

11-2-1981

Monitor Newsletter November 02, 1981

Bowling Green State University

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Recommended Citation

Bowling Green State University, "Monitor Newsletter November 02, 1981" (1981). *Monitor*. 80.
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Monitor

Vol. V, No. 7

Bowling Green State University

November 2, 1981



Yuval Zaliouk, director of the Toledo Symphony Orchestra, is inspiring members of the University's symphony to exacting standards of performance this quarter. Zaliouk is spending more than five hours each week on campus preparing the orchestra for a Nov. 8 performance which he will conduct.

He whistles while he works

Visiting maestro mixes music, mirth

At a rehearsal recently in the Moore Musical Arts Center, maestro Yuval Zaliouk silenced the student musicians with a wave of his baton and told them about an experience he had as a trombone player with the Israeli Youth Orchestra.

The 42-year-old Toledo Symphony Orchestra music director, who is guest conductor for the first two performances of the University Symphony this season, recalled the time, right before the youth orchestra was to go on a performance tour of Europe, when he broke a little finger, making it impossible to play his instrument.

Because the conductor didn't want the young trombone player to miss the trip, he let Zaliouk clash the cymbals on one note of the group's performance.

Unfortunately, when the time came, Zaliouk missed that note, a mistake that he said cost the orchestra \$2,000.

Finishing his story, Zaliouk eyed the University orchestra cymbal player and warned, "If you don't come in there (at the right time), I'll charge you \$2,000," setting off a round of laughter.

It seems the guest conductor makes such laughter flow as easily as the music. He frequently intersperses the students' playing with anecdotes and jokes. Sometimes, he even whistles with the music.

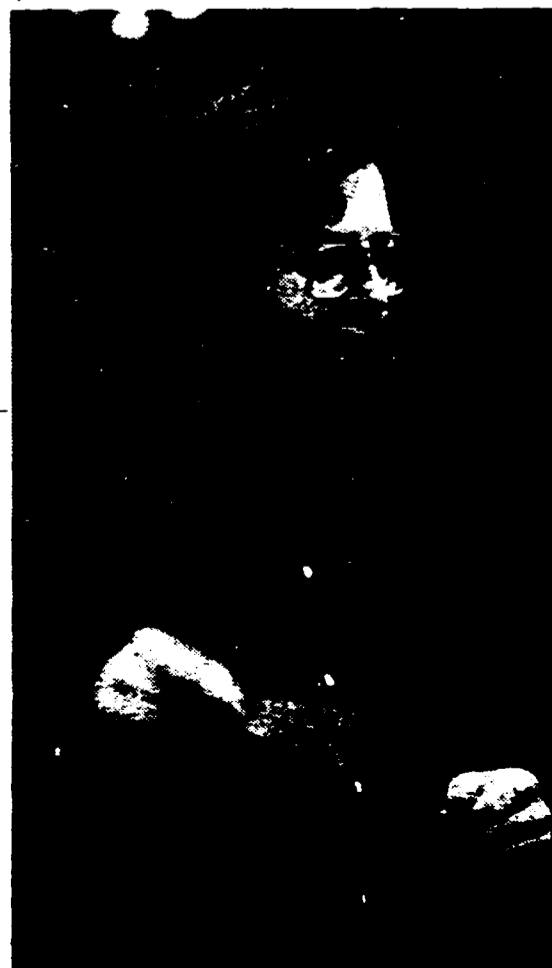
This fall Zaliouk is spending more than five hours a week on campus, working with the student orchestra in preparation for a Nov. 8 performance at Kobacker Hall in the Moore Musical Arts Center and a Christmas concert to be given there in December.

Although this is the first Zaliouk

has worked with the Bowling Green orchestra, he is used to packing his suitcase—and baton—and heading off for an engagement as a guest conductor.

Before becoming conductor for the Toledo Symphony Orchestra last year and moving to northwest Ohio, the Israeli's credits already included conducting all the major British, Scandinavian and Australian orchestras, the Israel Philharmonic, the Madrid National Orchestra, the Suisse Romande, and the Philharmonia Hungarica. His American debut was in 1970 with the Detroit Symphony.

