1-11-1937

Board of Trustees Meeting Minutes 1937-01-11

Bowling Green State University

Follow this and additional works at: https://scholarworks.bgsu.edu/bot

Repository Citation
Bowling Green State University, "Board of Trustees Meeting Minutes 1937-01-11" (1937). Board of Trustees Meeting Minutes. 317.
https://scholarworks.bgsu.edu/bot/317

This Article is brought to you for free and open access by the University Publications at ScholarWorks@BGSU. It has been accepted for inclusion in Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@BGSU.
<table>
<thead>
<tr>
<th>Voucher No.</th>
<th>Name of Payee</th>
<th>Appr'n Acct.</th>
<th>Items</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>700</td>
<td>Thomas Nelson &amp; Sons</td>
<td>Bookstore</td>
<td>28.94</td>
<td>28.94</td>
</tr>
<tr>
<td>701</td>
<td>The Ronald Press Company</td>
<td>Bookstore</td>
<td>6.17</td>
<td>6.17</td>
</tr>
<tr>
<td>702</td>
<td>W. B. Saunders Company</td>
<td>Bookstore</td>
<td>62.95</td>
<td>62.95</td>
</tr>
<tr>
<td>703</td>
<td>Scott, Foreman &amp; Company</td>
<td>Bookstore</td>
<td>7.99</td>
<td>7.99</td>
</tr>
<tr>
<td>704</td>
<td>South-Western Publishing Company</td>
<td>Bookstore</td>
<td>61.43</td>
<td>61.43</td>
</tr>
<tr>
<td>705</td>
<td>A. G. Spalding &amp; Bros.</td>
<td>Bookstore</td>
<td>4.76</td>
<td>4.76</td>
</tr>
<tr>
<td>706</td>
<td>John Wiley &amp; Sons, Inc.</td>
<td>Bookstore</td>
<td>50.26</td>
<td>50.26</td>
</tr>
<tr>
<td>707</td>
<td>World Book Company</td>
<td>Bookstore</td>
<td>19.94</td>
<td>19.94</td>
</tr>
<tr>
<td>708</td>
<td>Emile Bernat &amp; Sons Company</td>
<td>Rotary-C</td>
<td>387.22</td>
<td></td>
</tr>
<tr>
<td>709</td>
<td>The Central Ohio Paper Company</td>
<td>Lab. Fees</td>
<td>18.46</td>
<td>18.46</td>
</tr>
<tr>
<td>710</td>
<td>Mrs. Earl Katzenbarger</td>
<td>Lab. Fees</td>
<td>46.50</td>
<td>24.71</td>
</tr>
<tr>
<td>711</td>
<td>The Standard Oil Company</td>
<td>Lab. Fees</td>
<td>6.30</td>
<td>6.30</td>
</tr>
<tr>
<td>712</td>
<td>Toledo Blue Print &amp; Paper Company</td>
<td>Lab. Fees</td>
<td>24.62</td>
<td>24.62</td>
</tr>
<tr>
<td></td>
<td><strong>Total - Rotary-Bookstore</strong></td>
<td>****</td>
<td>****</td>
<td><strong>887.22</strong></td>
</tr>
</tbody>
</table>

Moved by Montgomery and seconded by Gebhard that the claims and expense accounts be allowed and paid, the fund designations to be made by Dr. Williams. Voting aye: Prout, Montgomery, Gebhard. Motion carried.

There being no further business the Board adjourned to meet at the call of the President.

Attest:

[Signature]

President

January 11, 1937

Bowling Green, Ohio

The Board of Trustees of the Bowling Green State University met at its office at 4:30 P. M. on the above date. The members present were F. J. Prout, President; D. C. Brown, Treasurer; and A. L. Gebhard. L. N. Montgomery arrived soon after the meeting had begun. Dr. Williams, President of the University, was also present. Dr. Edward B. Pedlow was unavoidably absent.

The minutes of the meeting held on December 4, 1936 were read and approved.

Dr. Williams submitted receipts from the Treasurer of State in the sum of $582.26 to cover collections reported at the last meeting of the Board.

TO ORIGINATING DEPARTMENT; DIVISION, OR INSTITUTION

Columbus, Ohio, Dec. 9, 1936 No. 2279

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Depository Trust Fund the sum of $2.00 collected from sources detailed and to be credited to the fund shown above.

