2-7-1931

Board of Trustees Meeting Minutes 1931-02-07

Bowling Green State University

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The Board of Trustees of the Bowling Green State College met at its office in the Administration Building at 2:00 P. M. on the above date. The members present were Dr. H. J. Johnston, President; Mrs. Myrtle B. Edwards, Secretary; D. C. Brown, Treasurer; and T. C. Mahon. R. C. Snyder was unavoidably absent. Dr. Williams, President of the College, was also present.

The minutes of the meeting held on December 13, 1930 were read and approved.

Dr. Williams reported that during the interval between the last meeting and this meeting he sent to Treasurer Brown on December 17th check for farm sales amounting to $528.36 and on January 22nd check for farm sales amounting to $168.59. He also submitted receipts from the Treasurer of State covering these amounts.

December 17, 1930

Received of Gertrude Brod, Assistant Treasurer, the following sum to be forwarded to the Treasurer of State:

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Farm Receipts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>171½ Qts. Milk</td>
<td>.12</td>
<td>$205.86</td>
</tr>
<tr>
<td>586 Gal. Milk</td>
<td>.40</td>
<td>232.40</td>
</tr>
<tr>
<td>171 Qts. Coffee Cream</td>
<td>.40</td>
<td>68.40</td>
</tr>
<tr>
<td>30 Qts. Whipping Cream</td>
<td>.80</td>
<td>24.30</td>
</tr>
<tr>
<td>8 Lbs. Butterfat</td>
<td>.28</td>
<td>1.40</td>
</tr>
<tr>
<td>63 Lbs. Cottage Cheese</td>
<td>.10</td>
<td>6.30</td>
</tr>
</tbody>
</table>

$528.36

(Signed) D. C. Brown
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, December 19, 1930 No. 3679

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Treasury the sum of $528.36 collected from sources detailed and to be credited to the fund or account as shown above.

Don H. Ebright, Cashier

January 22, 1931

Received of Gertrude Brod, Assistant Treasurer, the following sum to be forwarded to the Treasurer of State:

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Farm Receipts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1030½ Qts. Milk</td>
<td>.12</td>
<td>$123.66</td>
</tr>
<tr>
<td>38.3 Lbs. Butterfat</td>
<td>.23</td>
<td>7.43</td>
</tr>
<tr>
<td>500 Lbs. Pigs</td>
<td>.07¾</td>
<td>37.10</td>
</tr>
</tbody>
</table>

$168.59

(Signed) D. C. Brown
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio No. 246

The Department of the Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Treasury the sum of $168.59 collected from sources detailed and to be credited to the fund or account as shown above.

W. A. Bailey, Cashier

Dr. Williams reported the collection of farm sales amounting to $293.09 and partial report of registration fees for the second semester amounting to $21,150, turned same over to Treasurer Brown and took his receipts therefor.
February 7, 1931

Received of Gertrude Brod, Assistant Treasurer, the following sum to be forwarded to the Treasurer of State:

**Farm Receipts**

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>392 Gal. Milk</td>
<td></td>
<td>.40</td>
<td>$156.80</td>
</tr>
<tr>
<td>144 Gal. Milk</td>
<td></td>
<td>.35</td>
<td>50.40</td>
</tr>
<tr>
<td>117 Qts. Coffee Cream</td>
<td></td>
<td>.40</td>
<td>46.80</td>
</tr>
<tr>
<td>40# Qts. Coffee Cream</td>
<td></td>
<td>.35</td>
<td>16.98</td>
</tr>
<tr>
<td>13@ Qts. Whipping Cream</td>
<td></td>
<td>.80</td>
<td>10.00</td>
</tr>
<tr>
<td>8@ Qts. Whipping Cream</td>
<td></td>
<td>.70</td>
<td>5.60</td>
</tr>
<tr>
<td>26 Qts. Buttermilk</td>
<td></td>
<td>.06</td>
<td>1.56</td>
</tr>
<tr>
<td>46# Cottage Cheese</td>
<td></td>
<td>.10</td>
<td>4.60</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$293.09</td>
</tr>
</tbody>
</table>

(Signed) D. C. Brown
Treasurer

February 7, 1931

Received of Gertrude Brod, Assistant Treasurer, the following sum to be forwarded to the Treasurer of State:

**Partial Report**

Registration Fees Second Semester 1930-1931

940 Receipts @ $22.50 $21150.00

(Signed) D. C. Brown
Treasurer

A list of January graduates at the close of the first semester was presented and the same was ordered spread upon the minutes.

