6-5-1917

Board of Trustees Meeting Minutes 1917-06-05

Bowling Green State University

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Proceedings, Trustees Bowling Green Normal College

May 14 1917

visability of cancelling the coming summer term and for that reason could not attend this meeting.

Estimate No. 7, in favor of The Steinle Construction Company, amounting to $2850.00, for work done on and material furnished for the Training School Building, duly certified by the architects, was presented for allowance. Also the claim of Howard & Merriam for 2% of above estimate, the same being for $57.00.

Moved by Reynolds and seconded by Collins that the above estimate, No. 7, for $2850.00, and claim of Howard & Merriam, for $57.00, be allowed and paid from the fund designated "Maintenance G-2, Training School Building, 1916-17". Voting aye: Ganz, Collins, Reynolds, Shatzel. Nays, none. Motion declared carried.

The following claims and expense accounts were presented, to-wit:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
</tr>
</tbody>
</table>

Mr. Steinle announced that he was finding it difficult to get materials for construction work on the Training School Building. The Board urged that he make every possible effort and this Mr. Steinle promised to do.

Louis Brandt, of 1900 Euclid Ave., Cleveland, Ohio, a landscape architect, was present to discuss the landscape proposition with respect to the College grounds. After informal discussion Mr. Brandt agreed to remain here until the return of Dr. Williams with a view to submitting a definite proposition after he had thoroughly gone into the matter with the President.

Moved by Shatzel and seconded by Reynolds that the Board now adjourn to meet on Tuesday, June 5, 1917, at 2 o'clock P. M., unless sooner convened by President Ganz.

All members present voted aye.

Meeting adjourned.

Bowling Green, Ohio, June 5, 1917

Minutes of meeting of the Board of Trustees of Bowling Green State Normal College, held at the administrative office of the Board, on Tuesday, June 5, 1917, convening at 2 o'clock P. M.

Members present: President E. H. Ganz, Vice President J. B. Collins, Treasurer J. D. McDonel, Secretary J. E. Shatzel, and F. E. Reynolds. President of the College, Dr. H. B. Williams, also present.

Minutes of two previous meetings read and approved.

President Williams presented and read a report of farm sales and rent collection, showing total receipts from the farm since last report to be $169.34 and from rent $10.00, a total of $179.34, and reported further that this amount had been turned into the hands of Treasurer McDonel and a receipt taken therefor.

Dr. Williams presented and read the following receipt of the Treasurer of State for funds received from the Treasurer of this Board, to-wit:

DEPARTMENT OF TREASURER OF STATE
Columbus, Ohio, May 9, 1917 No.3022

Received of State Normal College

Eleven hundred seventy-three & 22/100 Dollars arising from .....................

to be credited to the ................. Fund

Wm. J. Hiler, Cashier
For Treasurer of State
Dr. Williams presented and read the resignation of R. E. Seever, Financial Secretary of the Bowling Green State Normal College, to become effective forthwith, Mr. Seever having enlisted for military service.

Moved by McDonel and seconded by Shatzel that said resignation be accepted. All members voted aye. Motion declared carried.

Dr. Williams presented and read a letter from A. E. Hughes, successor to P. M. Davidson, touching the matter of expending balance of fuel fund before July 1st, coming, which letter was as follows:

May 22, 1917

Prof. Williams

Dear Sir:

Would say in reply to your request, to have one hundred and twenty tons of coal delivered before June 30 or July 10th that we will deliver according to our contract. That is: coal enough to heat buildings until July 10th.

Yours Truly

A. E. HUGHES & CO.

A. E. Hughes

Letter made a part of the record in order to show that Dr. Williams had attempted to follow the suggestions of the Board with respect to investing balance of fuel fund in fuel before the last day of July; also to show the opinion of Mr. Hughes as to the nature of his obligation toward the Board under existing contract.

