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## Monitor Newsletter June 24, 1991

Bowling Green State University

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# Monitor

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Bowling Green State University

June 24, 1991

## BG has unique role in military blood banks

What does the U.S. military and blood banks have to do with the University? Put them together and they add up to one very unique program.

Since 1971, the U.S. Army, Navy and Air Force have participated in a cooperative program exclusively with the University designed to train the military's blood bank directors.

Last week, the program's six graduate candidates presented their master's degree theses on campus. Participants in the Army's Blood Bank Fellowship Program receive both a master's degree in biology and a specialist's degree in applied biology.

Although BGSU facilitates the degree-earning process, all the research is done at Walter Reed, the Naval Medical Center in Bethesda, Md., and the National Institute of Health.

Lt. Col. Thomas Hathaway, a Bradner native, is head of the program and now directs the blood bank at Walter Reed Army Medical Center. In addition to going through the program at Bowling Green, he also received his undergraduate and doctoral degrees at the University.

Hathaway said the program is extremely demanding. "They know it's going to be pure hell," he said.

For 52 weeks the service men and women go to classes and labs for eight hours per day with additional studies in the evening.

"It's tough," Hathaway said. "We don't play games. In blood banking, if you mess up you'll kill somebody."

According to Dr. Stan Smith, biological sciences and the program's University liaison, "The major emphasis is on the immunity aspect of blood."

For example, among this year's proposals is a thesis seeking to develop a rapid test for the detection of the HIV virus that causes AIDS. Another thesis considers increasing the shelf life of blood and blood products.

Dr. William Hann, biological sciences and Smith's predecessor, said, "Over the years we have made a strong presence in the blood banks of all the armed services."

Program graduates now direct blood banks around the globe. The directors of the military's European and Pacific commands, as well as the NATO blood bank director, are University graduates. -- Jim Tinker



Six librarians from China recently included BGSU in their tour of Ohio university libraries. Members of the delegation belong to the "Working Committee for Institutions of Higher Learning Libraries in Tianjin" which communicates official policy to member libraries, enhances coordination among academic libraries in Tianjin and organizes lectures and training programs. While at the University, the group toured the library facilities and discussed popular culture with department founder Ray Browne. They also were particularly interested in the preservation lab in the Center for Archival Collections. Above, Eloise Clark, vice president for academic affairs, and Rush Miller (right), dean of libraries and learning resources, talk to the co-leaders of the group, Lai Xin-Xia (second from left) and Jin Yong-Qing. Miller will be traveling on an exchange to China this fall with several directors of Ohio university libraries to meet with Chinese library directors and discuss ways to improve their facilities.

## Conference deemed a success

### Layoff policies explained to CSC

Classified Staff Council members heard a report on layoff procedures for classified employees at their June 18 meeting. Walter Montenegro, personnel services, explained the process as well as how retention points work.

"At this point, no layoffs are planned," said Kathy Eninger, chair of CSC. "But for peace of mind, it's good to know the procedures."

Montenegro said the University must comply with the Ohio Revised Code's (ORC) Civil Service Layoff Procedures and Rules. Ohio is divided into numerous layoff jurisdictions, where depending on the situation, different state employees can bump other state employees in another jurisdiction from their positions. However, both the University's main campus and Firelands College have been designated as their own jurisdictions.

"That means other state employees can't come in here and bump anyone from his job. But at the same time, we can't go off campus and bump any other state employee from his job," Montenegro said.

According to the ORC, layoffs of classified staff can be conducted for lack of funds, lack of work or due to a position being abolished. When it is determined that layoffs are necessary, they are conducted according to status (such as on call; provisional; probationary; temporary, part-time or full-time; certified; permanent part-time or full-time) and by classification.

"Once it is decided what classification is to be laid off, the institution starts with its on-call, provisional employees in a probationary period," Montenegro said. "The last area to be laid off would be the full-time, permanent, certified employee not in a probationary period. Before he can be laid off, all the other employees

below him have to be laid off first."

