5-17-1923

Board of Trustees Meeting Minutes 1923-05-17

Bowling Green State University

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The Board of Trustees of the Bowling Green State Normal Collegiate met at 6:00 P.M. at the Island House, Fort Clinton, Ohio, on the above date. The members present were J. E. Shatzel, President, Dr. H. J. Johnston, Secretary, E. A. Ganz, Treasurer, and E. L. Bowsher. D. C. Brown was unavoidably absent. Dr. Williams, President of the College, was also present.

The minutes of the meeting of May 5th, 1923, were read and approved.

President Williams presented the following communication.

Bowling Green, Ohio.
May 17, 1923.

To the President and Members
of the Board of Trustees.

Gentlemen:

I hereby nominate the following instructors
for the First Summer Term of six weeks and recommend that
the nominations be confirmed at the salary set opposite
the name of each, effective May 8, 1923.

Mrs. Irene Wagner $35.00
J. T. Johnson 400.00
S. F. Stewart 400.00
D. C. Bryant, Half-time 200.00

Very truly yours

H. B. Williams

On motion by Bowsher and second by Ganz, the nominations were confirmed at the salaries recommended. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

Dr. Williams presented and read the following telegram from Robert S. Harsh, State Architect and Engineer, which was ordered made a part of the minutes.

Dr. H. B. Williams
President, Bowling Green State Normal College

Appropriation House Bill #622 available July 1st. No advertising prior to that date.

Robert S. Harsh
State Architect and Engineer

Dr. Williams presented receipt from the Treasurer of State covering the collection of funds reported at the meeting held on May 5th and amounting to $6706.85.

DEPARTMENT OF AUDITOR OF STATE

To the Treasurer of State:
Columbus, Ohio. May 12, 1923 #2817

BOWLING GREEN STATE NORMAL COLLEGE will pay into the State Treasury
A-1 Salaries - - - - - - - - - - - - - - - - - $6706.85
Six Thousand Seven Hundred Six and - - - - - - - - - - $6706.85

Six Thousand Seven Hundred Six and - - - - - - - - - - - - 85/100 Dollars collected from sources detailed in the above account which we have examined and found correct.

Raymond P. Martin
Deputy Auditor

Dr. Williams presented and read copy of a letter written by him to Robert S. Harsh, State Architect and Engineer, under date of May 16th making application for architectural and engineering services for the extension of the tunnel system, the Combined Recitation and Library Building, and the improvement of the Athletic Field. The letter was ordered spread upon the minutes.

May 16, 1923

Mr. Robert S. Harsh
State Architect and Engineer
Ohio-Hartman Bldg.
Columbus, O.

My dear Mr. Harsh:

At a meeting of our Board of Trustees held on the 5th instant, I was authorized to make application to your Department for architectural and engineering services for the extension of our Tunnel System and Sewer to the Dormitory for Women now under construction, and for the extension of the Tunnel System to the Combined Recitation and Library Building for which appropriations of $27,500.00
and $10,000.00 respectively, were made in Amended H. B. #622. We should like to have you advise us what, in your opinion, is the earliest date at which contracts could be let for these improvements.

At the meeting above mentioned, I was further authorized to confer with you in regard to architectural and engineering services for the Combined Recitation and Library Building for which an appropriation of $275,000.00 was made in H. B. #622; also engineering services for the improvement of the Athletic Field for which an appropriation of $5,300.00 was made in the same bill.

I have been hoping for some days past to find time to come to Columbus to go over these matters with you, but owing to the rush of work in this office have not been able to get away. Kindly advise us with reference to these questions at your earliest convenience.

Very truly yours,

H. B. Williams

Dr. Williams presented the following payrolls for action of the Board.

June 2nd - Irene Wagner Instructress 1 mo. 200.00
J. T. Johnson * 200.00
S. F. Stewart * 200.00
D. C. Bryant Half-time Instructor 133.33

Total $866.65

May 31st - R. A. Sauer Financial Clerk 1 mo. 187.50 187.50
Mrs. Wesley Adams Stenographer * 75.00 75.00
Nettie Cross Clerk-Stenographer * 83.33 83.33
John Meyers Janitor 104.16 104.16
W. E. Frost * 91.66 91.66
Mrs. Wilda Martin Janitress 60.00 60.00
A. O. Albaugh Engineer 125.00 125.00
Emmanuel Smith Fireman 110.00 110.00
Henry Young * 110.00 110.00
Michael Finkenbeiner Grounds Laborer 91.66 91.66
Thelma Haelel Extra Clerk 24 4.00 4.00
John McDowell Stu. Asst.Office 15 hr. .25 3.75
Arthur Bricker 7 .25 1.75
W. B. Walsh 7 .25 1.75
Margaret Holloway* Home Ec. 48 .20 9.60
Jay Jones Library 100 .20 20.00
Caroline Burket * 20 .20 4.00
Harvey Huffman 49 .20 9.60
P. B. Huffman 25 .20 5.20
Gloria Hatchett 75 .20 15.00
Miriam Long 82 .20 16.40
Clyde Rodabaugh 51 .20 12.20
Malcolm Sargent 120 .20 24.00
Forrest Warner 27 .20 5.40
Nina Weatherby 33 .20 6.60

A-1 Salaries 1038.31
A-2 Extra Clerk 43.00
A-2 Student Help 142.95
Total 1223.26

Moved by Ganz and seconded by Bowsher that the payrolls be allowed and paid from funds provided therefor. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

Dr. Williams presented the following claims and expense accounts for action of the Board.

