3-17-1920

Board of Trustees Meeting Minutes 1920-03-17

Bowling Green State University

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The Board of Trustees of the Bowling Green State Normal College met on above date at Phoenix Inn, Findlay, with President J. E. Collins in the chair, and Vice-President H. H. Ganz, J. E. Shatzel, and Secretary F. E. Reynolds present. Dr. H. B. Williams, President of the College, was also present. L. G. Foltz of the L. G. Foltz & Sons and H. J. Merriam, architect of the Board, were also present.

The minutes of January 6, 1920, were read and approved.

Mr. Foltz stated that he was having difficulty in securing oak lumber for his work on the Training School building. No action was taken, but he was urged to continue his efforts.

Moved by Shatzel, seconded by Ganz, that the Secretary be instructed to have R. J. Merriam, architect of the Board, to get in touch with Fitzpatrick & Hoepfner, contractors on power house, and notify them that unless they proceed at once with the completion of the water softening tank, the Board of Trustees would take proper steps to complete the work out of the unexpended balance; also that H. J. Merriam notify said parties that they are to give the Board of Trustees a definite reply in writing within ten days from the receipt of said notice, the vote being, yes; Collins, Ganz, Shatzel, Reynolds. Motion carried.

Moved by Shatzel, seconded by Ganz, that Dr. Williams be instructed to get estimates in units for improvement of Wayne street, and south walk on Court street, at the College, as contemplated under appropriation of $5000 for such purpose and report at earliest convenience to the Board. Motion carried.

The following letter from Hon. John G. Price, Attorney General of Ohio, was read and ordered made a matter of record.

STATE OF OHIO
OFFICE OF THE ATTORNEY GENERAL
COLUMBUS

January 21, 1920

Hon. H. B. Williams
President, Bowling Green
State Normal College
Bowling Green, Ohio

Dear Sir:

Your letter of recent date is at hand, requesting information as to the status of the unexpended balance in the appropriation for the teachers' training school building.

Under date of September 13, 1919, in opinion No.627, the board of trustees of your institution was advised that the unexpended balance in the appropriation was not available to discharge liabilities arising under the new contract then contemplated under appropriation of $5000 for such purpose and report at earliest convenience to the Board.

Referring to this opinion, your letter says:

"Of course, we understand your department has ruled that the balance of $35,725.75 lapsed with the termination of the Steinle contract."

Permit me to say that said opinion did not hold that said balance had lapsed ("lapping" being, strictly speaking, a term denoting the termination of an appropriation by reason of non-use during the period of time for which the appropriation was made), but merely said that said balance was available only for the purpose of discharging contingent liabilities which had already been lawfully incurred at the time the re-appropriation took effect."

No reason is therefore seen why payment may not be made, out of said unexpended balance, of the $220.00 item for window shades.

Your board of trustees will not desire, we presume, to pay Mr. Steinle, the original contractor, anything further, whether under the original contract or by way of extras, until the Foltz contract is completed and it is known how the account between your board and Mr. Steinle stands.

In personal interview with Mr. Melhorn of this department, you explain that the item of $714.52, designated "Howard & Merriam's Architects' fees" represents two per cent upon payments which would have been made in due course to Mr. Steinle, if the latter had completed the work agreeably to the original contract.

It appears that the contract between your board and the architect was entered into June 16, 1916, which was prior to the time when the Steinle contract was executed. The contract with the architect's was not made with any particular reference to the Steinle contract, and the compensation payable by your board thereunder to the architect is not calculated with reference to the Steinle contract, nor is the payment of such compensation stated to be in any way contingent upon payments made to Mr. Steinle or any other named individual. The language is (Article XX):

"-----the Owner shall pay to the Architect, in full compensation therefor, an amount equal to five per cent (5%) of the total cost of the construction" etc.
While the first part of the contract with the architect recites that the legislature of Ohio has appropriated $100,000.00 for the purpose of constructing training school building complete, the language of Article XX clearly indicates that the five per cent payable to the architect is five per cent not of $100,000.00, but of "the total cost of the construction to completion ———."

Said architect is therefore entitled to two per cent for superintendence upon each payment hereafter made to the new contractor and such amounts are properly payable out of the unexpended balance in the G-2 fund.

The statement just made is not, however, to be taken to mean that the board and the architect can not enter into a new agreement touching the architect's compensation for superintending the Foltz contract. On the contrary, this can be done if both parties so desire.

