12-7-1918

Board of Trustees Meeting Minutes 1918-12-07

Bowling Green State University

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The Board of Trustees of the Bowling Green State Normal College met on the above date with Pres. J. B. Collins, Vice-Pres. E. H. Ganz, Treas. D. C. Brown, Sec'y, F. E. Reynolds and J. E. Shatzel present. Dr. H. B. Williams was also present.

The minutes of November 16th, 1918 and November 23rd, 1918 were read and approved.

A communication from D. C. Bryant, Superintendent of the Bowling Green City Public Schools, was read and ordered made a matter of record, to-wit:-

Nov. 25, 1918

Pres. H. B. Williams
Bowling Green State Normal College
Bowling Green, Ohio

Dear Mr. Williams:

The Board of Education at its meeting last night placed itself on record regarding the memorandum of agreement between the Board of Education of the City of Bowling Green and the Board of Trustees to the following effect:

1. That section "A" be modified to read as follows:
   That the State Normal College shall pay all regular classroom teachers employed in the Demonstration School maintained by the Normal College.

2. That section "B" and section "C" be modified with respect to financial burden entailed as the Board of Trustees of the Bowling Green State Normal College may decree.

The Board of Education has entrusted to me to communicate this action to you.

Respectfully,

D. C. Bryant

A memorandum of agreement from the Bowling Green City Board of Education for co-operation, in the matter of student teaching, between the City Board of Education and the Board of Trustees of the Normal College was read and ordered spread upon the record, to-wit:-

MEMORANDUM OF AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE CITY OF BOWLING GREEN AND THE STATE NORMAL COLLEGE, BOWLING GREEN, OHIO

1. That the Board of Education of the city of Bowling Green shall support a high school of the six-year type including the seventh, eighth, ninth, tenth, eleventh and twelfth grades that shall maintain a liberal course of study for pupils who wish to enter the professions, and business, industrial, agricultural and home economics courses to meet the needs of this environment.

2. That the Board of Education shall maintain adequate accommodations of the most approved type for all children of grades one to six except those enrolled in the Demonstration School situated on the campus of the Bowling Green State Normal College.

3. That the Normal College shall for the school year of 1918-19 maintain a school of grades one to six of the most approved efficiency and at any time that shall be mutually agreed upon add a class or classes not beyond junior high school grade and that the Board of Education shall set off districts which will afford at all times a sufficient number of pupils properly distributed in respect to classification to constitute classes of standard size.

4. That the Board of Trustees of the Normal College shall pay all regular classroom teachers employed in the said Demonstration School maintained by the Normal College.

5. That a Superintendent of Public Schools shall be employed on the recommendation of the President of the Normal College by the Board of Education. The Board of Education shall pay one-half of the salary of the Superintendent and the Normal College one-half, and each shall be entitled to the one-half of his services.

6. That the Normal College shall pay forty per cent of the salary of two high school teachers for the school year of 1918-19, and the Board of Education shall pay sixty per cent, payments to said high school teachers by the Normal College to be made monthly during the school year. These teachers will serve as heads of departments in the high school and as critic teachers for the Normal College. The superintendent of schools shall supervise the practice teaching done by the Normal College in the high school. When in the judgment of the President of the Normal College there should be a special
supervisor of practice teaching in the high school, the salary of such supervisor shall be paid by the Normal College.

7. That the Board of Education grants to the Normal College the privilege of doing practice teaching and observation in the elementary schools and high school in such amounts and under such plan as will safeguard the welfare of the pupils. Such elementary teachers as are employed part time in practice teaching, and any high school teachers supervising practice teaching and not being paid in part by the Normal College shall be paid the regular salary schedule by the Board of Education and an additional sum by the Normal College based upon the hours of credit earned by student-teachers of the Normal College.

8. That the Normal College agrees to provide a supervisor of practice teaching in the elementary schools who shall be vested with full supervisory authority over such schools.

It is understood and agreed that this contract shall cover a period of one year from this date and that it is to be continued from year to year thereafter so long as the parties hereto are mutually agreed and satisfied therewith.

IN WITNESS WHEREOF the parties hereto have subscribed their names this third day of December.

BOARD OF EDUCATION OF THE CITY OF BOWLING GREEN.

(Signed)
O. A. Adams, President

F. W. Toan, Secretary

BOARD OF TRUSTEES OF THE BOWLING GREEN STATE NORMAL COLLEGE.

President

Secretary

Upon motion by Reynolds, seconded by Ganz, the memorandum was rejected with the following vote: yes, Brown, Collins, Ganz, Reynolds; not voting, Shatzel.

Upon motion by Reynolds, seconded by Ganz, President Williams was instructed to propose to Superintendent Bryant and two High School teachers that the Normal College would take over their services and pay them in full if they should choose to come, the vote being* yes, Brown, Collins, Ganz, Reynolds; not voting, Shatzel.

