Board of Trustees Meeting Minutes 1917-02-03

Bowling Green State University

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Minutes of meeting of the Board of Trustees of the Bowling Green State Normal College, held at the administrative offices of the Board, Bowling Green, Ohio, on Saturday, February 3rd, 1917.

Members present: President E. H. Ganz, Vice President J. H. Collins, Secretary J. E. Shatzel, and J. P. Sharkey. Absent, Treasurer J. D. McDonel. President of the College, Dr. H. B. Williams, and Contractor Steinle also present.

Minutes of previous meeting read and approved.

Dr. Williams presented and read a telegram from President McGilvrey of Kent Normal School, stating that it will be agreeable to him and his Board for this Board to visit their institution on February 14, 1917. Agreed by all present that this Board visit Kent on the date suggested.

Dr. Williams presented a letter from The McKeever Electric Co., stating that proper disposal of the exhaust from the vacuum cleaner system in the Administration Building can be made, and, on motion duly carried, the Board directed Dr. Williams to confer further with said company and to make arrangements for the installation of such apparatus as will properly take care of said exhaust.

Dr. Williams presented the following receipts since last meeting of the Board, to-wit: from sale of farm products, $32.93; from Extension fees for first semester for academic year of 1916-17, $1367.50; from rent and sale of wood, $32.00; and stated further that these funds would be immediately turned into hands of Treasurer McDonel.

Dr. Williams presented bill of A. E. Hughes & Co. for coal, the same being in excess of contract price, and reported that voucher had not been drawn awaiting action of the Board.

Moved by Collins and seconded by Sharkey that the coal contract with P. M. Davidson (or his successors) for coal for the current year be enforced and in event of failure of prompt delivery on terms of such contract, that the matter be referred to the Attorney General of Ohio for advice. Voting aye, Collins, Sharkey. Nays, Ganz, Shatzel. Motion declared lost.

Moved by Sharkey and seconded by Collins that all coal furnished by P. M. Davidson, or his successor, be settled for at rate of $2.65 per ton. Voting aye, Ganz, Collins, Sharkey. Nay, Shatzel. Motion declared carried.

Dr. Williams reported conference with Mr. Pollett, of the Attorney General's office, regarding height of slate in toilets and showers, and that he was informed that this is a question for the architects on the work. No action taken by the Board.

Dr. Williams reported a conference with various parties at Columbus who have to do with the preparation of the budget and that the same is in the process of formation with final outcome uncertain; and that the matter will be watched carefully and the best possible results will be obtained.

Dr. Williams presented the receipt from the Treasurer of State to Treasurer McDonel for cash paid into the State Treasury, to-wit:

DEPARTMENT OF TREASURER OF STATE
Columbus, Ohio, Jan. 11, 1917 No. 1933

Received of Bowling Green Normal College $216.89
Two hundred sixteen & .................. 69/100 Dollars arising from -------------------------------
to be credited to the -------------------------------Fund

Wm. I. Hiler, Cashier
For Treasurer of State
Moved by Collins and seconded by Sharkey that said receipt be made a part of the record. All members voted aye and motion declared carried.

Estimate No. 4 in favor of The Steinle Construction Co. for work done on the Teachers Training School building, amounting to $5842.50, duly certified and approved by Howard & Merriam, architects, was presented for payment.

Moved by Collins and seconded by Shatzel that the above Estimate be allowed and paid from the fund provided for the payment thereof, Dr. Williams to make fund designation. Voting aye: Ganz, Collins, Sharkey, and Shatzel. Nays, none. Motion declared carried.

The claim of Howard & Merriam, architects, for 2% of above Estimate No. 4 issued in favor of The Steinle Construction Co. for work done on the Teachers Training School building, amounting to #116.85, was presented for payment.

Moved by Collins and seconded by Shatzel that the above claim of Howard & Merriam, architects, be allowed and paid from the funds respectively provided for the payment thereof, fund designation to be made by Dr. Williams. Voting aye: Ganz, Collins, Sharkey, Shatzel. Nays, none. Motion declared carried.

Dr. Williams presented the following pay rolls for the month ending February 15, 1917, to-wit:-

