All members present voted aye and motion declared carried.

Meeting adjourned.

Minutes of meeting of Board of Trustees of Bowling Green State Normal College, held at the administrative offices of the Board, on Saturday, Sept. 1, 1917, convening at 1 o'clock P. M.

Members present: President B. H. Ganz, Secretary J. R. Shatzel, and F. E. Reynolds.

Absent: Vice President J. B. Collins, and Treasurer J. D. McConnel. President of the College, Collins, Absent: Vice President J. E. P. M. Williams, and Architect O. D. Howard present.

Minutes of previous meeting read and approved.

Moved by Shatzel and seconded by Reynolds that it being after the hour when bids for the drilling of gas and water wells on the College property were to be received, the Board proceed to open said bids. All members present voted aye and motion declared carried.

Secretary read following bids of Frank House:

Bid for Drilling Gas Wells

Bidders are required to furnish all machinery, materials, tools, fuel and labor for the drilling and completion of gas wells as herein-after specified.

Specifications: Wells shall be drilled at such places on the Normal College grounds as shall be designated by the Board of Trustees. They shall be drilled to a depth of fifty (50) feet into the Trenton rock if desired by said Board. The drive pipe shall be new, or strictly first class second hand, 6 inch material and shall extend to the top of the limestone rock. The casing shall be new, or strictly first class second hand, 4 inch material. Each well shall be shot with at least 40 quarts of nitro-glycerin and cleaned out after the shot is taken. The wells shall be properly closed in after completion, the contractor to furnish the caps, valves, and all other material necessary. The contractor shall also furnish new 2 inch black line pipe and connect all of the wells properly with the boilers, all lines to be thoroughly tested and buried below plough depth and in a manner that will not interfere with the sewers or drain tile on the premises. The caps shall be fastened securely to the drive pipe. The contractor shall also install proper high and low pressure regulators, and pressure gauges when needed, new and in good working order, and house the same at such place as the Board of Trustees may direct. Said regulator house shall be at least 8 x 10 feet in dimension, 6 feet to the eaves and with gable roof, covered with good quality galvanized iron and painted with one heavy coat of red and two coats of buff. All work to be done in a thorough, workmanlike manner, and all piping connections and regulators to be installed by competent workmen and tested as required by law and custom. All rubbish and waste materials to be cleared away after completion of work.

It shall be at the option of the Board of Trustees whether one, two, three, or four gas wells shall be drilled and if, after testing, it is thought best by said Board to discontinue further drilling, the contractor shall remove from the well, or wells, drilled, all drive pipe casing, and other materials and shall give credit on the amount due him of the actual worth of said materials, the value to be fixed by experienced dealers in oil and gas well supplies.

A certified check for $500.00 shall accompany each bid as a guarantee of good faith, and the successful bidder shall enter into contract forthwith and furnish a bond satisfactory to said Board of Trustees for the faithful performance of his contract and to save said Board harmless from any damages to said Normal College property from, or on account of, the prosecution of said work. Actual work under the contract must begin within fifteen (15) days and shall be prosecuted as speedily as is consistent with good workmanship, to completion.

Before final estimate is paid the contractor shall file with the Board of Trustees receipted bills for materials and labor entering into this work.

The undersigned submits the following propositions under above specifications, to wit:-
One Well
(a) For the drilling and completion of one well $1259.00
(b) Capping, piping, regulators, regulator housing, and connecting with boilers, including necessary valves and four standard burners installed in boilers ready for turning on the gas $1040.00

Two Wells
(a) For the drilling and completion of two wells $2500.00
(b) Capping, piping, regulators, regulator housing, and connecting with boilers, including necessary valves and four standard burners installed in boilers ready for turning on the gas $1050.00

Three Wells
(a) For the drilling and completion of three wells $3777.00
(b) Capping, piping, regulators, regulator housing, and connecting with boilers, including necessary valves and four standard burners installed in boilers ready for turning on the gas $1060.00

Four Wells
(a) For the drilling and completion of four wells $4930.00
(b) Capping, piping, regulators, regulator housing, and connecting with boilers, including necessary valves and four standard burners installed in boilers ready for turning on the gas $1070.00

Dated Aug. 31, 1917
Bidder Frank Houser
Address Bowling Green, O.

This bid is submitted with the understanding that I get contract for gas wells also.

Frank Houser.

Certified checks were enclosed as required.