Thomas L. Woods, Cashier
Depository Trust Fund

TO ORIGINATING DEPARTMENT; DIVISION, OR INSTITUTION

Columbus, Ohio, Dec. 9, 1936 No. 5205

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Treasury the sum of $577.26 collected from sources detailed and to be credited to the fund or account as shown above.

W. A. Bailey, Cashier

Dr. Williams submitted collections as follows, turned same over to Treasurer Brown and took his receipt therefor:

- Registration fees & misc. sales ...... $533.57
- Sale of textbooks .................... 236.74
- Health fee ........................... 1.50

Total: $773.81
January 11, 1937

Received of Gertrude Brod, Assistant Treasurer, the following sums to be forwarded to the Treasurer of State:

**ADDITIONAL REGISTRATION FEES FIRST SEMESTER 1936-37**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Fees Receipts #1211-1220</td>
<td>$129.96</td>
</tr>
<tr>
<td>Transcript Fees</td>
<td>5.00</td>
</tr>
<tr>
<td>Education Fee</td>
<td>2.00</td>
</tr>
<tr>
<td>Business Administration Fees</td>
<td>6.00</td>
</tr>
<tr>
<td>Refund Industrial Arts Fee</td>
<td>1.20</td>
</tr>
<tr>
<td>Sale of 723.9# butterfat</td>
<td>84.47</td>
</tr>
<tr>
<td>Sale of 1300# hogs</td>
<td>182.99</td>
</tr>
<tr>
<td>Sale of scrap paper</td>
<td>1.50</td>
</tr>
<tr>
<td>Sale of cinders</td>
<td>5.60</td>
</tr>
<tr>
<td>Sale of auditorium chairs</td>
<td>168.75</td>
</tr>
<tr>
<td>Sale of Course of Study</td>
<td>6.77</td>
</tr>
<tr>
<td>Sale of textbooks</td>
<td>229.17</td>
</tr>
<tr>
<td>Sales tax</td>
<td>7.67</td>
</tr>
<tr>
<td>Health fee</td>
<td>1.50</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$773.81</strong></td>
</tr>
</tbody>
</table>

(Signed)  B. C. BROWN  
Treasurer

A communication from Manette Marble, instructor in Music, requesting a leave of absence for the second semester without salary was presented to the Board and recommended by Dr. Williams.

Moved by Gebhard and seconded by Brown that the request be granted. Voting aye: Prout, Gebhard, Brown. Motion carried.

At this point Mr. Montgomery arrived and took his seat.

Dr. Williams submitted correspondence with Mrs. Ella J. Bowen, Manager of the Dormitories, regarding her suspension by him from December 19 to January 11. After some discussion of the case Dr. Williams offered Mrs. Bowen's letter as a resignation.

Moved by Gebhard and seconded by Montgomery that the resignation be accepted. Voting aye: Prout, Montgomery, Gebhard, Brown. Motion carried.

A letter dated January 6, 1937 from the Lorain Coal and Coke Sales Company advising that under their contract an addition would be necessary to the cost of coal on account of the Unemployment Insurance tax and Old Age Benefits tax and proposing a flat 3c. cents per ton, or an addition of 3c. cents per ton for billing purposes and an adjustment on the basis of the actual necessary cost at the end of the contract period. Moved by Gebhard and seconded by Montgomery that the latter proposal be accepted. Voting aye: Prout, Montgomery, Gebhard, Brown. Motion carried.

Dr. Williams read a letter to Hon. L. A. Boulay, State Director, Public Works Administration, under date of January 4, 1937 in which he requested an extension of time on projects OH-1338-D and OH-1339-D from January 11 to February 1 as the date for beginning work on these projects. Moved by Gebhard and seconded by Montgomery that the request be approved. Voting aye: Prout, Montgomery, Gebhard, Brown. Motion carried.

