Board of Trustees Meeting Minutes 1923-05-05

Bowling Green State University

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Moved by Bowsher and seconded by Ganz that the Board now consider proposals for the construction and completion of Wings A and B of the Girls' Dormitory under construction. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

The proposal of The Watts & Juhriber Company for the construction and completion of the General Contract in the sum of $26,620.00 for Wings A and B embracing Options 2, 2a, 3b, and 3c, was presented and considered by the Board. Moved by Bowsher and seconded by Ganz that the proposal be accepted and that the State Department of Highways and Public Works be requested to enter into contract with said firm. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

The proposal of Earl F. Miller & Company for the Electrical Work in the sum of $466.20 embracing Options #5b, 5c, 6a, and 6b, was presented and considered by the Board. Moved by Bowsher and seconded by Ganz that the proposal be accepted and that the State Department of Highways and Public Works be requested to enter into contract with said firm. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

The proposal of Wiggins & Gillespie for the Plumbing work in the sum of $1695.65 embracing Options #7a and #7b was presented and considered by the Board. Moved by Bowsher and seconded by Ganz that the proposal be accepted and that the State Department of Highways and Public Works be requested to enter into contract with said firm. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

The proposal of the Bryce Heating & Ventilating Company for the Heating in the sum of $1550.00 was presented and considered by the Board. Moved by Bowsher and seconded by Ganz that the proposal be accepted and that the State Department of Highways and Public Works be requested to enter into contract with said firm. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

There being no further business, the Board adjourned to meet at the call of the President.

Attest:

Secretary

President

Bowling Green, 0.
May 5. 1923.

The Board of Trustees of the Bowling Green State Normal College met at 2:00 P.M. in the Administration building on the above date. The members present were Dr. H. J. Johnston, Secretary, E. H. Ganz, Treasurer, and E. L. Bowsher. D. C. Brown was unavoidably absent. Dr. Williams, President of the College, and E. A. Stewart of the firm of S. P. Stewart & Son, Architects, were also present.

The minutes of the meeting of April 9th, 1923, were read and approved. President J. E. Shatzel came into the meeting after the reading and adoption of the minutes and took the chair.

Dr. Williams presented and read a letter to W. E. Baker, Director of Finance, under date of April 26th, 1923, and Mr. Baker's reply under date of May 3rd, 1923, and these letters were ordered made a part of the minutes.

April 26, 1923

Hon. Wilbur E. Baker
State Director of Finance
Columbus, O.

Dear Sir:

In compliance with your request of the 24th we are hereby making formal application to the Emergency Board for an allowance of $34,460.99 to cover contracts for labor and material and for Architect's fees for the construction and completion of "Wings A and B and Oak Finish to Dormitory now under Construction" at this institution.

I wish to call attention to a slight difference in the wording used in the Budget, page 106, second item in G-2, and in Amended H.J. #622, lines 3655 and 3656. The former makes these additions the wings themselves which conforms to the language of the plans and specifications, while the latter makes these items additions to parts of the structure already designated as wings and presume the language used in H.B. #622 will have to be used as it will be a part of the law when approved by the Governor.

I do not think the change will be misleading but I thought it well to call your attention to the difference so that you would have the matter before you when you certify to the allowance and give it a specific designation.

Very truly yours,

H. B. Williams
Dear Sir:–

I wish to acknowledge receipt of your letter of April 26th making application for an allowance of $34,460.99 to cover contracts for labor and material and for architect's fees for the construction and completion of "Wings A and B and Oak Finish to Dormitory now under Construction" at the institution. This letter has been embodied in the minutes setting forth the fact that the Emergency Board under date of April 21, 1923, granted your request, with the understanding that the appropriation of $14,521.00 made to your school in H.B. #622, 85th General Assembly, for "Addition to Wings A and B and Oak Finish to Dormitory under construction" be lapsed.

I am writing this so that you may have a record of the transaction for your files.

Yours very truly,

Wilbur E. Baker
Director of Finance

Wilbur E. Baker
Director of Finance

Dr. Williams was directed to advise Mr. Baker that this arrangement is satisfactory to the Board of Trustees.

