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Monitor Newsletter November 08, 1982

Bowling Green State University

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Extra effort needed to meet United Way goal

Although the University's United Way campaign officially ended last month short of its $49,000 goal, Dr. Michael Moore, Bowling Green's director of the drive this year, said he is "guardedly optimistic" about that goal when all pledge cards have been returned.

United Way People Helping People

As of Nov. 2, 532 individuals had contributed more than $39,200 in pledges, and Moore said he expected another $6,700 to "trickled in."

"We are just on the tails of last year's performance by departments and areas that have not yet reported, that there is still another

$7,000 which will be given to the campaign," he said, adding that if those figures are realized, the University will have solicited a total of $43,000, surpassing last year's contribution.

Moore is asking the University community for that "extra push" to collect the final $6,000 which would meet the University's goal on the campaign.

Noting that the non-academic area has already exceeded its contribution of last year and that the history department has doubled its contribution of a year ago, Moore has asked solicitors to make a final effort to obtain pledges for this year's campaign.

"We are also hoping that those employees who have decided not to contribute will reconsider and help attain our goal," he said.

New policy sets matriculation requirements

Articulation response tells students what to expect and how to prepare

"Our philosophy in addressing the issue of preparedness for collegiate-level work is to encourage students to take English and mathematics courses at the high school level but also to give them an additional freshman year to 'catch up' for any deficiencies they might have," she said.

- Prior to advancement to junior standing at the University, all students must demonstrate competency in mathematics, either by completing two years of algebra and one year of geometry in high school or by successfully completing a mathematics proficiency examination which is to be developed and administered by the department of mathematics and statistics. Students who have not taken the required high school mathematics courses and who cannot demonstrate proficiency on this examination by the end of their sophomore year will be subject to dismissal from the University.

All students will be required to demonstrate competency on a reading test in order to advance to sophomore standing. The reading test also is currently administered to freshmen during pre-registration.

Those students who fail to complete the test successfully during pre-registration must enroll in the University's reading course, EDC1100. Failure to pass the reading test or complete the reading course before the end of the freshman year will result in dismissal from the University.

Foreign students must also complete a proficiency examination in their native language, either by demonstrating competency by examination or by successfully completing one year's study of the language at the University.

Bowling Green's policy "reaffirms the vital importance for high school students to enter secondary education with a college preparatory academic preparation for collegiate level work and strongly recommends that all students planning to attend the University complete four years of English (to include critical analysis reading and writing) and three years of mathematics (two years of algebra and one of geometry) by the end of their high school curriculum."

In addition to demanding those accomplishments from students, however, the University will require the following:

- All students will take an English/English placement test administered by the University department prior to initial registration. Students who are currently taking English courses at the high school level but who have not yet completed two years of algebra and one of geometry by the end of their high school curriculum will be required to complete these requirements.

- Prior to advancement to junior standing at the University, all students must demonstrate competency in mathematics, either by completing two years of algebra and one year of geometry in high school or by successfully completing a mathematics proficiency examination which is to be developed and administered by the department of mathematics and statistics. Students who have not taken the required high school mathematics courses and who cannot demonstrate proficiency on this examination by the end of their sophomore year will be subject to dismissal from the University.

Articulation response tells students what to expect and how to prepare
Willa Spears has been washing the University's dirty linens for nearly 28 years. As head of laundry services, she handles approximately 110,000 pounds of towels, sheets, uniforms and sweat suits each year. In addition to Spears, the laundry service is staffed by veteran employees Lorraine Dulaney, James Halliwill and Ray Dewitt, whose combined years of service in the facility total nearly 74 years.

Willa Spears has 'secret' that 'outcleanes them all'

Willa Spears has a secret she's kept for nearly 28 years — as long as she has worked in laundry services at the University. Her secret has earned her praise and probing questions from laundry facilities at many other universities, but she answers both with only a smile.

"I get calls from other universities after we've washed their teams' uniforms. They can't believe how clean we get them here," she said, adding that they then ask how she does it. "I just tell them 'that's my secret!'"

Located beneath Campus Safety and Security and the Northeast Commons, the University's laundry service handles approximately 110,000 pieces of laundry per year — that's nearly 113,000 pounds!

In the building that is equipped to handle that load, with one washer that is filled to handle 200 pounds of sweat suits and towels at one time, as well as two 50-pound washers, four 100-pound dryers, and a finisher which steams permanent press laundry.