Zaliouk said he is not at the University just to conduct the student



musicians. "I also give them ideas about the pieces they're playing, answer their questions about music and give them tips about how to approach auditions," he explained.

Zaliouk is impressed with the University music students. They seem to take their work extremely seriously and they have a "tremendous desire to excel," he said, attributing their dedication to "an education that teaches them to treat their profession seriously."

The students are as impressed with him as he is with them. They say they especially like working with the guest conductor because of his wit and his ability as a conductor and teacher.

Freshman violinist Tammy Salem of Youngstown said that although the maestro expects a lot from the students, she enjoys it because "he makes you feel more at ease."

Rick Smrek, a junior violinist from Youngstown, agreed, and said he believes he is getting advanced musical training thanks to Zaliouk.

Zaliouk's preparation for his own career began at the age of 12 when he chose conducting as his lifelong profession. "To me, as a child, there was no question that I would conduct the rest of my life," he said.

Now, years later, Zaliouk said he is happiest professionally when the music sounds good. Though he strives for perfection, he says he never actually attains it, but often comes "awfully close."

"There's always the desire to be even better," the maestro explained, adding that he has never ceased to be amazed at the unlimited "sounds and richness of combinations" that can be produced by an orchestra, which he calls the "most beautiful instrument in the world."

Holiday schedule announced, clarified

Wednesday, Nov. 11, is Veteran's Day, a holiday for University employees.

Classes, however, will meet on that day.

Departments and offices which must remain open on Nov. 11 are reminded by the Office of Personnel Support Services to schedule a minimal workforce that day. Classified employees required to work will receive, in addition to holiday pay, special compensation for the time worked according to holiday pay procedures (refer to Personnel Procedure Memorandum No. 11).

The holiday schedule for the remainder of 1981 and the calendar year 1982 is as follows:

1981

Nov. 11 (Wednesday) - Veteran's Day
Nov. 26 (Thursday) - Thanksgiving Day
Nov. 27 (Friday) - Reassignment of Columbus Day (floating holiday)
Dec. 24 (Thursday) - Reassignment of President's Day (floating holiday)
Dec. 25 (Friday) - Christmas Day

1982

Jan. 1 (Friday) - New Year's Day
Jan. 18 (Monday) - Martin Luther King Day
May 31 (Monday) - Memorial Day
July 5 (Monday) - Independence Day
Sept. 6 (Monday) - Labor Day
Nov. 11 (Thursday) - Veteran's Day
Nov. 25 (Thursday) - Thanksgiving Day
Nov. 26 (Friday) - Reassignment of Columbus Day (floating holiday)
Dec. 23 (Thursday) - Reassignment of President's Day (floating holiday)
Dec. 24 (Friday) - Christmas Day
Dec. 31 (Friday) - New Year's Day

Employees should note that when a holiday occurs on a Sunday, it is observed the following Monday. Holidays which occur on a Saturday are observed the preceding Friday.

The holiday schedule is subject to change to ensure that it corresponds with the academic calendar or with state, federal or University policies and regulations.

New ID cards ready to issue

All faculty, contract and classified staff should receive new University identification cards within the next three weeks.

Once the new cards are distributed, all old identification cards should be destroyed or returned to supervisors, according to instructions received from each department. After Nov. 20, the new cards will be the only form of identification accepted by University offices and departments as proof of employment.

The cards also must be shown by any employee checking a book out of the University Library, which has installed a new circulation system requiring the new Optical Character Recognition (OCR) card.

Classified staff who do not receive a card by Nov. 20 should contact the Office of Personnel Support Services. Contract staff and faculty who fail to receive a card should contact the provost's office.



Office Services on the sixth floor of the Administration Building is equipped to handle most campus printing and duplicating jobs. Imogene Krift (left) and Letha McCartney are among the staff who work to ensure that University communications materials are printed in quality style.

Office Services hard to duplicate

The staff on the sixth floor of the Administration Building is up to its elbows in paper work, literally.

