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## Monitor Newsletter July 30, 1990

Bowling Green State University

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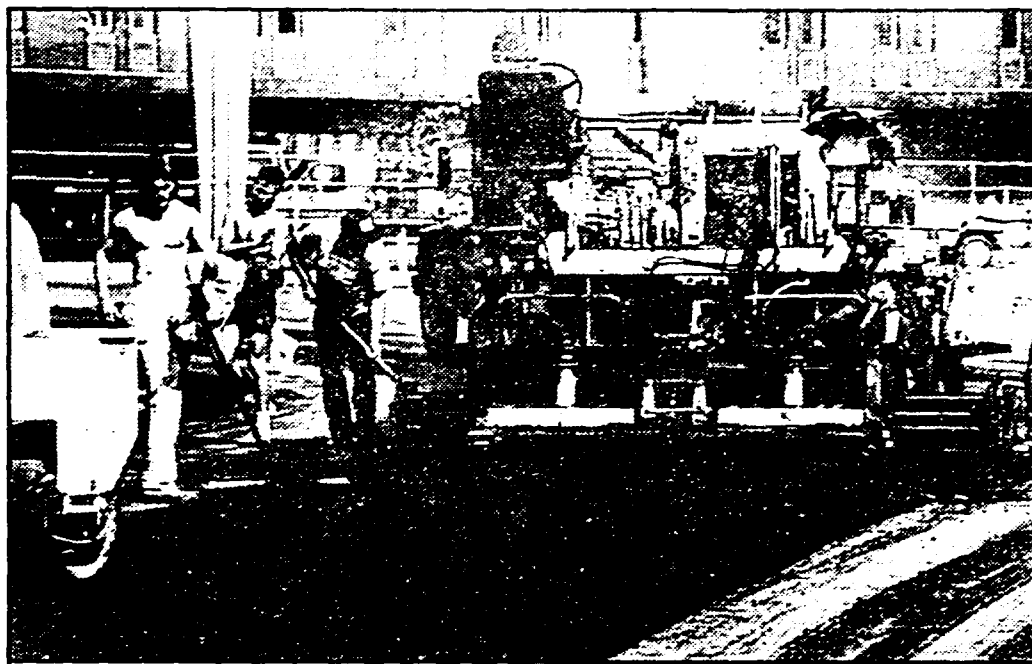
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# Monitor

Vol. XIV, No. 5

Bowling Green State University

July 30, 1990



A crew from Balsam Sports Products Inc. of St. Louis puts down a layer of blacktop in a month-long project to resurface Whittaker Track. The next step will be to lay down a new polyurethane surface. Ken Kavanagh, assistant athletic director, said the last time the track was resurfaced was approximately seven years ago and winter weather has deteriorated it, making it dangerous for athletic use. The project also was undertaken in preparation for the spring MAC track and field championships that the University will be hosting in two years.

## Food operations rewarded for giving glass a second chance

Some of the staff in food operations have had a few more dishes to wash lately -- but the efforts have been worth the extra suds. In fact, it has won the department national recognition.

A program entitled "Reach for Glass," developed to cut costs and at the same time reduce waste paper in dining halls and snack bars at the University by using glassware rather than paper cups, was begun last fall. It has resulted in thousands of dollars in savings and has helped to reduce by tons the amount of waste paper being sent to the Wood County landfill.

Food operations won a prize of \$100 for the program in the 1990 Cost Reduction Incentive Awards Competition sponsored by the National Association of College and University Business Officers and the USX Foundation Inc. The award was announced at the recent NACUBO annual meeting in Honolulu.

Although it had widely been thought that using paper was more cost effective than using

and cleaning glassware, it was found that the use of glassware could actually save money as well as support environmental concerns, said Jane Schimpf, director of food operations.

Last fall the food operations' staff began substituting glassware for the paperware being used by dining hall customers. To encourage customers to switch from paper to glass, food operations undertook a promotional campaign and offered a small cash discount to those who purchase beverages in glassware rather than paperware.

