11-10-1923

Board of Trustees Meeting Minutes 1923-11-10

Bowling Green State University

Follow this and additional works at: https://scholarworks.bgsu.edu/bot

Repository Citation
Bowling Green State University, "Board of Trustees Meeting Minutes 1923-11-10" (1923). Board of Trustees Meeting Minutes. 204. https://scholarworks.bgsu.edu/bot/204

This Article is brought to you for free and open access by the University Publications at ScholarWorks@BGSU. It has been accepted for inclusion in Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@BGSU.
Proceedings, Trustees Bowling Green Normal College  

October 30, 1923

The Board of Trustees of the Bowling Green State Normal College met at 10:30 A.M. in the Administration building on the above date. The members present were President J. E. Shatzel, Vice President D. C. Brown, Treasurer E. H. Ganz, and E. L. Bowsher. Dr. H. J. Johnston, Secretary, was unavoidably absent at the forenoon session but was present at the afternoon session. Mr. Robert S. Harsh, State Architect and Engineer, E. A. Stewart, Architect, and Dr. Williams, President of the College, were also present.

In the absence of the Secretary, K. L. Bowsher was chosen as Secretary pro tem.

The minutes of the meeting of October 30th, 1923, were read and approved.

On motion by Ganz and second by Brown, Robert S. Harsh, State Architect and Engineer, was requested to secure from the Watts & Schriber Company an acceptance of the hardware conditions without extra cost to the Board. Voting aye, Shatzel, Brown, Ganz, Bowsher. Motion carried.

Dr. Williams presented and read a letter written by him under date of November 5th to Robert S. Harsh, State Architect and Engineer, which was ordered made a part of the record.

---

<table>
<thead>
<tr>
<th>Voucher No.</th>
<th>Name of Payee</th>
<th>Appr'n</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>210</td>
<td>C. C. Birchard &amp; Co.</td>
<td>C-6</td>
<td>4.46</td>
</tr>
<tr>
<td>211</td>
<td>John J. Maas</td>
<td>C-6</td>
<td>6.70</td>
</tr>
<tr>
<td>212</td>
<td>Jonn J. Maas</td>
<td>C-6</td>
<td>6.31</td>
</tr>
<tr>
<td>213</td>
<td>Dobson-Browns Co.</td>
<td>C-6</td>
<td>17.38</td>
</tr>
<tr>
<td>214</td>
<td>Dobson-Browns Co.</td>
<td>C-6</td>
<td>3.50</td>
</tr>
<tr>
<td>215</td>
<td>A. Froncy &amp; Co.</td>
<td>C-6</td>
<td>4.40</td>
</tr>
<tr>
<td>216</td>
<td>Sayward Bros.</td>
<td>C-6</td>
<td>6.05</td>
</tr>
<tr>
<td>217</td>
<td>Seymon Holloway</td>
<td>C-6</td>
<td>0.00</td>
</tr>
<tr>
<td>218</td>
<td>Labeya Confectionery</td>
<td>C-6</td>
<td>0.65</td>
</tr>
<tr>
<td>219</td>
<td>Wilson Bradley Co.</td>
<td>C-6</td>
<td>56.00</td>
</tr>
<tr>
<td>220</td>
<td>Harraganset Machine Co.</td>
<td>C-6</td>
<td>4.26</td>
</tr>
<tr>
<td>221</td>
<td>The Prang Co.</td>
<td>C-6</td>
<td>7.73</td>
</tr>
<tr>
<td>222</td>
<td>J. Schirmer, Inc.</td>
<td>C-6</td>
<td>4.13</td>
</tr>
<tr>
<td>223</td>
<td>Arthur P. Schmidt Co.</td>
<td>C-6</td>
<td>5.37</td>
</tr>
<tr>
<td>224</td>
<td>Arthur P. Schmidt Co.</td>
<td>C-6</td>
<td>4.73</td>
</tr>
<tr>
<td>225</td>
<td>World Book Co.</td>
<td>C-6</td>
<td>7.66</td>
</tr>
<tr>
<td>226</td>
<td>World Book Co.</td>
<td>C-6</td>
<td>7.28</td>
</tr>
<tr>
<td>227</td>
<td>Johnson Service Co.</td>
<td>C-11</td>
<td>25.07</td>
</tr>
<tr>
<td>228</td>
<td>The willie Co.</td>
<td>M-8</td>
<td>11.61</td>
</tr>
<tr>
<td>229</td>
<td>J. Wise &amp; Sons Co.</td>
<td>M-8</td>
<td>17.26</td>
</tr>
<tr>
<td>230</td>
<td>The Plymouth Press</td>
<td>M-8</td>
<td>5.18</td>
</tr>
<tr>
<td>231</td>
<td>Hessecher, Schlemmer &amp; Co.</td>
<td>H-6</td>
<td>1.75</td>
</tr>
<tr>
<td>232</td>
<td>Clinton M. West</td>
<td>V-1</td>
<td>61.93</td>
</tr>
<tr>
<td>233</td>
<td>Crane Co.</td>
<td>F-1</td>
<td>2.99</td>
</tr>
<tr>
<td>234</td>
<td>Bryce Heating &amp; Ventilating Co.</td>
<td>F-6</td>
<td>27.51</td>
</tr>
<tr>
<td>235</td>
<td>W. A. Zaugg</td>
<td>F-7</td>
<td>55.81</td>
</tr>
</tbody>
</table>