In your letter you also say:

"Mr. Shatzel, the lawyer member of our Board, suggested at our meeting last night that we ask your opinion as to whether the waiving of the fifteen day limit by L. G. Foltz & Sons in their proposal would have any bearing upon the validity of the bond which accompanied their bid."

For your information will say that at our suggestion the following waiver was executed by L. G. Foltz and Sons and by the Globe Indemnity Company as surety, which said waiver is attached to the bond securing the Foltz contract:

"Columbus, Ohio, November 7, 1919.

In consideration of the acceptance by The Board of Trustees of the Bowling Green State Normal College, of the proposal hereto attached, and of the award by said board to the undersigned of the contract for the construction and completion of the training school building at the Bowling Green State Normal College (exclusive of plumbing, and heating and ventilating system), the undersigned agrees to, and hereby does, waive the following provision contained in said proposal, viz.:

'The amount of the above bid will be increased Five Thousand Dollars ($5,000.) on and after the 15th day of November, 1919'.

The undersigned hereby agrees not to make at any time hereafter any claim or demand whatsoever in respect of the provision of said proposal just set forth.

L. G. FOLTZ AND SONS

By (Signed) H. D. Foltz.

The undersigned, GLOBE INDEMNITY COMPANY, being surety for L. G. Foltz and Sons, on a certain contract bond in the sum of $56,600.00, executed on October 31, 1919, hereby consents to the above-stated waiver relative to said proposal of L. G. Foltz and Sons.

(Signed) GLOBE INDEMNITY COMPANY

By Will H. Bates

Atty-in-Fact.

Very respectfully,

John G. Price

Attorney General

Moved by Shatzel, seconded by Ganz, that the bill of R. J. Merriam for services rendered for the Board at various times from May 21, 1919, to September 6, 1919, for $500 be paid out of unexpended balance in fund 1916-17 for Training School, said payment to be conditioned on Mr. Merriam's entering into contract with this Board on the basis of 2% on balance in original fund for Training School building and 5% on emergency fund above the original fund, for services as architect, the vote being, yes:- Collins, Ganz, Shatzel, Reynolds.

Dr. Williams reported the receipt of complimentary books from John J. Phelan of Toledo, for use of the College. The Secretary was instructed to thank Mr. Phelan for his contribution.

The following letter from the Budget Commissioner of Ohio was read and ordered made a matter of record.

STATE OF OHIO

BUDGET COMMISSIONER

COLUMBUS

February Twenty-sixth,

Nineteen Twenty.

Dr. H. B. Williams, President,
Bowling Green State Normal School.
Bowling Green, Ohio.
Dear Sir:

You will kindly furnish this department a statement showing the building program, land purchases, extensive repairs and improvements, and any other projects involving a considerable outlay of money, which you contemplate including in your budget requests for the fiscal biennium 1921-23.

This request is made in order that when your budget requests are submitted this fall, we will have had opportunity to thoroughly investigate your major requests and can give more attention to the minor ones. We will also be able to discuss the requests more intelligently with the finance committee and thereby insure a more judicious appropriation than would perhaps otherwise be made.

This information is desired not later than April 1st.

We trust we will have your earnest co-operation in this matter.

Very truly yours,

J. E. Harper
Commissioner

Moved by Shatzel, seconded by Ganz, that the Secretary be instructed to ask Mr. Paul R. Murray for a written report on the condition of the Training School building, said report to be based upon an investigation made by him in accordance with a resolution of this Board under date of January 6, 1920, the vote being, yes:- Collins, Ganz, Shatzel, Reynolds. Motion carried.

Dr. Williams presented receipt for $504.51 from the Treasurer of State.

DEPARTMENT OF TREASURER OF STATE

To the Payee: State Normal College, Bowling Green, Ohio, Jan. 17, 1920

Name of Department or Payee GENERAL REVENUE FUND

Name, if other than General Revenue

Five Hundred and four Dollars and fifty one cents Dollars collected from sources detailed in the above account.

D. E. Baker
Cashier
For Treasurer of State

Dr. Williams reported the following resignations and upon motion by Ganz, seconded by Shatzel, same were accepted.

Resignations

Resignation of Bertha Scrimger, Fourth Grade Critic Teacher, effective Feb. 13, 1920
Resignation of Orrin Lundy as Helper in Power House, effective Jan. 1st, 1920
Resignation of Marguerite Lamb as Clerk-Stenographer, effective Jan. 31, 1920

Dr. Williams reported the following appointments and upon motion by Shatzel, seconded by Ganz, the same were confirmed.