For convenience, paperware is still available for carry-out orders, but customers eating in dining halls and snack bars save a nickel on a small beverage and a dime on a large beverage when the drinks they purchase are served in glass rather than paper.

In the first year of the program the University realized a cost savings of \$32,251 and paper

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## Skaggs to spend 1990-91 at Air War College

Dr. David C. Skaggs, history, will be a visiting professor of military history at the Air War College located at Maxwell Air Force Base in Alabama during the 1990-91 academic year.

The Air War College, the senior service school of the U.S. Air Force, annually trains some 200 lieutenant colonels and colonels for high level command and staff positions in Air Force and joint-service headquarters throughout the world.

Skaggs is one of several civilian visiting and permanent professors joining the faculty as part of an effort to broaden academic expertise



David Skaggs

and graduate teaching experience of the college's instructional staff. The shift to more civilian faculty follows recent recommendations of a U.S. House of Representatives special panel to significantly improve military education.

Since joining the Bowling Green faculty in 1965, Skaggs has written or edited five books and more than 50 scholarly articles. He teaches courses dealing with the American colonial and revolutionary eras as well as American military history.

Currently, with Dr. Robert A. Selig of Hope College in Holland, Mich., he is translating, editing and introducing a commentary on infantry operations written by a Hessian officer who served with the British forces during the American Revolution and published in Germany in 1785.

The Bowling Green historian also is co-editor of two books in press. One, entitled *War on the*

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## Didion selected to handle BG's health claims

For most faculty, administrative and classified staff, the news that the University has contracted with a new third party administrator to handle its health care claims should come as no surprise. During the past two years, the Benefits Office has received numerous complaints from employees about the slow and often inaccurate claim service rendered by the current administrator.

James Morris, benefits manager, said Didion and Associates, a Columbus-based firm, was selected as the new third party administrator after an extensive selection process. The company will begin administering the University's employees' health claims Sept. 1.

Currently the most important part of the transition is for all staff members to return their completed enrollment forms to the Benefits Office, Morris said. Both copies of the form should be returned to the office. Employees should have received the forms in the mail at their homes and the information needs to be returned by Aug. 1. It is important that staff include the names of their dependents even if they do not elect family coverage. "That way we can tell if there's any benefit payable under our program," Morris said.

Anyone who did not receive an enrollment form should contact the Benefits Office at 372-2112.

Morris said the decision to change to a new third party administrator was based on the deterioration of the quality of the service provided by Administrative Service Consultants (ASC) of Findlay. ASC (formerly known as Benefit Plans Risk Management) has been handling the University's claims for eight years, but approximately two years ago was merged with a national firm in Wisconsin. "It seems that since the merger the Findlay office has had some personnel problems and our claims have been backlogged," Morris said. University employees have complained about the amount of time it takes for medical bills to be paid, and Morris said he and the Benefits Office staff have had to call doctor's offices and hospitals to explain the problem.

The search for a new third party administrator began in March with the University using a national directory and a benefit consulting firm to select 20 third party administrators which were sent a request for proposal. The University received 16 proposals and both Morris and the Findley-Davies Consulting Firm of Toledo conducted separate evaluations of each one. After choosing the top seven firms, Morris contacted their references and he and Gaylyn Finn, University treasurer, made detailed cost analyses of each firm. The top four then made brief presentations to members of the administration and the Insurance Committee. Based on the combined information and feedback, Morris and Finn recommended Didion and Associates, which was approved by Dr. J. Christopher Dalton, vice president for planning and budgeting, Robert Martin, vice president for operations, and President Olscamp.

Morris said there were a number of reasons Didion was selected. The company's name already is known in the area because it handles the Wood County Schools' consortium medical claims. "They have a good track record," he said. "Our on-site visit to their offices indicated they have the capabilities to

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# Datebook

## Tuesday, July 31

Huron Playhouse, presents "Alice in Wonderland," which runs through Aug. 4, 8 p.m., McCormick School on Ohio St. in Huron. Ticket reservations may be made by calling 433-4744.