The following to be paid from A. & B. 0-2 H.B. #301 Dormitory for Women $150,000.00

237 The Bryce Heating & Ventilating Co. 912.00
238 S. P. Stewart & Son 22.00

The following to be paid from Wings A & B Oak Finish to Dormitory now under Construction (Emergency 1923):

239 The Bryce Heating & Ventilating Co. 247.00
240 S. P. Stewart & Son 6.16

241 Instructors' Payroll A-1 Salaries 12790.82
242 Clague & Strohl G-32 H. B. 622 Ext. Tunnel & Piping to Recitation & Library Bldg. $1165.50
243 Clague & Strohl G-32 H. B. #622 Extension Tunnel & Sewer to Dormitory $1006.05
244 Clague & Strohl G-32 H. B. #622 Extension Tunnel & Sewer to Dormitory $1661.55

Moved by Bowsher and seconded by Brown that the claims and expense accounts be allowed and paid, the fund designations to be made by Dr. Williams. Voting aye, Shatzel, Johnston, Ganz, Brown, Bowsher. Motion carried.

There being no further business, the Board adjourned to meet on Saturday, November 10th, 1923, at 10:30 A.M.

Attest:

[Signature]
Secretary

[Signature]
President

Bowling Green, Ohio.
November 10, 1923.
Nov. 5, 1923

Mr. Robert S. Harsh
State Architect & Engineer
Ohio State Fair Grounds
Columbus, O.

My dear Mr. Harsh:

In accordance with the arrangement made with you at the last meeting of the Board, I am sending you herewith the original copy of "Notice to Property Owners" regarding the Wooster Street Sewer with the request that you take the matter up with the Attorney General. Since you are fully conversant with the conditions and also were present when the matter was under discussion at the Board meeting, I am sure you can supply all the information necessary and also correctly present the desire of the Board to cooperate as far as conditions will allow. I hope you find it convenient to see the Attorney General as soon after the receipt of this letter and the enclosure as possible, in order that you may be able to report at the meeting of the Board on next Saturday.

I wish to acknowledge receipt of the Clague & Strohl estimates. I saw the newspaper account of the fire in the Ohio-Hartman building and I hope your department did not suffer seriously.

Very truly yours

H. B. Williams

Following the reading of the above letter, Mr. Harsh reported that as a result of his investigations at Columbus, he deemed it advisable for the Board to write to the Director of Highways and Public Works, attention of Mr. Schlesinger, requesting the cooperation of the Department of Highways and Public Works with the Engineering Department of the City of Bowling Green in the matter of the improvement of Ridge St. and East Wooster St. and also to procure a written opinion from the Attorney General in regard to the obligation of the State of Ohio, since notice has been served upon the Board of Trustees that a sanitary sewer is about to be constructed in East Wooster St., Bowling Green, Oho.

