

12-13-1982

## Monitor Newsletter December 13, 1982

Bowling Green State University

Follow this and additional works at: <https://scholarworks.bgsu.edu/monitor>

---

### Recommended Citation

Bowling Green State University, "Monitor Newsletter December 13, 1982" (1982). *Monitor*. 134.  
<https://scholarworks.bgsu.edu/monitor/134>

This Book is brought to you for free and open access by the University Publications at ScholarWorks@BGSU. It has been accepted for inclusion in Monitor by an authorized administrator of ScholarWorks@BGSU.

# Monitor

Vol. VI, No. 23

Bowling Green State University

December 13, 1982

## In Brief . . .

### Library books overdue?

Faculty and staff with faculty borrowing privileges who have University Library books due on Dec. 17 are reminded by the Library staff of the procedure for renewing those books.

The books may be taken to the circulation desk of the library (main or science) from which they were borrowed; renewed by mail by sending a signed request with the call numbers of books to be renewed to circulation services in the Main or Science Library, or renewed by phoning call number information to Sherry Gray, Main Library (2-2051) or Jenny Coriell, Science Library (2-2591).

Faculty and staff who do not contact circulation services to renew their books will receive a renewal notice from the Library in campus mail.

Renewal can begin Dec. 13.

### Payday Dec. 30

Classified staff and student paychecks due to be issued on Thursday, Dec. 30 (Friday is a University holiday) will not be available until after 11 a.m. that day. There will be no early pick-ups.

### No MONITOR Dec. 27

Faculty and staff are reminded that because of the Christmas holidays which will be observed at the University on Dec. 23 and 24, there will be no MONITOR on Monday, Dec. 27. Material for the Dec. 20 issue of MONITOR must be submitted to the editor by 5 p.m. Tuesday, Dec. 14. The Office of Personnel Support Services will accept classified job postings for the Dec. 20 issue until 9 a.m. on Thursday, Dec. 16. There will be a MONITOR on Monday, Jan. 3.

### Poinsettias for sale

The University grounds department has poinsettia plants, grown from seedlings, for sale in the greenhouse behind the Central Services Building. Plants purchased must be charged to a University budget. Greenhouse hours are 7:30 a.m. to 4 p.m., Monday through Friday.

### Grades are due

Faculty are reminded by the Office of the Vice President for Academic Affairs that fall semester grades must be turned in by Tuesday, Dec. 21.

## Five staff honored for long-time service

Four University employees and one former worker were honored Wednesday for their 25 years of service to the University.

President Olscamp presented 25-year awards, including watches and certificates, to James Adler, superintendent of the electrical shop; Bernard Dachenhaus, housekeeping manager; Dr. William Jackson, professor of biological sciences and director of Environmental Research and Services, and Jack Malone, a mechanic in transportation services.

Also honored was Thelma Meredith, a custodian who retired from the University in August.

A total of 164 employees were honored for five or more years of service during a special ceremony in Harshman Quadrangle.

## Committee sets selection timetable for academic affairs position

Dr. Frank Baldanza, English, will chair the search and screening committee for the position of vice president for academic affairs.

The committee, which met for the first time on Wednesday, Dec. 8, includes five representatives elected by the Faculty Senate, one chosen by the Graduate Council and five presidential appointees.

Those members elected by the senate include Dr. Rita Brace Keefe, educational foundations and inquiry; Dr. Donald Boren, legal studies; Dr. Roman Carek, Counseling and Career Development Center; Dr. L. JaFran Jones, music composition and history, and Baldanza. Dr. Michael Doherty, psychology, will represent the Graduate Council.

The president has appointed Dr. Kendall Baker, arts and sciences; Charlotte Starnes, campus safety and security; Karen Aldred, Graduate Student Senate; Everett Gallagher, Undergraduate Student Government, and Dr. Ronald Stoner, physics and astronomy, the Faculty Senate Chair. Philip Mason and Patricia Gangwer of the president's office will provide staff support for the committee.