<table>
<thead>
<tr>
<th>Voucher No.</th>
<th>Name of Payee</th>
<th>Appr's</th>
<th>Amount in Dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>745</td>
<td>Lincoln Miller</td>
<td>A-2 Wages</td>
<td>30.00</td>
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<tr>
<td>746</td>
<td>The Hughes Dairy Co.</td>
<td>C-1</td>
<td>2.40</td>
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<tr>
<td>747</td>
<td>Remington Typewriter Co.</td>
<td>C-4</td>
<td>16.45</td>
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<tr>
<td>748</td>
<td>H. B. Williams</td>
<td>C-4a</td>
<td>25.00</td>
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<tr>
<td>749</td>
<td>H. S. Williams</td>
<td>C-4a</td>
<td>6.70</td>
</tr>
<tr>
<td>750</td>
<td>E. W. Butler</td>
<td>C-E</td>
<td>2.50</td>
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<tr>
<td>751</td>
<td>World Book Co.</td>
<td>C-E</td>
<td>1.09</td>
</tr>
<tr>
<td>752</td>
<td>Keuffel &amp; Esser Co.</td>
<td>C-E</td>
<td>2.20</td>
</tr>
<tr>
<td>753</td>
<td>A. Prouse &amp; Co.</td>
<td>C-E</td>
<td>1.10</td>
</tr>
<tr>
<td>754</td>
<td>Franklin Printing &amp; Engraving</td>
<td>C-E</td>
<td>4.17</td>
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<td>Maas Bros.</td>
<td>C-E</td>
<td>10.11</td>
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<tr>
<td>756</td>
<td>Engle Bros. &amp; Co.</td>
<td>C-E</td>
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<td>The Ermer &amp; Hopkins Co.</td>
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<td>A. E. Avery</td>
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<td>759</td>
<td>Milton Bradley Co.</td>
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<tr>
<td>760</td>
<td>National Ass'n Audubon Soc.</td>
<td>B-2</td>
<td>16.50</td>
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<tr>
<td>761</td>
<td>Remington Typewriter Co.</td>
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<td>30.00</td>
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<tr>
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<td>D. W. Young</td>
<td>B-2</td>
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<td>763</td>
<td>Keuffel &amp; Esser Co.</td>
<td>B-2</td>
<td>23.13</td>
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<td>764</td>
<td>The National Supply Co.</td>
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<tr>
<td>765</td>
<td>Fort Wayne Oil &amp; Supply Co.</td>
<td>E-2</td>
<td>20.86</td>
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<td>766</td>
<td>J. B. Walker</td>
<td>F-1</td>
<td>1.50</td>
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</tbody>
</table>
Proceedings, Trustees Bowling Green Normal College  
May 17, 1923

743 Civil Service Payroll

744 Instructor Payroll

Moved by Bowsher and seconded by Ganz that the claims and expense accounts be allowed and paid, the fund designations to be made by Dr. Williams. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

There being no further business, the Board adjourned to meet at the Hotel Deshler, Columbus, Ohio, May 28th, 1923, at 9:00 A.M.

Attest:

Secretary

President

Columbus, Ohio.

May 28, 1923.

The Board of Trustees of the Bowling Green State Normal College met at 9:00 A.M. at the Hotel Deshler, Columbus, Ohio, on the above date. The members present were Dr. H. J. Johnston, Secretary, E. H. Ganz, Treasurer, and E. L. Bowsher. Dr. Williams, President of the College, and Robert S. Harsh, State Architect and Engineer, were also present. President J. E. Shatzel and D. C. Brown were unavoidably absent.

On motion by Ganz and seconded by Johnston, E. L. Bowsher was elected President pro tem.

The minutes of the meeting of May 17th, 1923, were read and approved.

Dr. Williams presented and read a letter from Robert S. Harsh, State Architect and Engineer, under date of May 18th which was ordered spread upon the minutes.

Division of Public Lands and Buildings
Robert S. Harsh
State Architect and Engineer

May 18th, 1923

Dear Doctor:

Confirming my telegram to you of yesterday, I took the matter up with the Auditor of State as to the earliest date construction could be started upon items appropriated in A.H.B. 622. I was advised that the money would all become available on July 1st, 1923, and that, prior to that date, the money could not be encumbered for any contracts, advertising or even architectural services of my office; however, it seems to me that with a fund still available, any work which the Board may desire on plans for the tunnel and sewer system, can be taken care of so that you will be able to advertise shortly after the first day of July.

This being the case, if it is the desire of the Board of Trustees to secure the services of S. P. Stewart & Son on the Recitation and Library Building, nothing can be done in the way of contracting for these services until after the first of July.

For your information, the contracts for Wings A & B, are all in the hands of the Attorney General, the last documents