Board of Trustees Meeting Minutes 1921-07-27

Bowling Green State University

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Bowling Green, Ohio, July 27, 1921

The Board of Trustees met on the above date in its office in the Administration building of the State Normal College with the following members present: Pres. J. E. Shatzel, Vice-Pres. J. E. Collins, Treas. E. H. Ganz, and D. C. Brown. Dr. Williams, President of the College, was also present.

Dr. H. J. Johnston, Secretary, being absent, D. C. Brown was elected secretary pro tem.

Owing to lack of time, the reading of the minutes of July 13th was dispensed with.

Louis Brandt, landscape architect, was present and addressed the Board relative to the necessity for and extent of improvements which would be possible with the funds at the disposal of the Board for such purposes.

Moved by Collins and seconded by Ganz that Mr. Brandt be authorized to prepare plans, specifications, and details for walks, grading, planting, etc., and submit same to the Board at its next meeting. Voting aye: Shatzel, Collins, Ganz, Brown.

Dr. Williams presented the statement of the State Teachers' Retirement System for the Normal Contribution of 2.8% of the pay roll, amounting to $1340.96, and the Deficiency Contribution of 2.77% of the payroll amounting to $1366.62; total contribution $2707.58. On motion by Ganz, seconded by Collins, the same was ordered to be paid from the fund designated as "H-Fixed Charges and Contributions for 1921-22". Voting aye: Shatzel, Collins, Ganz, Brown.

Dr. Williams recommended that a registration fee be charged for the next academic year. He stated that he felt that the Board of Trustees, as well as himself, were reluctant to take this step; but since the General Assembly had reduced the appropriations for salaries of instructors with the idea that a registration fee would be charged, there is nothing else to do. Moved by Collins and seconded by Ganz, that the registration fee be fixed for next year at $10.00 a semester, and that a fee of $2.50 a semester be charged for student activities. Voting aye: Shatzel, Collins, Ganz, Brown. Motion carried.

Dr. Williams and seconded by Collins that Pres. Shatzel and Dr. Williams be authorized to go to Columbus and confer with state officials in regard to methods of procedure in making campus improvements. Voting aye: Shatzel, Collins, Ganz, Brown. Motion carried.

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Moved by Ganz and seconded by Collins that the following bills and expense accounts be allowed and paid, the fund designations to be made by Dr. Williams. Voting aye: Shatzel, Collins, Ganz, Brown. Motion carried.

H. B. #301. 1921-1922 Appropriation

A-2 Summer School Wages
Gertrude Phoenix
Office work
$62.30

A-2 Extra Clerk Hire
Esther Russell
Work in Library
$26.50

A-2 Student Help
Orpha Rupp
Paste
$4.87

C-6 A. Flanagan Co.
Wood Co. Republican Co.
Programs
$4.00

E-1 Earl Miller
Repairing rod
$0.90

E-3 City Water Co.
Water
$55.90

E-4 Ohio Northern Public Service Co.
Light & power
$95.80

E-5 H. B. Williams
Leo R. Bradbrook
Advanced freight
$19.94

E-6 D. C. Brown
Drayage
$1.90

E-7 Western Union Telegraph Co.
Messages
$2.68

E-8 Tolls & service
$7.05

E-9 C. J. Biery
Engrossing diplomas
$4.10

Bee Gee News
Advertising
$15.00

Mrs. J. H. Wilkens
Laundry
$0.94

H. B. #516 1920-1921 Appropriation

A-21 Chas. McKenny
Commencement Address
$50.00

C-4 Remington Typewriter Co.
Typewriter ribbons
$14.00

McManus Troup Co.
Office forms
$7.00

Blade Printing & Paper Co.
Rubber bands
$2.46

McManus Troup Co.
Envelopes
$5.93
Proceedings, Trustees Bowling Green Normal College

July 27, 1921

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E-5
Standard Electric Co.
Imperial Oil & Grease Co.

Floor oil
Disinfectant

42.54 7.50

E-6
The Globe Vernicke Co.
Library of Congress

White cards
Library cards

5.74 14.39

C-9
A. B. Avery

Fertilizer

30.00

C-11
Standard Oil Co.
Crandall Packing Co.

Oils
Packing

22.04 6.77

D-1
Hankey Lumber & Bldg. Co.

