Board of Trustees Meeting Minutes 1923-11-10

Bowling Green State University

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The following to be paid from A & B 0-2 H.B. #301 Dormitory for Women $150,000.00

The following to be paid from Wings A & B Oak Finish to Dormitory now under Construction (Emergency 1923):

 Moved by Bowsher and seconded by Brown that the claims and expense accounts be allowed and paid, the fund designations to be made by Dr. Williams. Voting aye, Shatzel, Johnston, Ganz, Brown, Bowsher. Motion carried.

There being no further business, the Board adjourned to meet on Saturday, November 10th, 1923, at 10:30 A.M.

Attest:

President

Bowling Green, Ohio.
November 10, 1923.
Nov. 5, 1923

Mr. Robert S. Harsh
State Architect & Engineer
Ohio State Fair Grounds
Columbus, O.

My dear Mr. Harsh:

In accordance with the arrangement made with you at the last meeting of the Board, I am sending you herewith the original copy of "Notice to Property Owners" regarding the Wooster Street Sewer with the request that you take the matter up with the Attorney General. Since you are fully conversant with the conditions and also were present when the matter was under discussion at the Board meeting, I am sure you can supply all the information necessary and also correctly present the desire of the Board to cooperate as far as conditions will allow. I hope you may find it convenient to see the Attorney General as soon after the receipt of this letter and the enclosure as possible, in order that you may be able to report at the meeting of the Board on next Saturday.

I wish to acknowledge receipt of the Clague & Strohl estimates. I saw the newspaper account of the fire in the Ohio-Hartman building and I hope your department did not suffer seriously.

Very truly yours

H. B. Williams

Following the reading of the above letter, Mr. Harsh reported that as a result of his investigations at Columbus, he deemed it advisable for the Board to write to the Director of Highways and Public Works, attention of Mr. Schlesinger, requesting the cooperation of the Department of Highways and Public Works with the Engineering Department of the City of Bowling Green in the matter of the improvement of Ridge St. and East Wooster St. and also to procure a written opinion from the Attorney General in regard to the obligation of the State of Ohio, since notice has been served upon the Board of Trustees that a sanitary sewer is about to be constructed in East Wooster St., Bowling Green, Ohi o.

Moved by Bowsher and seconded by Brown that Mr. Harsh, being present and being cognizant of the matters above referred to, be requested to take them up with the proper officials at Columbus and report as soon as possible to the Board of Trustees. Voting aye, Shatzel, Brown, Ganz, Bowsher. Motion carried.

Dr. Williams delivered to the Board a box containing the suggestions for a name for the new dormitory by the faculty, alumni and former students, and the present student body, and reported that the contest had been conducted under the regulations prescribed by the Board of Trustees.

Moved by Brown and seconded by Ganz that President Shatzel and Dr. Williams be made a committee to tabulate the names suggested and send each member of the Board a copy. Voting aye, Brown, Ganz, Bowsher; not voting, Shatzel. Motion carried.

Mr. Harsh reported that pursuant to the request of the Board at its last meeting, he prepared specifications and form of proposal for re-roofing of Administration building and Williams Hall covering the following items.

1. The central portion only of the Administration building.
2. The central portion combined with the three wings of the Administration building.
3. Williams Hall only.
4. The combinations of Items 1, 2, and 3.

He also reported that he requested bids to be presented at this meeting of the Board, in accordance with the specifications and form of proposal, and that the specifications required contractors to guarantee roofs, re-flashing, and wall treatment for a period of ten years and Dr. Williams presented the bids which had been received.

Moved by Ganz and seconded by Brown that the Board proceed to open the bids. Voting aye, Shatzel, Ganz, Brown, Bowsher. Motion carried. Whereupon the following bids were read and ordered spread upon the minutes.