Dr. Williams submitted list of bids on the stadium which were received at the office of John P. Schooley, State Architect & Engineer, and canvassed by him. He submitted along with this list of bids Mr. Schooley's recommendation. The following is a tabulation of the bids and the recommendation of Mr. Schooley.
### Tabulation of Bids for Stadium

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Item 1</th>
<th>Item 2</th>
<th>Item 3</th>
<th>Item 4</th>
<th>Item 5</th>
<th>Item 6</th>
<th>Item 7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jno. Cashman Inc.</td>
<td>48,000.00</td>
<td>+500.00</td>
<td>+500.00</td>
<td>+300.00</td>
<td>+750.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Skilken Bros, Inc.</td>
<td>41,247.00</td>
<td>+400.00</td>
<td>+220.00</td>
<td>+125.00</td>
<td>+2,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Norton &amp; Nadalin</td>
<td>43,000.00</td>
<td>+500.00</td>
<td>+50.00</td>
<td>+50.00</td>
<td>+600.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geis Constr. Co.</td>
<td>37,947.88</td>
<td>+350.00</td>
<td>+700.00</td>
<td>+10.00</td>
<td>+671.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>L. C. Love</td>
<td>40,218.00</td>
<td>+500.00</td>
<td>+200.00</td>
<td>+500.00</td>
<td>+3,000.00</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Baker-Shindler Co.</td>
<td>37,319.00</td>
<td>+421.00</td>
<td>+222.00</td>
<td>+200.00</td>
<td>+700.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Green &amp; Sawyer Co.</td>
<td>48,828.00</td>
<td>+400.00</td>
<td>+100.00</td>
<td>+50.00</td>
<td>+1,500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Watts Constr. Co.</td>
<td>51,213.00</td>
<td>+642.00</td>
<td>+178.00</td>
<td>+262.00</td>
<td>+650.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kopitke Constr. Co.</td>
<td>51,900.00</td>
<td>+467.00</td>
<td>+70.00</td>
<td>+44.00</td>
<td>+730.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Huffman-Wolfe Co.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3,983.00</td>
</tr>
<tr>
<td>Eastern Plbg. Co.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,945.00</td>
</tr>
<tr>
<td>Wiggins &amp; Gillespie</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3,777.00</td>
</tr>
<tr>
<td>E. C. Reitz</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>535.00</td>
</tr>
<tr>
<td>Wing Elec. Co.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>525.00</td>
</tr>
</tbody>
</table>

State of Ohio
Division of State Architect & Engineer
Department of Public Works
Columbus

Jan. 4, 1937

Hon. F. J. Prout
Pres. Board of Trustees
Bowling Green State University
Bowling Green, Ohio

RE: Stadium - Bowling Green State University - Bowling Green, Ohio
ATT: Dr. Williams
President

Dear Sir:

After a careful examination of the bids received for the above project, I recommend the acceptance of the following:

**GENERAL CONTRACT** - The Baker-Shindler Contracting Co.,
650 First St., Defiance, Ohio

- **ITEM 1 - GENERAL CONTRACT** for the sum of $37,319.00
- **ITEM 3 - ALTERNATE "G-2"** (Glazed Brick in Toilet Rooms) and $222.00

**TOTAL GENERAL CONTRACT** $37,541.00

**PLUMBING CONTRACT** - Eastern Plbg. Co.,
1235 Oak St., Columbus

- **ITEM 6 - PLUMBING CONTRACT** for the sum of $2,945.00
ELECTRICAL CONTRACT - Wing Electric Co.,
Worthington, Ohio
ITEM 7 - ELECTRICAL CONTRACT - for the
sum of: . . . . . . . . . . . . $525.00

I recommend the above bids as being the lowest and
best received for their respective branches of work, and request
that if these recommendations meet with your approval, that you
concur in this recommendation in a letter to the Director of
Public Works and ask him to enter into contracts with the
various contractors for the amounts specified.

Very truly yours,
(Signed) John P. Schooley

JOHN P. SCHOOLEY
State Architect & Engineer

State Architect & Engineer

January 7, 1937

Honorable F. J. Prout
President, Board of Trustees
Bowling Green State University
Bowling Green
Ohio

REGARDING: Stadium - Bowling Green State University
Bowling Green, Ohio

ATTENTION: Dr. Williams, President
Bowling Green State University

Dear Sir:
I am enclosing copy of letter from Eastern Plumbing
Company, which is self-explanatory.

