>
<td>Dr. W. C. Hoppes</td>
<td>$3000</td>
<td>$3100</td>
</tr>
</tbody>
</table>

It is necessary that we now look forward to the making up of our budget for the next biennium. I would like your permission to include in the budget a request for funds for the building of a new Science Building. Our present facilities for the teaching of science are not adequate, and the building is such that it can not be made into a good Science Building. We shall soon need more classrooms. The first two floors of the present Science Building should be taken over for the teaching of Industrial Arts; part of this is used for this purpose at the present time. The upper two floors could be made into good classrooms. We should expand our Industrial Arts