Moved by Bowsher and seconded by Brown that Mr. Harsh, being present and being cognizant of the matters above referred to, be requested to take them up with the proper officials at Columbus and report as soon as possible to the Board of Trustees. Voting aye, Shatzel, Brown, Ganz, Bowsher. Motion carried.

Dr. Williams delivered to the Board a box containing the suggestions for a name for the new dormitory by the faculty, alumni and former students, and the present student body, and reported that the contest had been conducted under the regulations prescribed by the Board of Trustees.

Moved by Brown and seconded by Ganz that President Shatzel and Dr. Williams be made a committee to tabulate the names suggested and send each member of the Board a copy. Voting aye, Brown, Ganz, Bowsher; not voting, Shatzel. Motion carried.

Mr. Harsh reported that pursuant to the request of the Board at its last meeting, he prepared specifications and form of proposal for re-roofing of Administration building and Williams Hall covering the following items.

1. The central portion only of the Administration building.
2. The central portion combined with the three wings of the Administration building.
3. Williams Hall only.
4. The combinations of Items 1, 2, and 3.

He also reported that he requested bids to be presented at this meeting of the Board, in accordance with the specifications and form of proposal, and that the specifications required contractors to guarantee roofs, re-flashings, and wall treatment for a period of ten years and Dr. Williams presented the bids which had been received.

Moved by Ganz and seconded by Brown that the Board proceed to open the bids. Voting aye, Shatzel, Ganz, Brown, Bowsher. Motion carried. Whereupon the following bids were read and ordered spread upon the minutes.

**BIDS FOR RE-ROOFING ADMINISTRATION BUILDING AND WILLIAMS HALL**

<table>
<thead>
<tr>
<th>Item #1</th>
<th>Item #2</th>
<th>Item #3</th>
<th>Item #4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hoffman &amp; Bryan</td>
<td>$897.60</td>
<td>$3536.61</td>
<td>$1562.00</td>
</tr>
<tr>
<td>Superior Asbestos</td>
<td>$1508.00</td>
<td>$5284.25</td>
<td>$2052.00</td>
</tr>
<tr>
<td>Toledo, O.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hall Hardware Co.</td>
<td>$1197.39</td>
<td>$4131.78</td>
<td>$1645.18</td>
</tr>
<tr>
<td>McComb, O.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The John Vogeli</td>
<td>$225.80</td>
<td>$2654.72</td>
<td>$1464.00</td>
</tr>
<tr>
<td>Toledo, O.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Moved by Ganz and seconded by Brown that the bids be referred to Mr. Harsh for examination and that he report to the Board at 4:30 in the afternoon of same day. Voting aye. Shatzel, Brown, Gans, Bowsher. Motion carried.

The Board then recessed until 4:30 P.M. to participate in the Home Coming celebration.

The Board convened at 4:30 with all the members present and Dr. H. J. Johnston assumed his duties as Secretary.

During the recess of the Board Mr. Harsh made a careful canvas of the bids submitted at the morning session and also made a thorough inspection of the roofs. He submitted the following report which was ordered made a part of the record.

STATE OF OHIO
Department of Highways and Public Works
L. A. Boulay, Director
Columbus

November 10th, 1923.

Gentlemen:

After examining the bids submitted this date for the removing and replacing of roofs on the Administration Building and Williams Hall and after carefully examining the various sections of the existing roofs, I make the following report and recommendations.

I find that the roof on Williams Hall is in fairly good condition. There are some sections of the roof, especially over the west wing of the building, where the roof surface is bare of gravel coating; also a few sections of the roof in which the tarred felt has lost the tar impregnation and is badly disintegrated.

A very similar condition to the one described above exists in the roof of the main building with the exception of that section of the roof over the center portion of the main building.