**GRADUATES, JANUARY, 1931**

**Diploma in Elementary Education**

<table>
<thead>
<tr>
<th>Name</th>
<th>Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barker, Ida Mae</td>
<td>Lewis, Hazel B.</td>
</tr>
<tr>
<td>Bratton, Gladys M.</td>
<td>McKittrick, Elinor Louise</td>
</tr>
<tr>
<td>Catchpole, Mary Ruth</td>
<td>May, Pearl</td>
</tr>
<tr>
<td>Cozad, Audrey</td>
<td>Mekus, Valeria E.</td>
</tr>
<tr>
<td>Dupuis, Frances W.</td>
<td>Miller, Gertrude E.</td>
</tr>
<tr>
<td>Edelman, Yetta</td>
<td>Murray, Louise</td>
</tr>
<tr>
<td>Grotty, Margaret</td>
<td>Rowland, Grace M.</td>
</tr>
<tr>
<td>Hall, Esther L.</td>
<td>Smith, Dorothy M.</td>
</tr>
<tr>
<td>Kessler, Fern M.</td>
<td>Socie, Celestine M.</td>
</tr>
<tr>
<td>Krause, Clara E.</td>
<td>Thomas, Ortila Eddy</td>
</tr>
<tr>
<td>Kress, Harriett W.</td>
<td>Wells, Norma E.</td>
</tr>
<tr>
<td>Landis, Florence M.</td>
<td>Wendt, Norma</td>
</tr>
<tr>
<td>Lantz, Vera A.</td>
<td>Willer, Helen Mabel</td>
</tr>
</tbody>
</table>

Degree -- Bachelor of Science in Education

Craft, Maxwell M.
Sutter, Ralph W.

A copy of the tabulation of bids for concrete drive which were opened at the office of the State Architect & Engineer in Columbus on December 18, 1930 was submitted to the Board; also recommendation of T. Ralph Ridley that the bid of Pearl Sloop of Columbus, Ohio, for Item #1 in the sum of $7,915.75 was the lowest and best bid. In this connection Dr. Williams submitted a letter requesting the Director of Public Works to enter into contract with Pearl Sloop for this work.
### TABULATION OF BIDS

**Received on Concrete Drive**

**At Bowling Green State College**

**By**

**OFFICE OF STATE ARCHITECT AND ENGINEER**

**Date** Dec. 18, 1930 **Hour 11:00 A. M.**

<table>
<thead>
<tr>
<th>Contract</th>
<th>Bond</th>
<th>Excav.</th>
<th>Item 1</th>
<th>Item 2</th>
<th>Pavement</th>
<th>Curb</th>
<th>Berms</th>
<th>8&quot;V.</th>
<th>10&quot; S.P.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Watts-Suhrbier</td>
<td>9000</td>
<td>8080</td>
<td>.75 cu.yd.</td>
<td>2.23 sq.yd.</td>
<td>.46</td>
<td>1.15 lin.</td>
<td>1.43 lin.ft.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clague &amp; Strohl</td>
<td>8600</td>
<td>8200</td>
<td>1.10 &quot;</td>
<td>2.30 &quot;</td>
<td>.89</td>
<td>1.20 ln.ft.</td>
<td>1.90 &quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pearl Sloop</td>
<td>8000</td>
<td>7915.75</td>
<td>.80 &quot;</td>
<td>2.40 &quot;</td>
<td>.55</td>
<td>.90 lin.ft.</td>
<td>1.75 lin.</td>
<td>1.90 &quot;</td>
<td></td>
</tr>
</tbody>
</table>

