3-17-1920

Board of Trustees Meeting Minutes 1920-03-17

Bowling Green State University

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Findlay, Ohio, March 17, 1920

The Board of Trustees of the Bowling Green State Normal College met on above date at Phoenix Inn, Findlay, with President J. E. Collins in the chair, and Vice-President H. H. Ganz, J. E. Shatzel, and Secretary F. E. Reynolds present. Dr. H. B. Williams, President of the College, was also present. L. G. Poltz of the L. G. Poltz & Sons and H. J. Merriam, architect of the Board, were also present.

The minutes of January 6, 1920, were read and approved.

Mr. Poltz stated that he was having difficulty in securing oak lumber for his work on the Training School building. No action was taken, but he was urged to continue his efforts.

Moved by Shatzel, seconded by Ganz, that the Secretary be instructed to have R. J. Merriam, architect of the Board, get in touch with Fitzpatrick & Hoepfinger, contractors on power house, and notify them that unless they proceed at once with the completion of the water softening tank, the Board of Trustees would take proper steps to complete the work out of the unexpended balance; also that H. J. Merriam notify said parties that they are to give the Board of Trustees a definite reply in writing within ten days from the receipt of said notice, the vote being, yes: Collins, Ganz, Shatzel, Reynolds. Motion carried.

Moved by Shatzel, seconded by Ganz, that Dr. Williams be instructed to get estimates in units for improvement of Wayne street, and south walk on Court street, at the College, as contemplated under appropriation of $5000 for such purpose and report at earliest convenience to the Board. Motion carried.

The following letter from Hon. John G. Price, Attorney General of Ohio, was read and ordered made a matter of record.

STATE OF OHIO
OFFICE OF THE ATTORNEY GENERAL
COLUMBUS
January 21, 1920

Hon. H. B. Williams
President, Bowling Green State Normal College
Bowling Green, Ohio

Dear Sir:

Your letter of recent date is at hand, requesting information as to the status of the unexpended balance in the appropriation for the teachers' training school building.

Under date of September 13, 1919, in opinion No.627, the board of trustees of your institution was advised that the unexpended balance in the appropriation was not available to discharge liabilities arising under the new contract then contemplated, and since entered into, by your board.

Referring to this opinion, your letter says:

"Of course, we understand your department has ruled that the balance of $35,725.75 lapsed with the termination of the Steinle contract."

Permit me to say that said opinion did not hold that said balance had lapsed ("lapping" being, strictly speaking, a term denoting the termination of an appropriation by reason of non-use during the period of time for which the appropriation was made), but merely said that said balance was available only "for the purpose of discharging contingent liabilities which had already been lawfully incurred at the time the re-appropriation took effect."

No reason is therefore seen why payment may not be made, out of said un-expended balance, of the $220.00 item for window shades.

Your board of trustees will not desire, we presume, to pay Mr. Steinle, the original contractor, anything further, whether under the original contract or by way of extras, until the Poltz contract is completed and it is known how the account between your board and Mr. Steinle stands.

In personal interview with Mr. Melhorn of this department, you explain that the item of $714.52, designated "Howard & Merriam's Architects' fees" represents two per cent upon payments which would have been made in due course to Mr. Steinle, if the latter had completed the work agreeably to the original contract.

It appears that the contract between your board and the architect was entered into June 16, 1916, which was prior to the time when the Steinle contract was executed. The contract with the architect's was not made with any particular reference to the Steinle contract, and the compensation payable by your board thereunder to the architect is not calculated with reference to the Steinle contract, nor is the payment of such compensation stated to be in any way contingent upon payments made to Mr. Steinle or any other named individual. The language is (Article XX):

"-----the Owner shall pay to the Architect, in full compensation therefor, an amount equal to five per cent (5%) of the total cost of the construction" etc.
While the first part of the contract with the architect recites that the legislature of Ohio has appropriated $100,000.00 for the purpose of constructing training school building complete, the language of Article XX clearly indicates that the five per cent payable to the architect is five per cent not of $100,000.00, but of

"the total cost of the construction to completion ------."

Said architect is therefore entitled to two per cent for superintendence upon each payment hereafter made to the new contractor and such amounts are properly payable out of the unexpended balance in the G-2 fund.

The statement just made is not, however, to be taken to mean that the board and the architect cannot enter into a new agreement touching the architect's compensation for superintending the Foltz contract. On the contrary, this can be done if both parties so desire.

In your letter you also say:

"Mr. Shatzel, the lawyer member of our Board, suggested at our meeting last night that we ask your opinion as to whether the waiving of the fifteen day limit by L. G. Foltz & Sons in their proposal would have any bearing upon the validity of the bond which accompanied their bid."