Moved by Ganz, seconded by Brown, that the following bills and expense accounts be paid, the fund designation to be made by Dr. Williams, the vote being: yes, Brown, Collins, Ganz, Reynolds, Shatzel.

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>A-2</td>
<td>Curt Corl, City Roofing &amp; glazing</td>
<td>$42.10</td>
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<tr>
<td>A-3</td>
<td>S. W. Bailey, City Visit (Vet.)</td>
<td>2.00</td>
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<tr>
<td>C-1</td>
<td>F. &amp; O. C. Ry., City Freight on coal</td>
<td>76.75</td>
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<tr>
<td></td>
<td>P. M. Davidson, &quot; Coal</td>
<td>131.85</td>
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<td>T. &amp; O. C. Ry., &quot; Freight on coal</td>
<td>186.55</td>
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<td>C-4</td>
<td>E. B. Williams, City Postage</td>
<td>26.34</td>
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<tr>
<td></td>
<td>Sentinel-Tribune, &quot; Manuscript covers</td>
<td>35</td>
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<tr>
<td></td>
<td>Ohio State Ref., Mansfield Stationery</td>
<td>46.00</td>
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<tr>
<td>C-8</td>
<td>The Prang Co., Chicago Paste</td>
<td>7.30</td>
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<tr>
<td></td>
<td>Ohio State Ref., Mansfield Charging slips (library)</td>
<td>18.50</td>
</tr>
<tr>
<td></td>
<td>Herroch &amp; Son Co., Ann Arbor Chemicals</td>
<td>19.44</td>
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<tr>
<td></td>
<td>Dennison Mfg. Co., Framingham, Mass. Labels, etc.</td>
<td>17.44</td>
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<tr>
<td></td>
<td>Blade Ptg. &amp; Paper Co., Toledo Library supplies</td>
<td>11.00</td>
</tr>
<tr>
<td></td>
<td>Library Bureau, Chicago Cards and labels</td>
<td>6.50</td>
</tr>
<tr>
<td></td>
<td>Hanson &amp; Van Winkle Co., Chicago Lacquer</td>
<td>3.00</td>
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<tr>
<td></td>
<td>Sentinel-Tribune, City Manila tag</td>
<td>62.40</td>
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<tr>
<td></td>
<td>Milton Bradley Co., Philadelphia Paper, etc.</td>
<td>82.40</td>
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<tr>
<td>D-3</td>
<td>Hopper Hardware Co., City Glass</td>
<td>2.39</td>
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<td></td>
<td>&quot; &quot; &quot; &quot; Nails</td>
<td>5.09</td>
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<tr>
<td></td>
<td>Curt Corl, City Glass</td>
<td>63.60</td>
</tr>
<tr>
<td>E-5</td>
<td>F. H. Prieur, City Stanchion</td>
<td>2.50</td>
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</table>
Proceedings, Trustees Bowling Green Normal College  

\[ \text{Dec. 7} \quad 1918 \]

\[ \text{E-8-Other} \]
Milton Bradley Co., Philadelphia  
Drawing kits, cutters, etc.  
\$72.00

Ward’s Nat. Sci. Est., Rochester  
Specimens  
77.68

Chas. Scribner’s Sons, New York  
Books  
5.50

Silver, Burdett & Co., Chicago  
Dusters  
21.70

F. H. Fricke, City  
Maps  
1.00

Rand McNally & Co., Chicago  
Wall charts  
19.00

Lamare & Koch Co., Toledo  
Bell heads  
4.75

A. Pronay & Co., City  
Rug and curtains  
50.00

\[ \text{E-8-Library} \]
Library Bureau, Chicago  
Cards, etc.  
14.75

\[ \text{E-9} \]
Johnson Service Co., Chicago  
Dusters  
2.45

\[ \text{F-3} \]
City Water Co., City  
Water  
46.62

\[ \text{F-4} \]
Ohio Northern Publ. Serv. Co., City Elec. light & power  
56.88

\[ \text{F-6} \]
H. H. Ganz, Fremont  
Expense account  
6.15

Fred Cook, City  
Freight and drayage  
3.15

C. J. Sebas, City  
Expense account  
33.50

H. B. Williams, City  
Freight  
40.02

T. & O. C. Ry., Lima  
Expense account  
3.65

J. E. Collins, Lima  
31.20

H. E. Campbell, City  
Express advanced  
35.40

H. H. Williams, City  
Expense account  
29.65

F. E. Brown, Mapleon  
Expense account  
6.62

F. G. Walker,  
15.26

C. V. Reynolds, Wapakoneta  
15.26

\[ \text{F-7} \]
Wood Co. Tel. Co., City  
Telephone  
3.50

Central Union Tel. Co., City  
4.50

\[ \text{F-9} \]
E. J. Hannah, City  
Cleaning catch basin  
25.00

The following supplementary pay roll for November 1918 and the pay rolls for December 1918 were upon motion by Ganz, seconded by Shatzel, ordered paid with the following vote:

yes, Brown, Collins, Ganz, Reynolds, Shatzel.