Moved by Ganz and seconded by Bowsher that Dr. Williams be authorized to confer with Robert S. Harsh, State Architect and Engineer, to ascertain the earliest date at which contracts for these tunnels can be entered into. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

Moved by Bowsher and seconded by Ganz that Dr. Williams be authorized to purchase coal in such amount as may be deemed necessary prior to July 1st, 1923. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

Dr. Williams announced that an approved copy of the plans and specifications of the heating system for Wings A and B of the New Dormitory for Women had been received from the State Department of Highways and Public Works and placed on file.

Dr. Williams presented and read a letter from Robert S. Harsh, State Architect and Engineer, under date of April 30th enclosing an approved copy of the contract between the State of Ohio and the Bryce Heating and Ventilating Company. Moved by Bowsher and seconded by Ganz that the contract be spread upon the minutes, all members voting aye. Motion carried.

CONTRACT

THIS AGREEMENT, made and entered into this 2nd day of April, 1923 by and between BRYCE HEATING & VENTILATING CO., a partnership composed of John W. Bryce and Stephen D. Bryce of Toledo, Ohio, party of the first part (hereinafter designated as contractor); and THE STATE OF OHIO, acting by THE DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS at Columbus, Ohio, party of the second part (hereinafter designated as owner).

WITNESSETH, That the said contractor in consideration of the fulfillment of the agreement herein made by the owner, agrees with the said owner, as follows:

ARTICLE 1. The contractor under the direction and to the satisfaction of THE DIRECTOR AND TRUSTEES, acting as Superintendent and Architect, and to the satisfaction of the Architect, acting for the purpose of this contract as agent of said owner, shall and will provide all material and perform all work mentioned in the specifications or shown on the drawings as prepared by said architect, for the construction and completion of the heating of Girl's Dormitory for the Bowling Green State Normal College, Bowling Green, Ohio, as covered by the item "HEATING" contained in the Form of Proposal, dated March 30th, 1923, which proposal is hereto attached and made a part of this contract.

These drawings and specifications are identified by the file in the office of the Auditor of State.
ARTICLE 2. The architect shall furnish the contractor such further drawings or explanations as may be necessary to detail and illustrate the work to be done and the contractor shall conform to the same as a part of the contract so far as they may be consistent with the original drawings and specifications referred to and identified as provided in ARTICLE 1. It is mutually understood and agreed that all drawings and specifications are and remain the property of the state.

ARTICLE 3. No alterations shall be made in the work shown or described by the drawings and specifications, except upon the written order of the architect, and when so made, the value or cost thereof shall be calculated by the architect and the amount so ascertained shall be added to or deducted from the contract price.

ARTICLE 4. The contractor shall provide sufficient, safe and proper facilities at all times for the inspection of the work by the architect or his authorized representative. He shall, within twenty-four hours after receiving written notice from the architect to that effect, remove from the grounds or buildings, all materials condemned by him, whether worked or unworked, and to take down all portion of the work which the architect shall by like written notice condemn as unsound, improper or as being or as having been rendered unsound by the Contractor or for any cause whatsoever, and shall remove from the premises and take down all portion of the work which the architect shall by like written notice condemn as unsound, improper or as not being consistent with the original drawings and specifications referred to and identified as provided in ARTICLE 1. It is mutually understood and agreed that all drawings and specifications are and remain the property of the state.

ARTICLE 5. Should the contractor at any time refuse or neglect to supply a sufficiency of properly skilled workmen, or of materials of the proper quality, or fail in any respect to prosecute the work with promptness and diligence, or fail in the performance of any of the agreements herein contained, the owner shall be at liberty after five days written notice to the contractor, to provide any such labor or material, and to deduct the cost thereof from any money then due or thereafter to become due to the contractor under this contract, and if the architect shall certify that such refusal, neglect or failure is sufficient, the owner shall be at liberty to terminate said employment of the contractor for said work, and to enter upon the premises and take possession, for the purpose of completing the work comprehended under this contract, of all tools, materials and appliances thereon, and to employ any other person or persons to finish the work, and to provide the material therefor.

