10-7-1916

Board of Trustees Meeting Minutes 1916-10-07

Bowling Green State University

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Minutes of meeting of Board of Trustees of Bowling Green Normal College, held at the administrative office of the Board, on Saturday, Oct. 7, 1916, convening at 10 o'clock A.M.

Members present: President E. H. Ganz, Vice President J. B. Collins, Treasurer J. D. McDonel, Secretary J. E. Smatzei, and J. P. Smarkey. President of the College, Dr. K. S. Williams, also present.

Minutes of two previous meetings of the Board read and approved.

President Williams read a communication from the Board of Trustees of the Kent Normal College wherein it was suggested that for mutual benefits the Boards exchange visits. Moved by McDonel and seconded by Collins that Dr. Williams and Secretary Smatzei proceed at once to arrange for such exchange of visits. All members, excepting Smatzei, voted aye and motion was declared carried.

Moved by McDonel and seconded by Collins that the Board visit the State Normal Colleges at Ypsilanti and Kalamazoo, Michigan, in an official capacity, for the purpose of inspecting said institutions, and that President Williams procure leave of Governor Willis for the expenditure of funds for this purpose. Voting aye: Ganz, Collins, McDonel, Sharkey, and Smatzei. Nays, none. Motion declared carried.

President Williams reported the receipt of $59.73 and that same had been turned to Treasurer McDonel.

Dr. Williams reported also the receipt of $1500 from the State Treasurer as State aid toward the maintenance of model rural schools.

Dr. Williams presented a letter from Mr. Ittner, of St. Louis, with reference to preparation of plans for landscape work on the college grounds. Dr. Williams was, on motion carried by unanimous vote, directed to have Mr. Ittner attend the next meeting of the Board if possible.

President Williams called the attention of the Board to an editorial which appeared in The Bowling Green Sentinel reflecting on the conduct of the Board in the use of the sewer with which the College Buildings are connected. Moved by Collins, seconded by McDonel, that Dr. Williams take the matter up with the State Board of Health with a view to ascertaining who is at fault. Voting aye: Ganz, Collins, McDonel, Sharkey, Nays, none. Motion declared carried.

President Williams presented the following pay rolls for month ending October 15, 1916, to-wit:-

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Pay</th>
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</thead>
<tbody>
<tr>
<td>G. W. Beattie</td>
<td>Instructor</td>
<td>$222.22</td>
</tr>
<tr>
<td>T. L. Moseley</td>
<td></td>
<td>$222.22</td>
</tr>
<tr>
<td>J. H. Overman</td>
<td></td>
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<tr>
<td>W. G. Walker</td>
<td></td>
<td>$277.77</td>
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<td>L. L. Wimslow</td>
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<td>$211.11</td>
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<tr>
<td>Rea McCain</td>
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<td>$126.66</td>
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<tr>
<td>John E. Talsot</td>
<td></td>
<td>$211.11</td>
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<tr>
<td>Ernest G. Heiser</td>
<td></td>
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<tr>
<td>Mary T. Chapin</td>
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<td>$126.66</td>
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<tr>
<td>Harriet S. Hayward</td>
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<tr>
<td>J. W. Zeller</td>
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<td>$222.22</td>
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<tr>
<td>Wm. P. Halt</td>
<td></td>
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</tr>
<tr>
<td>F. G. Beyermann</td>
<td></td>
<td>$200.00</td>
</tr>
<tr>
<td>C. J. Biery</td>
<td></td>
<td>$222.22</td>
</tr>
<tr>
<td>August P. Gompf</td>
<td></td>
<td>$88.88</td>
</tr>
<tr>
<td>Ruth McConn</td>
<td>Librarian</td>
<td>$116.66</td>
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<tr>
<td>Marie B. Simpson</td>
<td>Critic Teacher</td>
<td>$100.00</td>
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<tr>
<td>Effie Alexander</td>
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<td>$111.11</td>
</tr>
<tr>
<td>Grace M. Poorbaugh</td>
<td></td>
<td>$111.11</td>
</tr>
<tr>
<td>Lucy Meacham</td>
<td></td>
<td>$111.11</td>
</tr>
<tr>
<td>Agness B. Dobson</td>
<td></td>
<td>$111.11</td>
</tr>
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<td>Margaret K. Roberts</td>
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<td>$111.11</td>
</tr>
<tr>
<td>Ruby Minor</td>
<td></td>
<td>$3961.05</td>
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</table>

Total: $3961.05
Proceedings, Trustees Bowling Green Normal College

Oct. 7

H. B. Williams
Robert A. Cummins
William L. Spencer
W. N. Owen
Nancy J. Church
T. C. Cline
Rosa Wensinger
R. W. Treber
Marion Griffeth
Paul Smith