For your information will say that at our suggestion the following waiver was executed by L. G. Foltz and Sons and by the Globe Indemnity Company as surety, which said waiver is attached to the bond securing the Foltz contract:

"Columbus, Ohio, November 7, 1919.

In consideration of the acceptance by The Board of Trustees of the Bowling Green State Normal College, of the proposal hereto attached, and of the award by said board to the undersigned of the contract for the construction and completion of the training school building at the Bowling Green State Normal College (exclusive of plumbing, and heating and ventilating system), the undersigned agrees to, and hereby does, waive the following provision contained in said proposal, viz.: 'The amount of the above bid will be increased Five Thousand Dollars ($5,000.) on and after the 15th day of November, 1919."

The undersigned hereby agrees not to make at any time hereafter any claim or demand whatsoever in respect of the provision of said proposal just set forth.

L. G. FOLTZ AND SONS
By (Signed) H. D. Foltz.

The undersigned, GLOBE INDEMNITY COMPANY, being surety for L. G. Foltz and Sons, on a certain contract bond in the sum of $56,600.00, executed on October 31, 1919, hereby consents to the above-stated waiver relative to said proposal of L. G. Foltz and Sons.

(Signed) GLOBE INDEMNITY COMPANY
By Will H. Bates
Atty-in-Fact.

Very respectfully,

John G. Price
Attorney General

Moved by Shatzel, seconded by Ganz, that the bill of R. J. Merriam for services rendered for the Board at various times from May 21, 1919, to September 6, 1919, for $500 be paid out of unexpended balance in fund 1916-17 for Training School, said payment to be conditioned on Mr. Merriam's entering into contract with this Board on the basis of 2% on balance in original fund for Training School building and 5% on emergency fund above the original fund, for services as architect, the vote being, yes:- Collins, Ganz, Shatzel, Reynolds.

Dr. Williams reported the receipt of complimentary books from John J. Phelan of Toledo, for use of the College. The Secretary was instructed to thank Mr. Phelan for his contribution.

The following letter from the Budget Commissioner of Ohio was read and ordered made a matter of record.

STATE OF OHIO
BUDGET COMMISSIONER
COLUMBUS

February Twenty-sixth, Nineteen Twenty.

Dr. H. B. Williams, President,
Bowling Green State Normal School,
Bowling Green, Ohio.
Dear Sir:

You will kindly furnish this department a statement showing the building program, land purchases, extensive repairs and improvements, and any other projects involving a considerable outlay of money, which you contemplate including in your budget requests for the fiscal biennium 1921-23.

This request is made in order that when your budget requests are submitted this fall, we will have had opportunity to thoroughly investigate your major requests and can give more attention to the minor ones. We will also be able to discuss the requests more intelligently with the finance committee and thereby insure a more judicious appropriation than would perhaps otherwise be made.

This information is desired not later than April 1st.

We trust we will have your earnest co-operation in this matter.

Very truly yours,

J. E. Harper
Commissioner

Moved by Shatzel, seconded by Ganz, that the Secretary be instructed to ask Mr. Paul R. Murray for a written report on the condition of the Training School building, said report to be based upon an investigation made by him in accordance with a resolution of this Board under date of January 6, 1920, the vote being, yeas: Collins, Ganz, Shatzel, Reynolds. Motion carried.

Dr. Williams presented receipt for $504.51 from the Treasurer of State.

DEPARTMENT OF TREASURER OF STATE

Columbus, Ohio, Jan. 17, 1920 No. 1795

State Normal College, Bowling Green, Ohio, has paid into the State Treasury

Name of Department or Payer

GENERAL REVENUE FUND

$ 504.51

Name, if other than General Revenue

Five Hundred and four Dollars and fifty one cents

Dollars collected from sources detailed in the above account.

D. E. Baker
Cashier

For Treasurer of State

Dr. Williams presented the following resignations and upon motion by Ganz, seconded by Shatzel, same were accepted.

Resignations

Resignation of Bertha Scrimger, Fourth Grade Critic Teacher, effective Feb. 13, 1920
Resignation of Orrin Lundy as Helper in Power House, effective Jan. 1st, 1920
Resignation of Marguerite Lamb as Clerk-Stenographer, effective Jan. 31, 1920

Dr. Williams reported the following appointments and upon motion by Shatzel, seconded by Ganz, the same were confirmed.

Appointments

Appointment of Mary C. Dearborn, Mishawaka, Ind., as Fourth Grade Critic at $1300.00 per year, effective Feb. 16, 1920
Appointment of Lucian Roche as Helper in Power House at $75.00 per month, effective Feb. 1, 1920
Appointment of Lena Bistline as Stenographer, half-time, at $30.00 per mo., effective March 1, 1920. c. 3. Exempt.

Dr. Williams reported the transfer of Pearl Heiser, and upon motion same was confirmed.