And in case of such discontinuance of the employment of the contractor, he shall not be entitled to receive any further payment under this contract until the said work shall be wholly completed, at which time if the unpaid balance of the amount to be paid under the contract and on hand shall exceed the expense incurred by the owner in finishing the work, such excess shall be paid to the contractor by the owner, but if such expense shall exceed the unpaid balance, the contractor shall pay the difference to the owner. The expense incurred by the owner for furnishing materials for finishing the work, and any damage incurred through such default, shall be audited and certified by the architect, whose certificate thereof shall be conclusive upon the parties.

ARTICLE 6. The contractor is to complete all work contemplated under this contract in eight (8) months from the date of the approval of this contract.

Upon failure to have all work fully completed by the date above mentioned the contractor shall forfeit and pay or cause to be paid to the owner, the sum of fifteen dollars ($15) per day for each and every day thereafter the said work remains in an unfinished condition, for and as liquidated damages, and to be deducted from any payments due or to become due to said contractor.

ARTICLE 7. Should the contractor be obstructed or delayed in the prosecution or completion of his work by any act, neglect, delay or default of the owner or the architect, or of any other contractor employed by the owner upon the work, or by any damage which may happen by fire, lightning, earthquake or cyclone, or the abandonment of the work by the employees through no fault of the contractor, then the time herein fixed for the completion of any part of the work shall be extended for a period of time equal to the time lost by reason of any or all of the causes aforesaid, but no set allowance shall be made unless a claim therefor is presented in writing to the architect within twenty-four hours of the occurrence of such delay. The duration of such extension shall be certified by the architect.

ARTICLE 8. The owner agrees to provide all labor and material not included in this contract and to supervise the material progress of the work, and to provide the material therefor from any money then due or thereafter to become due the contractor.

ARTICLE 9. It is hereby mutually agreed between the parties here to that the sum to be paid by the owner to the contractor for said work and material shall be Seventy-four Hundred and Eighteen ($7418.00) Dollars subject to additions and deductions as hereinbefore provided, and that such sum shall be paid in current funds by the owner to the contractor in installments as follows:

Upon estimates issued by the architect about once a month as long as the work progresses. Said estimates to call for payments in accordance with the state law governing public buildings, provided, however, that nothing in this contract shall be construed to create an obligation or incur a liability against the state in excess of the appropriation made for 0-2 Buildings - Bowling Green State Normal School - Dormitory for Women - $415,000.00 - H. B. #301 during the years of 1922-23 payments shall be made on all suitable materials furnished and delivered at the building site less fifty per cent; provided, always, that payments shall not be made on materials which are furnished to become the property of the state and shall not be removed from the premises; the said fifty percent to be reserved until said material is in place in the building; and also payments on the materials and labor to the extent of fifty per cent to be retained until the building has been completed and accepted by the party of the second part. The final payment shall be made within thirty days after the fulfillment of this contract. All payments shall be made upon written certificates of the architect to the effect that such payments are due.

If at any time there should be any evidence of any lien or claim for which, if established, the owner of the material furnished and whish is chargeable to the contractor, the owner shall have the right to retain out of any payment then due or to become due, an amount sufficient to completely indemnify him against such claim or lien. Should there prove to be any such claim after all payments are made, the
contractor shall refund to the owner all monies that the latter may be compelled to pay in discharging any lien on said premises made obligatory in consequence of the contractor's default.

ARTICLE 10. It is further mutually agreed between the parties hereto that no certificate given in payment under this contract, except the final certificate or final payment, shall be conclusive evidence of the performance of this contract, either wholly or in part, and no payment shall be construed to be the acceptance of defective work or improper materials.

ARTICLE 11. The contractor during the progress of the work shall maintain full insurance in his own name against loss or damage by fire and the policy shall cover all work incorporated in the buildings and all materials for same in or about the premises and shall be made payable to the parties hereto as their interest may appear.