BIDS FOR RE-ROOFING ADMINISTRATION BUILDING AND WILLIAMS HALL

<table>
<thead>
<tr>
<th>Item #1</th>
<th>Item #2</th>
<th>Item #3</th>
<th>Item #4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hoffman &amp; Bryan Findlay, O. $897.60</td>
<td>$3538.61</td>
<td>$1692.00</td>
<td>$5110.60</td>
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<tr>
<td>Superior Asbestos Roofing Co. Toledo, O. $850.00</td>
<td>$5284.28</td>
<td>$2052.00</td>
<td>$7413.76</td>
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<tr>
<td>Hall Hardware Co. McComb, O. $197.39</td>
<td>$4131.78</td>
<td>$1645.18</td>
<td>$5676.00</td>
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<tr>
<td>The John Vogeli Co. Toledo, O. $26.80</td>
<td>$2664.72</td>
<td>$1464.00</td>
<td>$4348.72</td>
</tr>
</tbody>
</table>
Moved by Ganz and seconded by Brown that the bids be referred to Mr. Harsh for examination and that he report to the Board at 4:30 in the afternoon of same day. Voting aye, Shatzel, Brown, Ganz, Bowsher. Motion carried.

The Board then recessed until 4:30 P.M. to participate in the Home Coming celebration.

During the recess of the Board Mr. Harsh made a careful canvas of the bids submitted at the morning session and also made a thorough inspection of the roofs. He submitted the following report which was ordered made a part of the record.

STATE OF OHIO
Department of Highways and Public Works
L. A. Boulay, Director
Columbus

Board of Trustees,
Bowling Green State Normal College,
Bowling Green, Ohio.

Gentlemen:

After examining the bids submitted this date for the removing and replacing of roofs on the Administration Building and Williams Hall and after carefully examining the various sections of the existing roofs, I make the following report and recommendations.

I find that the roof on Williams Hall is in fairly good condition. There are some sections of the roof, especially over the west wing of the building, where the roof surface is bare of gravel coating; also a few sections of the roof in which the tarred felt has lost the tar impregnation and is badly disintegrated.

A very similar condition to the one described above exists in the roof of the main building with the exception of that section of the roof over the center portion of the main building.

The brick parapet walls are uniformly in poor condition. The mortar used in the construction of these walls was of very poor grade with a very high percentage of lime. This has resulted in moisture freezing out of many of these joints. Wherever this condition prevails, the brick joints should be raked clean for the depth of at least 1" and a cement mortar in a proportion of one part cement to two parts sand with a slight admixture of lime should be used in the re-pointing of these joints. In some portions of Williams Hall, 100% of these joints should be so treated. This is particularly true of the west wall of this building; the south wall will require about \( \frac{2}{3} \) of the joints to be re-pointed, while the east and north walls about 10%, while the center section will require about 50% of the joints to be re-pointed.

In the past, whoever has attempted to re-point joints has been satisfied with raking the joint to a depth of \( \frac{1}{4} \) to \( \frac{3}{8} \) inch with the result that the joint has again frozen out.

I find that the metal cap flashing on certain sections of each of these buildings should be re-set.

I recommend, therefore, that the roof of the center section of the Administration Building be removed and replaced with new roofing, new flashing and new wall treatments as covered in the proposal of Huffman and Bryan, of Findlay, Ohio, in accordance with their bid under Item #1 of the Proposal, in amount $897.60.

In order to expedite the work, I suggest that this contract be handled directly by the Board of Trustees so that the roof can be repaired before the bad weather sets in.

I further recommend that the Board hire men competent to re-set the flashing where necessary on the other roofs, and to also take care of the re-pointing of the parapet walls. I recommend that the contractors, Huffman and Bryan, when they are applying the new roof to the Administration Building, be requested to do the patching which will be necessary on the sections of the roof which are not being removed.

Respectfully submitted

(Signed) Robert S. Harsh
State Architect & Engineer
Moved by Bowsher and seconded by Brown that the recommendations as offered by Mr. Harsh in regard to roof repairs be adopted and that the bid of Hoffman & Bryan of Findlay, Ohio, for underground #1 of the proposal, in amount $897.60 have been accepted. Voting Aye, Shatzel, Brown, Johnston, Ganz, Bowsher. Motion carried.