Transfer

Transfer of Pearl Heiser from Stenographer at $60.00 per mo. to Clerk-Stenographer at $75.00 per mo., effective March 1, 1920.

Moved by Ganz, seconded by Shatzel, that the following bills, payrolls, and expense accounts be allowed and paid, the fund designation to be made by Dr. Williams, the vote being, yeas: Collins, Ganz, Shatzel, Reynolds. Motion carried.
March-  H. B. Williams
       E. G. Walker
       Mrs. Maude Sharp
       C. F. Reees
       Phoe Bennett
       G. W. Beattie
       F. G. Hayermann
       C. J. Serly
       James Carmichael
       D. J. Crowley
       R. G. Hesser
       W. P. Holt
       P. P. Jones
       Herbert Kimmel
       R. L. Mogeney
       J. R. Overman
       W. L. Spencer
       J. W. Zeller
       Harriet S. Hayward
       Laura Heston
       Ethel Light
       Rea McCain
       Caroline Nielsen
       Grace Anderson
       Delia C. Briggs
       Luise M. Dean
       Mary C. Dearborn
       Abbie Leatherberry
       Grace Pooreaua
       Mabel E. Marshall

       President  1 mo.  $358.33
       Dean   "    "  229.16
       Dean of Women  "    "  131.31
       Extension Instr.  "    "  257.91
       Instructor  "    "  166.66
       "    "  311.10
       "    "  266.66
       "    "  300.00
       "    "  200.00
       "    "  266.66
       "    "  200.00
       "    "  231.32
       "    "  244.44
       "    "  100.00
       "    "  311.10
       "    "  111.10
       "    "  244.44
       "    "  166.66
       "    "  144.44
       "    "  222.22
       "    "  127.76
       "    "  150.00
       "    "  144.44
       "    "  144.44
       "    "  144.44
       "    "  125.00
       Financial Clerk  1 mo.  $125.00
       Clerk  "    "  75.00
       Stenographer(§ time)  "    "  30.00
       Chief Mechaner  "    "  90.00
       Janitor  "    "  75.63
       Helper, Power House  "    "  75.00
       Janitor  "    "  75.00
       Mt. Asst. Library  10 hrs.  .45
       Mt. Asst. Library  10 hrs.  .45
       Mt. Asst. Library  10 hrs.  .45
       Mt. Asst. Library  10 hrs.  .45
       Mt. Asst. Library  10 hrs.  .45
       "    "  1.50
       "    "  145.45
       "    "  130.45
       "    "  175.45
       "    "  160.45
       "    "  150.45
       "    "  150.45
       "    "  150.45
       "    "  150.45
       "    "  225.00
       "    "  225.00
       "    "  225.00
       "    "  225.00
       "    "  225.00

       1919-1920 Appropriation

       B-8 Library
       Industrial Math.  1.76

       1918-1919 Appropriation

       B-8 Library
       John Wiley & Sons  1.76

       1919-1920 Appropriation

       C-3
       The Hisylvania Coal Co.
       John Hamey
       John Hamey
       The Hisylvania Coal Co.
       7 cars of coal  $693.00
       Hauling coal  94.00
       Freight on coal  102.00
       Hauling coal  54.89
       2 cars coal  225.76

       C-4
       WM. T. Williams
       Ohio State Reformatory
       W. M. Butler, Druggist
       Ohio State Reformatory
       100 Post cards  1.00
       7500 Cat. Envelopes  44.15
       Office Supplies  .65
       Address Labels  3.74

       C-6
       Rogers Bros., Druggists
       Mop  1.75

       C-8
       J. Bradbrook, Grocer
       Lehmann Bros.
       A. W. Hughes & Co.
       English Bros. & Co.
       Maas Bros. Grocers
       Underwood Typewriter Co.
       W. W. Rust
       Bausch & Lomb Optical Co.
       Milton Bradley Co.
       Groceries for Home Ec.  1.00
       Meat for Home Ec.  9.23
       Milk & Cream for Home Ec.  .45
       Groceries for Home Ec.  18.96
       Rental for one month  31.20
       Tissue paper for Trg. School  1.63
       Carbons for Biolapton  1.91
       Paper & Other Supplies for  8.74
       Trg. School
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>9-4</td>
<td>The O. N. Pub. Service Co.</td>
<td>&amp; P. for Feb. $71.80</td>
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<td>Mar. $65.04</td>
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<tr>
<td>7-7</td>
<td>The H. W. Wilson Co.</td>
<td>Guide &amp; Index for 1920 $33.65</td>
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<td></td>
<td>C. S. Van Tassel</td>
<td>4 Historical Volumes $14.75</td>
</tr>
<tr>
<td></td>
<td>Bureau of Applied Economics</td>
<td>Books on Wages &amp; Living Prob. $3.00</td>
</tr>
</tbody>
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Moved by Shatzel, seconded by Ganz, that estimate No. 2 of the Bryce Heating & Ventilating Company for $2411.63 be allowed and paid, upon approval by Dr. Williams, the vote being, yes: Collins, Ganz, Shatzel, Reynolds. Motion carried.