At this point the Board heard the statements of City Solicitor Wm. B. James, President of City Council H. J. Powell, and Councilmen T. D. Strong and Ezra St. John, with respect to the proposed vacation by the City Council of the streets and alleys running through the Normal College grounds. The above named, with Lee Rouse, (who was absent) comprised the regularly constituted committee appointed by Council to confer with this Board in the above matter and after full discussion the following resolution was offered, to-wit:

WHEREAS, there is now pending before the Council of the city of Bowling Green, State of Ohio, an ordinance providing for the vacation of certain and sundry streets within the Normal College grounds, and;

WHEREAS, a remonstrance has been filed with said Council, objecting to said vacation unless an agreement and understanding is entered into with the Board of Trustees of said Normal College, providing that whatever plans and profiles are adopted for the beautifying of said Normal College grounds shall provide that Court Street shall be kept open within said Normal grounds in practically its present location, as well as giving the privilege to said city to use established driveways through the Normal grounds during the time Ridge Street may be closed for the improvement of said street;

NOW, THEREFORE, be it resolved, by the Board of Trustees of the Bowling Green State Normal College, that in consideration of the Council of the City of Bowling Green, State of Ohio, vacating the street within the Normal College grounds, no plans or profiles will be adopted by said Board which will provide for the closing up of Court Street and right will be given to said City to use the driveways through the Normal College grounds during any period that Ridge Street is being improved.

Moved by Shatzel and seconded by Reynolds that this resolution be adopted. Voting aye: Ganz, Collins, McDonel, Reynolds, Shatzel. Nays none. Motion declared carried.

And thereupon the following resolution was offered:

BE IT RESOLVED, by the Board of Trustees of the Bowling Green State Normal College, that in consideration of the adoption of the foregoing resolution, it is understood to be the desire of this Board that the paving of Ridge Street which bounds and abuts the Normal College ground on the North shall be paved with brick paving block and further request that whatever legislation is passed by the Council of the City of Bowling Green, Ohio, providing for the paving of Ridge Street, shall provide for the paving thereof with brick.

Moved by Collins and seconded by Reynolds that the above resolution be adopted. Voting aye: Ganz, Collins, McDonel, Reynolds, Shatzel. Nays none. Motion declared carried.
Louis Brandt, landscape architect, of Cleveland, Ohio, presented plans and tentative contract, covering the landscape proposition for the College grounds from his view-point. No action taken.

Moved by Shatzel and seconded by Collins that Dr. Williams confer with the firm of Arnold & Tripp, of Cleveland, with a view to engaging their services for the landscape work if satisfactory contract can be made with them. Voting aye: Ganz, Collins, McDonel, Reynolds, and Shatzel. Nays none. Motion declared carried.

Mr. Steinle addressed the Board on the subjects of brick, heat regulation, and estimates. No definite action taken.

Louis Brandt, landscape architect, of Cleveland, Ohio, presented plans and tentative contract, covering the landscape proposition for the College grounds from his view-point. No action taken.

Moved by Shatzel and seconded by Collins that Dr. Williams confer with the firm of Arnold & Tripp, of Cleveland, with a view to engaging their services for the landscape work if satisfactory contract can be made with them. Voting aye: Ganz, Collins, McDonel, Reynolds, and Shatzel. Nays none. Motion declared carried.

Mr. Steinle addressed the Board on the subjects of brick, heat regulation, and estimates. No definite action taken.

Estimate No. 6 in favor of The Steinle Construction Company, amounting to $1605.00, for work on Training School Building, duly certified by Howard & Merriam, the architects, was presented for payment; also the claim of Howard & Merriam for 2% thereof, amounting to $36.10, being their fee on above estimate taken.

Moved by Shatzel and seconded by Reynolds that said Estimate No. 6 and the architects' fees thereon be allowed and paid from fund designated as "Maintenance G-2, Training School Building, 1916-17". Voting aye: Ganz, Collins, Reynolds, Shatzel. Nays none. Motion declared carried. (McDonel left meeting before these claims were voted on.)

Dr. Williams presented for consideration and action of the Board the following pay rolls, to-wit:-
Dr. Williams also presented the following claims, to-wit:-