The brick parapet walls are uniformly in poor condition. The mortar used in the construction of these walls was of very poor grade with a very high percentage of lime. This has resulted in moisture freezing out of many of these joints. Wherever this condition prevails, the brick joints should be raked clean for the depth of at least 1" and a cement mortar in a proportion of one part cement to two parts sand with a slight ad-mixture of lime should be used in the re-pointing of these joints. In some portions of Williams Hall, 100% of these joints should be so treated. This is particularly true of the west wall of this building; the south wall will require about 25%, the east and north walls about 10%, while the center section will require about 50% of the joints to be re-pointed.

In the past, whoever has attempted to re-point joints has been satisfied with raking the joint to a depth of 1/4" to 3/8" with the result that the joint has again frozen out.

I find that the metal cap flashing on certain sections of each of these buildings should be re-set.

I recommend, therefore, that the roof of the center section of the Administration Building be removed and replaced with new roofing, new flashing and new wall treatments as covered in the proposal of Huffman and Bryan, of Findlay, Ohio, in accordance with their bid under Item #1 of the Proposal, in amount $897.60.

In order to expedite the work, I suggest that this contract be handled directly by the Board of Trustees so that the roof can be repaired before the bad weather sets in.

I further recommend that the Board hire men competent to re-set the flashing where necessary on the other roofs, and to also take care of the re-pointing of the parapet walls. I recommend that the contractors, Huffman and Bryan, when they are applying the new roof to the Administration Building, be requested to do the patching which will be necessary on the sections of the roof which are not being removed.

Respectfully submitted

(Signed) Robert S. Harsh
State Architect & Engineer
Moved by Bowsher and seconded by Brown that the recommendations as offered by Mr. Harash in regard to roof repairs be adopted and that the bid of Hoffman & Bryan of Findlay, Ohio, under item #1 of the proposal, in amount $957.00 have been accepted. Voting aye, Shatzel, Brown, Johnston, Ganz, Bowsher. Motion carried.

Estimate #10 to the Watts & Shurbier Company on Main Building duly certified by the architect and amounting to $3838.00 was presented for allowance. Moved by Bowsher and seconded by Ganz that the estimate be allowed and paid from Add. & Bett., O-2, H-B. #301, Dormitory for Women. Voting aye, Shatzel, Brown, Johnston, Ganz, Bowsher. Motion carried.

Estimate #5 to the Watts & Shurbier Company on Wings A and B and Oak Finish to Dormitory now under Construction duly certified by the architect and amounting to $760.00 was presented for allowance. Moved by Bowsher and seconded by Brown that the estimates be allowed and paid from funds prorided therefor. Voting aye, Shatzel, Brown, Johnston, Ganz, Bowsher. Motion carried.

The claim of S. P. Stewart & Son, Architects, amounting to $95.95, the same being 2½ of Estimate #10 to the Watts & Shurbier Company on the Main Building was presented for allowance. Moved by Bowsher and seconded by Brown that the claim be allowed and paid from Add. & Bett., O-2, H-B. #301, Dormitory for Women. Voting aye, Shatzel, Brown, Johnston, Ganz, Bowsher. Motion carried.

The claim of S. P. Stewart & Son, Architects, amounting to $19.00, the same being 2½ of Estimate #5 to the Watts & Shurbier Company on Wings A and B to Dormitory now under Construction, was presented for allowance. Moved by Bowsher and seconded by Ganz that the claim be allowed and paid from Emergency 1923, Wings A and B and Oak Finish to Dormitory now under Construction. Voting aye, Shatzel, Brown, Johnston, Ganz, Bowsher. Motion carried.

Moved by Ganz and seconded by Brown that the following payroll be allowed and paid from funds provided therefor. Voting aye, Shatzel, Brown, Johnston, Ganz, Bowsher. Motion carried.