Estimate #10 to the Watts & Suhrbier Company on Main Building duly certified by the architect and amounting to $3838.00 was presented for allowance. Moved by Bowsher and seconded by Ganz and seconded by Ganz by Brown that the estimates be allowed and paid from Emergency 1923. Wings A and B, Dormitory now under Construction duly certified by the architect and amounting to $760.00 was presented for allowance. Moved by Bowsher and seconded by Brown that the claim be allowed and paid from funds prorided therefor. Voting aye, Shatzel, Brown, Johnston, Ganz, Bowsher.

The claim of S. P. Stewart & Son, Architects, amounting to $95.95, the same being 2½% of Estimate #10 to the Watts & Suhrbier Company on the Main Building was presented for allowance. Moved by Bowsher and seconded by Brown that the claim be allowed and paid from Emergency 1923, Wings A and B and Oak Finish to Dormitory now under Construction. Voting aye, Shatzel, Brown, Johnston, Ganz, Bowsher.

The following claims and expense accounts were presented for allowance, moved by Ganz and seconded by Bowsher that the recommendations as offered by Mr. Wilda Martin, Mrs. Wesley Adama, John Meyers, and Orpha Knight to allow and pay from funds provided therefor. Voting aye, Shatzel, Brown, Johnston, Ganz, Bowsher. Motion carried.

Nov. 30 - R. A. Seauer Financial Clerk 1 mo. 225.00 225.00
Mrs. Wesley Adams Stenographer 91.66 91.66
Nettie Cross Assistant Registrar 91.66 91.66
Gertrude Brod Bookkeeper 63.33 63.33
John Meyers Janitor 104.16 104.16
W. E. Frost 91.66 91.66
Michael Pinkenheiner 91.66 91.66
Mrs. Wilda Martin Janitress 60.00 60.00
Randolph M. Ronk Supt. Bldg. & Grounds 155.00 155.00
Emmanuel Smith Fireman 110.00 110.00
Emory Young 63.33 63.33
J. W. Palmer Grounds Laborer 63.33 63.33
Lincoln Miller Night Watchman 63.33 63.33
Russell Bone Stu. Help Library 104.16 104.16
Melfa Gibson 91.66 91.66
Orpha Knight 60.00 60.00
John Pitcher 60.00 60.00
Malcolm Sargent 75.00 75.00
Maye Scheffler 54.32 54.32
Howard Shadle 59.20 59.20
Eva Beckman 22.00 22.00
Harry Towers 56.70 56.70
Climent Veler 50.00 50.00
Margaret Holloway Home Ec. 24.00 24.00
Salaries $1380.79
Wages 23.30
$1504.09

The following claims and expense accounts were presented for allowance.

<table>
<thead>
<tr>
<th>Voucher No.</th>
<th>Name of Payee</th>
<th>Appr’n.</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>245</td>
<td>Lincoln Miller</td>
<td>C-4 Wages</td>
<td>75.60</td>
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<td>246</td>
<td>W. M. Welch Mfg. Co.</td>
<td>C-4</td>
<td>12.92</td>
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<td>247</td>
<td>McManus Troup Co.</td>
<td>C-4</td>
<td>9.21</td>
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<td>248</td>
<td>English Bros. &amp; Co.</td>
<td>C-6 Music</td>
<td>4.46</td>
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<td>249</td>
<td>The John Church Co.</td>
<td>C-6</td>
<td>14.16</td>
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<td>250</td>
<td>John J. Maas</td>
<td>C-6</td>
<td>10.97</td>
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<tr>
<td>251</td>
<td>John J. Maas</td>
<td>C-6</td>
<td>10.97</td>
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<td>252</td>
<td>The Blade Printing &amp; Paper Co.</td>
<td>C-6</td>
<td>1.69</td>
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<td>253</td>
<td>Current Events</td>
<td>C-6</td>
<td>45.00</td>
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<td>254</td>
<td>The H. W. Gray Co.</td>
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<td>255</td>
<td>The H. R. Hunting Co.</td>
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<td>3.92</td>
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<td>256</td>
<td>Hammacher, Schlemmer &amp; Co.</td>
<td>C-6</td>
<td>23.47</td>
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<td>257</td>
<td>Milton Bradley Co.</td>
<td>C-6</td>
<td>23.16</td>
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<td>258</td>
<td>Milton Bradley Co.</td>
<td>E-6</td>
<td>3.08</td>
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<td>G. Schirmer, Inc.</td>
<td>C-6</td>
<td>1.26</td>
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<td>260</td>
<td>G. Schirmer, Inc.</td>
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<td>261</td>
<td>Standard Oil Co.</td>
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<td>262</td>
<td>Frank A Keil Lumber Co.</td>
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<tr>
<td>263</td>
<td>Hopper Hardware Co.</td>
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<td>7.50</td>
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<td>264</td>
<td>Scioto Valley Supply Co.</td>
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<td>265</td>
<td>Dobson Evans Co.</td>
<td>E-6</td>
<td>11.99</td>
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<td>Westinghouse Electric Co.</td>
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<tr>
<td>267</td>
<td>The Macmillan Co.</td>
<td>E-6</td>
<td>13.35</td>
</tr>
</tbody>
</table>
Voucher No.  Name of Payee  App'r'n.  Totals