**General**

<table>
<thead>
<tr>
<th>Item 1</th>
<th>Item 2</th>
<th>Pavement</th>
<th>Curb</th>
<th>Berms</th>
<th>8&quot;V.</th>
<th>10&quot; S.P.</th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td>b</td>
<td>c</td>
<td>Alt. d</td>
<td>Alt. e</td>
<td>Alternate f</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C. B.</th>
<th>Rein.</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>71.00</td>
<td>.05 Lb.</td>
<td></td>
</tr>
<tr>
<td>50.00</td>
<td>.06 &quot;</td>
<td></td>
</tr>
<tr>
<td>40.00</td>
<td>.04 &quot;</td>
<td></td>
</tr>
</tbody>
</table>

**Bids Opened By** A. T. Conner **Bids Tabulated By** W. E. Linch

Moved by Mahon and seconded by Brown that the recommendation of T. Ralph Ridley, State Architect & Engineer, and the request of Dr. Williams to the Director of Public Works be approved. Voting aye: Johnston, Mrs. Edwards, Brown, Mahon. Motion carried.

A copy of the tabulation of bids for the remodeling of the power house which were opened at the office of the State Architect & Engineer in Columbus on December 29, 1930 was submitted to the Board; also the recommendation of T. Ralph Ridley, State Architect & Engineer, that the bid of Leo Herman of Bowling Green, Ohio for Item #3 combined general and plumbing contract in the sum of $2076.00 was the lowest and best bid. In this connection Dr. Williams submitted a letter requesting the Director of Public Works to enter into contract with Leo Herman for this work.

### TABULATION OF BIDS

**Received on Remodeling Power House**

**At Bowling Green State College**

**For Board of Trustees**

**Date** 12/29/30 **Hour 11:00 A. M.**

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Bond</th>
<th>Gen. Plumbing</th>
<th>Item 3</th>
<th>Combined Gen. Plumb.</th>
<th>Substitutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Watts-Suhrbier Co.</td>
<td>3350.00</td>
<td>3028.00</td>
<td>3230.00</td>
<td>3230.00</td>
<td>None</td>
</tr>
<tr>
<td>Edw. Roth</td>
<td>8200.00</td>
<td>3700.00</td>
<td>4040.00</td>
<td>4040.00</td>
<td>None</td>
</tr>
<tr>
<td>Leo Herman</td>
<td>2077.00</td>
<td>1804.00</td>
<td>2275.00</td>
<td>2275.00</td>
<td>None (Writing on bid)</td>
</tr>
<tr>
<td>S. J. Isabel &amp; Son</td>
<td>3500.00</td>
<td>2645.00</td>
<td>2895.00</td>
<td>2895.00</td>
<td>None</td>
</tr>
</tbody>
</table>

**Bids Opened By** A. T. Conner & J. C. Kennedy **Bids Tabulated By** H. M. Brooks

Opened publicly about 10 bidders present

Moved by Brown and seconded by Mahon that the recommendation of T. Ralph Ridley, State Architect & Engineer, and request of Dr. Williams be approved. Voting aye: Johnston, Mrs. Edwards, Brown, Mahon. Motion carried.

A copy of the tabulation of the bids for grading and seeding which were opened at the office of the State Architect & Engineer in Columbus on December 29, 1930 was submitted to the Board; also the recommendation of T. Ralph Ridley, State Architect & Engineer, that the bid of The Clague & Strohl Company of Bowling Green for Item #1 base bid in the sum of $8000 plus Item #2 Alternate A in the sum of $450 plus Item #3 Alternate B in the sum of $290 plus Item #4 Alternate C in the sum of $60 plus Item #5 Alternate D in the sum of $160 was the lowest and best bid. In this connection Dr. Williams submitted a letter requesting the Director of Public Works to enter into contract with The Clague & Strohl Company for this work for a total amount of $8960.
TABULATION OF BIDS

Received on Grading & Seeding At, Bowling Green State College For Board of Trustees

Date 12/29/30 Hour 11:00 A. M.  By

OFFICE OF STATE ARCHITECT & ENGINEER

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Bond</th>
<th>Item 1</th>
<th>Item 2</th>
<th>Item 3</th>
<th>Item 4</th>
<th>Item 5</th>
<th>Substitution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Watts-Suhrbier Co.</td>
<td>13,500.00</td>
<td>9387.00</td>
<td>+1878.00</td>
<td>+932.00</td>
<td>+237.00</td>
<td>+1000.00</td>
<td>None</td>
</tr>
<tr>
<td>Clague &amp; Strohl Co.</td>
<td>9,000.00</td>
<td>8000.00</td>
<td>+450.00</td>
<td>+290.00</td>
<td>+60.00</td>
<td>+160.00</td>
<td>None</td>
</tr>
</tbody>
</table>

Bids opened by J. C. Kennedy & A. T. Conner  Bids tabulated by H. W. Brooks  

Opened publicly about 10 Bidders present

Moved by Brown and seconded by Mahon that the recommendation of T. Ralph Ridley and the request of Dr. Williams be approved. Voting aye: Johnston, Mrs. Edwards, Brown, Mahon. Motion carried.