The laundry operates a same-day service policy that includes pick-up and delivery. Three days of the week are devoted to servicing the University's dining halls (including aprons, rags, uniforms and tablecloths); two days are set aside for cleaning maintenance uniforms (ground workers, plumers and electricians), and two days for custodial workers' uniforms. The laundry also handles the student linen service and uniforms from the hockey, football, basketball, baseball, soccer and track teams.

Spears noted that while the athletic department provides the largest load, the uniforms from persons working in the heat plant are far by the dirtiest.

Trustees cancel November meeting

The November meeting of the Board of Trustees, originally scheduled on Friday, Nov. 12, has been canceled. The trustees are now considering an early December meeting.

Administrative staff affirm charter for new council

The University's administrative staff have approved the adoption of a charter for the proposed Administrative Staff Council. The charter, drafted by an ad hoc steering committee elected this past summer, was affirmed by 174 votes, with no votes to reject. A total of 290 ballots were mailed.

Nominations for the six candidates for election to the new Administrative Staff Council will be sent to all administrative staff. The following timetable for election has been announced:

- Nov. 15—Nominations for candidates announced
- Nov. 22—Election ballots due
- Dec. 6—Election results announced

The Administrative Staff Charter is printed in its entirety below.

CHARTER

BOWLING GREEN STATE UNIVERSITY
ADMINISTRATIVE STAFF COUNCIL

SECTION I—Name and Representation

All Bowling Green State University administrative, technical, and research personnel having a full-time or continuing position as supervisory, clerical, and service employees in the administrative staff shall be represented by the Administrative Staff and shall be represented by the Administrative Staff Council.

SECTION II—Purpose of the Administrative Staff Council

The purpose of the Administrative Staff Council shall be to represent administrative staff members by promoting their general welfare, seeking professional development opportunities, maintaining communication among staff members, and reviewing, initiating, and making recommendations on institutional policies.

SECTION III—Membership of the Administrative Staff Council

All administrative staff, as defined above, shall be entitled to vote and hold offices.

The membership of the Administrative Staff Council shall be composed of ten percent of the full membership and shall be determined through election by administrative staff members. The Administrative Staff Council shall be elected from each of the Vice Presidential areas of the University. Administrative Staff not reporting to a Vice President shall constitute an area. The number of members from each area shall be proportional to the number of full-time administrative staff members.

The number of members from each area shall be proportional to the number of administrative staff members elected by the members of its designated area. Each area shall be represented by at least one Council member, which shall be assessed yearly by the Executive Committee. Membership on the Administrative Staff Council shall be for three-year terms, with one-third of the membership being elected each year. Members may not hold consecutive three-year terms.

Upon the recommendation of the Executive Committee and upon ratification by a two-thirds vote of the Administrative Staff Council, a maximum of three additional non-voting ex officio seats may be established.

SECTION IV—Officers and Committees

Officers. Officers of Administrative Staff Council shall be a Chair, a Chair-Elect, and a Secretary. Officers shall be elected by the full membership of the administrative staff. Initial nominations for officers shall be made by the Executive Committee and additional nominations may be made by the full membership. The Chair and Chair-Elect shall serve one-year terms; the Chair-Elect shall serve one year as Chair and the next year as Chair. The term of office on the administrative staff council shall be for three-year terms, with one-third of the membership being elected each year. Officers may be removed from office by a two-thirds vote of the full membership.

Bodies of the Officers

The Chair shall preside at all meetings, and the Chair (or designee) shall represent the administrative staff to all appropriate bodies and individuals.

The Chair shall assume that a full-time administrative staff member in one of the Chair's absence or resignation, shall assume the role of Chair at the end of the Chair's term of office, and shall maintain the budget of the Administrative Staff Council.

The Secretary shall maintain a record of all meetings, assist with correspondence, record attendance, and maintain election eligibility and voting records. The Secretary shall assure that the administrative staff is informed of all proceedings of the Administrative Staff Council and of the Executive Committee.

The officers of the Administrative Staff Council shall summarize the activities of the Council in an annual report to members of the administrative staff at the conclusion of each fiscal year.

Committees

Executive Committee. The Executive Committee shall be composed of the Chair, the Chair-Elect, the Secretary and one representative from each designated area, elected from the administrative staff council by the full administrative staff membership.

Policy Committees. Committees shall be appointed by the Administrative Staff Council as the need arises.

SECTION V—Meetings

Meetings of the Administrative Staff Council and the Executive Committee shall be held on a regular basis. A meeting of the entire administrative staff shall be called by the Executive Committee at least once a year. Special meetings of the full administrative staff may be called upon the request of ten percent of the full membership of the full administrative staff or of the majority of members of the Administrative Staff Council. The Secretary shall provide due notice of all meetings.