The search for a vice president for academic affairs is formally scheduled to commence with the advertisement of the position in the Chronicle of Higher Education Jan. 5 through Feb. 2, 1983.

The committee has set Feb. 21 as the deadline for submission of applications and/or nominations for the position. The nomination process will be open to the entire University community, according to Baldanza, who said the search will be conducted in a very open manner and with keen attention to affirmative action guidelines.

Baldanza said President Olscamp has expressed a desire that, all qualifications being equal, some preference be given to external candidates because of the "freshness" they would bring to the campus and the absence of bias or commitment they might hold to any campus program or personnel.

The committee plans to present the names of the five top candidates to the president on March 25, after which date arrangements will be made for each of the candidates to visit Bowling Green and meet with the campus community. Baldanza said. Those visits should be completed by April 15, 1983.

Olscamp will receive comments about the candidates from the University community from April 15 through May 1, when he will select the new vice president whose appointment will be announced at the May meeting of the Board of Trustees.

Baldanza said the names of the candidates for the position will not be revealed until the field has been narrowed to five by the selection committee in order to protect the present jobs of those who apply or are nominated. He said all candidates, however, will have the option to have announcement of their names withheld during the entire search process, noting that this is standard practice in searches of this nature.

Baldanza also emphasized that a delegation from the Firelands campus will be actively involved in the search process even though there are no Firelands representatives officially seated on the search committee.

The committee will meet Monday (Dec. 13) to formulate a position description and desirable qualifications for the academic affairs vice presidency. Baldanza said that information will be made available to the University community as it is finalized.

## Facilities announce holiday hours

The following facilities will be observing special holiday and break hours as listed below:

**Student Recreation Center:** noon-9 p.m., Dec. 18-24 and Jan. 2-9. The center will close at 4 p.m. Dec. 24 and 31 and will be closed all day Dec. 25, 26 and Jan. 1. Regular hours resume Jan. 10.

**Library:** 8 a.m. to midnight Dec. 13-16; 8 a.m. to 6 p.m. Dec. 17; closed Dec. 18, 19; 8 a.m. to 5 p.m. Dec. 20-22; closed Dec. 23-26; 8 a.m. to 5 p.m. Dec. 27-30; closed Dec. 31-Jan. 2; 8 a.m. to 5 p.m. Jan. 3-7; closed Jan. 8; 1-5 p.m. Jan. 9. Regular hours resume Jan. 10.

**Bookstore:** 8 a.m. to 5 p.m. Dec. 13-17; 8:30 a.m. to 1:30 p.m. Dec. 18 (forum open for caps and gowns only); 8 a.m. to 5 p.m. Dec. 20-22; closed Dec. 23-26; 8 a.m. to 5 p.m. Dec. 27-30; closed Dec. 31-Jan. 2; 8 a.m. to 5 p.m. Jan. 3-7; 9 a.m. to 5 p.m. Jan. 8; closed Jan. 9; 8 a.m. to 8 p.m. Jan. 10-13. Regular hours resume Jan. 15.

**Union:** Building hours Dec. 15-17 are 7 a.m. to 7 p.m. The Information Desk closes during those days at 5 p.m.; Falcon's Nest closes at 7 p.m.; Cardinal Room, closed; Pheasant Room, 11 a.m. to 1:30 p.m.; Prout Cafeteria closes at 2 p.m.; Buckeye Room, closed Dec. 17-Jan. 9.

The Union will be open 7:30 a.m. to 2 p.m. Dec. 18, but the Falcon's Nest, Cardinal Room, Pheasant Room and Prout Cafeteria will be closed. The entire building will close from Dec. 19-Jan. 9. Regular hours resume Jan. 10.

## Greetings from the Olscamps

Dear Faculty and Staff:

Ruth and I would like to take this opportunity to wish all of you a very happy and satisfying holiday season. We are truly grateful for the warm welcome you have given us, and we look forward to meeting more members of the Bowling Green community in the days ahead. We hope you will be able to spend the holidays with family and friends, and we send you our best wishes for a rewarding and prosperous New Year.

