

6-23-1920

Board of Trustees Meeting Minutes 1920-06-23

Bowling Green State University

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MC MANUS-TRUP CO., TOLEDO, O. 22667

Sandusky, Ohio, June 23, 1920

The Board of Trustees of the Bowling Green State Normal College met in the parlor of the Hotel Rieger on above date with President J. E. Collins in the chair, and Vice-President E. H. Ganz and Secretary F. E. Reynolds present. Dr. H. B. Williams, President of the College, was also present. Mr. R. J. Merriam, architect of this Board, and H. N. Foltz of L. G. Foltz & Sons, general contractors on the Training School building, were also present.

A letter from Auditor of State Donahey to Dr. Williams under date of June 17, 1920, was read and ordered made a matter of record.

DEPARTMENT OF AUDITOR OF STATE.

COLUMBUS.

June 17, 1920

To State Departments:

The Controlling Board will meet on Monday, June 28th, for the purpose of approving salary schedules and making allotment of funds for additional compensation as provided by S. B. #254, for the fiscal year beginning July 1, 1920.

You should prepare and send to the President of the Board (the Budget Commissioner) as soon as convenient, and not later than June 23rd, the schedule for your department.

In preparing your schedule, we will appreciate it if you will use linen paper 8½ x 14 so that there will be uniformity. Will also appreciate it if you will file five copies of your schedule, then if it is approved as submitted it will not be necessary to make additional copies of same. You should follow the form as approved by the Controlling Board for the current fiscal year, a copy of which was furnished to you. Use the same heading, except to change dates. Give only the title or classification of positions, not the names of the present incumbents.

If any additional permanent positions have been created, either by the legislature or by the Emergency or Controlling boards, during the current fiscal year, these should be added to your schedule. You should show in one column the regular annual salary of the position as appropriated or as subsequently approved by the Controlling Board, and in another column the salary including the bonus, the difference between these two columns will then show the amount necessary to be allotted by the Controlling Board as provided by S. B. #254.

However, if you will have any personal service balances from the appropriations for the fiscal year 1919-1920, the amount necessary to be allotted by the Controlling Board as provided by S. B. #254 can be reduced to the extent of such balances. Therefore, you should indicate at the bottom of your schedule the amount of your personal service balances available for such purpose.

Yours very truly,

A. V. Donahey,

Secretary Controlling Board.

Dr. Williams reported a suggestive salary schedule for the fiscal year beginning July 1, 1920, and upon motion by Ganz, seconded by Reynolds, he was instructed to forward same to the Controlling Board of Ohio in compliance with the request of Auditor of State as contained in letter copied above, the vote being, yes:- Collins, Ganz, Reynolds.

R. J. Merriam was instructed to draw up plans, details, and specifications for a chimney for the power house, same to be kept within the appropriation of \$7300, and have ready for a meeting of the Board on Monday, July 12, 1920.

Upon motion the Board adjourned to meet at Bowling Green, Monday, July 12th, 1920, at 9 o'clock Eastern Standard time.

ATTEST: F. E. Reynolds SecretaryJ. E. Collins President

Bowling Green, Ohio, July 12, 1920

The Board of Trustees of the Bowling Green State Normal College met on above date with President J. E. Collins in the chair, and Vice-President E. H. Ganz, Treasurer D. C. Brown, J. E. Shatzel, and Secretary F. E. Reynolds present. President H. B. Williams of the College was also present. R. J. Merriam, architect of this Board, was also present.

The minutes of the meetings of June 17, 1920, and June 23, 1920, were read and approved.

Moved by Brown, seconded by Shatzel that the contract with L. G. Foltz & Sons for repair work on the Administration Building, Science Building, Training School, and Power House for \$7400.00, be approved, and that the President and Secretary be instructed to enter into with said L. G. Foltz & Sons for said work, the vote being, yes: Brown, Collins, Ganz, Reynolds, Shatzel. Motion carried.