Appointments

Appointment of Mary C. Dearborn, Mishawaka, Ind., as Fourth Grade Critic at $1300.00 per year, effective Feb. 10, 1920
Appointment of Lucian Roche as Helper in Power House at $75.00 per month, effective Feb. 1, 1920
Appointment of Lena Bistline as Stenographer, half-time, at $30.00 per mo., effective March 1, 1920. C. 3. Exempt.

Dr. Williams reported the transfer of Pearl Heiser, and upon motion same was confirmed.

Transfer

Transfer of Pearl Heiser from Stenographer at $60.00 per mo. to Clerk-Stenographer at $75.00 per mo., effective March 1, 1920.

Moved by Ganz, seconded by Shatzel, that the following bills, payrolls, and expense accounts be allowed and paid, the fund designation to be made by Dr. Williams, the vote being, yes:- Collins, Ganz, Shatzel, Reynolds. Motion carried.
March- April  H. 3. Williams President
J. G. Walker Dean
M. G. Sharp Dean of Women
C. F. Reeds Extension Instr.
Jane Bennett " "
G. W. Beattie Instructor
F. G. Hayermann " "
G. J. Sley " "
James Carman " "
D. J. Crowley " "
W. G. Hesser " "
W. F. Holt " "
P. P. Jones " "
Herbert Kimmel " "
R. L. Mosley " "
J. R. Overman " "
W. L. Spencer " "
J. W. Zeller " "
Harriet S. Hayward " "
Laura Heston " "
Ethel Light " "
Rea McCain " "
Caroline Nielsen " "
Grace Anderson " "
Della C. Briggs " "
Lora S. Dean " "
Mary C. Dearborn " "
Abbie Leatherberry " "
Grace Poorbaugh " "
Mabel E. Marshall Librarian

R. A. Sauer Financial Clerk
Pearl Heiser Clerk
Lena Hostine Stenographer(½ time)
A. C. Allen Chief Stenographer
John Meyer Janitor
W. H. Frost " "
C. W. Borthers Helper, Power House
Lucian Roche " "

Mary T. Martin Janitors 27 hrs. 1.60 43.20
Wanda Albaugh St. Ais. Library 10 hrs. .15 .15
Ruth Kanney " "
Naomi Lovelace " "
Gertrude Phoenix " "
Elizabeth Melrose " "
Eliady Maine " "
Hannah Smith " "
Florence Von Stein " "
Nella Yoh " "
Helen Gates " "
Esther Russell " "

1918-1919 Appropriation

E. B. Library
John Wiley & Sons Industrial Math. 1.76

1919-1920 Appropriation

C-3
The Halyvania Coal Co. 7 cars of coal $693.00
John Ramsey Hauling coal 86.60
T. & O. C. Ry. Co. Freight on coal 102.00
T. & O. C. Ry. Co. John Ramsey Hauling coal 34.69
The Halyvania Coal Co. 2 cars coal 225.76

C-4
H. B. Williams 100 Post cards 1.00
Ohio State Reformatory 7500 Cat. Envelopes 44.15
W. M. Butler, Druggist. Office Supplies .65
Ohio State Reformatory Address Labels 3.74

C-6
Rogers Bros., Druggists Mop 1.75

C-8
J. Bradbrook, Grocer Groceries for Home Ec. 1.00
Lehmann Bros. Meat for Home Ec. 9.45
A. E. Hughes & Co. Milk & Cream for Home Ec. 45.00
English Bros. & Co. Groceries for Home Ec. 18.96
Mass Bros. Grocers 51.20
Underwood Typewriter Co. Rental for one month 30.00
W. W. Rust Tissue paper for Trg. School 1.63
Baush & Lamb Optical Co. Carbons for Balopticon 1.91
Milton-Bradley Co. Paper & Other Supplies for Trg. School 8.74
Moved by Shatzel, seconded by Ganz, that estimate No. 2, of the Bryce Heating & Ventilating Company for $2411.63 be allowed and paid, upon approval by Dr. Williams, the vote being, yes:- Collins, Ganz, Shatzel, Reynolds. Motion carried.

Moved by Ganz, seconded by Shatzel, that estimate No. 1, of the Huffman-Wolfe Company for $5510.00 be allowed and paid, upon approval by Dr. Williams, the vote being, yes:- Collins, Ganz, Shatzel, Reynolds. Motion carried.