ARTICLE 12. The said parties for themselves, their heirs, executors, administrators, and assigns do hereby agree to the full performance of the covenants herein contained.

IN WITNESS WHEREOF, The parties to these presents have hereunto set their hands and seals the day and year first above written.

John W. Bryce doing business as
Stephen D. Bryce
BRYCE HEATING & VENTILATING CO. Contractor

(Signed) By J. W. Bryce
STATE OF OHIO
Acting by
DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS

(Signed) By Leon C. Herrick, Director

This contract is in compliance with law.

(Signed) C. C. Crabbe
Attorney General

April 27, 1923

Dr. Williams presented a letter from Robert S. Harsh, State Architect and Engineer, under date of May 3rd, 1923, which was ordered made a part of the minutes.

State of Ohio
DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS
Leon C. Herrick, Director
Columbus

Division of
Public Lands and Buildings
Robert S. Harsh
State Architect and Engineer

May 3, 1923

Dr. H.B. Williams, President,
Bowling Green State Normal College,
Bowling Green, 0.

Dear Sir:

We have finally got all the information necessary from the Emergency Board to take care of the contracts for Wings A & B, Girls' Dormitory, but have had to hold up sending these to the Attorney General's office awaiting certain documents which have to be furnished by the contractors and their bondsmen. Just as soon as these items are taken care of we will endeavor to have the Attorney General approve at an early date.

The suggested change in the arrangement of piping in your Power House as shown on the sketch attached to your letter of April 26th is hereby approved.

Enclosed herein you will find copy of a letter written to S. P. Stewart & Sons, which is self explanatory.

Respectfully yours
Robert S. Harsh
State Architect & Engineer.

Moved by Bowsher and seconded by Gans that S. P. Stewart & Son be directed to get into communication with the contractor as per letter and that Dr. Williams be authorized to notify Robert S. Harsh of the action of the Board. All members voting aye, the motion was carried.

Dr. Williams presented and read a letter to Robert S. Harsh, State Architect and Engineer, relative to the condition of the Barrett roofs on Administration and Dormitory buildings and a reply from Mr. Harsh under date of May 3rd, 1923.
April 17, 1923.

Mr. Robert S. Harsh
Ohio Hartman Bldg.
Columbus, O.

Dear Mr. Harsh:

You will recall the condition of some of our roofs. The Johns-Manville Company put the roof on the Science building in pretty fair shape and we have had no trouble with leaks since they made repairs. We expect to have them repair the roof on the Power House this spring. A part of the deck has to be built up with cement so as to provide proper fall and we have been waiting until freezing weather was over.

The particular part of the situation which has not been taken care of are the roofs on the Administration building and Dormitory. These, as you know, are Barrett specifications. When we had the matter up with you last summer a representative of the Barrett company came on the ground and looked over the roofs over. He promised to make the necessary repairs but nothing has ever been done. If these people will not respect their guarantee, we feel that the roofs should be put in shape so as not to spoil our buildings.

We have a little balance that could be used, if necessary, to put these roofs in shape. We should be glad to have you take this matter up with the Barrett office and see if we cannot get action at once. Thanking you in advance for your assistance, I am

Very truly yours

H. B. Williams

State of Ohio
DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS
Leon C. Herrick
Director
Columbus

Division of
Public Lands and Buildings
Robert S. Harsh
State Architect and Engineer

May 3, 1923.

Dr. H. B. Williams,
President Bowling Green State Normal College
Bowling Green, Ohio.

Dear Sir:

I have neglected answering your letter of April 17th because I have been trying to get some action from the Barrett Company. I have called in their representative and he has promised action. That, however, was ten days ago and I have heard nothing further from him.

Today I had a request to substitute a Barrett roof for either Johns-Manville or Gillett Asbestos roof which were specified. In answer to this request, I quote the following paragraph from my letter:

"In fact, at this time the Barrett specifications for roofing would not be acceptable to me. The Barrett Company has failed to live up to their guarantee on a roof for the Bowling Green State Normal College and until they comply with that guarantee they will receive no further business from this office."