## Thursday, Aug. 2

Weight Watchers, noon-12:30 p.m., Jerome Library conference room. For more information, contact Ruth Milliron or Karol Heckman, personnel services, at 372-2225.

## Note meter changes

Some of the information about parking meter changes in last week's Monitor was incorrectly stated. The meters in lot 14, by Memorial Hall and Jerome Library, and lot 11, off of Thurstin St. and next to Treadway Hall, will continue to be limited to two-hour parking for 25 cents per half-hour. These lots will no longer have 24-minute or 12-minute parking periods.

## Monitor

The *Monitor* is published weekly by the Office of Public Relations for faculty and staff of Bowling Green State University. The deadline to submit material for the Aug. 6 issue is 5 p.m. Tuesday, July 31.

Editor: Melissa Peper Firestone  
Photographer: Jeff Hall  
"Commentaries" should be sent to:  
*Monitor*  
Office of Public Relations  
516 Administration Bldg.  
Bowling Green, Oh. 43403

## Classified Employment Opportunities

### New Vacancies

Posting Expiration Date: 10:30 a.m., Friday, Aug. 3.

- 8-3-1 **Golf Course Worker 1**  
Pay Range 4  
Athletic department
- 8-3-2 **Typist 1**  
Pay Range 3  
Romance languages  
Academic year, part-time

Effective Aug. 1, the ability to request that a classified or administrative position be asterisked (indicating an internal candidate is bidding on a job), as well as the ability to preselect a temporary employee will no longer be available options to University departments. Please discontinue using the current temporary request forms. Revised copies can be obtained from personnel services.

## Faculty/Staff positions

The following faculty positions are available:

- Applied Human Ecology:** Instructor/food and nutrition (temporary, full-time). Contact Elsa A. McMullen (2-2026).
- College of Arts and Sciences or College of Business Administration:** Associate professor/professor of Canadian studies. Contact Michael Marsden (2-2015). Deadline: Aug. 1, screening will begin. Position will remain open until filled.
- College of Business Administration:** Assistant/associate professor of international business. Contact Fred Williams (22747). Deadline: Nov. 15.
- Music Composition/History:** Instructor/assistant professor. Contact chair of the Musicologist Search and Screening Committee (2-2181). Extended deadline: July 30.
- Music Education:** Assistant professor (probable rank, temporary/full-time). Contact Greg DeNardo (2-2181). Deadline: Aug. 1.

The following administrative positions are available:

- Counseling and Career Development Center:** Coordinator of career development. Contact Sam Ramirez (2-2558). Deadline: Aug. 10.
- Intercollegiate Athletics:** Director of concessions/assistant baseball coach. Also, head baseball coach. Also, assistant track coach (men and women). For all three positions, contact the search and screening committees (2-2401). Deadlines: Aug. 13.

## Training classes set

Faculty and staff are invited to participate in two customized computer training classes being offered by the University's Computer Training Center, 123 1/2 South Main.

"Introduction to DOS" will be held from 8 a.m. - noon, Aug. 2, 14 and 21. Cost per person is \$150.

"Beginning Lotus 1-2-3" will be held from 8 a.m. to noon Aug. 23, 30 and Sept. 6 with a cost of \$150 per person.

Staff members interested in either of the classes should contact Suzanne Andrews at 372-8181 on or before Aug. 2.

## Attention faculty

The Ohio Humanities Council recently has solicited names of faculty members who might be interested in being listed in the fourth edition of the Directory of Ohio Humanities Scholars. The directory is distributed across the state to libraries, schools, historical societies and other non-profit organizations.

The council has sent brief questionnaires to each faculty member in the humanities. Faculty members who have received the questionnaire are urged to return it at their earliest convenience. Any faculty member wishing to be listed who did not receive a questionnaire may call the Office of the Vice President for Academic Affairs at 372-2915 for a copy.

## For sale

Computer services has for sale three used Apple Macintosh computers, each with 512K memory, one integral 400K diskette drive and one external 400K drive. System price is \$450.