Office Services, known to most University personnel simply as "duplicating," prints as many as a million sheets of paper a month during peak times at the beginning of quarters. A less hectic pace continues throughout the year.

Imogene Krift, manager of Office Services, said the work done by the staff varies, but paper is involved in every job, whether it is making note pads or printing brochures.

"We are a campus service geared to do offset printing and duplicating," Krift said, noting that all materials taken there must be "camera ready."

The staff works hand-in-hand with photo typesetting services in the Instructional Media Center (110 Education Building), which typically does typesetting, paste-ups and prepares photographs for publications which are printed by Office Services.

Staff in the Office of Public Relations also can be of assistance in the designing and printing of brochures and other University publications.

With an offset press, several copiers, a duplicator, mimeograph, collator, folder and paper cutter, Office Services is equipped to handle just about any campus job, including printing brochures, classroom materials, internal memoranda, letters to current or prospective students and their parents, and copying theses and dissertations.

No matter what the job, Krift said the staff strives for quality at the lowest possible cost to the customer. "Everything that leaves this office must meet our high standards," she said.

Because the staff cares how a finished, printed product looks, they also counsel customers on such things as preparing original copies and selecting the right paper for a particular printed piece.

"When the customer is pleased with the finished product, we're pleased too," Krift said.

And to ensure satisfaction, she offers some tips on getting a job done.

Lengthy manuals and brochures and jobs which require a large number of copies should be scheduled in advance by calling the office at 372-2216. The staff prefers two weeks to complete those major jobs.

"Our machines are busy all the time every day," Krift said. "We don't like to rush a job into our schedule."

Quality is not inexpensive, she added, noting that Office Services keeps cost uppermost in mind when printing a brochure or letter but adding that the cost of paper and other supplies such as ink and copier toner has soared right along with the inflation rate. Bulk purchase of

duplicating paper, however, has kept price increases at a minimum, she added.

Because Office Services is located at an extreme end of the campus, courier service is available for pick-up and delivery of most jobs.

The student couriers join a staff of five full-time and two part-time

employees, including Krift, Alma Adler, Letha McCartney, Donna Place, Marilyn Tittkemeier, Shirley Dick and Karen Miller.

Another full-time person, Kay Evans, manages the supplies area in University Hall, which handles distribution of basic office supplies.

From coast to coast

CSP brings mix of students to campus

What do a former jewelry store manager, several former teachers, an insurance salesman and two former secretaries have in common?

They are all among the 55 new students currently enrolled in the University's college student personnel program, and they are all making career changes.

Gerald Saddle mire, chair of the college student personnel department, says his always diverse group of students is even more varied than usual this year, in terms of their academic and career backgrounds, age and geographical areas.

And he attributes the diversity to the "coming of age" of the program, which is now in its fifteenth year at Bowling Green.

In the past few years, the department has attracted graduate students from coast to coast. This year's contingent includes representatives from Montana, Wisconsin, Texas, New York, Pennsylvania, Maryland, Michigan, Indiana and Illinois, as well as Ohio.

"We are at a point where we have sufficient alumni who feel positive enough about our program to talk about it in colleges across the country," Dr. Saddle mire explained.

One of those alumni is Steve Gould, who is now associate dean of students at Ripon College in Wisconsin. He persuaded Tom Friedel, a 1980 Ripon graduate, to come to Bowling Green for graduate training. A former hall director at Ripon, Friedel is interning as assistant hall director at Rodgers Quadrangle this year.

Another alumnus, Tom Abrahamson, who is a staff member

at Trinity University in Texas, recommended Bowling Green's program to Robin Boyd, who worked the past three years on the admissions staff at Schreiner Institute, Kerrville, Tex.

Miss Boyd is an intern this year in the Office of Student Organizations and New Student Programs.

Like Friedel and Boyd, many college student personnel students have already had limited experience in one or more positions associated with the student affairs field, but for many others, the program represents a substantial career change.

Their reasons for choosing Bowling Green's program are as varied as their previous jobs, and many are finding their past experiences helpful in the student affairs field, which offers a variety of its own.