I will keep after this matter and try to get action if it is possible to do so.

Respectfully yours,

Robert S. Harsh
State Architect and Engineer
May 5, 1923

Proceedings, Trustees Bowling Green Normal College

Moved by Bowsher and seconded by Ganz that Dr. Williams be authorized to communicate with Robert S. Harsh, State Architect and Engineer, with reference to the repair of these roofs requesting Mr. Harsh to get action, if possible, within the next twenty days, and if the roofing company does not act within that time, that the institution be authorized to have these repairs made by some other firm to be suggested by the State Architect, if he so desires. The motion was unanimously carried.

B. A. Stewart, Architect, presented a proposal from Earl F. Miller & Company to install conduits and wiring for clock system in the New Dormitory for the sum of $129. This proposal was recommended by the architect. Moved by Bowsher and seconded by Ganz that the proposal be accepted as an extra subject to the approval of the State Architect and Engineer. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

Estimate #4 to The Watts & Suhriber Company amounting to $683.50 duly certified by the architect was presented for allowance. Moved by Ganz and seconded by Bowsher that the estimate be allowed and paid from Add. & Bett. G-2, H. B. #301, Dormitory for Women. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

The claim of S. P. Stewart & Son, Architects, amounting to $220.88, the same being 2½% of Estimate #4 to The Watts & Suhriber Company was presented for allowance. Moved by Bowsher and seconded by Ganz that the claim be allowed and paid from Add. & Bett. G-2, H. B. #301, Dormitory for Women. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

Estimate #3 to Wiggins & Gillespie amounting to $123.50 duly certified by the architect was presented for allowance. Moved by Bowsher and seconded by Ganz that the architect be paid for the sum of $123.50. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

The claim of S. P. Stewart & Son, Architects, amounting to $20.87, the same being 2½% of Estimate #3 to Wiggins & Gillespie, was presented for allowance. Moved by Bowsher and seconded by Ganz that the estimate be allowed and paid from Add. & Bett. G-2, H. B. #301, Dormitory for Women. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

Estimate #1 to Earl F. Miller & Company amounting to $570.00 duly certified by the architect was presented for allowance. Moved by Ganz and seconded by Bowsher that the estimate be allowed and paid from Add. & Bett. G-2, H. B. #301, Dormitory for Women. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

The claim of S. P. Stewart & Son, Architects, amounting to $14.25, the same being 2½% of Estimate #1 to Earl F. Miller & Company was presented for allowance. Moved by Bowsher and seconded by Ganz that the claim be allowed and paid from Add. & Bett. G-2, H. B. #301, Dormitory for Women. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

The claim of S. P. Stewart & Son, Architects, amounting to $139.01, the same being the second payment of 2½% on Architect's Contract for Heating was presented for allowance. Moved by Ganz and seconded by Bowsher that the claim be allowed and paid from Add. & Bett. G-2, H. B. #301, Dormitory for Women. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

Dr. Williams presented the following payroll for action of the Board.

Dr. Williams turned over to Treasurer Ganz check for $6706.65 for Student Fees and Library Fines as follows:

May 1, 1923

$6706.65

Received of H. B. Williams, President, the following sums to be forwarded to the Treasurer of State and credited to 4-1 Salaries.

Second Semester 1922-23

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>42 Extension fees</td>
<td>$5.00</td>
</tr>
<tr>
<td>521 Registration fees</td>
<td>$10.00</td>
</tr>
<tr>
<td>4 Registration fees</td>
<td>$5.00</td>
</tr>
<tr>
<td>1 Registration fee</td>
<td>$7.50</td>
</tr>
<tr>
<td>Piano and voice fees</td>
<td>$73.50</td>
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<tr>
<td>Library fines</td>
<td>$610.00</td>
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<tr>
<td>Laboratory fees</td>
<td>$671.25</td>
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Total: $683.35