Dr. Williams submitted copies of the following contracts and the same were ordered placed on file:

Pearl Sloop - Concrete Drive -- $7915.75
Leo Herman - Remodeling Power House -- 2076.00
The Clague & Strohl Company - Grading and Seeding -- 8960.00

Dr. Williams reported that all the Extra Orders authorized by the Board at the meetings held on October 8th and December 13th, 1930 had been approved and made a part of the regular contracts for the Practical Arts Building, making the total of the contracts as follows:

Watts & Suhrbier Co. --------------- $208,676.86
Wiggins & Gillespie --------------- 15,984.00
Bryce Heating & Ventilating Co. -- 20,527.00
Barnes-Joy Engineering Co.--------- 10,281.00

Total ----------------- $255,408.86

Architects' fees 6% of $255,408.86 = $15,324.53

Summary:

Total Contracts ----------------- $255,408.86
Architects' Fees --------------- 15,324.53
Advertising --------------------- 34.00
Reserve for Equipment (to be re-appropriated) -- 29,231.00
Unencumbered Balance (to lapse) -- 1.61

Total ----------------- $300,000.00

School Order #4506 of the Division of Factory and Building Inspection was submitted to the Board; also letters of Dr. Williams to the Department of Industrial Relations and to T. Ralph Ridley were presented to the Board. Moved by Mahon and seconded by Brown that action be postponed until a report of the State Architect & Engineer is received. Voting aye: Johnston, Mrs. Edwards, Brown, Mahon. Motion carried.

Dr. Williams reported that on January 10th he secured the signatures of Dr. H. J. Johnston, President; Mrs. Myrtle B. Edwards, Secretary, and D. C. Brown, Treasurer, to Estimate No. 3 to the Watts & Suhrbier Company on the General Contract for the Recitation and Departmental Building in the sum of $35,250; that he also added his signature to this Estimate and transmitted same through regular channels for payment. This Estimate was duly approved by S. P. Stewart & Son, Architects, and T. Ralph Ridley, State Architect & Engineer, and payment was made from H. B. 510, Additions and Betterments, Recitation and Departmental Building, $300,000. Moved by Mahon and seconded by Brown that the report be approved. Voting aye: Johnston, Mrs. Edwards, Brown, Mahon. Motion carried.

Dr. Williams also reported that on January 12th he secured the signatures of Dr. H. J. Johnston, President; Mrs. Myrtle B. Edwards, Secretary, and D. C. Brown, Treasurer, to Estimate No. 2 to the Barnes-Joy Engineering Company on the Electrical Work for Recitation and Departmental Building in the sum of $35,250; that he also added his signature to this Estimate and transmitted same through regular channels for payment. This Estimate was duly approved by S. P. Stewart & Son, Architects, and T. Ralph Ridley, State Architect & Engineer, and payment was made from H. B. 510, Additions and Betterments, Recitation and Departmental Building, $300,000. Moved by Mahon and seconded by Brown that the report be approved. Voting aye: Johnston, Mrs. Edwards, Brown, Mahon. Motion carried.
Estimate #4 to the Watts & Suhrbier Company on General Contract for Recitation and Departmental Building in the sum of $120,000, duly approved by S. P. Stewart & Son, Architects, and T. Ralph Ridley, State Architect & Engineer, was presented for action of the Board. Moved by Brown and seconded by Mahon that the estimate be allowed and paid from H. B. 510, Additions and Betterments, Recitation and Departmental Building, $300,000. Voting aye: Johnston, Mrs. Edwards, Brown, Mahon. Motion carried.

