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Monitor Newsletter June 27, 1994

Bowling Green State University

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BOWLING GREEN STATE UNIVERSITY

JUNE 27, 1994

CSC hears report on new law and safety standards

Dave Heinlen, environmental health and safety, was on hand at the June 21 Classified Staff Council meeting to explain how OSHA standards will begin applying to public employees as of July 1.

Heinlen explained the Public Employee Risk Reduction Law, passed in July 1993, that requires public employers to furnish places of employment that are "free from recognized hazards that are causing or are likely to cause death or serious physical harm" to public employees.

A newly created Division of Occupational Safety and Health will enforce occupational safety and health standards with Ohio's public employers, including state-supported universities. The employer's facilities can be inspected when complaints are filed and citations can be given. In addition to following safety standards, employers must keep records of work-related injuries and illnesses, and must monitor employee exposures to hazardous materials.

Heinlen said the law provides a mechanism for public employees to refuse work due to unsafe working conditions. However, the language of the law is somewhat vague and there is no definition of what constitutes a serious threat to life or health.

"There will be many discussions on this topic," Heinlen said. "And people will be going through a lot of training to learn how to handle potentially dangerous situations, such as hazardous waste."

Any public employees, acting in good faith, may refuse work under conditions reasonably believed to present an imminent danger of death or serious physical harm, provided that the condition is not such as normally exists or reasonably might be expected to occur in the normal and regular duties of the public employee. Prior to the refusal to work, the public employee must follow three steps: notify his or her immediate supervisor of the imminent danger condition; if the employer declines to correct or disputes the condition, the employee

Continued on the back



More than 50 original paintings created for the covers of pulp magazines from the 1920s to the 1950s are on display in the exhibit "The Lurid and The Alluring: Pulp Magazine Cover Art from the Robert Lesser Collection" in the Dorothy Uber Bryan Gallery of the Fine Arts Center. The colorful, action-packed paintings were reproduced as covers for detective, science-fiction and horror magazines and book jackets. Sponsored by the University Libraries and the Fine Arts Center galleries, the exhibit will be shown through Aug. 7.

Walsh selected to take over director duties in admissions

Michael D. Walsh, the executive director of enrollment management at Northwest Missouri State University, has been named the director of admissions at the University, President Otscamp has announced.

Walsh will begin his duties on campus in mid-July. He succeeds John Martin, who is retiring.

In his current position, Walsh is responsible for the enrollment management area which includes admissions, financial assistance and career planning. He has developed an enrollment management plan for Northwest Missouri State University that involves the entire campus in the recruitment and retention of students. In addition, he helped develop an aggressive marketing campaign using radio, television and print media, that



Michael Walsh

focuses on short and longterm enrollment needs and an analysis of the university's retention efforts.

"I'm confident that Michael Walsh's leadership skills; analytical, technical and computing expertise; strengths in marketing research and strategic marketing; and demonstrated record of engaging faculty and staff in the admissions enterprise will serve BGSU very well in the years to come," said Dr. J. Christopher Dalton, vice president for planning and budgeting.

Walsh's career has long been associated with the admissions area. Prior to Northwest Missouri State University, he was associate director of admissions for recruitment at Radford University in Virginia. Also at Radford, he served in several other roles including interim director of international student services, associate director of admissions for operations, assistant director of residential life and coordinator for handicapped student services. At Carroll College in Montana, he served as assistant director of admissions and later, assistant to the dean of students.

Walsh said he has had professional and personal contacts with BGSU for many years

and is impressed with its strong academic reputation.

"I have always had a positive feeling about Bowling Green and am looking forward to working there," he said. He acknowledged that the role of the admissions office is changing across the country and recruitment of students will be very competitive in the future.

"Effective communications are becoming more important in this area," Walsh said. "We have to make sure we are recruiting in an effective manner which means conveying a positive image of the university and then encouraging students to look at us and then apply. Those universities that can bring the campus to the attention of the prospective students will be the most successful."

Walsh received his bachelor's degree from Carroll College and his master's degree from Michigan State University.

Active in professional development activities on campus, Walsh also is a member of several professional organizations, including the American Association of Collegiate Registrars and Admissions Officers and the American Marketing Association.