Secretary read bids of L. A. Moody, made under above specification sheets and in words and figures following:-
The undersigned submits the following propositions under above specifications, to-wit:-

One Well
(a) For the drilling and completion of one well $5.50 per ft.
(b) Capping, piping, regulators, regulator housing, and connecting with boilers, including necessary valves and four standard burners installed in boilers ready for turning on the gas 2603.26

Two Wells
(a) For the drilling and completion of two wells $48 per ft.
(b) Capping, piping, regulators, regulator housing, and connecting with boilers, including necessary valves and four standard burners installed in boilers ready for turning on the gas 4054.56

Three Wells
(a) For the drilling and completion of three wells $77.50 per ft.
(b) Capping, piping, regulators, regulator housing, and connecting with boilers, including necessary valves and four standard burners installed in boilers ready for turning on the gas 5550.69

Four Wells
(a) For the drilling and completion of four wells $75 per ft.
(b) Capping, piping, regulators, regulator housing, and connecting with boilers, including necessary valves and four standard burners installed in boilers ready for turning on the gas 7092.57

Dated Sept. 1, 1917
Bidder L. A. Moody
Address Bowling Green, O.

The undersigned submits the following propositions under above specifications, to-wit:-

For the drilling and completion of two (2) wells only as specified, my bid is $1.50 per foot complete.

For the drilling and completion of four (4) wells only as specified, my bid is $1.40 per foot complete.

Dated Sept. 1, 1917
Bidder L. A. Moody
Address Bowling Green, O.

The above bid is for not less than 200 ft. for each well.

Certified checks were enclosed as required.

Moved by Reynolds and seconded by Shatzel that the bids of Frank Houser be accepted and contract entered into between the Board and him, through the President and Secretary of the Board; that bonds be fixed at $1000 and $500, respectively, and when satisfactory contract and bonds are filed by said Houser, the certified checks accompanying his bids be returned to him. Also that the certified checks of L. A. Moody be returned to him. Voting aye: Ganz, Reynolds, Shatzel. Nays, none. Motion declared carried.

Mr. Howard addressed the Board regarding the several matters concerning drainage which he had been directed to clear up. He stated that the pit in Training School building need not be drained, as it had been arranged to water-proof it absolutely; that all sewers and manholes not at depth indicated on plans must be lowered and, when lowered to proper grade, will furnish drainage for present and prospective purposes; that if tunnel to Training School building is not self-draining it must be made so, as plans covered the matter of drainage completely; that drainage of corridor roof has been arranged with Contractor Steinle and will be attended to; that floor of corridor needs no drainage, as no water will get on it unless windows are left open; that he meant to clean up all these matters through Mr. Stevens, the new Superintendent of Construction, without bothering the Board.
Mr. Howard also stated that he would settle the matter of fixtures, in conjunction with Dr. Williams; also have Mr. Stevens establish correct levels of the drainage system and file drawings of same with Dr. Williams; also prepare specifications for covering entrance deck of Administration Building and have Mr. Steinle finish that work.

Louis Brandt presented revised drawings for Court Street entrance and approach to Administration Building; also for improvement of Wayne Street. Same were examined by the Board and it was moved by Reynolds and seconded by Shatzel that these preliminary plans be adopted and Mr. Brandt authorized and directed to immediately prepare complete drawings and specifications for these portions of the work. Voting aye: Ganz, Reynolds, Shatzel. Nays, none. Motion declared carried.

Moved by Reynolds and seconded by Shatzel that contract be entered into with Louis Brandt to take charge of the landscape work, under the plans and specifications to be prepared by him, at a five per cent commission on all moneys expended for landscape work and for the recommendation by said Brandt of a competent engineer under his direction, and that said contract be executed on behalf of the Board by its President and Secretary. Voting aye: Ganz, Reynolds, Shatzel. Nays, none. Motion declared carried.

Dr. Williams presented for action of the Board the following claims and expense accounts, to wit:-

**1915-16 Appropriation**

- G-3-Cement Walks
  - Louis Brandt, Cleveland, O. Part contract landscape architect $200.00

**1916-17 Appropriation**

- G-3-Paving
  - Louis Brandt, Cleveland, O. Services as landscape architect 500.00

**1917-18 Appropriation**

- C-6 H. B. Williams, City Postage advanced 16.85
- F-6 J. F. Collins, Lima, O. H. B. Williams, City Expense account - Trustee for July 16.73
- H. B. Williams, City H. B. Williams, City = " August 63.09
  - H. B. Williams, City Freight & Express advanced 13.75

Moved by Reynolds and seconded by Shatzel that said claims and expense accounts be allowed and paid from the funds provided for payment of same, fund designation to be made by Dr. Williams. Voting aye: Ganz, Reynolds, Shatzel. Nays, none. Motion declared carried.

Dr. Williams presented receipt of Treasurer of State for money received from Treasurer McDonel of this Board, viz.:-

**DEPARTMENT OF TREASURER OF STATE**

Columbus, Ohio, Aug. 28, 1917 No. 547

Received of Bowling Green Normal College $192.57

One hundred ninety-two and 57/100 Dollars

arising from . . . . . . . . . . . . . . .

to be credited to the . . . . . . . . Fund

Wm. I. Hiler, Cashier
For Treasurer of State

Moved by Shatzel and seconded by Reynolds that the Board now adjourn to meet on call of the President. All members present voted aye.

Meeting adjourned.

Attest: [Signature]
Secretary

[Signature]
President