10-14-1922

Board of Trustees Meeting Minutes 1922-10-14

Bowling Green State University

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Proceedings, Trustees Bowling Green Normal College

October 14, 1922

Bowling Green, O.
October 14, 1922.

The Board of Trustees of the Bowling Green State Normal College met at 1:00 P.M. in the Administration building on the above date. The members present were Pres. J. E. Shatzel, Vice Pres. D. C. Brown, Sec. Dr. H. J. Johnson, Treas. E. H. Ganz, and E. L. Bowsher. Dr. Williams, President of the College, was also present.

The minutes of the meeting of October 7th, 1922, were read and approved.

The Secretary reported the receipt from Mr. Robert S. Harsh, State Architect and Engineer, of specifications, Bill of Materials, Estimate of Costs, and Form of Proposal for bidders in triplicate, for the extension of the tunnel system heretofore referred to in the minutes of the Board, the same being accompanied by a letter from Robert S. Harsh under date of October 13th, 1922, requesting prompt action by the Board.

Moved by Bowsher and seconded by Ganz that the said Specifications, Bill of Materials, Estimate of Costs, and Form of Proposal be approved by the Board, if, after examination, Dr. H. B. Williams finds the specifications to be satisfactory and complete, and that Sec. Dr. H. J. Johnson be authorized to sign said Specifications, Bill of Materials, Estimate of Costs, and Form of Proposal on behalf of the Board as soon as passed upon by Dr. Williams, and that if the same are found satisfactory, Dr. Williams is to forward duplicate copies of each of said forms to Mr. Harsh as soon as possible. Voting aye, Shatzel, Brown, Johnson, Ganz, Bowsher. Motion carried.

Dr. Williams presented and read the receipt which he had given on behalf of the Board to Mr. Beattie covering the amount of labor performed by Mr. Beattie to apply on the agreement entered into by him and the Board of Trustees, which receipt was in words and figures as follows:

Bowling Green, O.
October 10, 1922

Received of G. W. Beattie labor and materials to the value of $1259.65 employed in grading and draining the Athletic Field of the State Normal College as per agreement between the Board of Trustees and G. W. Beattie with reference to the exchange of the buildings known as the Loomis house and the Kirk house for service upon the development of the Athletic Field as per authorization by Robert S. Harsh, State Architect and Engineer, in a letter dated July 25th, 1922, and recorded in the minutes of the Board of Trustees on page 147, Vol. 2.

H. B. Williams

Dr. Williams presented the claim of the Art Mosaic & Tile Company amounting to $2677.21 for installing terrazzo floor and wainscoting in dining room, entry, and toilet room, terrazzo wainscot in stair-hall, and cement floor in storeroom of the dormitory, and the claim of $321.05 for cement floor and wainscoting in hallways, receiving room, and wainscoting in storeroom, and he stated that the Art Mosaic & Tile Company had guaranteed their work for one year. Moved by Ganz and seconded by Brown that Dr. Williams as custodian of the dormitory funds be authorized by the Board to pay these bills. Voting aye, Shatzel, Brown, Johnson, Ganz, Bowsher. Motion carried.

Dr. Williams presented the proposal of the Hopper Hardware Company of Bowling Green to install new gutter on the east and south sides of the roof of the auditorium at a cost of $85.60 and by unanimous vote of the Board he was authorized to have the work done.

Dr. Williams presented a letter from the State Civil Service Commission authorizing the appointment of a clerk-stenographer and the same was ordered to be made a part of the record.

THE STATE
CIVIL SERVICE COMMISSION OF OHIO
Columbus, Ohio.
Oct. 6, 1922

Mr. H. B. Williams
President
State Normal College
Bowling Green, O.

Dear Sir:

In accordance with your letter of the 3rd inst., this Commission directs that since we have no eligible lists for the positions of Institutional Stenographer and Institutional Fireman you be authorized to submit nominations for provisional appointment to fill same, such action being in accordance with Section 486-14-1 of the General Code.

The proper blanks for the purpose are enclosed.

Very truly yours

THE STATE CIVIL SERVICE COMMISSION
Dr. Williams presented a receipt from the Auditor of State for funds collected as follows:

DEPARTMENT OF AUDITOR OF STATE

Columbus, Ohio, Oct. 6, 1922 No. 868

To the Treasurer of State:

BOWLING GREEN STATE NORMAL COLLEGE will pay into the State Treasury

A-1 Salaries.......................... $5000

Five Thousand and------------------------no/100 Dollars

collected from sources detailed in the above account which we have examined and found correct.

D. E. Baker
Cashier

There being no further business, the Board adjourned to meet at the call of the President.

Attest:

Secretary

President

Bowling green, Ohio.

November 25, 1922.

The Board of Trustees of the Bowling Green State Normal College met at 1:00 P.M. in the Administration building on the above date. The members present were Pres. J. E. Shatzel, Sec. Dr. H. J. Johnston, Trens. E. H. Ganz, and E. L. Bowsher. Vice Pres. D. C. Brown who is sojourning in California was unavoidably absent. Dr. Williams, President of the College, J. A. Stewart of the firm of Stewart & Son, Architects, and R. G. Ingleson, representing Robert S. Harsh, State Architect and Engineer, were also present.

The minutes of the meeting of October 14th were read and approved.

Dr. Williams reported the collection of fees amounting to $1299.94 as shown by the following statement and that he had turned the same over to Treasurer Ganz.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration fees 549 @ $10.00</td>
<td>$5490.00</td>
</tr>
<tr>
<td>&quot;  9 @ 5.00</td>
<td>45.00</td>
</tr>
<tr>
<td>Music fees</td>
<td>$757.00</td>
</tr>
<tr>
<td>Laboratory fees for 1st semester</td>
<td>225.00</td>
</tr>
<tr>
<td>Fines (Library registration) etc.</td>
<td>16.65</td>
</tr>
<tr>
<td>Extension fees 198 @ $2.50</td>
<td>$47.50</td>
</tr>
<tr>
<td>Refund to soldiers - 6 @ $10.00</td>
<td>$60.00</td>
</tr>
<tr>
<td>Part refund made withdrawals</td>
<td>126.50</td>
</tr>
<tr>
<td>First Payment made October 6th</td>
<td>5000.00</td>
</tr>
<tr>
<td>Tuition from Bowling Green School Board</td>
<td>$1210.00</td>
</tr>
<tr>
<td>The above to be credited to A-1 Salaries</td>
<td>$1275.00</td>
</tr>
<tr>
<td>Salary of Clarence Barr, Fireman, returned 6 days at $3.67</td>
<td>$22.00</td>
</tr>
<tr>
<td>Sale of wood</td>
<td>1.50</td>
</tr>
<tr>
<td>Sale of cinders</td>
<td>1.75</td>
</tr>
<tr>
<td>Sale of paper</td>
<td>0.64</td>
</tr>
<tr>
<td></td>
<td>$24.99</td>
</tr>
</tbody>
</table>

The above to be credited to General Revenue Fund

Dr. Williams presented and read the following letter from Myron L. Case.