Gerald Kiel was manager of a car rental agency at Cleveland Hopkins Airport until he enrolled in the program this past summer. In his previous position, he supervised a staff of approximately 50 people, and his business expertise has proven invaluable in his internship assignment as field coordinator with the University's Cooperative Education Program.

"My job is to find part-time and temporary student positions in business, industry and government," he explained. A secondary education graduate from Kent State, Kiel said he wanted to work in an academic environment.

"But I've discovered that quite a few CSP grads work for business and industry too, as college recruiters and coordinators of cooperative programs like ours," he said. "It's a good field, and there are lots of jobs available."

Bowling Green's college student personnel graduate program was initiated in 1964 as a joint effort by the sociology, psychology and counseling departments. Enrollment averaged six to eight students per year when, in 1969, CSP became a department within the College of Education and Dr. Saddle mire was named chair.

One attractive feature of the program is that most students finish in one year. Some, however, stay on to assist in teaching, do research or take elective courses, Dr. Saddle mire said, adding that 12 current students

Staff Update

Several administrative changes have been announced within the College of Health and Community Services and the School of Speech Communication.

Edward Morgan is the new associate dean of the College of Health and Community Services. He formerly was the assistant dean.

John Kennedy has been appointed director of the medical technology program.

William Hann, formerly director of the medical technology program, has been named director of the applied microbiology program.

Nina Holtzman is acting director of the art therapy program while Dvora Krueger is on leave of absence.

New faculty appointments in the College of Health and Community Services include Pamela Phillips and Roudebeh Jamasbi in the medical technology program; Paul Newcomb in the social work program, and John Flickinger in the criminal justice program.

In the School of Speech Communication, Stephen Hood has been appointed chair of the communication disorders program, succeeding Melvin Hyman who left the post after 29 years as chair to resume full-time teaching, research and clinical duties.

Robert Hansen is the chair of the school's theater program, and David Ostroff is the new director of the Communication Research Center.

have opted for a second year. In addition to the prescribed coursework, the students are expected to complete an on-campus internship at Bowling Green, or an "externship" at one of 11 other colleges with which the University has cooperative arrangements.

Barbara Hungerman, who describes herself as the "senior member" of this year's CSP class, is working in the Cooperative Education Office at Firelands College, finding jobs for both students and associate degree graduates. A 1953 graduate of Mary Grove College in Michigan, she is a former kindergarten teacher, Welcome Wagon hostess and bridal consultant, as well as the mother of five children.

A few years ago she took a career development course offered near her home in Elyria and discovered she had an aptitude for working with college students.

"I guess my interests have grown right along with my children," she laughed. She noted that one of her children is a Bowling Green graduate, another is a sophomore here, and the youngest, a senior in high school, will probably enroll at the University next fall.

"This was a good time for me to go back to school and pursue a different career, but I know that several of the other CSP students are married and have young families, and I'm amazed at how they are managing it," she said. "It's a very diverse group, but we all have become relatively close. Dr. Saddle mire makes everyone feel like part of the family."

The family atmosphere is not limited to the department's current students, however. Attempts are made to keep in touch with alumni as well, and when a recent questionnaire was mailed to 450 CSP graduates, more than 300 quickly responded.

Bowling Green's CSP department is one of approximately 100 such programs in the United States.

Students completing the master's degree program are qualified for positions in such areas as residence hall counseling, administration or programming, financial aid, admissions, career development and placement, student activities, counseling, and developmental education.

Monitor

Monitor is published every Monday for faculty, contract and classified staff of Bowling Green State University. Deadline for submission of material for the next issue, Nov. 9, is 5 p.m. Tuesday, Nov. 3.

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Editorial Assistants: Karen Elder, Sarah Bissland

Change of address and other notices should be sent to:

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Faculty & Staff

Presentations

Mark F. Asman, accounting, was among 80 accounting educators from colleges and universities throughout the United States and Canada who participated in the 14th annual Symposium for Educators sponsored by the accounting firm of Ernst and Whinney.