Estimate #5 to the Barnes-Joy Engineering Company on contract for Electrical Work for the Recitation and Departmental Building in the sum of $488, duly approved by S. P. Stewart & Son, Architects, and T. Ralph Ridley, State Architect & Engineer, was presented for action of the Board. Moved by Mahon and seconded by Brown that the estimate be allowed and paid from H. B. 510, Additions and Betterments, Recitation and Departmental Building, $300,000. Voting aye: Johnston, Mrs. Edwards, Brown, Mahon. Motion carried.

Estimate #6 to the Bryce Heating & Ventilating Company on contract for Heating & Ventilating for the Recitation and Departmental Building in the sum of $1900, duly approved by S. P. Stewart & Son, Architects, and T. Ralph Ridley, State Architect & Engineer, was presented for action of the Board. Moved by Mahon and seconded by Brown that the estimate be allowed and paid from H. B. 510, Additions and Betterments, Recitation and Departmental Building, $300,000. Voting aye: Johnston, Mrs. Edwards, Brown, Mahon. Motion carried.

The following estimates of S. P. Stewart & Son, Architects, duly approved by T. Ralph Ridley, State Architect & Engineer, were presented for action of the Board:

Voucher #1214 - $15.67, the same being 5/12 of Estimates #3 to the Barnes-Joy Engineering Company.

Voucher #1215 - $15.39, the same being 5/12 of Estimates #1 and 2 to the Barnes-Joy Engineering Company.

Voucher #1216 - $15.12, the same being 5/12 of Estimate #1 to the Bryce Heating & Ventilating Company.

Voucher #1217 - $104.50, the same being 5/12 of Estimate #2 to the Bryce Heating & Ventilating Company.

Voucher #1218 - $405.58, the same being 2/3 of Estimates #3 to the Watts & Suhrbier Company less overpayment $1513.89.

Voucher #1219 - $498.75, the same being 2/3 of Estimate #4 to the Watts & Suhrbier Company.

Voucher #1220 - $310.88, the same being 5/12 of Estimates #1 and 2 to Wiggins and Gillespie.

Moved by Mahon and seconded by Brown that the estimates be allowed and paid from H. B. 510, Additions and Betterments, Recitation and Departmental Building, $300,000. Voting aye: Johnston, Mrs. Edwards, Brown, Mahon. Motion carried.

Dr. Williams requested leave of absence for February 20-21, 1931 to attend the meeting of the American Association of Teachers Colleges at Detroit and March 17 - 20, 1931 to attend the meeting of the North Central Association of Colleges at Chicago. Moved by Mahon and seconded by Brown that the request be granted. Voting aye: Johnston, Mrs. Edwards, Brown, Mahon. Motion carried.

The following payrolls were presented for action of the Board:

