4-7-1917

Board of Trustees Meeting Minutes 1917-04-07

Bowling Green State University

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Minutes of meeting of the Board of Trustees of Bowling Green State Normal College, held at the administrative office of the Board, on Saturday, April 7, 1917, convening at 2 o'clock P. M., in pursuance to call of President Ganz, the meeting heretofore called for Thursday, April 5th, having been cancelled.

Members present: President E. H. Ganz, Treasurer J. D. McDonel, and Secretary J. E. Shatzel. Absent: Vice President J. N. Collins and F. W. Reynolds. President of the College, Dr. H. B. Williams, and Mr. Edwards, representing Howard & Merriam, architects, were also present.

Member J. D. McDonel, recently reappointed by Governor James M. Cox to membership on the Board, presented his commission showing, in part, as follows: Know ye, that whereas James D. McDonel, of Seneca County, Ohio, has been duly appointed to the office of Trustee, State Normal School, Bowling Green; Therefore, by virtue of the power vested in me by the Constitution, and in accordance with the provisions of the laws, I do hereby commission him, the said James D. McDonel, to be Trustee, State Normal School, Bowling Green, as aforesaid, authorizing and empowering him to execute and discharge, all and singular, the duties appertaining to said office, and to enjoy all the privileges and immunities thereof, for the term ending May 17, 1921. In testimony whereof I have hereunto subscribed my name and caused the great Seal of the State of Ohio to be affixed, at Columbus, this 21st day of March, in the year of our Lord one thousand nine hundred and seventeen. James Sff. Cox.

Minutes of the previous meeting read and approved.

President Williams presented the following nomination, to-wit:

Board of Trustees
State Normal College
Bowling Green, O.

Gentlemen:-

I hereby nominate subject to your confirmation Mr. Roy W. Graf as Farmer, effective April 1, 1917, for one year at a salary of $50.00 per month.

H. B. Williams

Moved by Shatzel and seconded by McDonel that the nomination, by President Williams, of Roy W. Graf be approved and confirmed. Voting aye: Ganz, McDonel, Shatzel. Nays: none. Motion declared carried.

President Williams presented the receipt of the Treasurer of State for money received from Treasurer McDonel of this Board which was as follows, to-wit:

Department of Treasurer of State

Columbus, Ohio, March 16, 1917

Received of ............................................. $124.24

................................................................. Dollars

arising from................................................

to be credited to the......................... Fund

Wm. I. Hiler, Cashier
For Treasurer of State

President Williams reported the collection of the following sums of money, to-wit:

farm sales, $65.67; rent, $10.00, a total of $75.87, which had been turned to the treasurer of the Board and his receipt taken therefor.

President Williams spoke of the bills of Arthur E. Hughes, for coal, wherein the sum of $129.26 was claimed by Mr. Hughes by reason of being compelled to furnish high grade coal during the tie-up in transportation in February. Moved by Shatzel and seconded by McDonel that said claim be allowed, it being apparent that Mr. Hughes acted in good faith and by his special effort prevented the College from closing down for want of fuel, and that said claim be paid
from such fund as is available therefor, the fund designation to be made by Dr. Williams.

Voting aye: Ganz, McDonel, Shatzel. Nays, none. Motion declared carried.

President Ganz, on his own motion, appointed Dr. Williams and Secretary Shatzel to meet the Council of the City of Bowling Green and procure the vacation of all streets and alley ways passing through the Normal College Grounds.

The importance of immediate action with respect to improvement work on the College grounds was voiced by Dr. Williams and all members of the Board and it was moved by McDonel and seconded by Shatzel that Dr. Williams proceed immediately to make investigations and submit recommendations to the Board as to this work generally. Voting aye: Ganz, McDonel, Shatzel. Nays, none. Motion declared carried.