Moved by Ganz, seconded by Shatzel, that estimate No. 1 of the Huffman-Wolfe Company for $5510.00 be allowed and paid, upon approval by Dr. Williams, the vote being, yes: Collins, Ganz, Shatzel, Reynolds. Motion carried.

Moved by Ganz, seconded by Shatzel, that estimate No. 1 of L. G. Foltz & Sons be allowed and paid on condition that said R. J. Merriam enter into contract with this Board as architect at 2% for balance of original fund for Training School building and 1% of emergency fund above original fund, no extras to be allowed, the vote being, yes: Collins, Ganz, Shatzel, Reynolds. Motion carried.

Moved by Shatzel, seconded by Ganz, that Dr. Williams be, and he hereby is, designated and appointed by this Board as custodian of all moneys received from dining service, room rent, or otherwise, from Williams Hall, and is also hereby authorized to expend such part of the funds so arising for all purposes necessary to the proper management, operation and maintenance of said Williams Hall and shall hold the remainder or said funds, if any, subject to
the future order of the Board; also, that said Dr. Williams be, and he hereby is, designated and appointed by this Board to receive, for and expend all funds coming to The Bowling Green State Normal College for conducting model rural schools, and both as to receipts and expenditures at Williams Hall and receipts and expenditures on account of model rural schools above mentioned, Dr. Williams is required to make detailed report to this Board for its records at convenient and proper time. Yes- Collins, Ganz, Shatzel, Reynolds. Motion carried.

Upon motion the Board adjourned to meet at the call of the President.

ATTEST:  

President 

Secretary  

Columbus, Ohio, April 16, 1920

The Board of Trustees of the Bowling Green State Normal College met on above date at the Neil House, Columbus, Ohio, with President J. E. Collins, Vice-President E. H. Ganz, J. E. Shatzel, and Secretary F. E. Reynolds present. R. J. Merrim, architect of the Board, was present. Dr. H. S. Williams, President of the College, was also present.

At his request J. E. Collins was excused and Vice-President E. H. Ganz took the chair.

Upon motion by Shatzel, seconded by Reynolds, the following payrolls, bills, and expense accounts were read and ordered paid, the vote being, yes:- Ganz, Shatzel, Reynolds. Motion carried.

April - H. S. Williams

President 1 mo. $336.33

H. G. Walker  

Dean 229.16

Mrs. Mauie Sharp  Dean of Women 133.33

C. F. Heobs  257.65

Wayne Bennett  106.66

G. W. Beattie  Instructor 311.10

F. G. Bayermann  266.66

C. J. Biery  300.00

James Carmichael  200.00

D. J. Crowley  200.00

M. G. Hesser  268.66

W. F. Holt  300.00

F. P. Jones  213.32

Herbert Kimmel  244.44

E. L. Moseley  300.00

J. R. Overman  311.10

W. L. Spencer  111.10

J. W. Zeiler  116.66

Harriet S. Hayward  244.44

Laura Weston  166.66

Ethee Light  144.44

Rea McCann  222.22

Caroline Nielsen  177.76

Grace Anderson  150.00

Della C. Briggs  144.44

Lora M. Dean  144.44

Mary C. Dearborn  144.44

Abbie Leatherberry  144.44

Grace Poorbaugh  155.54

Mabel E. Marshall  Librarian 144.54

$523.73

R. A. Sauer  Financial Clerk 1 mo. $125.00

Pearl Heiser  Clerk 75.00

Leno Slatline  Stenographer(4 time) 30.00

A. C. Albaugh  Chief Engineer 90.00

John Meyers  Janitor 75.00

Wm. B. Frost  75.00

C. W. Brothers  Helper, Power House 75.00

Lucien Roche  75.00

Mrs. W. Martin  Janitress 24 da. 1.60 15.36

Ruth Kanney  Stu. Asst. Library 15 hrs. .15 2.25

Noma Lovejoy  1.35

Gertrude Phoenix  1.75

Glady3 Snake  2.10

Hannah Smith  1.95

Florence Von Stein  1.80

Nellie Yah  2.40

Elizabeth Salathe  1.55

Mother Russell  1.80

Freda Agner  Home Ec. 6.00

Helen Gates  15.15

$510.76

1916-1919 Appropriation

Col.  
The Hankey Lumber Co.  Lumber  $70.59

$1919-1920 Appropriation

A.2  
Mrs. Fred Abbott  Washing Windows 12.00

Michael Finkenbeiner  Labor after Tornado 8.10