Jan. 27 -

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Time</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>W. C. Jordan</td>
<td>Financial Clerk</td>
<td>1</td>
<td>120.00</td>
<td>360.00</td>
</tr>
<tr>
<td>Gertrude Brod</td>
<td>Bookkeeper</td>
<td>1</td>
<td>170.00</td>
<td>170.00</td>
</tr>
<tr>
<td>Bessie G. Stallboehm</td>
<td>Private Secretary</td>
<td>1</td>
<td>120.00</td>
<td>120.00</td>
</tr>
<tr>
<td>Ada E. Mayerholtz</td>
<td>Clerk</td>
<td>1</td>
<td>120.00</td>
<td>120.00</td>
</tr>
<tr>
<td>Idell Wolf</td>
<td>Stenographer</td>
<td>1</td>
<td>83.33</td>
<td>83.33</td>
</tr>
<tr>
<td>Neva Battles</td>
<td>Stenographer</td>
<td>1</td>
<td>83.33</td>
<td>83.33</td>
</tr>
<tr>
<td>Marcelline Swearingen</td>
<td>Clerk</td>
<td>1</td>
<td>120.00</td>
<td>120.00</td>
</tr>
<tr>
<td>Randolph Ronk</td>
<td>Supt. of Bldg. &amp; Grds.</td>
<td>1</td>
<td>120.00</td>
<td>120.00</td>
</tr>
<tr>
<td>John Myers</td>
<td>Janitor</td>
<td>1</td>
<td>116.66</td>
<td>116.66</td>
</tr>
<tr>
<td>W. E. Frost</td>
<td>Janitor</td>
<td>1</td>
<td>95.83</td>
<td>95.83</td>
</tr>
<tr>
<td>John Carnicom</td>
<td>Janitor</td>
<td>1</td>
<td>95.83</td>
<td>95.83</td>
</tr>
<tr>
<td>R. E. Long</td>
<td>Janitor</td>
<td>1</td>
<td>95.83</td>
<td>95.83</td>
</tr>
<tr>
<td>Kenneth Wyant</td>
<td>Janitor</td>
<td>1</td>
<td>95.83</td>
<td>95.83</td>
</tr>
<tr>
<td>Alice Stevens</td>
<td>Janitress</td>
<td>1</td>
<td>60.00</td>
<td>60.00</td>
</tr>
<tr>
<td>Willa Tavernier</td>
<td>Janitress</td>
<td>1</td>
<td>60.00</td>
<td>60.00</td>
</tr>
<tr>
<td>Emmanuel Smith</td>
<td>Fireman</td>
<td>1</td>
<td>120.00</td>
<td>120.00</td>
</tr>
<tr>
<td>Chester Spencer</td>
<td>Fireman</td>
<td>1</td>
<td>120.00</td>
<td>120.00</td>
</tr>
<tr>
<td>Emory Young</td>
<td>Fireman</td>
<td>1</td>
<td>120.00</td>
<td>120.00</td>
</tr>
<tr>
<td>Charles Clingo</td>
<td>Grounds Laborer</td>
<td>1</td>
<td>100.00</td>
<td>100.00</td>
</tr>
<tr>
<td>J. W. Palmer</td>
<td>Carpenter</td>
<td>1</td>
<td>104.16</td>
<td>104.16</td>
</tr>
<tr>
<td>M. Finkenheimer</td>
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1-20001-1-1300 Wages                               332.88

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A-2 Sub-total: 356.38

**A-1 Salaries**

Sub-total: 27778.42

**A-2 Wages**

Sub-total: 28136.60

**Feb. 19 -**

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<td>John Carnicom</td>
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**Sub-total**

A-1: 2669.79

A-2

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Sub-total A-2: 2990.79

**February 7, 1931**
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A-2 Sub-total 505.85
A-2 Salaries 2690.79
A-2 Wages 2392.95

Feb. 26 -

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<td>Ernest Franks</td>
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<td>R. Arnold</td>
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Rotary - Total 85.00

B. No. 1

Moved by Brown and seconded by Mahon that the payrolls be allowed and paid from funds provided therefor. Voting aye: Johnston, Mrs. Edwards, Brown, Mahon. Motion carried.

The following claims and expense accounts were presented for action of the Board:

Voucher No. Name of Payee Appr'n Acc't Items Totals
1 Civil Service Payroll A-1 2690.79 2921.77
2 Instructors Payroll A-2 250.98 2778.42 28112.30
3 Farm Payroll A-2 333.88 400.00
5 Northern Ohio Telephone Co. F-7 26.00
6 Ohio Northern Public Service F-4 346.00
7 City Water Company F-3 107.13
8 E. T. Williams A-1 20.00
9 Clyde Hissong F-6 10.39
10 Lena J. Mills F-6 26.35
11 W. E. Welch Mfg. Co. C-9 14.84
12 W. E. Welch & Rausch C-6 22.50
13 Wilkins-Anderson Co. E-6 14.26
14 The Ohio Fuel Gas Co. A-3 20.00
15 The Western Union Telegraph Co. F-7 30
16 The Ohio Fuel Gas Co. C-3 29.49
17 P. K. Richardson Coal Co. C-3 781.09
18 Ed. Hummel E-6 2.75
19 Scott, Foresman & Co. E-8 5.61

The following to be paid from B. B. No. 1, 1931
Moved by Mahon and seconded by Brown that the claims and expense accounts be allowed and paid, the fund designations to be made by Dr. Williams. Voting aye: Johnston, Mrs. Edwards, Brown, Mahon. Motion carried.

There being no further business the Board adjourned to meet at the call of the President.

Attest:

\[Signature\]

Secretary

\[Signature\]

President