SECTION VI—Authorities and Amendments

The Council shall be governed by the charters, the Bylaws, and other policies and procedures as subsequently approved or amended.

This Charter may be amended by a majority of those voting from the full administrative staff, provided that the amendment has been distributed to the full membership at least 30 days prior to the vote.
Faculty & Staff

Presentations


Dr. Alan Smith, music performance studies, performed cello recitals and conducted master classes in Pennsylvania, North and South Carolina during the month of October. He was scheduled to perform in Pittsburgh at the University of Michigan, North Carolina at Charlotte and at Presbyterian College in Anderson, S.C.

Dr. Robert Spears, natural and social sciences, Firearms, presented a talk on the "Wildlife Management System in Ohio" at a meeting of the American Association of Physics Teachers in Ashland, Ore.

Herbert Spencer, music performance studies, will conduct his third tour of Belgium and England during November and December when he will present a concert at the Brussels Conservatory for the benefit of the Belgian "Society of Cooperation." In London he will share billing with Andy Moir and the London Symphony at Frank Lloyd Wright's third annual festival.

Virginia Sze, music performance studies, presented a recital and taught at the University of Colorado in Boulder on Aug. 31.

Jack Taylor, educational development, made a presentation on "Academic Intervention: A Model For Helping Students Survive the System" at the Ohio Association of Educational Opportunity Program Personnel fall conference in Cincinnati.

Also, J. Richard Knaggs, developmental letter grades are considered, presented a paper on "Developing Mathematics: A Teaching Methodology," and Richard Frye, Upper Bound, presented "The Art of Proposal Writing: The Public and Private Quest for Funding." The presentations were moderated by Dr. Charles L. Means, educational development.

Publications

Dr. Leslie Carminelli, educational administration and supervision, "Sex and Today's Children," in the November "Cleangreen: What's News?" will be published in the December issue of the "Journal of Clinical, Counseling and Social Publicity Education," to be included in a future issue of "School and Community.

Bruce A. Golbin, doctoral candidate in the biological sciences department, "The Barn Owl in Ohio," published by the Ohio Dept. of Natural Resources in August as part of their "Bird Book Series." Golbin also co-authored with Paul Hartman the article "Field evaluation of secondary hazards to barn owls affected with brodifacoum baits used for rodent control," published in the Oct. 15 issue of "Herpetology." Golbin will present a seminar at a conference on pest control in Houston.


Resources

The 1982-83 "Resources:" book, published by the Office of Financial Affairs, will still be distributed to area media.

Listing the areas of interest and expertise of University faculty and staff, "Resources" covers 191 different subjects.

The book is used by the media to develop feature story ideas and to identify University authorities on a particular subject. The media frequently contact faculty and staff listed in "Resources" to release press releases on a breaking news story or a particular issue that is currently in the news.

"Resources," edited by David Drury, public relations, met with a favorable media response last year and resulted in numerous media interviews that might not otherwise have taken place.

Faculty Senate

A revised University plan for financial aid has been submitted to Faculty Senate by the subcommittee charged last spring with modifying the original University Senate Committee's original proposal. The plan, which was approved by the subcommittee at their meeting Oct. 16, will allow time for faculty to respond to the new document. The revised plan will be published in its entirety in the Nov. 15 issue of the Record, and faculty are urged to contact their senators with questions or concerns regarding the plan.

The revised plan was presented at the Faculty Senate meeting Oct. 14. During which recommendations to enhance the Supplemental Retirement Program were approved. On the recommendation of the Faculty Senate, the Senate Committee on the Budget is asking that the post-retirement supplement employment contract be amended to permit a one-year leave of absence during the five years of guaranteed employment without jeopardizing future teaching eligibility. Currently faculty who elect that option must commit themselves to teaching one term during each of the five years succeeding completion of the contract.

Senate also is recommending that faculty who elect the "early retirement" plan receive salary adjustments during each year of post-retirement employment equal to the percentage of increment in the salary pool for that year. The recommendation asks that the increases be added to the salary earned during the final contract year of full employment.

Also to be recommended to the administration is that retirees in the Supplemental Retirement Program have the option to continue payroll deductions to their tax-sheltered annuity plans during their part-time employment with the University.

Senate also approved a change in the policy for granting SAU courses at the graduate level, that a graduate student have a 3.0 or "B" grade point average to be considered to be "in good standing." An effective date for the change, which applies only to students in graduate courses on campuses other than those who are on campus, has not yet been determined.