President Williams presented the following pay rolls for month ending April 15, 1917, to-wit:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Hours</th>
<th>Rate</th>
<th>Payroll</th>
</tr>
</thead>
<tbody>
<tr>
<td>E. L. Williams</td>
<td>President</td>
<td>1 mo.</td>
<td>$216.66</td>
<td></td>
</tr>
<tr>
<td>M. D. Walker</td>
<td>Instructor</td>
<td>1</td>
<td>277.77</td>
<td></td>
</tr>
<tr>
<td>G. T. Beattie</td>
<td></td>
<td></td>
<td>222.22</td>
<td></td>
</tr>
<tr>
<td>E. L. Moseley</td>
<td></td>
<td></td>
<td>222.22</td>
<td></td>
</tr>
<tr>
<td>J. A. Overman</td>
<td></td>
<td></td>
<td>211.11</td>
<td></td>
</tr>
<tr>
<td>L. L. Winlow</td>
<td></td>
<td></td>
<td>106.66</td>
<td></td>
</tr>
<tr>
<td>R. McClin</td>
<td></td>
<td></td>
<td>211.11</td>
<td></td>
</tr>
<tr>
<td>John M. Taibot</td>
<td></td>
<td>1</td>
<td>200.00</td>
<td></td>
</tr>
<tr>
<td>Ernest G. Hassler</td>
<td></td>
<td>1</td>
<td>165.66</td>
<td></td>
</tr>
<tr>
<td>Mary T. Chapin</td>
<td></td>
<td>1</td>
<td>200.00</td>
<td></td>
</tr>
<tr>
<td>Harriet S. Haywood</td>
<td></td>
<td>1</td>
<td>200.00</td>
<td></td>
</tr>
<tr>
<td>J. W. Zeller</td>
<td></td>
<td>1</td>
<td>222.22</td>
<td></td>
</tr>
<tr>
<td>Wm. F. Holt</td>
<td></td>
<td>1</td>
<td>222.22</td>
<td></td>
</tr>
<tr>
<td>F. D. Bejermann</td>
<td></td>
<td>1</td>
<td>200.00</td>
<td></td>
</tr>
<tr>
<td>C. J. Biery</td>
<td></td>
<td>1</td>
<td>222.22</td>
<td></td>
</tr>
<tr>
<td>August F. Gompf</td>
<td></td>
<td>1</td>
<td>86.66</td>
<td></td>
</tr>
<tr>
<td>Ruth McConn</td>
<td></td>
<td>1</td>
<td>116.66</td>
<td></td>
</tr>
<tr>
<td>M. H. Owen</td>
<td></td>
<td>1</td>
<td>131.33</td>
<td></td>
</tr>
<tr>
<td>Nancy J. Church</td>
<td></td>
<td></td>
<td>111.11</td>
<td></td>
</tr>
<tr>
<td>C. C. Oline</td>
<td></td>
<td>1</td>
<td>150.00</td>
<td></td>
</tr>
<tr>
<td>T. F. Shaw</td>
<td></td>
<td>1</td>
<td>222.22</td>
<td></td>
</tr>
<tr>
<td>Robert A. Cummins</td>
<td>Ext. Teacher</td>
<td>1</td>
<td>222.22</td>
<td></td>
</tr>
<tr>
<td>William L. Spencer</td>
<td></td>
<td>1</td>
<td>222.22</td>
<td></td>
</tr>
<tr>
<td>Marie Simpson</td>
<td>Librarian</td>
<td>1</td>
<td>100.00</td>
<td></td>
</tr>
<tr>
<td>Rosa Wenzinger</td>
<td>Aast.Librarian</td>
<td>1</td>
<td>76.19</td>
<td></td>
</tr>
<tr>
<td>Estie Alexander</td>
<td>Critic Teacher</td>
<td>1</td>
<td>111.11</td>
<td></td>
</tr>
<tr>
<td>Grace K. Poorbaugh</td>
<td></td>
<td>1</td>
<td>111.11</td>
<td></td>
</tr>
<tr>
<td>Lucy Mennam</td>
<td></td>
<td>1</td>
<td>111.11</td>
<td></td>
</tr>
<tr>
<td>Mouse Ottingham</td>
<td></td>
<td>1</td>
<td>111.11</td>
<td></td>
</tr>
<tr>
<td>Margaret K. Roberts</td>
<td></td>
<td>1</td>
<td>111.11</td>
<td></td>
</tr>
<tr>
<td>Ruby Minor</td>
<td></td>
<td>1</td>
<td>111.11</td>
<td></td>
</tr>
</tbody>
</table>

President Williams presented the following bills, claims, and expense accounts for action of the Board, to-wit:

1915-16 Appropriations

C-9
Em. T. Phillips & Co., Toledo, O. | Seeds | $7.02

D-3
Nopper Hardware Co., City | Hardware materials | 4.55

E-1
The Toledo Chandelier Co., Toledo, O. | 5-Desk Lights | 25.00
Lincoln & Dirlim, City | Office equipment | 1.30

President Williams presented the following bills, claims, and expense accounts for action of the Board, to-wit:
Proceedings, Trustees Bowling Green Normal College
April 7 1917

E-8
William Wood & Co., New York City
H. W. Wilson Co., White Plains, N.Y.
The National Rubber Stamp Co., Toledo
The Pure Carbonic Co., Cleveland, O.
The Ohio Chemical Mfg. Co., Chicago, Ill.
The Macmillan Co., Chicago, Ill.
The Library Bureau, Chicago, Ill.
Houghton Mifflin Co., Chicago, Ill.
The Democrat Printing Co., Madison, Wis.
Baker & Taylor Co., New York City
Favor, Ruhl & Co., Chicago, Ill.

Hammacher, Schlemmer & Co., New York City
The Geography Supply Bureau, Ithaca, N.Y.

E-10
The Home Steam Laundry, City
The Democrat Co., City

1916-17 Appropriations

C-2
The Royce & Coon Grain Co., City
The Royce & Coon Grain Co., City

C-3
A E. Hughes & Co., City
A E. Hughes & Co., City

C-4
The Noamns-Troup Co., Toledo
The Sentinel Tribune, City
The Ohio State Reformatory, Mansfield, O.
Lincoln & Dirian, City

C-5
A E. Hughes & Co., City
The College Farm, City
Lehmann Bros., City
Mans Bros., City
Schnieder's Market, City
A. Fronney & Co., City
" A. Cook, City
Frank M. Coen, City
Doxson-Evans Co., Columbus, O.
Englum Bros., City

C-11
The Toledo Janitor Supply Co., Toledo, O.
Holles Drug Store, City
Frank Darr, City

E-9
The Hopper Hardware Co., City

F-1
The Steinie Construction Co., Fremont, O.