Moved by Ganz, seconded by Shatzel, that estimate No. 1, of L. G. Foltz & Sons for $2698.00 be allowed and paid, upon approval of Dr. Williams, the claim for $110.20 on estimate #1 of the Huffman-Wolfe Co., and the claim for $53.96 on estimate #1 of L. G. Foltz & Sons, be allowed and paid, upon condition that said R. J. Merriam enter into contract with this Board as architect at 2% for balance of original fund for Training School building and 5% of emergency fund above original fund, no extras to be allowed, the vote being, yes:- Collins, Ganz, Shatzel, Reynolds. Motion carried.

Moved by Shatzel, seconded by Ganz, that Dr. Williams be, and he hereby is, designated and appointed by this Board as custodian of all moneys received from dining service, room rent, or otherwise, from Williams Hall, and is also hereby authorized to expend such part of the funds so arising for all purposes necessary to the proper management, operation and maintenance of said Williams Hall and shall hold the remainder of said funds, if any, subject to
the future order of the Board; also, that said Dr. Williams be, and he hereby is, designated and appointed by this Board to receive, record, and expend all funds coming to The Bowling Green State Normal College for conducting model rural schools, and both as to receipts and expenditures at Williams Hall and receipts and expenditures on account of model rural schools above mentioned, Dr. Williams is required to make detailed report to this Board for its records at convenient and proper time. Yea:- Collins, Ganz, Shatzel, Reynolds. Motion carried.

Upon motion the Board adjourned to meet at the call of the President.

ATTEST: F. E. Reynolds Secretary

Columbus, Ohio, April 16, 1920

The Board of Trustees of the Bowling Green State Normal College met on above date at the Neil House, Columbus, Ohio, with President J. E. Collins, Vice-President E. H. Ganz, J. E. Shatzel, and Secretary F. E. Reynolds present. R. J. Merrian, architect of the Board, was present. Dr. H. B. Williams, President of the College, was also present.

At his request J. E. Collins was excused and Vice-President E. H. Ganz took the chair.

April - H. B. Williams President 1 mo. $238.33
H. G. Walker Dean 229.16
Mrs. Maude Sharp Dean of Women 133.33
C. F. Hettig Extension Instr. 219.71
Wayne Bennett Instructor 100.66
G. W. Hestie Instructor 311.10
J. J. Beyer Extension Instr. 266.66
C. E. Bierly Jr. 300.00
James Carmichael 200.00
D. C. Crowley 200.00
H. G. Hesser 266.66
W. P. Holt 300.00
F. P. Jones 213.32
Herbert Kimmel 244.44
E. L. Moseley 300.00
J. R. Overman 311.10
W. L. Spencer 111.10
J. W. Zeiler 111.10
Harriet S. Haywood 244.44
Laura M. Houston 166.66
Ethel Light 144.44
Rea McAlpin 222.22
Caroline Nielsen 177.76
Grace Anderson 150.00
Della C. Briggs 144.44
Lucy M. Dean 144.44
Mary C. Dearborn 144.44
Abbie Leatherberry 144.44
Grace Poorbaugh 144.44
Mabel E. Marshall Librarian 144.44

$533.73

R. A. Sauer Financial Clerk 1 mo. $125.00
Pearl Heiser Clerk 75.00
Lena Bistline Stenographer($ time) 30.00
A. C. Albaugh Chief Engineer 90.00
John Meyers Janitor 75.00
Wm. E. Frost Helper,Power House 75.00
C. W. Brothers Janitor 75.00
Lucian Roche Janitor 75.00

Ruth Kanney Stu.Ass't.Library 24 da. 1.60 36.40
Naomi Lovejoy " " 15 hrs .15 2.25
Gertrude Phoenix " " 9 .15 1.35
Grace Hanger " " 25 .15 3.75
Gladya Shade " " 14 .15 2.10
Hannah Smith " " 13 .15 1.95
Florence Von Stein " " 16 .15 2.40
Mollie Yoh " " 11 .15 1.65
Elizabeth Salathe " " 10 .15 1.50
Esther Russell " " 9 .10 1.00
Frieda Agner " " 40 .15 6.00
Helen Gates " " 15 .15 2.25

$661.76

1916-1919 Appropriation

Col 1 The Hankey Lumber Co. Lumber $ 70.59

3-9 Ohio State Reformatory Annual Catalogues 339.00

1919-1920 Appropriation

A-2 Mrs. Fred Abbott Washing Windows 12.00
Michael Finkenheimer Labor after Tornado 6.10