The Civil Service also provides for displacement procedures. A laid-off employee has the right to displace the employee with the fewest retention points in the classification from which the employee was laid off or in a lower or equivalent classification. Displacement can occur within the classification; the classification series; to a classification with the same or similar duties; to a classification previously held by the employee; or to another appointment type. However, displacement can only occur at the same level or below. No employee can bump another staff member at a higher level.

Retention points are assigned during performance evaluations. Under the code, every employee receives a base of 100 points. Other points are gained through service, one point added for every 13 weeks of employment, and through efficiency, which is determined by averaging the employee's latest two annual performance evaluations.

The University is required to notify an employee about a layoff or displacement. The notification must include the reason for the layoff or displacement; its effective date; the employee's accumulated retention points; the employee's displacement rights and time limits to respond; appeal rights and limits to respond; employment reinstatement rights; a copy of the administrative code; the employee's responsibility for maintaining a current address with the University; and the option to convert unused leave to pay.

"We would give people at least a 60-day notification of lay-off," Montenegro said. "We've been fortunate at BGSU, we haven't ever had to go through a lot of layoffs and displacements

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## New Trustee named

Thomas Noe, president and founder of Numismatic Investments in Sylvania, has been appointed to the University's Board of Trustees by Governor George Voinovich. He replaces Ann Russell.

Noe's nine-year term is effective immediately and will expire in the year 2000.

A native of Bowling Green, Noe has been a full-time coin dealer since 1973. He is a member of numerous professional organizations including the Professional Numismatists Guild and serves as vice chair of the Industry Council for Tangible Assets. He is an authorized NGC and PCGS dealer and has had numerous articles published in

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# Datebook

## Monday, June 24

**MFA Thesis Exhibition, "A Question of Innocence,"** by Tom T. Bross, Fine Arts Gallery. Gallery hours are 9 a.m.-4:30 p.m., Monday through Thursday, 2-5 p.m., Sundays.

**UAO's Monday Musicians,** featuring Dave Rogers, noon-1 p.m., Union Oval. Rainsite is the Commons Dining Hall.

**Ph.D. Final Exam, "The Effects of Task Complexity and the Components of Cognitive Feedback on Judgment Performance,"** by Leslie B. Hammer, psychology, 1 p.m., psychology conference room, Psychology Building.

**Ph.D. Final Exam, "Cross Sectional Analysis of Allegiance to Religious Beliefs Among Young Mennonite Adults,"** by Thomas Stuckey, EDAS, 1:30 p.m., 113 Horizon Suite, Education Building.

## Tuesday, June 25

**Ph.D. Final Exam, "Multiple Realities of the Pesticide Industry,"** by Edward R. Wells, American culture studies, 9:30 a.m., 1000 Business Administration Building.

## Wednesday, June 26

**UAO Popsicle Giveaway,** every Wednesday at the Off-Campus Student Center.

**Ph.D. Final Exam, "Policy Functions of Optimal Growth Models,"** by Thilan Hewage, mathematics and statistics, 3 p.m., 400 Math Science Building.

## Friday, June 28

**Board of Trustees Meeting,** 10 a.m., Assembly Room, McFall Center.

## University observes Fourth of July holiday

Thursday, July 4, is Independence Day, a holiday for University employees. Classes will not be held that day. Friday, July 5, is a regular workday and classes will be in session.

Full-time classified employees are entitled to eight hours pay for each holiday. In order to meet the required 40-hour workweek without creating overtime the week of July 1, each supervisor should schedule employees to work 32 hours during the balance of the week. Employees will work until 12:30 p.m. Friday, July 5.

If a classified staff member is required to work on a holiday, in addition to holiday pay, the employee is entitled to be compensated at one-and-a-half times his or her hourly rate of pay or compensatory time at one-and-a-half times the number of hours worked. The option to elect overtime pay or compensatory time rests with the employee.

## Surplus viewing set

There will be a viewing of surplus equipment from 9 a.m.-11:30 a.m. and 1-3:30 p.m. Thursday (June 27) at the old paint shop storage building off Troupe St. For more information, contact Kathy at 372-2122.

## For sale

The Northwest Ohio Media Center has for sale six VHS video tape racks at \$225 each. Each rack holds 240 video tapes. For more information, contact Marie at 372-7042.