Nov. 30 - R. A. Bauer Financial Clerk 1 mo. 225.00 225.00
Mrs. Wesley Adams Stenographer 91.66 91.66
Nettie Cress Assistant Registrar 91.66 91.66
Gertrude Brod Bookkeeper 83.33 83.33
John Meyers Janitor 104.10 104.10
W. E. Frost - 91.66 91.66
Michael Pinkenbaier - 91.66 91.66
Mrs. Wilda Martin Janitress 60.00 60.00
Randolph M. Hook Supt. Bldgs. & Grounds 155.00 155.00
Emmanuel Smith Fireman 110.00 110.00
Emory Young - 110.00 110.00
J. W. Palmer Grounds Laborer 63.33 63.33
Lincoln Miller Night Watchman 63.33 63.33
Russell Bone Stu. Help Library 75 hrs. 15.00
Marva Gibson - 15.00
Orpha Knight - 15.00
John Pilcher - 15.00
Malcolm Sargent - 15.00
May Scheffler - 15.00
Howard Smale - 15.00
Eva Beckman - 15.00
Harry Towers - 15.00
Clement Veler - 15.00
Margaret Holloway Home Mgr. 24 - 4.00

Salaries $1365.79
Wages 123.30
$1519.09

The following claims and expense accounts were presented for allowance.

<table>
<thead>
<tr>
<th>Voucher No.</th>
<th>Name of Payee</th>
<th>Appr'n.</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>245</td>
<td>Lincoln Miller</td>
<td>C-4</td>
<td>75.60</td>
</tr>
<tr>
<td>246</td>
<td>W. W. Welch Mfg. Co.</td>
<td>C-4</td>
<td>12.92</td>
</tr>
<tr>
<td>247</td>
<td>McManus Troup Co.</td>
<td>C-4</td>
<td>3.21</td>
</tr>
<tr>
<td>248</td>
<td>English Bros. &amp; Co.</td>
<td>C-6</td>
<td>23.88</td>
</tr>
<tr>
<td>249</td>
<td>The John Church Co.</td>
<td>C-6</td>
<td>45.00</td>
</tr>
<tr>
<td>250</td>
<td>John J. Maas</td>
<td>C-6</td>
<td>14.16</td>
</tr>
<tr>
<td>251</td>
<td>John J. Maas</td>
<td>C-6</td>
<td>14.16</td>
</tr>
<tr>
<td>252</td>
<td>The Blade Printing &amp; Paper Co.</td>
<td>C-6</td>
<td>14.16</td>
</tr>
<tr>
<td>253</td>
<td>Current Events</td>
<td>C-6</td>
<td>45.00</td>
</tr>
<tr>
<td>254</td>
<td>The H. W. Bray Co.</td>
<td>C-6</td>
<td>5.70</td>
</tr>
<tr>
<td>255</td>
<td>The H. R. Hunsing Co.</td>
<td>C-6</td>
<td>3.92</td>
</tr>
<tr>
<td>256</td>
<td>Hammacher, Schlemmer &amp; Co.</td>
<td>C-6</td>
<td>23.47</td>
</tr>
<tr>
<td>257</td>
<td>Milton Bradley Co.</td>
<td>C-6</td>
<td>23.16</td>
</tr>
<tr>
<td>258</td>
<td>Milton Bradley Co.</td>
<td>E-6</td>
<td>23.16</td>
</tr>
<tr>
<td>259</td>
<td>G. Schirmer, Inc.</td>
<td>C-6</td>
<td>4.11</td>
</tr>
<tr>
<td>260</td>
<td>G. Schirmer, Inc.</td>
<td>C-6</td>
<td>4.11</td>
</tr>
<tr>
<td>261</td>
<td>Standard Oil Co.</td>
<td>C-11</td>
<td>14.75</td>
</tr>
<tr>
<td>262</td>
<td>Frank A Keil Lumber Co.</td>
<td>D-2</td>
<td>7.70</td>
</tr>
<tr>
<td>263</td>
<td>Hooper Hardware Co.</td>
<td>D-3</td>
<td>1.16</td>
</tr>
<tr>
<td>264</td>
<td>Scioto Valley Supply Co.</td>
<td>D-3</td>
<td>1.16</td>
</tr>
<tr>
<td>265</td>
<td>Dobson Evans Co.</td>
<td>E-6</td>
<td>11.99</td>
</tr>
<tr>
<td>266</td>
<td>Westinghouse Electric Co.</td>
<td>E-6</td>
<td>11.99</td>
</tr>
<tr>
<td>267</td>
<td>The Macmillan Co.</td>
<td>E-8</td>
<td>13.35</td>
</tr>
</tbody>
</table>
Proceedings, Trustees Bowling Green Normal College