In other business, senate heard a report from Dr. Lloyd Buckwell, accounting and management information systems, who chairs the new ad hoc Senate Committee on Financial Affairs and Budgeting. Buckwell reported on the committee's efforts to become familiar with the budgeting processes and to establish its own governance structure and procedures. Members of that committee, who will represent the faculty, administration and staff, will be chosen by the committee, who will represent the faculty, administration and staff, will be chosen by the committee. A report to the Senate is expected this month.

Monitor

Monitor is published weekly for faculty and staff at Bowling Green State University. The deadline for submissions of materials for the next issue, Nov. 15, is 5 p.m. Tuesday, Nov. 3.

Editor: Linda Sealsgood
Assistant Editor: Setary Blake and Deborah Schmook

For address and other notices should be sent to:
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508 Administration Building
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Chemistry ‘founder’ dies in Bowling Green

C. Geoffrey Martin, professor emeritus of chemistry who attended the University’s chemistry department for two years prior to the November 1 in Bowling Green.

Martin, who retired from the University in 1959 at the age of 70, joined the faculty of the Bowling Green State Natural History Society 1923 when chemistry and physics were offered in the general science field.

During his first 10 years at Bowling Green, he was the only member of the faculty who had major preparation in chemistry, and for several years before retirement, he was involved in chemistry and physics. He resigned as head of the chemistry department in 1954.

Active for many years in the American Chemical Society, he was a fellow in the Ohio Academy of Science and a member of the American Association for the Advancement of Science.
**Exhibits**

Photography exhibit by Ted Boehm and Tom Heetse. 3 p.m. to 5 p.m. weekdays, through Dec. 7. Mietel Alumni Center Gallery. Free.

School of Art Faculty Exhibitions, an annual show, shows 8 a.m. to 5 p.m. Tuesdays and Saturdays and Sundays, through Dec. 5. McCall Center Gallery. Free.

**Monday, Nov. 8**

"Strongman Ferdinand." German film with English subtitles, 7:30 p.m., Gish Film Theater, Hanna Hall. Free.

**Tuesday, Nov. 9**

Stress management seminar, sponsored by the Classified Staff Advisory Committee, noon, 210 Hayes Hall. "Whose Budget Is It Anyway?" A slideshow and lecture by Dr. Benjamin Mueno, political science, 8 p.m., 204 Mozley Hall. Free.

**Wednesday, Nov. 10**

Biology lecture on midge swarming behavior by Dr. H.C. Chiang of the University of Minnesota, 4:30 p.m., 112 Life Sciences Bldg.

Classified Staff Advisory Committee, 2:45 p.m., Alumni Room, University Union.

"Tax Compliance, Planning, and Research," lecture by Dr. Larry Kowalski, accounting and MIS, sponsored by the Accounting Club, 7:30 p.m., Alumni Room, University Union.

Women's Caucus brown bag lunch, 11:30 a.m. to 1 p.m., 125 West Hall. Dr. Kent Vogt, interim vice president for academic affairs, will speak. All women employees are invited.

The exhibit "More Than Words-The Written Word in Visual Form," sponsored by the English department, 8 p.m., Gish Film Theater, Hanna Hall. Free.

**Employment Opportunities**

**Classified Employment Opportunities**

NEW VACANCIES

Posting Expiration Date: Monday, Nov. 15, 1982

11-15-1 Custodial Worker & Pay Range 2

11-15-2 Technical Support Services Two Positions

CONTINUED VACANCIES

Posting Expiration Date: Monday, Nov. 8, 1982

11-8-1 Typist 2 & Pay Range 4

11-8-2 Computer Operation Supervisor 1 & Computer Services

11-8-3 Police Officer 1 & Pay Range 27

11-8-4 Cook 1 & Pay Range 3

11-8-5 Food Operations Academic year, full-time

11-8-6 Service Manager 3 & Pay Range 30

11-8-7 University Food Operations

**Faculty/Staff Positions**


The following contract positions have been approved:

• Library Services: Assistant director/program officer. Contact Marian Ronan (2-2481). Deadline: Dec. 15, 1982

University Union Food Service: Catering manager. Contact James Cortle (2-1801).

**Thursday, Nov. 11**

"Nuclear War: The Incurable Disease," a PBS broadcast, 8:30 a.m. 140 Chem 150 Sponsored by the Bowling Green Peace Coalition.