### 1915-16 Appropriations

<table>
<thead>
<tr>
<th>Claim</th>
<th>Item</th>
<th>Quantity</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>C-1</td>
<td>Schilcher's Market, City</td>
<td>Chickens</td>
<td>$4.00</td>
</tr>
<tr>
<td>C-1</td>
<td>Frank M. Coen, City</td>
<td>Groceries for Dom. Sci. Dpt.</td>
<td>6.76</td>
</tr>
<tr>
<td>C-1</td>
<td>E. M. Butler, City</td>
<td>Crayons</td>
<td>.10</td>
</tr>
<tr>
<td>C-2</td>
<td>Royce &amp; Coon Grain Co., City</td>
<td>Field Peas</td>
<td>4.50</td>
</tr>
<tr>
<td>C-2</td>
<td>Torr &amp; Harrison Co., Painesville</td>
<td>Strawberries</td>
<td>4.90</td>
</tr>
<tr>
<td>C-2</td>
<td>A. C. Hoyt &amp; Co., Postoria, O.</td>
<td>Corn</td>
<td>3.25</td>
</tr>
<tr>
<td>C-3</td>
<td>A. Fronoy &amp; Co., City</td>
<td>Cheesecloth for Bunting</td>
<td>12.00</td>
</tr>
<tr>
<td>C-3</td>
<td>Campbell &amp; Coller, City</td>
<td>3 doz. Bibb Washers</td>
<td>.45</td>
</tr>
<tr>
<td>E-8</td>
<td>The Blade Printing &amp; Paper Co., Toledo</td>
<td>Mounting cards</td>
<td>10.60</td>
</tr>
<tr>
<td>E-8</td>
<td>Mrs. Drug Store, City</td>
<td>Squares &amp; Pencil sharpeners</td>
<td>6.60</td>
</tr>
<tr>
<td>E-8</td>
<td>Underwood &amp; Underwood, N.Y. City</td>
<td>Stereoscopes</td>
<td>26.92</td>
</tr>
<tr>
<td>E-8</td>
<td>Baker &amp; Taylor Co., New York</td>
<td>Hooks</td>
<td>33.35</td>
</tr>
<tr>
<td>E-8</td>
<td>A. Fronoy &amp; Co., City</td>
<td>Brooms &amp; Tracing Wheels</td>
<td>1.10</td>
</tr>
<tr>
<td>E-8</td>
<td>Cosmopolitan Print Dept., N.Y. City</td>
<td>Pictures</td>
<td>9.60</td>
</tr>
<tr>
<td>E-8</td>
<td>Detroit Publishing Co., Detroit</td>
<td>Pictures</td>
<td>233.60</td>
</tr>
<tr>
<td>E-8</td>
<td>The Chicago Mathematical Supply House, Chicago, Ill.</td>
<td>Set of skeleton models, etc.</td>
<td>37.50</td>
</tr>
<tr>
<td>E-8</td>
<td>McIntosh Stereopticon Co., Chicago</td>
<td>2 White wood boxes</td>
<td>10.20</td>
</tr>
<tr>
<td>E-8</td>
<td>A. J. Nyatron &amp; Co., Chicago</td>
<td>Charts</td>
<td>12.25</td>
</tr>
<tr>
<td>E-8</td>
<td>Harold Rush, Lynn, Mass.</td>
<td>Chart</td>
<td>1.25</td>
</tr>
<tr>
<td>E-8</td>
<td>A. G. Spaulding &amp; Bros., Cleveland</td>
<td>Athletic equipment</td>
<td>146.21</td>
</tr>
<tr>
<td>E-9</td>
<td>Science Bldg.</td>
<td>Furniture</td>
<td>1661.60</td>
</tr>
<tr>
<td>F-1</td>
<td>Supt. of Trustees</td>
<td>Expense account</td>
<td>6.60</td>
</tr>
<tr>
<td>F-1</td>
<td>E. H. Ganz, Fremont</td>
<td>&quot;</td>
<td>11.60</td>
</tr>
<tr>
<td>F-2</td>
<td>Sprague &amp; Bump, City</td>
<td>Cleaning catch basins</td>
<td>35.00</td>
</tr>
<tr>
<td>F-2</td>
<td>The Home Steam Laundry, City</td>
<td>Laundry</td>
<td>1.93</td>
</tr>
<tr>
<td>F-2</td>
<td>O. J. Petty, City</td>
<td>Horse shoeing</td>
<td>.20</td>
</tr>
</tbody>
</table>