President
Exten. Teacher
Instructor
Supt. Bldgs. & Grds.
Asst. Librarian

Robert A. Cummins
William L. Spencer
W. N. Owen
Nancy J. Church
T. C. Cline
Rosa Wensinger
R. W. Treber
Marion Griffeth
Paul Smith

Exten. Teacher
Instructor
Supt. Bldgs. & Grds.
Asst. Librarian

Proceedings, Trustees Bowling Green Normal College
Oct. 7

1916

Nancy J. Church
I. C. Cliné
R. W. Treber
Marion Griffeth
Roscoe E. Seever
C. L. Derby
F. E. Hampshire
Walter L. Johnston
Floyd South
Paul Smith
Mary Montgomery

Asst. Librarian
It

President
Exten. Teacher
Instructor
Asst. Librarian

Instructor
Asst. Librarian

Motion by McDonel and seconded by Sharkey that the pay rolls presented by Dr. Williams for the month ending Oct. 15, 1916, be allowed and paid from the funds respectively provided therefor, fund designation to be made by Dr. Williams. Voting aye: Ganz, Collins, McDonel, and Sharkey. Nays, none. Motion declared carried.

Moved by McDonel and seconded by Sharkey that the pay rolls presented by Dr. Williams for the month ending Oct. 15, 1916, be allowed and paid from the funds respectively provided therefor, fund designation to be made by Dr. Williams. Voting aye: Ganz, Collins, McDonel, and Sharkey. Nays, none. Motion declared carried.

President Williams presented the following bills for allowance, to-wit:-

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
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<tr>
<td></td>
<td>F. Reichert, City</td>
<td>$1.50</td>
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<tr>
<td></td>
<td>S. W. Bailey, City</td>
<td>$13.00</td>
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<tr>
<td></td>
<td>Baldwin's Store, City</td>
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<td></td>
<td>The Wendt &amp; Rausch Co., Toledo, O.</td>
<td>$6.75</td>
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<tr>
<td></td>
<td>The Sentinel Tribune, City</td>
<td>$3.60</td>
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<tr>
<td></td>
<td>The Ohio State Reformatory, Mansfield, O.</td>
<td>$15.10</td>
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<tr>
<td></td>
<td>The Manuus-Troup Co., Toledo, O.</td>
<td>$4.65</td>
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<td></td>
<td>The Manuus-Troup Co., Toledo, O.</td>
<td>$1.00</td>
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<td></td>
<td>George South, City</td>
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<td>Dobson-Evans Co., Columbus, O.</td>
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<td></td>
<td>Campbell Bros., City</td>
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<td></td>
<td>A. Fromey &amp; Co., City</td>
<td>$4.83</td>
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<td></td>
<td>Bolles Drug Store, City</td>
<td>$1.75</td>
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<tr>
<td></td>
<td>F. H. Prieur, City</td>
<td>$1.25</td>
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<tr>
<td></td>
<td>Lincoln &amp; Dirlam, City</td>
<td>$1.25</td>
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<tr>
<td></td>
<td>The Hading Silk Co., Cincinnati, O.</td>
<td>$1.25</td>
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<tr>
<td></td>
<td>The L. S. B. G. &amp; N. Ry. Co., City</td>
<td>$1.25</td>
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<td>A. G. Spalding &amp; Bros., Cleveland, O.</td>
<td>$9.58</td>
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<td></td>
<td>F. H. Prieur, City</td>
<td>$10.58</td>
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<td></td>
<td>Hopper Hardware Co., City</td>
<td>$9.00</td>
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<td></td>
<td>The Toledo Janitor Supply Co., Toledo, O.</td>
<td>$15.00</td>
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<tr>
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<td>Asst's Store, City</td>
<td>$1.70</td>
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<td>Detroit Publishing Co., Detroit, Mich.</td>
<td>$28.38</td>
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<td></td>
<td>The Northwestern Ohio Nat. Gas Co., City</td>
<td>$9.80</td>
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<td></td>
<td>The L. K. B. G. &amp; N. Ry. Co., City</td>
<td>$9.71</td>
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<tr>
<td></td>
<td>W. L. Spencer, City</td>
<td>$18.15</td>
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<tr>
<td></td>
<td>Robert A. Cummins, City</td>
<td>$50.88</td>
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<tr>
<td></td>
<td>E. O. Walker, City</td>
<td>$37.01</td>
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<tr>
<td></td>
<td>J. P. Sharkey, Van Wert, O.</td>
<td>$18.15</td>
</tr>
</tbody>
</table>

1916 Appropriations

$4231.73

$407.50

$68.00
J. D. McDonel, Fostoria, O.  
F-6 - Bd. of Trustees  
Expense account  
$ 13.00

C. H. Ganz, Fremont, O.  
F-6 - Bd. of Trustees  
Telephone for one month  
3.50

The Receivers, Central Union Tel. Co., City  
F-7  
Freight  
13.45

The Wood Co. Tel. Co., City  
F-7  
.60

The Toledo & Ohio Central Ry. Co., City  
F-8  
Laundering sheets, curtains, etc.  
1.85

Mrs. O. W. McIntyre, City  
F-9  
Service fee to imported stallion  
20.00

E. P. Ferris, Haskins, O.  
F-9  
Blue prints  
2.10

F. A. Keil Lumber Co., City  
G-3, House Bill #314  
Yard Fence  
59.50

The City Water Co., City  
F-3, Appropriation  
Water for Sept.  
21.88

Moved by Collins, seconded by McDonel that above claims be allowed and paid from the funds respectively provided therefor, fund designation to be made by Dr. Williams. Voting aye: Ganz, Collins, McDonel, and Snarkey. Nays, none. Motion declared carried.