Soccer vs. Evansville, 2 p.m., Mickey Cochrane Field.

Reception honoring recent University authors and editors, sponsored by Friends of the Library and the Center for Archival Collections, 7:30 p.m., 190 Library. Free.

"A Night at the Bijou." UAO film series, 8 p.m., Gish Film Theater, Hanna Hall. Free.

"Major Barbara." University Theatre production, 8 p.m., Main Auditorium, University Hall. To reserve tickets call 372-2719.

**Friday, Nov. 12**

Hockey vs. Ohio State, 7:30 p.m., Ice Arena.

"We Take What the Earth Gives Us: Insights into Archeology of History and Prehistory," an illustrated lecture by historian and archaeologist Dr. John C. Lavezz, art, 7:30 p.m., McCall Center Academic Year Room. One ticket can be purchased with one I.D.

"Major Barbara." University Theatre production, 8 p.m., Main Auditorium, University Hall. To reserve tickets call 372-2719.

**Saturday, Nov. 13**

Football vs. Eastern Michigan, 1:30 p.m.

"Rich and Famous," UAO film series, 7 and 9:15 p.m., 210 Math-Science Bldg. Admission $1.50 with University I.D. Two tickets can be purchased with one I.D.

"Major Barbara," University Theatre production, 8 p.m., Main Auditorium, University Hall. To reserve tickets call 372-2719.

**Sunday, Nov. 14**

The Greys Philharmonica, 3 p.m., Kobacker Hall, Moore Musical Arts Center.

Two Lab Bands, 8 p.m., Kobacker Hall, Moore Musical Arts Center. Free.

**Monday, Nov. 15**

"Heart of Greek Film with English subtitles, 7:30 p.m., Gish Film Theater, Hanna Hall. Free.

**Tuesday, Nov. 16**

Kurt Luckner, curator of ancient art at the Toledo Museum of Art, will give an illustrated talk on recent museum acquisitions, including a priced Kleophon vase, at 8 p.m. Nov. 16 in 204 Fine Arts Building.

School of Art to sponsor talks on Greek antiquities

Archaeological excavations in Corinth, Greece, will be the subject of an illustrated lecture by Dr. John C. Lavezz, art, on Friday, Nov. 12. Lavezz will speak at 7:30 p.m. in the McCall Center Assembly Room.

The lecture, one of two to be presented on Greek antiquities during November, is titled "We Take What the Earth Gives Us: Insights into 8,000 Years of History and Prehistory."

During the program, which is being held in conjunction with the School of Art's annual faculty exhibition, Lavezz will describe the process used to excavate Corinth, an 8,000-year-old city about 50 miles southwest of Athens. He also will discuss how objects found at the site have given archaeologists and historians a clearer picture of prehistory.

Another presentation focusing on Greek antiquities will be sponsored by the School of Art on Tuesday, Nov. 16. Kurt Luckner, curator of ancient art at the Toledo Museum of Art, will give an illustrated talk on recent museum acquisitions, including a priced Kleophon vase, at 8 p.m. Nov. 16 in 204 Fine Arts Building.

**Classified Staff Advisory Committee**

Plans for recognizing full-time employees for their years of service to the University were discussed at the last meeting of the Classified Staff Advisory Committee.

Richard Rehmer, director of personnel support services, proposed that two ceremonies be held—one for part-time employees with five, 10, 15 and 20 years of service and another for those with 25, 30 and 35 years of service.

Members of the CSAC raised a question on the possibility of recognizing permanent part-time employees. Stimulus for further discussion on the possibility of allowing part-time employees who work more than 30 hours per week to accumulate vacation benefits. It was noted, however, that the Ohio Revised Code prohibits part-time employees from receiving vacation benefits.

The group also discussed its rules and procedures, raising questions about the way in which CSAC members are selected and suggesting that the entire meeting should be open to any classified staff who wish to attend. Meetings currently are open only from 3:30 p.m. with the first hour reserved for handling more confidential matters.

Items to be considered at future meetings include the policy regarding religious observances and a statement regarding travel time for classified staff who are required to travel out of town on University business.

The next meeting is scheduled for 2:30 p.m. Wednesday (Nov. 10) in the Alumni Room of the Union Union. A vice chair will be elected at that meeting.

**DEc terminal for sale on campus**

The Developmental Learning Center has for sale, through interdepartmental transfer only, a DEC VT 100 terminal, newly near. For additional information call Rick Knight at 372-2677.

**Copied with stress.** Dr. John Piper, health, physical education and recreation, will lead a hour-long ses-