November 10, 1923

Voucher No. | Name of Payee | Appr'n. | Totals
---|---|---|---
265 | The Drawing Master Club | E-8 | 5.00
269 | Remington Typewriter Co. | F-1 | 3.10
270 | Harry A Long | P-1 | 15.40
271 | The City Water Co. | P-3 | 121.13
272 | Ohio Northern Public Service Co. | P-4 | 162.42
274 | Fred Cook | P-5 | 15.26
275 | W. A. Zaugg | P-6 | 23.57
276 | W. A. Zaugg | P-6 | 15.92
277 | Wood County Telephone Co. | P-7 | 5.50
278 | Wood County Telephone Co. | P-7 | 5.50
279 | Western Union Telegraph Co. | P-7 | .60
280 | Picture Frame & Gift Shop | G-3 | Equip. 74.50
283 | A. C. McClurg & Co. | G-3 | Lib. Books 70.36
284 | The Macmillan Co. | G-3 | Lib. Books 1.96
285 | W. I. Early | H-B | Contributions 10.00
286 | Burroughs Adding Machine Co. | E-8 | H.B. #301 311.25
287 | Clague & Strohl | P-4 | H.B. #301 350.00
288 | Civil Service Payroll | A-1 | Salaries 1380.79
289 | 3. P. Stewart & Son | A & B G-2 H.B. #301 | Dormitory for Women 95.95
290 | 3. P. Stewart & Son | A & B G-2 | Wings A & B and Oak Finish to Dormitory now under Construction 19.00
291 | Watts & Suhrbier Co. | A & B G-2 H.B. #301 | Dormitory for Women 3836.00
292 | Watts & Suhrbier Co. | A & B G-2 | Wings A & B and Oak Finish to Dormitory now under Construction 760.00

Moved by Brown and seconded by Ganz that the claims and expense accounts be allowed and paid, the fund designations to be made by Dr. Williams. Voting aye, Shatzel, Brown, Ganz, Bowsher. Motion carried.

Dr. Williams presented the resignation of Charles B. Wagner as Grounds Laborer, effective October 6th, 1923. Moved by Brown and seconded by Bowsher that the resignation be accepted, all members voting aye. Motion carried.

Moved by Bowsher and seconded by Brown that the program of the Home Coming exercises be made a part of the record and that the congratulations of the Board be extended to the faculty, students, alumni, and citizens, whose combined efforts and cooperation had made the celebration such a complete success. All members voting aye, motion carried.

PROGRAM

Second Annual Home-Coming
November 10th
1923

9:00 A.M. Get-together-meeting in Auditorium. Addresses by Dr. C. C. Kohl, Richard Langstaff, and Donna Smith. Vocal selections by Miss J. Kathryn Fast.


12:30 P.M. Parade. Trustees, Dr. Williams and Speaker, and thirty elaborate floats reaching from Administration Building to Enterprise St.

1:45 P.M. Dedication of Athletic Field. Address by Hon. Robert C. Dunn.

2:15 P.M. Football Game. Varsity defeated Ashland College, 10-0.

5:00 P.M. Bonfire and Snake Dance.

8:15 P.M. Party in Armory.

There being no further business, the Board adjourned to meet Saturday, November 24th, 1923, at its office in the Administration building at 1:30 P.M.

Attest:

[Signature]
Acting Secretary

[Signature]
President