F-3
The City Water Co., City

F-4
The L.K.B.G. & N. Ry., Co., City
The N.W.O. Nat.Gas Co., City

F-6 - Freight
The T. & O. C. Ry., Co., City
H. B. Williams, City
Fred Cook, City

F-7
The Wood Co. Tel. Co., City
Receiver, Cent.Union Tel.Co., City

F-6 - Ext. Teachers
Robert A. Cummins, City
Rex McCain, City
W. F. Shaw, City
W. F. Shaw, City
W. L. Spencer, City
W. F. Shaw, City
J. N. Overman, City
Robert A. Cummins, City

Books $ 6.00
Library Equip. 26.75
Stamps for Libr'y. 1.00
Chem. Equip. 61.84
" " 6.44
" " 16.00
" " 11.03
Books 2.06
Library Equip. 3.75
Books 7.70
Munsell cards 11.00

Hardware 16.96
Charts 0.25
Chem. Equip. 59.70

Laundry Work 2.50
 Emerg. printing 2.75

Expense acct. 15.83
" " 22.75
" " 20.06
" " 5.40

Forage 14.40
" " 14.33
Corn 35.60

Fuel 636.11
" " 129.26

Office supplies 7.65
Mimeo.,paper,etc. 11.30
Sum. Sch. bulletins 230.00
Office supplies 4.39

Toilet paper 5.15
Gen.plant supplies .75
Harness oil 2.50

Gen.plant equip. .25

Repair work in Gym 40.00

Water 59.94
Light & Power 51.05
Heat 17.15

Freight 3.35
Exp. advanced 6.35
Freight & express 7.47

Tel. service 3.50

Exp. account 37.00

" " 18.35
" " 7.15
" " 34.10
Moved by McDonel and seconded by Shatzel that the above pay rolls, claims, and
expense accounts be allowed and paid from the funds respectively provided therefore, fund
designation to be made by Dr. Williams. Voting aye: Ganz, McDonel, Shatzel. Nays, none.
Motion declared carried.

On motion duly carried, the meeting adjourned to meet on call of President Ganz.

Attest: 

Secretary

President

Bowling Green, Ohio, May 5, 1917

Minutes of meeting of Board of Trustees of Bowling Green State Normal College held at
the administrative office of the Board on Saturday, May 5, 1917, convening at 12 o'clock,
noon, in pursuance to call of President Ganz.

Members present: President H. H. Ganz, Vice President J. E. Collins, Treasurer J. D.
McDonel, and F. E. Reynolds. President of the College, Dr. H. B. Williams, also present.

Member E. H. Ganz presented his commission showing in part as follows: "Know ye, that
whereas Edward H. Ganz, of Sandusky County, Ohio, has been duly appointed to the office of
Trustee, State Normal School, Bowling Green; Therefore, by virtue of the power vested in
me by the Constitution and in accordance with the provisions of the laws, I do hereby
commission him, the said Edward H. Ganz, to be Trustee, State Normal School, Bowling Green,
as aforesaid, authorizing and empowering him to execute and discharge, all and singular,
the duties appertaining to said office, and to enjoy all the privileges and immunities
thereof for the term ending May 17, 1918. Signed by the Governor, James M. Cox, with the
Great Seal of Ohio affixed, on March 21, 1917."

F. E. Reynolds also presented his commission as a member of this Board, in the same
language quoted above, for term ending May 17, 1920, vice J. P. Sharkey. Signed by the
Governor, James M. Cox, with the Great Seal of Ohio affixed, on March 21, 1917.

Minutes of previous meeting read and approved.

President Williams presented and read his report of receipts from various
sources, to-wit: Extension fees, $807.50; laboratory $304.00; farm sales, $50.72; miscellaneous
sales, $1.00; rent, $10.00; a total of $1,173.22, and that same had been
paid into the
hands of Treasurer McDonel and a receipt taken therefor.

President Williams presented and read into the record the following receipt of the
Treasurer of State for the sum of $75.87 received from Treasurer McDonel of this Board,
to-wit:

DEPARTMENT OF TREASURER OF STATE
Columbus, Ohio, Apr. 23, 1917 No. 2869

Received of State Normal College

$ 75.87

Seventy-five and 87/100 Dollars

arising from

to be credited to the

Wm. I. Hiler, Cashier
For Treasurer of State

President Williams presented and read the following letter from The Industrial
Commission of Ohio, to-wit:

Columbus, April 7th, 1917

H. B. Williams
Pres. State Normal School
Bowling Green, Ohio.

Dear Sir:

John E. McGillvory, Pres. of the Kent State Normal College,
Kent, Ohio informs us that the Engineers, Janitors and Firemen at the