The following communication from Howard & Merriam was presented and, on motion, made a part of the record, to-wit:-

Oct. 2, 1916

Mr. J. E. Snatzel  
Sec. Bowling Green Normal College  
Bowling Green, O.

Dear Sir:-

Enclosed please find copy of letter this day received from the Industrial Commission of Ohio which speaks for itself. Upon receipt of the guarantee from the Bryce Heating & Ventilating Co. of which Mr. Hamilton spoke, we shall issue final estimate to the above mentioned company.

Very truly yours,  
Howard & Merriam, Archts.  
By O. D. Howard

Sept. 29, 1916

Howard & Merriam, Archts.  
8 E. Broad St.  
Columbus, O.

Dear Sirs:-

In answer to your communication of Sept. 22nd with reference to heating system for Bowling Green Normal College.

You will remember some time ago the architect of this department made an inspection of the above building and found everything to be in splendid condition, and being constructed in accordance with plans and specifications submitted, but at that time the heating system was not completed so as to make a test. The general scheme and the workmanship up to that time were very satisfactory and in view of this fact, we would be willing to accept the anometer tests as furnished by the Heating Company as satisfactory and, if the proper temperature is maintained as specified in the State Code during the coldest weather, it will be perfectly satisfactory. If not, we would expect the necessary radiation to be added. However, we believe the system will prove satisfactory and that you will have no extra work to do along this line.

If you will furnish us with a guarantee that you will make changes if necessary to heat all parts of the building to the proper temperature as specified in the State Code, we will be willing to give our approval on this job at the present time without making a final test during extremely cold weather.

Very truly yours,  
Geo. H. Hamilton,  
Chief Deputy.
Proceedings, Trustees Bowling Green Normal College

Member McDanel, as committee on the matter of procuring switching connections between T. & O. C. Railway to College Power Plant, stated that he was not ready to report and, on motion duly carried, was given further time for his investigations.

Moved by Collins, and seconded by McDanel, that President Williams invite Prof. Bradford, of the Ohio State University, to visit the Bowling Green State Normal College for the purpose of inspecting the water softening plant, which was built under plans approved by him, and further that he be requested to meet with this Board and report his findings and conclusions.

All members voted aye and motion was declared carried.

The Board discussed a verbal recommendation of Dr. Williams to the effect that suitable increases be made in the salaries of members of the faculty. Moved by McDanel, seconded by Sharkey that the recommendation of Dr. Williams that the standard of salaries be increased $200 for each faculty member, or about $6,000 more than was asked for last year, be approved.


Moved by Sharkey and seconded by McDanel that the Board now adjourn to meet, with President Williams, at the New Burdick Hotel, Kalamazoo, Michigan, on Saturday evening, October 28, 1916.

All members voted aye and motion was declared carried.

Meeting adjourned.

Attest: 

President

Bowling Green, Ohio Nov. 4, 1916

Minutes of meeting of Board of Trustees of Bowling Green State Normal College, held at the administrative office of the Board, on Saturday, November 4, 1916, convening at 9 o'clock A. M.

Members present: President K. H. Ganz, Treasurer J. D. McDanel, Secretary J. E. Shatzel, and J. P. Sharkey. Absent: Vice President J. E. Collins. President of the College, Dr. H. B. Williams, also present.

Treasurer McDanel presented the following receipt, to-wit:-

DEPARTMENT OF TREASURER OF STATE
Columbus, Ohio, Oct. 19, 1916 No. 1106

Received of.................................................$ 59.73
Fifty-nine and 73/100 dollars
arising from.............................................. Dollars

to be credited to the........................................ Fund

L. C. Hayes, Cashier For Treasurer of State

President Williams read a communication from Mr. Ittner in which the writer indicated his insolvency to give the landscape designing for the Normal College grounds his personal attention. No action taken.

President Williams also read a letter from Prof. James G. Bradford to the effect that owing to a press of duties at Columbus, he would be unable to inspect the water softening plant as requested. No motion taken.

President Williams also read a communication from the State Board of Health advising that as soon as an inspector from the Department is in the vicinity of Bowling Green, an inspection of the College sewer connections will be made.

President Williams also read a letter from Governor Frank B. Willis which, on motion duly