Shingles

21.00

D-3
W. G. Nagel Electric Co.
Wolfert Office Equipment Co.
W. G. Nagel Electric Co.

Electric fans
Filing cases
Electric fans

51.36 69.32 17.81

E-6
Hall & Co.
A. O. Spalding & Bros.
A. J. Eyeton & Co.

Books
Basketballs, etc.
Maps

28.38 42.99 11.77

E-9
U. S. Chemical Co.

Floor brushes

70.00

E-6
E. H. Ganz

Expense account

5.05

E-27
Western Union Telegraph Co.

Messages

2.09

E-3 Educational Equipment
The W. Greens Co.
The A. Schoenhut Co.
G. & C. Merriam Co.

Piano
Kindergarten Equipment
Dictionaries

600.00 115.00 12.00

G-3 Library
Homan & Lacey

History measuring scales

11.58

H. 3. 1921-1922 Appropriation

Fred Medart Mfg. Co.

Gymnasium Apparatus

1274.00

Moved by Ganz, seconded by Collins, that the following payrolls be allowed and paid from the funds provided therefor. Voting aye: Shatzel, Collins, Ganz, Brown.

Grace Anderson
G. W. Beatty
E. S. Bayermann
Mary Beverstock
C. J. Hixey
D. C. Bryant
J. T. Carnichael
D. F. Clotia
D. J. Crowley
Lara Z. Dean
Mary C. Deaborn
Maude Doane
Harriet S. Hayward
W. P. Holt
Herbert Kimmel
C. C. Kohl
Abbie Leatherberry
Rea McCann
Lelia McGuire
Mabel Marshall
J. R. H. Moore
E. L. Moseley
Jesse A. Muir
J. R. Overman
Cora Purdy
C. F. Rebo
Mrs. Maude P. Sharp
Carl H. Shuster
Irma M. Steele
R. M. Tunnificlffe
Mrs. Grace Walker
Wilma Young
Helena Waugh
H. J. Powell
N. I. P. Williams

Critic Teacher
Instructor
Instructor
Asst. Instructor
Instructor
Asst. Instructor
Instructor
Instructor
Critic Teacher
" & Part-time Instr.
Critic Teacher
Instructor
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Critic Teacher
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Instructor
Librarian
Instructor
Instructor
Instructor
Librarian
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Instructor
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Asst. Instructor
Instructor
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Asst. Phy. Ed.
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5280.76

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In the absence of the Secretary, Dr. H. J. Johnston, D. C. Brown was elected Secretary pro tem.

The minutes of the meetings of July 13 and July 27 were read and approved.

Moved by Collins and seconded by Ganz that Dr. Williams be authorized to write to the Attorney General setting forth the extreme need of immediate action in respect to the purchase and installation of another boiler for the power house, and inquiring what authority the Board has under the Reorganization Bill in such matters. Voting aye: Shatzel, Collins, Ganz, Brown. Motion carried.

Dr. Williams recommended that a fee of $5.00 a semester be required for Extension Work for the year 1921-22 and that the fee for a six weeks' summer term be fixed as follows: Registration fee $1.50; Student Activities, $1.50; Total $5.00. Moved by Ganz and seconded by Collins that the recommendations be adopted. Voting aye: Shatzel, Collins, Ganz, Brown. Motion carried.

Dr. Williams recommended that if funds can be provided, a Kindergarten instructor, an Assistant in Physical Education, and a Janitor for the Training School building be employed. Moved by Brown and seconded by Ganz that the recommendations be adopted. Voting aye: Shatzel, Ganz, Brown. Motion carried.

Moved by Ganz and seconded by Collins that the bid of H. T. Clague amounting to $6767.46 be accepted and that President Williams be directed to issue orders on behalf of the Board to H. T. Clague in accordance with the grouping of the items required by the bidding blanks. Voting aye: Shatzel, Collins, Ganz, Brown. Motion carried.

Moved by Collins and seconded by Ganz that President Williams on behalf of the Board procure men and teams, and proceed with the grading and planting of the grounds on a per diem basis, under the supervision of Louis Brandt, Landscape Architect, as far as the funds available for such purposes will permit. Voting aye: Shatzel, Collins, Ganz, Brown. Motion carried.