(Supplementary pay roll)

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<tr>
<th>Name</th>
<th>Position</th>
<th>1 mo.</th>
<th>1st</th>
<th>2nd</th>
<th>3rd</th>
<th>4th</th>
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<td>Lucy H. Meacham</td>
<td>Critic Teacher</td>
<td>60.00</td>
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<tr>
<td>Grace M. Poorbaugh</td>
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<td>60.00</td>
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<tr>
<td>Effie Alexander</td>
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<td>E. J. Holley</td>
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<td>Minnie Ulrich</td>
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<td>Margaret Lemon</td>
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<td>60.00</td>
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<td>H. B. Williams</td>
<td>President</td>
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<td>E. G. Walker</td>
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<td>W. P. Holt</td>
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<td>Rea McCoy</td>
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<td>E. L. Moseley</td>
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<td>J. R. Overman</td>
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<td>J. W. Zeller</td>
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<td>C. F. Rees</td>
<td>Extension Inst.</td>
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<td>Harriet E. Campbell</td>
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<td>Mrs. Maude Sharp</td>
<td>Dean of Women</td>
<td>222.22</td>
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<tr>
<td>Marie Simpson</td>
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<tr>
<td>Rosa Wensinger</td>
<td>Asst.</td>
<td>159.55</td>
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<tr>
<td>Effie Alexander</td>
<td>Critic Teacher</td>
<td>133.33</td>
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<td></td>
<td></td>
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<tr>
<td>Lucy H. Meacham</td>
<td></td>
<td>133.33</td>
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<tr>
<td>Grace M. Poorbaugh</td>
<td></td>
<td>133.33</td>
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<tr>
<td>Eila J. Holley</td>
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<td>127.77</td>
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<td>Margaret Lemon</td>
<td></td>
<td>127.77</td>
<td></td>
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Total: 5503.49
G. P. Vinson
Marion Griffeth
A. C. Albaugh
John Meyers
T. W. Frost
C. R. Brothers
L. J. Corfman
Mrs. Wilda Martin
C. W. Kistner
Orrin Lundy
Oscar Richards
Myrtle Wagner
Ina Treece
Gertrude Phoenix
Leora Cole
Geo. Hanson
R. B. Simons
Homer Bowen
Clarence Knappke
Financial Clerk
Clerk
Chief Engineer
Janitor
Help. in Power House
" 
" 
" 
Janitress
Help. in Power House
" 
" 
Farmer
" 
" 
Farmer
" 
Stud. Asst. - Library
" 
" 
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" 
" 
Stud. Asst. - Farm
" 
" 
" 
1 mo.

1

1

29 da. @ 75.00

12 * @ 75.00

20 * @ 1.60

25 hrs. @ 35

19 da. @ 75.00

1 mo.

1

33 hrs. @ 15

72 * @ 15

8 * @ 15

11 * @ 15

46 da. @ 3.50

15 da. @ 3

31½ * @ 10

104 * @ 25

125.00

75.00

90.00

75.00

70.00

70.18

29.03

41.00

7.50

45.97

60.00

4.95

10.60

1.20

1.65

15.75

5.40

26.00

725.18

Dr. Williams presented budget for $588776.29 for the year ending June 30, 1920, and budget for $199342.05 for the year ending June 30, 1921, and upon motion by Ganz, seconded by Shatzel, were approved with the following vote: yes, Brown, Collins, Ganz, Reynolds, Shatzel.

A letter from Hon. Chas. Follett, First Assistant Attorney General, was read and ordered made a matter of record, to-wit:-

Dec. 4, 1918

Hon. H. B. Williams, Presid.,
State Normal College
Bowling Green, Ohio.

Dear Sir:-

We are in receipt of your letter of November 27th re extending time for completion of contract of the training school building now under construction by The Steinle Construction Co. You state that the matter is now in shape for final action at the convenience of this department. We have not pressed the final completion of the matter earlier thinking it advisable to see whether or not Mr. Steinle actually undertakes to carry out what he had agreed to do.

We are, however, ready at any time it may be convenient to your committee and the contractor and bondsman to close this matter. We would suggest any time the latter part of next week that may be convenient to you, asking that you advise us at as early date as possible when the matter will be before us.

Very truly yours,

Charles Follett
First Assistant
Attorney General

Upon motion the Board adjourned to meet at the call of the President.

Attest: F. E. Reynolds  Secretary

[Signature]
President