I therefore recommend the acceptance of the following:

PLUMBING CONTRACT - Wiggins & Gillespie, Bowling Green,
Ohio

ITEM 6. Plumbing and Sewer Contract for Stadium
For: - - - - - - - - - - - - - - $3,777.00
Making Total Plumbing Contract - - - - $3,777.00

The bid of L. C. Love could not be accepted as the bond
was not properly signed. The Attorney General has ruled
in such cases that the bond is not valid unless properly
signed.

I recommend the above bid of Wiggins and Gillespie, Bowling
Green, Ohio as being the best received for this branch of
the work and if this recommendation meets with your approval,
please request the Director of Public Works, Carl G. Wahl, to
enter into contract with the aforementioned contract for the
aforementioned amount.

Very truly yours,
(Signed) John P. Schooley

JOHN P. SCHOOLEY
State Architect and Engineer.
Mr. J. F. Schooley,
State Architect,
705 Ohio State Office Building,
Columbus, Ohio.

Dear Sir:

Due to error in compiling our bid for plumbing and sewer at the Bowling Green State University Stadium, we wish to withdraw our bid.

Yours very truly,

Eastern Plumbing Co.

(Signed) H. T. Jones

Moved by Gebhard and seconded by Montgomery that the recommendations contained in State Architect John P. Schooley's letter of January 4 and modified by his letter of January 7 be approved and that for as it is necessary on the part of this Board that we accept the bids that are specified in the two letters as the lowest and best bids and that Dr. Williams be authorized to request Director of Public Works, Carl G. Wahl, to enter into contract with the successful bidders. Voting aye: Prout, Montgomery, Gebhard, Brown. Motion carried.

Dr. Williams submitted list of bids on Addition to Auditorium; also a letter under date of January 8 from State Architect and Engineer John P. Schooley recommending acceptance of bids received by him on January 8 for Addition to Auditorium as follows:

Tabulation of Bids for Addition to Auditorium

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Item 1</th>
<th>Item 2</th>
<th>Item 3</th>
<th>Item 4</th>
<th>Item 5</th>
<th>Item 6</th>
<th>Item 7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kopitke Constr. Co.</td>
<td>90,700.00</td>
<td></td>
<td></td>
<td>+1160.00</td>
<td>-8300.00</td>
<td>-140.00</td>
<td></td>
</tr>
<tr>
<td>Watt Constr. Co.</td>
<td>93,813.00</td>
<td></td>
<td></td>
<td>+1118.00</td>
<td>-7950.00</td>
<td>-206.00</td>
<td></td>
</tr>
<tr>
<td>Norton &amp; Nadalin C.</td>
<td>76,480.00</td>
<td></td>
<td></td>
<td>+1055.00</td>
<td>-8000.00</td>
<td>-150.00</td>
<td></td>
</tr>
<tr>
<td>Skilken Bros. Inc.</td>
<td>76,663.00</td>
<td></td>
<td></td>
<td>+1000.00</td>
<td>-10200.00</td>
<td>-90.00</td>
<td></td>
</tr>
<tr>
<td>Green &amp; Sawyer C.</td>
<td>82,918.00</td>
<td></td>
<td></td>
<td>+1200.00</td>
<td>-10200.00</td>
<td>-200.00</td>
<td></td>
</tr>
<tr>
<td>C. L. Knovlton B.</td>
<td>84,000.00</td>
<td></td>
<td></td>
<td>+1000.00</td>
<td>-9850.00</td>
<td>-126.00</td>
<td></td>
</tr>
<tr>
<td>Baker &amp; Shindler D.</td>
<td>83,240.00</td>
<td></td>
<td></td>
<td>+1160.00</td>
<td>-12850.00</td>
<td>-226.00</td>
<td></td>
</tr>
<tr>
<td>Wiggins &amp; Gillespie B.</td>
<td>3888.00</td>
<td>8206.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Williams Bros. C.</td>
<td>4772.00</td>
<td>9304.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Weiss Htg. &amp; Pbg. C.</td>
<td>4990.00</td>
<td>8350.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gustav Hirsch C.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>E. C. Hets Co.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Barnes-Joy Emgr. C.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elec. Pwr. Eqp. C.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
State of Ohio
Department of State Architect & Engineer
Department of Public Works
Columbus

JANUARY 8, 1937

Honorable F. J. Prout
President, Board of Trustees
Bowling Green State University
Bowling Green
Ohio