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Hours</th>
<th>Rate</th>
<th>Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>H. B. Williams</td>
<td>President</td>
<td></td>
<td>$316.66</td>
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</tr>
<tr>
<td>E. G. Walker</td>
<td>Instructor</td>
<td></td>
<td>277.77</td>
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<tr>
<td>G. T. Beattie</td>
<td></td>
<td></td>
<td>222.22</td>
<td></td>
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<tr>
<td>E. L. Wootley</td>
<td></td>
<td></td>
<td>222.22</td>
<td></td>
</tr>
<tr>
<td>J. R. Overman</td>
<td></td>
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<td>222.22</td>
<td></td>
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<tr>
<td>L. L. Winslow</td>
<td></td>
<td></td>
<td>211.11</td>
<td></td>
</tr>
<tr>
<td>Ben McColl</td>
<td></td>
<td></td>
<td>188.88</td>
<td></td>
</tr>
<tr>
<td>John E. Talbot</td>
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<td></td>
<td>211.11</td>
<td></td>
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<tr>
<td>Ernest G. Kenner</td>
<td></td>
<td></td>
<td>200.00</td>
<td></td>
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<tr>
<td>Mary V. Chapin</td>
<td></td>
<td></td>
<td>166.66</td>
<td></td>
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<tr>
<td>Harriet S. Hayward</td>
<td></td>
<td></td>
<td>200.00</td>
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<td>J. T. Zeller</td>
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<tr>
<td>Wm. P. Holt</td>
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<tr>
<td>F. G. Beyerman</td>
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<td>200.00</td>
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<td>C. J. Blyer</td>
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<td>222.22</td>
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<tr>
<td>August F. Gompf</td>
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<td></td>
<td>88.88</td>
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<tr>
<td>Ruth McConn</td>
<td>Librarian</td>
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<td>116.66</td>
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<tr>
<td>Marie Simpson</td>
<td>Librarian</td>
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<td>100.00</td>
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<td>Robert A. Cummins</td>
<td>Extension Teacher</td>
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<td>William L. Spencer</td>
<td>Instructor</td>
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<td>222.22</td>
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<tr>
<td>M. E. Owen</td>
<td>Instructor</td>
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<td>133.33</td>
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<td>Nancy J. Church</td>
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<td>R. C. Cline</td>
<td></td>
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<td>150.00</td>
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<td>Rosa Wensinger</td>
<td>Asst. Librarian</td>
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<td>76.19</td>
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<td>Effie Alexander</td>
<td>Critic Teacher</td>
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<td>Grace M. Poorbaugh</td>
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<tr>
<td>Lucy Nechman</td>
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<tr>
<td>Maude Cootingham</td>
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<tr>
<td>Margaret K. Roberts</td>
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<tr>
<td>Ruby Minor</td>
<td></td>
<td></td>
<td>111.11</td>
<td></td>
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</tbody>
</table>

R. W. Treber: Supt. Rigs & Grds. 1 mo. $75.00
Marion Griffeth: Clerk-Stenographer 1 * 63.50
Roscoe E. Geever: Financial Clerk 1 * 100.00
A. C. Albaugh: Custodian 1 * 60.00
John Keyes: Junior 1 * 50.00
Geo. H. Beckman: Fireman @ 60.00 48.50
R. O. Campbell: Engineer 1 mo. 75.00
Elmer Beard: Laborer (Emerg.) 92 hrs. @ $2.60 18.40
Floyd South: Farm Laborer 1 mo. 50.00
Lester South: Stud.Ast.(Farm) 17 hrs. @ $1.50 25.50
Estella Pedersen: " (Library) 30 hrs. @ $1.50 45.00
Stella Carrington: " (Library) 27 hrs. @ $1.50 40.50

$392.74

Moved by Sharkey and seconded by Shatzel that the foregoing pay rolls be allowed and paid from the funds respectively provided for the payment thereof, fund designation to be made by Dr. Williams. Voting aye: Ganz, Collins, Sharkey, Shatzel. Nays, none. Motion declared carried.

Dr. Williams presented the following bills and claims for the action of the Board, to-wit:

1916-16 Appropriations

C-2
The Royce & Coon Grain Co., City
Bran, etc. $15.84
C-4
The Sentinel Tribune, City
Carbon and mimeograph paper, etc. $6.40
The Bolles Drug Store, City
Ink, statement pads, etc. 2.20
Lincoln & Dirlem, City
Ink, etc. 1.60
Remington Typewriter Co., Toledo, O.
Ribbon and paper 22.10

C-8
Dowels 2.29

D-3
Keil Lumber Co., City
Lumber 5.90
Hopper Hardware Co., City
Hardware 3.01

E-1
The National Rubber Stamp Co., Toledo, O.
Rubber stamp .15
Toledo Chandelier Co., Toledo, O.
Shade and key socket .85

E-8
Educational Publishing Co., New York City
Books 9.62
Arthur P. Schmidt, Boston, Mass.
Music 29.25
Silver, Burdett & Co., Chicago, Ill.
Books 10.64
Apparatus for Psychology 53.36
Hammacher, Schlemmer & Co., New York City
Hinges, casters, etc. 4.66
W. A. Wood Mowing & Reaping Machine Co., Hoosick Falls, N.Y.
Tongue Truck 10.00
Warwick & York, Baltimore, Md.
Books 2.25

Eberbach & Son Co., Tonawanda, Mich.
Equipment for Chemistry 103.67
Hopper Hardware Co., City
General equipment 17.09

E-9 - Science Bldg.
Toledo Chandelier Co., Toledo, O.
Shades, drop cords, etc. 46.55
Equipment for Chemistry 9.65
Hammacher, Schlemmer & Co., New York City
Victrola records for Trg. School. 71.70
Crane's Music Store, City
Pipe, elbows, covering, etc. 158.50
Kauffman-Lattimer Co., Columbus, O.
Equipment for Biology Dpt. 41.80
Equipment for Geo. Dpt. 4.00
Hopper Hardware Co., City
Equipment for Milk Room, Sci. Bldg. 44.40

F-1
Campbell & Coller, City
Repair of heater in janitor room 5.80

F-4
The N. W. O. Nat. Gas Co., City
Gas for one month 8.40

F-6 - Bd. of Trustees
E. H. Ganz, Fremont, O.
Expense account 3.57
J. P. Sharkey, Van Wert, O. 5.60
J. E. Shatzel, City 3.60
Moved by Sharkey and seconded by Shatzel that the foregoing claims be allowed and paid from the funds provided for the payment thereof, fund designation to be made by Dr. Williams. Voting aye: Ganz, Collins, Sharkey, Shatzel. Nays, none. Motion declared carried.

Moved by Collins and seconded by Shatzel that the Board now adjourn to meet at Kent, Ohio, on Wednesday, February 14, 1917.

All members voting aye and meeting adjourned.

Attest: [Signature]
Secretary

[Signature]
President