These computers can be purchased by departments, faculty and staff. If interested, contact Charles Schultz at 372-2911.

## Obituaries

### Mabel Mae Dukett

Mabel Mae Dukett, 85, a retired cook, died July 18 in the Wood County Hospital.

Dukett was employed by the University for 20 years. She was hired as a cook in November 1955 and worked in the Commons. She retired in May 1975 as a cook 3.

### Jennie Poggemeyer

Jennie Poggemeyer, 82, a former University employee, died July 19 in St. Luke's Hospital, Maumee.

She began her career on campus in May 1956 as a part-time food service worker in the old Falcon's Nest, before the University Union was built. She later became a full-time employee in the Union, and by the time she retired in May 1974, she was a baker 2 in the Union.

Poggemeyer was a member of Bethlehem Lutheran Church in Pemberville, a past matron of the Woodbine Eastern Star chapter and a member of the Starlight officers club and the BGSU Retirees Club.

Memorials may be made to the donor's choice.

## Hours to change

University employees are reminded that the summer work schedule will end Aug. 10. Beginning Monday, Aug. 13, regular work hours will resume. In most cases, offices will be open from 8 a.m. - noon and 1-5 p.m. Monday through Friday.

## Benefits from the front

process claims efficiently and in a timely manner; their references were very favorable and they will be able to provide us with both management and financial reports and other data."

Didion's services will cost the University approximately \$100,000 a year more in administration fees, but Morris said the increase is worth it if it results in more efficient and accurate service. The increase is considered part of the University's budgeted health care costs and will not be passed on to the employees, he said.

The switch to Didion will not cause a change in any of the University's health care benefits. It also should not affect any deductibles or co-payments that have already been satisfied this year.

Administrative Service Consultants will continue to handle any employee claims incurred before Sept. 1. Morris said this means that if a medical cost was incurred prior to that date, but not billed until after Aug. 31, it will still be handled by ASC.

Morris said it is estimated that health care costs for 1990-91 will exceed \$7 million. "Hopefully with better management and financial data, we can keep health care costs from getting out of sight," he said.

## Skaggs from the front

*Great Lakes*, contains articles commemorating the 175th anniversary of the Battle of Lake Erie. The other, *In Defense of the Republic*, is a collection of essays covering the spectrum of American military history from colonial times to the present.

A colonel in the Army Reserve, Skaggs graduated from the Army War College in 1983. He recently completed 20 years on the consulting faculty of the Army Command and General Staff College at Fort Leavenworth, Kan., where he advised more than 50 master's theses. Since 1984 he has held a mobilization assignment as command historian for the U.S. European Command, Stuttgart, Germany. He plans to retire from the Army Reserve next fall after 31 years of military experience.

Skaggs previously has been a visiting faculty member at the University of Wisconsin, a William C. Foster Fellow at the U.S. Arms Control and Disarmament Agency, and a distinguished visiting professor at the Defense Intelligence College.

## Award from the front

waste sent to the landfill was reduced by 26,450 pounds, according to Schimpf

A description of Bowling Green's cost-saving program is expected to appear in a forthcoming book of winners in the 15th annual awards program.

This is not the first time Bowling Green has won an award from NACUBO for cost-saving ideas.

In 1979, the University was recognized for creation of campus mailboxes for students who live off-campus to save the cost of postage and staff time to update off-campus mailing addresses that frequently change.

In 1982 the University won an award for cost-savings realized through the creation of a microcomputer laboratory for beginning computer students. Then, in 1983, Bowling Green won three awards in the program. That year awards were given for a program to collect delinquent National Direct Student Loan payments; for a leaf trailer with an automated dump, designed and built by University grounds employees; and for innovative repair of heating plant breaching insulation.

James R. Corbitt, executive director of Auxiliary Services, said that college and university administrators around the country closely follow results of the NACUBO awards program each year.

"Winning an award gives us good recognition across the country because everyone is always looking for good ways to cut costs," Corbitt said. He added that many administrators at other campuses have written to the University in the past asking for information about its programs.