REGARDING: Addition to Auditorium
Bowling Green State University
P.W.A. Docket 1383-D

ATTENTION: Dr. Williams, President
Bowling Green State University

Dear Sirs:

After a careful examination of the bids received on the aforementioned operation, and in conjunction with the recommendation of Thomas D. McLaughlin and Associates, Architects, for this work, I recommend the acceptance of the following:

PLUMBING CONTRACT
Wiggins & Gillespie
140 N. Main Street
Bowling Green, Ohio

Item 2. Plumbing Contract, for Addition to Auditorium
$3,888.00
Making a total Plumbing Contract - - - $3,888.00

HEATING CONTRACT
Wiggins & Gillespie
140 N. Main Street
Bowling Green, Ohio

Item 3. Heating Contract for Addition to Auditorium
$8,208.00
Making a total Heating Contract - - - $8,208.00

ELECTRICAL CONTRACT
E. C. Reitz Company
503 Kilbourn Street
Bellevue, Ohio

Item 4. Electrical Contract, for Addition to Auditorium
$10,700.00
Making a total Electrical Contract - - - $10,700.00

I recommend the acceptance of the aforementioned bids as being the lowest and best bids received in their respective branches of the work. If this recommendation meets with your approval, please direct Carl G. Wahl, Director of Public Works to enter into contract with the aforementioned contractors for the aforementioned amounts. These contracts cannot be written however until new bids are received for the General Contract as all the bids for the General Contract were above the estimated cost and will have to be rejected. It is mandatory therefore that we readvertise for bids on the General Contract work. Readvertisement will be for a 10-day period.

Very truly yours,

(Signed) John P. Schooley

JOHN P. SCHOOLEY,
State Architect and Engineer

jps/ews
2cc - P.W.A.
1cc - McLaughlin
Moved by Gebhard and seconded by Montgomery that the letter of John P. Schooley dated January 8 advising the Board that the bids on the general construction of the Addition to Auditorium are above the estimated cost and recommending acceptance of the lowest and best bids on plumbing, heating, and electrical work be received, but that action be delayed until the actual cost of the construction of the Addition to Auditorium can be determined after revised bids on the general construction are received. Voting aye: Prout, Montgomery, Gebhard, Brown. Motion carried.

Moved by Gebhard and seconded by Montgomery that the architects be instructed to revise the necessary documents for Addition to Auditorium as follows:

2. Omission of stage gridiron, including however provisions for future installation of same.
3. Omission of asphalt tile floors where specified and substitution of steel troweled finish cement floor for same.
4. Omission of cut stone for stage house cornice and substitution of brick cornice for same.
5. Acceptance of Item 9 - Electrical Alternate A - (Omission of Recreation Room Lighting Fixtures).

and that the Board accept the necessary revised documents and the Building Committee be authorized to sign them and request the State Architect to readvertise. Voting aye: Prout, Montgomery, Gebhard, Brown. Motion carried.

There being no further business the Board adjourned to meet at the call of the President.

Attest:

[Signature]

January 27, 1937

Bowling Green, Ohio

The minutes of the meeting held on January 11, 1937 were read and approved.

The Board of Trustees of the Bowling Green State University met at its office in the Administration Building at 8:00 P.M. on the above date. The members present were P. J. Prout, President; D. C. Brown, Treasurer; and A. L. Gebhard. L. H. Montgomery and Dr. Edward B. Pedlow were unavoidably absent. Dr. Williams, President of the University, was also present, and acted as Secretary Protem.

The minutes of the meeting held on January 11, 1937 were read and approved.

Dr. Williams submitted receipt from the Treasurer of State in the sum of $773.81 to cover collections reported at the last meeting of the Board:

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, Jan. 14, 1937 No. 166

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Treasury the sum of $773.81 collected from sources detailed and to be credited to the fund or account as shown above.

Lester McDaniel

Dr. Williams recommended the following nominations:

Mrs. Mayme Herriff, Manager of the Dormitories, for the second semester beginning February 1st at a salary of $125.00 per month.

Margaret Scruggs, substitute instructor in the Music Department, for the second semester at the rate of $250.00 per month.

Moved by Gebhard and seconded by Brown that the nominations be confirmed at the salaries recommended. Voting aye: Prout, Gebhard, Brown. Motion carried.