*The Olscamps*

Paul and Ruth Olscamp

# Faculty Senate

A financial exigency plan for the University was approved by Faculty Senate at its Dec. 7 meeting.

Following defeat of amendments proposed by Dr. David Newman, chemistry, which would have protected tenured faculty from any loss of job during a state of exigency, the senate approved with no change the policy as printed in the Nov. 15 issue of MONITOR.

During discussion of the policy, President Olscamp reported to the senate that he feels "comfortable" taking the plan to the Board of Trustees as the University's statement on exigency.

During his regular report to the senate, Olscamp announced that the \$9 per semester reduction in student general fees approved last summer by the Board of Trustees has proven to be too large. The University now is estimating a \$110,000 shortfall in general fee revenue this year.

Olscamp said the shortfall comes not only as a result of the fee reduction, but also because of the enrollment decline which the University has experienced this year. He added that the deficit will be made up by drawing upon depreciation reserves for bonded facilities, but he said the problem can not continue.

Olscamp also reported to the faculty that about 10 percent of the \$250,000 one-time loan pool established by the trustees last fall to help students pay their higher semester bills has not been repaid.

He assured the faculty that all efforts are being made to recover the loans, but

added that a 10 percent default rate is unsatisfactory and may prohibit continuation of that fund.

Noting the uncertainties in the state's financial situation, which are coupled with Bowling Green's own aforementioned revenue shortfalls and enrollment decline, Olscamp said he is beginning immediately a program of cautious spending, which will entail refusing all requests for funds from the contingency reserve. He said he has begun a careful scrutiny of all faculty replacements and will reserve any available funds as protection against possible 1982-83 state budget cuts.

He announced his intent to institute no later than March 1, 1983, a new budget planning process, which will involve the faculty. That budget planning will encompass a procedure for reducing the size and scope of the University in the event of continued financial problems, he said.

Olscamp also told the faculty he is undertaking a process to computerize the financial aid system on campus during the next year, noting that all functions in the office currently are performed manually and that Bowling Green is two to three months behind other institutions in the state in issuing projections on financial aid to prospective students.

Responding to a resolution presented to the senate by the Senate Executive Committee which would preserve the current distribution of the salary pool (80 percent across the board and 20 percent merit) when contracts are written for July 1983, Olscamp said he remains committed to changing that distribution this year to provide a greater incentive for meritorious performance, something which he said is needed if Bowling Green is to continue as a vital University.

The SEC's resolution was tabled by the senate following discussion of a merit increment policy presented by the Faculty Welfare Committee.

No action was taken on that policy, which would provide for consistency in the size of the merit pool over a four-year period; establish categories of high, medium, low and no merit, and require that part of a department's merit pool be surrendered to the collegiate level to reward those attaining high merit; leave the establishment of merit criteria to the discretion of individual departments; and stipulate that merit dollars not be included in the salary base for future across-the-board increments.

Senate also heard a report from Dr. Janice Lloyd, director of the Health Center, who alerted faculty to the fact that the Health Center forms which students currently show to faculty in order to be excused for health reasons from a class or final examination are not records of medical treatment or medical diagnosis but rather requests for treatment which the students themselves complete. She cautioned faculty against accepting those forms as valid health excuses, noting that the center is developing a new form which will better indicate the severity of a student's illness when he or she misses classes.

## 'Mysterious mound' to spell 'BGSU'

That mysterious mound of dirt on Wooster Street near Kohl Hall is a landscape project undertaken by the University grounds crew to enhance the appearance of the campus and to boost their own morale.

The mound was constructed with soil donated by grounds employees Randy Gallier and Sam Leimgruber and will eventually be planted with either shrubs or flowers which will spell "BGSU" to passersby.

According to Robert Hayward, director of grounds and custodial services, the entire project will be completed at no cost to the University. The sod covering most of the mound was obtained from the site and from the grounds department nursery, and plans are to use donated shrubs to plant the 10-by-six-foot letters. If no shrubs are donated by spring, the letters will be formed with flowers propagated in the grounds greenhouse.