Athletic director candidates to be on campus

Five finalists are vying for the position of the University's athletic director

The finalists include two current University employees, Ken Kavanagh, an associate director of athletics, and Dr. Ron Zwiertein, the interim vice president for student affairs and the director of recreational sports.

The off-campus candidates are Mike Hamrick, the director of athletics at the University of Arkansas at Little Rock; Bill Myles, an associate director of athletics at Ohio State University; and Marcia Saneholtz, the senior

associate athletic director at Washington State University.

Each candidate will be on campus for one day to meet with University President Paul J. Olscamp, and a number of constituent groups, William Lloyd, president of the Bowling Green State University Foundation, Inc. and chair of the search committee, said.

The candidates have been on campus since June 22, continuing through July 1.

The five have applied to succeed John C. "Jack" Gregory, who is retiring July 1 after serving for more than 12 years as Bowling Green's athletic director.

Positions are filled

Classified staff receiving transfers in April and May include Christin Mackling, part-time clerical specialist, College of Technology; Alison Wentland, part-time clerical specialist, financial aid and student employment; Sharon Mason, administrative secretary 1, vice president for academic affairs; and Connie Allison, secretary 2, English.

Also, Laura Gazarek, secretary 1, general counsel/president's office; Tom Folk, communication technician 3, computer services; Margaret Greenwade, administrative secretary 1, registration and records; Chris Stock, part-time statistics clerk, institutional planning and research; Joyce Arreguin, part-time secretary 1, EDSE; and Lucinda McGowan, part-time lab animal technician 1, biological sciences.

CLASSIFIED EMPLOYMENT OPPORTUNITIES

New vacancies

Posting expiration date for employees to apply: 10:30 a.m., Tuesday, July 5.

7-5-1 **Account Clerk 1**
Pay Grade 4
Bursar's office
Part-time

7-5-2 **Clerical Specialist**
Pay Grade 5
Bursar's office

7-5-3 **Programmer Analyst 1**
and Pay Grade 9

7-5-4 **University Computer Services**
(Two positions)

Gear up for football

Faculty and staff can now purchase reserved seats for the fall Falcon football games.

A reserved bench season ticket is \$40 and a reserved chair season ticket is \$55. For more information, call the Memorial Hall ticket office at 372-2762.

Project-90 changes 2 phone references

The Project-90 office, which will close on June 30, has changed two of the phone references that were reported in a June 20 *Monitor* article.

Persons accustomed to calling Project-90 for assistance with CUFS or SIS should instead use the following numbers:

For help with CUFS PD, RX or reference tables, call purchasing, 372-8411;

For help with CUFS RC or PO1, call the business office at 372-2311.

All of the other phone numbers and offices remain the same.

Apply for scholarship

Classified Staff Council's Scholarship Committee will be awarding four \$150 scholarships at the Classified Staff Convocation in September.

Classified employees and their dependents are eligible to apply (the scholarship can be used in addition to fee waivers). The scholarship can go toward books, supplies, and educational-related fees, and will be deposited into the recipients' bursar accounts.

For an application, contact Nancy Lee at 372-0210. The forms must be returned by July 31.

Enjoy July 4 holiday

The University will observe Independence Day on Monday, July 4. No classes will be held and offices will be closed.

Since University employees are entitled to an eight-hour holiday, it will be necessary to make up the additional hour that would have been worked that day. Therefore, the work schedule on Friday, July 8, will be 7:30 a.m.-12:30 p.m. with no lunch period.

DATEBOOK

Monday, June 27

Exhibit, "The Lurid and The Alluring: Pulp Magazine Cover Art from the Robert Lesser Collection," Dorothy Uber Bryan Gallery, Fine Arts Center, through Aug. 7. Hours: 9 a.m.-4:30 p.m., Monday through Thursday. Free.

UAO Cool Treats, noon-until gone, behind Off-Campus Student Center. Free.

Wednesday, June 29

UAO Cool Treats, noon-until gone, behind Off-Campus Student Center. Free.

UAO Film, "Poetic Justice," 8 p.m., Gish Film Theater. Free.