### 1916-17 Appropriations

<table>
<thead>
<tr>
<th>Claim</th>
<th>Item</th>
<th>Quantity</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>C-3</td>
<td>A. E. Hughes &amp; Co., City</td>
<td>Fuel</td>
<td>308.99</td>
</tr>
<tr>
<td>C-6</td>
<td>The Sentinel-Tribune, City</td>
<td>Paper</td>
<td>3.40</td>
</tr>
<tr>
<td>C-6</td>
<td>Frank M. Coen, City</td>
<td>Groceries for Dom. Sci. Dpt.</td>
<td>1.23</td>
</tr>
<tr>
<td>C-6</td>
<td>W. A. Cook, City</td>
<td>Meat</td>
<td>11.76</td>
</tr>
<tr>
<td>C-6</td>
<td>Lehmann Bros., City</td>
<td>Meat</td>
<td>1.95</td>
</tr>
<tr>
<td>C-6</td>
<td>Mass Bros., City</td>
<td>Groceries</td>
<td>36.45</td>
</tr>
<tr>
<td>C-6</td>
<td>State Normal College Farm</td>
<td>Eggs &amp; Butter</td>
<td>9.44</td>
</tr>
<tr>
<td>C-6</td>
<td>A. E. Avery, City</td>
<td>Cement</td>
<td>23.95</td>
</tr>
<tr>
<td>C-6</td>
<td>A. Fronoy &amp; Co., City</td>
<td>Cheesecloth</td>
<td>3.30</td>
</tr>
<tr>
<td>C-11</td>
<td>The Eureka Supply Co., Frankton, Ind.</td>
<td>Paper towels</td>
<td>14.50</td>
</tr>
<tr>
<td>D-3</td>
<td>The Hankey Lumber Co., City</td>
<td>Lumber</td>
<td>20.90</td>
</tr>
<tr>
<td>D-3</td>
<td>The Hankey Lumber Co., City</td>
<td>Lumber for Ind. Arts Dpt.</td>
<td>66.00</td>
</tr>
<tr>
<td>E-1</td>
<td>W. O. Hagel Electric Co., Toledo</td>
<td>Electric fans</td>
<td>75.60</td>
</tr>
<tr>
<td>E-8</td>
<td>The Hankey Lumber Co., City</td>
<td>Lumber for Gymnasium</td>
<td>1.80</td>
</tr>
<tr>
<td>E-8</td>
<td>The Warner &amp; Swasey Co., Cleveland</td>
<td>Binoculars</td>
<td>36.00</td>
</tr>
<tr>
<td>E-8</td>
<td>Supt. of Documents, Washington, D.C.</td>
<td>Geographical publications</td>
<td>22.75</td>
</tr>
<tr>
<td>F-1</td>
<td>Campbell &amp; Coller, City</td>
<td>Repair of water line</td>
<td>1.40</td>
</tr>
<tr>
<td>F-3</td>
<td>The City Water Co., City</td>
<td>Water for May</td>
<td>51.00</td>
</tr>
<tr>
<td>F-4</td>
<td>The H.W.O. Nat. Gas Co., City</td>
<td>Gas for 1 mo.</td>
<td>10.15</td>
</tr>
<tr>
<td>F-4</td>
<td>The L.B.O. &amp; S. Ry. Co., City</td>
<td>Light for 1 mo.</td>
<td>41.62</td>
</tr>
</tbody>
</table>
F-6-Extension Teachers
Robert A. Cummings, City
E. O. Walker, City

F-6-Expense account
Robert A. Cummings, City
E. O. Walker, City

F-6-Freight
T. & O. C. Ry. Co., City

F-7
Freight
T. & O. C. Ry. Co., City

Moved by Reynolds and seconded by Collins that the above pay rolls, claims, and expense accounts be allowed and paid from the funds respectively provided for payment of same, fund designation to be made by Dr. Williams. Voting aye: Ganz, Collins, Reynolds, Shatzel.

Nays none. Motion declared carried.

Dr. Williams invited the members of the Board and their families to attend the Commencement exercises to be held on Friday, June 15, 1917, beginning at 10:30 o’clock A. M., the program and list of graduates being as follows:

PROGRAM

a. Morn-Rise - - - Czibulka
b. Amaryllis (Gavotte) - Old French Air
Treble Clef Club

Invocation Rev. W. C. Prewitt

Recit.--From the Rage of the Tempest "Scipio"
Aria--Hear Me, Ye Winds and Waves--
from "Caesar" - - - Handel
Ernest Hesser
Head of the Department of Music
State Normal College