## Classified Staff Advisory Committee

A subcommittee of the Classified Staff Advisory Committee has been formed to rewrite the rules and regulations of the organization in charter form. Charlotte Starnes, campus safety and security, will chair that committee, which also includes Dave Maley, food services, and JoAnne Daily, arts and sciences.

The subcommittee was appointed at the Dec. 1 meeting of the CSAC, during which it also was announced that Philip Mason, assistant to the president, has established a regular monthly meeting with the chair of the CSAC. Mason will be the committee's liaison with the president.

A motion was made to submit to the president a recommendation that some indication be given when an internal candidate has applied for a posted classified position.

Further discussion centered on the possibility of securing pro-rated vacation time for permanent part-time employees. Richard Rehmer, director of personnel support services, is to investigate that issue.

The committee also voted to recommend to the Board of Trustees that classified employees have the same option as faculty and contract staff to choose post-retirement employment of up to 59 days per year. Also to be pursued by the committee is a recommendation that classified staff be reimbursed in part, upon retirement, for their unused sick leave.

During the discussion on sick leave it was noted that state law prohibits the use of sick leave for assistance to anyone other than immediate family members.

At the Nov. 10 meeting of CSAC, Maley was elected vice chair of the group. The committee also voted to give voting privileges to the representative of the part-time employees and to allow staff in a particular area to elect their CSAC representative when more than one person is nominated for the committee from that area.

Rehmer urged all classified staff to report to the personnel office any training they receive which is applicable to their personnel files.

The next Brown Bag Luncheon will be from noon to 1 p.m. on Wednesday, Jan. 5, in Northeast Commons. The luncheon will be a question and answer session with committee members.

## Datebook

### Tuesday, Dec. 14

Basketball vs. St. Bonaventure, 8 p.m., Anderson Arena.

### Saturday, Dec. 18

Commencement, 10 a.m., Anderson Arena.

## Employment Opportunities

### Classified Employment Opportunities NEW VACANCIES

Posting Expiration Date: Monday, Dec. 20, 1982

- 12-20-1 Clerk 2  
Pay Range 3  
Residence Programs/Harshman  
Nine-month part-time
- 12-20-2 Food Service Manager 2  
Pay Range 28  
University Food Operations/  
Harshman Dining Hall
- 12-20-3 Storekeeper 1  
Pay Range 25  
University Union

### CONTINUED VACANCIES

Posting Expiration Date: Monday, Dec. 13, 1982

- 12-13-1 Cashier 1  
Pay Range 3  
University Food  
Operations/Harshman  
Nine-month part-time
- 12-13-2 Clerk 1  
Pay Range 2  
German & Russian Department  
Temporary part-time to 6/83
- 12-13-3 Custodial Worker  
Pay Range 2  
Technical Support Services
- 12-13-4 Storekeeper 2  
Pay Range 27  
Inventory Management/Central  
Stores

## Faculty/Staff Positions

The following faculty positions have been authorized:

**Educational Administration and Supervision:** Intern instructor. Contact Leslie Chamberlin (2-0151).  
Deadline: Feb. 15, 1983

**College Student Personnel:** Visiting assistant professor. Contact Gerald Saddlemyre (2-0151).  
Deadline: Invitation

**Computer Science:** Instructor. Contact Faculty Search Committee (2-2337). Deadline: Open

**Home Economics:** Professor of interior design. Contact Bonadine Woods (2-2026). Deadline: Feb. 15, 1983.

**Marketing:** Assistant professor and assistant/associate professor (two positions). Contact Stephen Goodwin (2-2041). Deadline: Jan. 10, 1983

**School of Technology:** Assistant or associate professor. Contact Ernest Ezell (2-2436). Deadline: April 1, 1983

**Special Education:** Assistant professor. Contact H. John van Duyne (2-0151). Deadline: Jan. 21, 1983

The following contract position is available:

**Research Services:** Assistant director/program officer. Contact Marian Ronan (2-2481). Deadline: Dec. 15, 1982