## Faculty/Staff positions

The following faculty positions are available:

**EDAS:** Assistant/associate professor. Contact the chair of the EDAS Search Committee (2-7377). Deadline: July 1 or until filled.

**Libraries and Learning Resources:** Reference librarian (probationary, full-time). Contact Janet Welch (2-2856). Deadline: July 5.

The following administrative positions are available:

**Center for Photochemical Sciences:** Administrative assistant. Contact Margaret Meghdadpour (2-2031). Deadline: June 28.

**Student Health Services:** Nurse clinician (part-time). Contact Sam Ramirez (2-2558). Deadline: June 28.



Chris Hess, a chemical storekeeper in biological sciences, received a \$100 savings bond from Classified Staff Council's Bright Ideas Committee for her innovative ideas. She proposed listing employees' office locations in the telephone directory so it would be easier to send them mail. She also suggested that campus maps be placed on the kiosks located throughout the University's grounds with an arrow indicating, "You are here" so visitors and new students could find their way around campus better. Hess received the final Bright Ideas Award. The program is being discontinued due to lack of interest.

## Schedule set for CUFS training during July

The following CUFS Training Classes have been announced for July:

**PR (Paper Documents).** 8:30-10:30 July 1 and 3. No prerequisite.

**RX (On-Line Requisitions).** 8:30-11:30 on July 8, 11, and 15. Prerequisite: PR.

**RC (Receiving Procedures).** 1:30-3:00 on July 16 and 17; 10:30-12:00 on July 18. Prerequisite: RX.

**RT (Requisition Tracking).** 8:30-10:00 on July 12, 16 and 17. Prerequisite: RX.

**BI (Budget Inquiries).** 8:30-10:00 on July 26; 1:30-3:00 on July 25. Prerequisite: RX.

**SR (Stock Requisitions).** 8:30-10:00 on July 2, 22, and 25; 1:30-3:00 on July 8 and 23. Prerequisite: RT.

**DP (Departmental Purchases).** 8:30-10:00 on July 1, 3, 23; 10:30-12:00 July 25; 1:30-3:00 July 22. Prerequisite: RT.

**AR (Advanced Requisition Processing).** 1:30-3:00 and 3:30-5:00 on July 29, 30 and 31. Prerequisite: RT.

**BA (for Budget Administrators only).** 8:30-10:30 on July 2. No prerequisite.

Class descriptions were printed in the *Monitor* on April 22. Additional copies of the class descriptions are available from the Project-90 Office by calling 372-9090.

To sign up for any class, contact Karol Heckman at 372-2225 or Ruth Milliron at 372-2237.

## Noe from the front

various trade magazines.

In addition, Noe is a member of the Toledo and Sylvania Chambers of Commerce as well as the Rotary Club of Toledo. He is chair of the Board of Lourdes College and serves on the board of St. Vincent Medical Center Foundation, Capital Bank, N.A., the Bishops Education Council and the Board of Regents of The Catholic University of America.

He resides with his family in Sylvania.

## CSC from the front

like other schools. As of this day, there is nothing being done to prepare for layoffs. We're looking at the procedures simply so we know what to do in case the budget comes back worse than expected."

In other business:

—The council elected new officers for 1991-92. Chris Stock, operations, was elected chair-elect; Meagon Shaffer, food operations, and Deloras Reynolds, economics, were named co-secretaries; and Kay Williamson, bursar's office, was re-elected treasurer. Roger Swope will become chair.

Council member Bob Kreienkamp reported that the statewide convention held on campus June 11 and 12 was a success. Classified staff representatives from other Ohio universities gathered to discuss mutual issues and problems. As a result, they hope to establish a state council of classified staff.

Eninger said her only complaint about the conference was that some of CSC's own members had trouble getting release time to attend. This has also been a problem for certain members at other CSC events. Eninger said she is going to discuss it further with the administration. "Faculty and administrative staff get release time for Faculty Senate and Administrative Staff Council. It shouldn't be a problem for us either," she said.

—The council approved a resolution by the University's Equal Opportunity Committee on internal reorganization.