CSC

From the front

must attempt to contact the chief of the Division of Occupational Safety and Health and/or a representative of the division knowledgeable of risk reduction standards and workplace hazards; submit a written statement of the imminent danger to the chief as soon as practical.

Heinlen said the University has adopted a policy to comply with the new law. The policy says BGSU employees should initially attempt to correct unsafe or unhealthful conditions through the following procedures: report safety hazards to a supervisor; if this notification does not resolve the hazard, or if the hazard is not in the employee's department, notify environmental health and safety at 372-2171; environmental health and safety will contact the appropriate area to investigate and take corrective actions as needed; and departments will notify environmental health and safety when appropriate actions are taken.

Examples of reportable conditions are trip or fall hazards, unsafe equipment, improper use of equipment, blocking of exits, damaged asbestos, lack of protective equipment and improper chemical use or storage.

In other business, Judy Hagemann, chair of the Salary Compensation Committee, reported that she recently received from personnel services a report on the results of the market survey. The information was supposed to have been provided to the committee in February to be used in determining a salary recommendation for classified staff.

Hagemann said the report indicates that the position of purchasing agent II at the University is still behind market even though it recently received a pay adjustment. The committee will analyze the data and make a report at a future meeting.

Also at the meeting:

— Officers for the 1994-95 year were elected. They are: Kathy Eninger, chair; Nancy Lee, chair-elect; Tami Thomas and Pat Kitchen, co-secretaries; and Sue Wammes, treasurer.

— The council approved a motion to present four \$150 scholarships at the fall classified staff convocation.

— Bob Kreienkamp, chair of CSC, reported that the council has been asked to submit up to five names of classified staff to be considered to serve on the presidential search committee.

— An ad hoc committee reported on how it is working with a company to produce a blanket/coverlet featuring campus scenes. CSC plans to begin taking orders for the coverlet at the BGSU Open House in September. All profits will go toward the council's scholarship fund.

—The next meeting will be held July 12 on the Firelands College campus.

FACULTY/STAFF POSITIONS

The following faculty positions are available:

Biological Sciences: Instructor (terminal, full-time). Contact Ron Woodruff (2-2332). Deadline: July 5.

Business Education: Instructor (terminal, full-time). Contact David Hyslop (2-2904). Deadline: July 15.

Education: Interim assistant dean for student services (internal EAP college, half-time, academic year). Also, interim assistant dean for academic program (internal college EAP, full-time, academic year, one-year interim appointment). For both positions, contact Ronald Russell (2-7401). Deadlines: July 15.

Library/Information Services: Bibliographer (probationary, full-time). Contact Bibliographer Screening Committee (2-2856). Deadline: Aug. 1.

Management: Associate/full professor (tenured or probationary, full-time). Contact James McFillen (2-2946). Deadline: Sept. 1.

Marketing: Assistant professor (probationary, full-time). Contact James West (2-2041). Deadline: July 15. Also, visiting professor. Contact James West (2-2041). Deadline: July 1.

Sociology: Assistant professor (probationary, full-time). Contact the sociology department (2-2294). Deadline: July 1.

The following administrative positions are available:

Applied Human Ecology: Clinical site coordinator, foods and nutrition (part-time). Contact personnel services (2-2227). Deadline: July 1.

Continuing Education, International and Summer Programs: Associate director of international programs/study abroad. Contact personnel services (2-8426). Deadline: July 1.

Intercollegiate Athletics: Assistant softball coach/assistant director of concessions. Deadline: July 15. Also, diving coach (part-time). Deadline: July 22. For both positions, contact personnel services (2-8426). Also, assistant women's gymnastics coach. Deadline: July 15. Also, assistant women's basketball coach. Deadline: July 22. For both positions, contact personnel services (2-2227).

Library/Music Library: Music cataloger (two temporary, full-time positions, grant-funded). Contact personnel services (2-8426). Deadline: Aug. 1.

Northwest Ohio Educational Technology Foundation: Assistant media distribution manager (part-time position). Contact personnel services (2-8426). Also, educational technologist. Contact personnel services (2-2227). Deadlines for both positions: July 8.

Research Services: Assistant director. Contact personnel services (2-2227). Deadline: Aug. 1.