Address Dr. Wm. C. Bagley
Director School of Education
University of Illinois

Duet--My Boat is Waiting Here For Thee - Smart
Gladys Siggins and Jacie Sargent

Presentation of Diplomas
Announcements

Benediction

GRADUATES, JUNE 15, 1917

Diploma in Elementary Education

Esthel Mae Asmus
Ethel Mary Bartley
Naomi Bates
Wildred Ann Bubb
Kathryn Boehringer
Mary Eleanor Charmley
Mary Clark
Ethel C. Davidson
Pern Davidson
Julia Elizabeth Ducat
Estella F. Feddersen
Hazel Garr
Mabel Eleanor Gwain
Berenice F. Gunn
Gladys Ellen Hawley
Halcyon Hall
Sue B. Jenkins
Itra O. Kelly

Clarice Light
Grace Helen Longanbach
Myrtle McWilliams
Helen Marie Malone
Wilma Mary Reilly
Gertrude A. Rethinger
William Earl Roberts
Rhea E. Schenkenzer
Vera Ellen Seiger
Mary Dorothy Shea
Hermes Bertha Sprenger
Wayne Treber
Helen Waters
Lois Welch
Louwima Anna Welahiner
John Waters
Mildred Leonaore White
Gladys Wilson
Valma Zimmerman

Diploma in Home Economics

Eva Ruth Brown
Berenice Belle Detwiler
Lynne McNees

Vera Augusta Ohl
Olivia A. Stearns

Diploma in Industrial Arts

Harry S. Hostetler

Herbert H. Hutchins
Diploma in Music
Winifred Louise Barr            Gladys Luella Siggens
Ernestine Ducat                Luluvene Jenifer Swan
Ethelyn N. McGill              Pauline Barbara Ward
Jacie M. Sargent               Lillian Marie Witte

Candidates for Diplomas, and Degree, August 3, 1917
(Graduation dependent upon completion of Summer Term.)

Diploma in Elementary Education
Ethel L. Atkinson                Miriam Pisor
Grace Bearse                    Alice Margaret Roth
Elvena Blaske                   Mabel Stewart
Myrtle C. Houston               Mary Loretta Sugrie
Florence Gertrude Kutz          Jessie I. Todd

Diploma in Home Economics
H. Esther Sullivan

Degree—Bachelor of Science in Education
Margaret L. Grant

Moved by Shatziel and seconded by Collins that the Board accept Dr. Williams' invitation and that the Board hold a meeting after the Commencement Exercises, if a meeting is necessary; otherwise, that the next meeting of the Board be held on Friday, June 29, 1917, at 10 o'clock A. M. All members present voted aye. Motion declared carried.

Meeting adjourned.

Attest: ___________________________ Secretary

______________________________ President

Bowling Green, Ohio, June 29, 1917

Minutes of meeting of Board of Trustees of Bowling Green State Normal College held in the administrative office of the Board, on Friday, June 29, 1917.

Members present: President E. H. Ganz, Vice President J. E. Collins, and F. E. Reynolds. Absent: Treasurer J. D. McDonel and Secretary J. B. Shatziel. President of the College, Dr. Williams, also present.

Mr. Reynolds was chosen to act as Secretary pro tem.

The reading of minutes of previous meeting dispensed with.

Louis Brandt, of Cleveland, Ohio, present, on invitation of the Board, to submit a contract for preparation of plans for landscape work on Normal College grounds. After general discussion the following contract was agreed upon, to-wit:-

Agreement between the Board of Trustees of the Bowling Green State Normal College, Bowling Green, Ohio, and Louis Brandt, Landscape Architect, Cleveland, Ohio.

The Board of Trustees hereby commissions Louis Brandt to prepare studies, plans, specifications, reports, and estimates in connection with the landscape development of the college grounds.

The landscape architect will prepare studies and evolve a plan for development which provides not only for immediate development but also for whatever future development that can be foreseen today. This general scheme for development should serve as a guide for the location of future buildings, roads, etc. for the entire property.

The landscape architect will obtain the necessary data, elevations, measurements, etc., on which to base his studies, and will present to the board, studies, plans, specifications, details, reports and estimates, constituting a "Program for Development." These studies, plans, specifications, etc., are to be as complete as possible and adequate for submission to contractors for purposes of bidding on the various work outlined.

The landscape architect will prepare the following program:

1. Preliminary studies for development, showing alternate or various possible schemes. (These studies to be presented to the Board by July 10th, and subject to revision until a scheme is evolved which is satisfactory to the Board.)