Refunds

<table>
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<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>7 Registration fees (soldiers)</td>
<td>$70.00</td>
</tr>
<tr>
<td>Refund laboratory fees</td>
<td>$1.50</td>
</tr>
<tr>
<td>Registration refunds to others</td>
<td>$60.00</td>
</tr>
</tbody>
</table>

Total: $131.50

(Signed) E. H. Ganz
Treasurer

Dr. Williams announced that Dr. H. J. Powell had donated to the library a set of four volumes entitled "The Diseases of Children" by Pfaunder and Schlossman. Moved by Bowsher and seconded by Ganz that the donation be accepted and that Dr. Williams extend to Dr. Powell the thanks of the Board. The motion was unanimously carried.

Dr. Williams presented the following payroll for action of the Board.
May 15, 1923

H. B. Williams  President  Time
O. W. Sentelle  Instructor  Rate
F. A. Beyermann  1 mo.
C. J. Biery
J. W. Carmichael
G. F. Clutts
D. J. Crowley
Harriett S. Hayward
Laura Heaton
W. F. Holt
W. C. Hudson
Herbert Kimmel
C. C. Kohl
Henri McCain
Merrill McNelis
E. L. Moseley
Caroline Nielsen
J. H. Overman
C. F. Reese
Maudie F. Sharp
Allen W. Snyder
Irene M. Steele
George F. Thomas
R. M. Tunnell
Charles A. Wagner
Margaret Walker
Florence Brooks  Critic Teacher
Maude Doane
Myra Johnson
Effie McDowell
Alice Roth
Wilma Young
Grace Widdowson
Ethyl Smid
Pearl Hauser  Piano Instructor
Irene C. Moore  Voice

Teachers Retirement System

Pension Deduct.
486.33
151.11
306.56
350.00
277.77
222.94
277.77
222.94
322.22
222.94
277.77
150.00
200.00
277.77
200.00
200.00
277.77
200.00
222.94
222.94
277.77
222.94
222.94
277.77
222.94
277.77

Provided therefor. Voting aye, Shatzel, J.

Moved by Ganz and seconded by Bowsher that the payrolls be allowed and paid from funds provided therefor. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

Dr. Williams presented the following claims and expense accounts for action of the Board.

Voucher No. Name of Payee  Time  Rate  Amt.

Appr'n

Total $9,252.45

Hopper Hardware Co.
John C. Winston Co.
Wm. T. Phillips & Co.
Athletic Supply Co.
A. G. Spalding & Bros.
Scott, Foresman & Co.
Milton-Bradley Co.
A. Froney & Co.
Milton-Bradley Co.
Milton-Bradley Co. (See H-S)
Mass Bros.
The Boston Music Co.
Hughes Dairy Co.
A. Froney & Co.
Scott, Foreman & Bros.
Athletic Supply Co.
E. T. Phillips & Co.
A. E. Avery
The Erner & Hopkins Co.
Pittsburgh Plate Glass Co.
C. J. Healy Hardware Co.
Hopper Hardware Co. (See H-S)
Milton Bradley Co. (See C-S)
Hopper Hardware Co. (See D-I)
Singer Sewing Machine Co.
Scientific Materials Co.
John C. Winston Co.
Marine Biological Laboratory
Hammacher, Schlemmer & Co.
Hopper Hardware Co.
J. W. Walker
Fred Cook
Irene M. Steele

Total $9,252.45

Moved by Ganz and seconded by Bowsher that the payrolls be allowed and paid from funds provided therefor. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.
Proceedings, Trustees Bowling Green Normal College

May 5, 1923

Moved by Ganz and seconded by Bowsher that the claims and expense accounts be allowed and paid, the fund designations to be made by Dr. Williams. Voting aye, Shatzel, Ganz, Johnston, Bowsher. Motion carried.

Moved by Bowsher and seconded by Ganz that Dr. Williams be authorized to have the gas wells on the College Farm cleaned. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

There being no further business, the Board adjourned to meet at 6:00 P.M. on May 17th at the Island House, Port Clinton, Ohio.

Attest:

[Signature]

President