265  The Drawing Master Club  E-8  5.00
269  Remington Typewriter Co.  F-1  3.10
270  Harry A Long  F-1  15.40
271  The City Water Co.  F-3  121.13
272  Ohio Northern Public Service Co.  F-4  162.42
274  Fred Cook  F-5  15.26
275  W. A. Zaugg  F-6  23.57
276  W. A. Zaugg  F-6  15.92
277  Wood County Telephone Co.  F-7  5.60
278  Wood County Telephone Co.  F-7  5.50
279  Western Union Telegraph Co.  F-7  2.60
280  Picture Frame & Gift Shop  G-3 Equip. 74.50
283  A. C. McClurg & Co.  G-3 Lib. Books 70.36
284  The Macmillan Co.  G-3 "  1.96
285  W. I. Early  H-B  Contributions 10.00
286  Burroughs Adding Machine Co.  H-E H.B. #301 311.25
287  Clauche & Strohl  H-E H.B. #301 350.00
288  Civil Service Payroll  A-1 Salaries 1380.79
289  J. P. Stewart & Son  A & B G-2 H.B. #301 Dormitory for Men 195.95
290  J. P. Stewart & Son  A & B at Oak Finish to Dormitory now under Construction 19.00
291  Watts & Suhrbier Co.  A & B G-2 H.B. #301 Dormitory for Men 3836.00
292  Watts & Suhrbier Co.  A & B at Oak Finish to Dormitory now under Construction 760.00

Moved by Brown and seconded by Ganz that the claims and expense accounts be allowed and paid, the fund designations to be made by Dr. Williams. Voting aye, Shatzel, Brown, Ganz, Bowsher. Motion carried.

Dr. Williams presented the resignation of Charles B. Wagner as Grounds Laborer, effective October 5th, 1923. Moved by Brown and seconded by Bowsher that the resignation be accepted, all members voting aye. Motion carried.

Moved by Bowsher and seconded by Brown that the program of the Home Coming exercises be made a part of the record and that the congratulations of the Board be extended to the faculty, students, alumni, and citizens, whose combined efforts and cooperation made the celebration such a complete success. All members voting aye, motion carried.

**PROGRAM**

Second Annual Home-Coming  November 10th  1923

9:00 A.M. Get-together-meeting in Auditorium. Addresses by Dr. C. C. Kohl, Richard Langstaff, and Donnal Smith. Vocal selections by Miss J. Kathryn Fast.


12:30 P.M. Parade. Trustees, Dr. Williams and Speaker, and thirty elaborate floats reaching from Administration Building to Enterprise St.

1:45 P.M. Dedication of Athletic Field. Address by Hon. Robert C. Dunn.

2:15 P.M. Football Game. Varsity defeated Ashland College, 10-0.

5:00 P.M. Bonfire and Snake Dance.

8:15 P.M. Party in Armory.

There being no further business, the Board adjourned to meet Saturday, November 24th, 1923, at its office in the Administration building at 1:30 P.M.

Attest:

[Signature]

Acting Secretary

[Signature]

President