The July conference was held at the Lodge of the Four Seasons in Lake Ozark, Mo.

Pamela J. and William L. Benoit, speech communication, co-presented a paper, "New Trends in Communication and Conflict Research," at the Speech Communication Association of Ohio convention in Columbus.

Dr. Benoit also co-presented with J. Justin Gustainis of the University of Rhode Island a paper on "An Analogic Analysis of Acceptance Addresses at the 1980 Presidential Nominating Conventions" at the Eastern Communication Association's Fall Conference on Rhetoric and Public Address at Syracuse, NY.

Judith Bentley, music performance studies, gave a master class on Avant-garde flute techniques for the Detroit Flute Association on Oct. 11. She also performed "Hara" by Harvey Sollberger for solo alto flute and premiered Burton Beerman's, composition and history, "Moment 1981" for small ensemble at the Biennial Festival of New Music Oct. 18 at the Cleveland Museum of Art.

Dwight F. Burlingame and Joan Repp, library, presented a paper on "Factors Associated with Academic Librarians' Publishing" at the meetings of the Association for College and Research

Libraries Oct. 1-4 in Minneapolis.

Thomas B. Cobb, assistant vice provost for research, will speak on "Opportunities for Continuing Energy Education for the Classroom Teacher" at the Energy Education Leadership for the 80s fall conference hosted by the Ohio Dept. of Education Nov. 5-6 in Columbus.

Dr. Cobb is a member of the committee which planned the conference.

Vincent Corrigan, music composition and history, presented a paper, "Modal Transmutation in the Three-part Conductus Repertory," Sept. 26 at a meeting of the Midwest chapter of American Musicological Society in Chicago.

Lawrence J. Daly, history, spoke on Augustus and the murder of Varro Murena Oct. 14 at the Duquesne History Forum in Pittsburgh.

Emil Dansker, journalism, presented two workshops on headline writing for the Ohio Newspaper Women's Association Oct. 24 in Toledo.

Keith Dearborn, music education, conducted an elementary workshop, "But, Can Johnny Sing in Tune?" for the Adrian Orff Association at Central Elementary School Oct. 10 in Sylvania.

Darrel Fyffe, educational curriculum and instruction, spoke on "Student Evaluation and Test Construction" at the Terra Technical College Professional Development Workshop Oct. 12.

Stuart R. Givens, history, spoke on "The History Behind the Current Problems in Northern Ireland" at the Oct. 15 meeting of the Sandusky Rotary Club.

Robert M. Guion, psychology, conducted two pre-convention workshops on criterion development for industry-wide research; chaired a symposium on "The Development and Validation of a Work Sample Extraction;" served as discussant for a symposium on "Applying Item Response Theory/Item Bias Techniques to industrial and Organizational Problems," and hosted a coffee hour for doctoral students to meet established industrial and organizational psychologists at the 89th annual convention of the American Psychological Association in Los Angeles.

Wendy G. Soubel, a graduate assistant, gave a presentation on "Developing Valid Work Samples of the Content of Steelworking Positions" in the symposium chaired by Dr. Guion.

Carla K. Hoke, developmental learning center, gave a presentation on "Student Assessment in Reading: Implications for the Classroom and Laboratory" at the fall conference of the Ohio Association of Educational Opportunity Program Personnel Oct. 11-13 in Huron.

David Hyslop, business education, spoke on "Challenging Students in Business Communication" at a seminar for business teachers at Central Michigan University Oct. 2.

William B. Jackson, environmental research and services, co-chaired a bird behavior and control symposium with Dr. Fred J. Bauer of Procter and Gamble Co. and present a talk on "Being a Bird Brain" at the American Association of Cereal Chemists 66th annual meeting Oct 25-29 in Denver.

Dr. Jackson also spoke on "Rat Control in the U.S.—Current Status and Outlook for the 1980s" at the annual Ohio Mosquito Control Association meeting Oct. 14-15 at Salt Fork State Park Lodge.

Richard Lenhart, associate dean of students/activities, presented various methods which college programmers could employ to make their programs attractive, easily accessible and diversified for students at one session of the NECAA National Arts and Lectures Conference in Philadelphia.

David Melle, music performance studies, performed with and directed the Toledo Jazz Orchestra on a live TV presentation for WGTE, Channel 30, Nov. 1 at 7:30 p.m.

Joan Morgan, University Division, Center for Educational Options, participated in a roundtable discussion on "Training Future Advisors—Academic Advising Credit Courses for Graduate Students" at a meeting of the National Association for Academic Advisors Oct. 11-14 in Indianapolis.

Kenneth Pargament, psychology, gave a presentation on "Assessing Control Attributions from a Competence-Oriented Individual-Systems Perspective" with graduate assistant Mark Sullivan in a poster session at the 89th annual convention of the American Psychological Association in Los Angeles.

At the same convention Dr. Pargament participated in another poster session with graduate assistant William Silverman by giving a presentation, "Pulpit Power: Examining the Impact of Sermons."

William L. Schurk, sound recording archivist, gave a presentation on local collecting emphasis within the University Library's Sound Recording Archives Oct. 8 at the Waterville Public Library.

He also gave a presentation, "The History and Development of the University Library's Sound Recording Archives" Oct. 14 at the Ida M. Rupp Memorial Library in Port Clinton.

Dzidra Shilaku, German and Russian, presented a paper, "Changes in Latvian Language," at the 31st Mountain Interstate Foreign Language Conference held Oct. 8-10 at the Eastern Kentucky University in Richmond.

Larry Smith, English and humanities, Firelands, recently presented a paper, "The Sense of Place in Contemporary American Writing," at the American Studies Center in Rome.

Dr. Smith was on a Fulbright Lectureship in American literature at Italy's University of Catania at the time.

Adrian R. Tio, art, participated in a panel discussion on "Evaluation of Studio Courses: The Role of Critiques and Tests" at the Mid-American College Art Association Conference Oct 14-17 at the University of Wisconsin in Milwaukee. Tio

presented his views on critiques as used in courses at the University.

Ryan D. Tweney, psychology, presented a paper, "The Role of Experiments in the History of Psychology," at the 89th annual convention of the American Psychological Association in Los Angeles.

Douglas Utman, psychology, presented a paper, "The Assessment of Diagnostic Policies for Hyperactivity: Comparisons Within and Across Professions," co-authored by faculty member **Michael Doherty** and graduate assistant Pam Thompson as part of a symposium on "Hyperactive Children: Issues in Diagnosis and Treatment" at the 89th annual convention of the American Psychological Association in Los Angeles.

Kenneth A. Wendrich, musical arts, presented a paper, "College and Community School Interaction in Developing New Student Populations," at a joint conference of the National Guild of Community Schools of the Arts and College Music Society Oct. 16 in Cincinnati.

Nancy Wolcott, creative arts, presented a workshop on "Children's Music for All Seasons" for the Region V Convention of the American Guild of Organists. She also directed the massed adult and children's choirs for the opening service of the Ohio Baptist Convention at Ashland Avenue Baptist Church Oct. 21 in Toledo.

Vernon Wolcott, music performance studies, gave two performances of Bach's "Art of Fugue" Contrapunctus I-IX for the Region V Convention of the American Guild of Organists hosted by the Toledo chapter. The recitals were given on the Beckerath tracker organ in the organ studio of the Moore Musical Arts Center.

Richard Wright, Center for Archival Collections, presented a paper on "Appraisal of Architectural Records," a discussion of a microfilm grant given to the center by the National Maritime Historical Preservation Trust, at a meeting of the Society of Ohio Archivists Oct. 6 in Akron.

Publications

William L. Schurk, library, "Popular Culture and Libraries: A Practical Perspective," an article in the July issue of "Drexel Library Quarterly."

Irwin W. Silverman and graduate assistant Janis I. Briga, psychology, co-authored a paper, "By what process do young children solve small number conservation problems?" published in the "Journal of Experimental Child Psychology," Vol. 33.

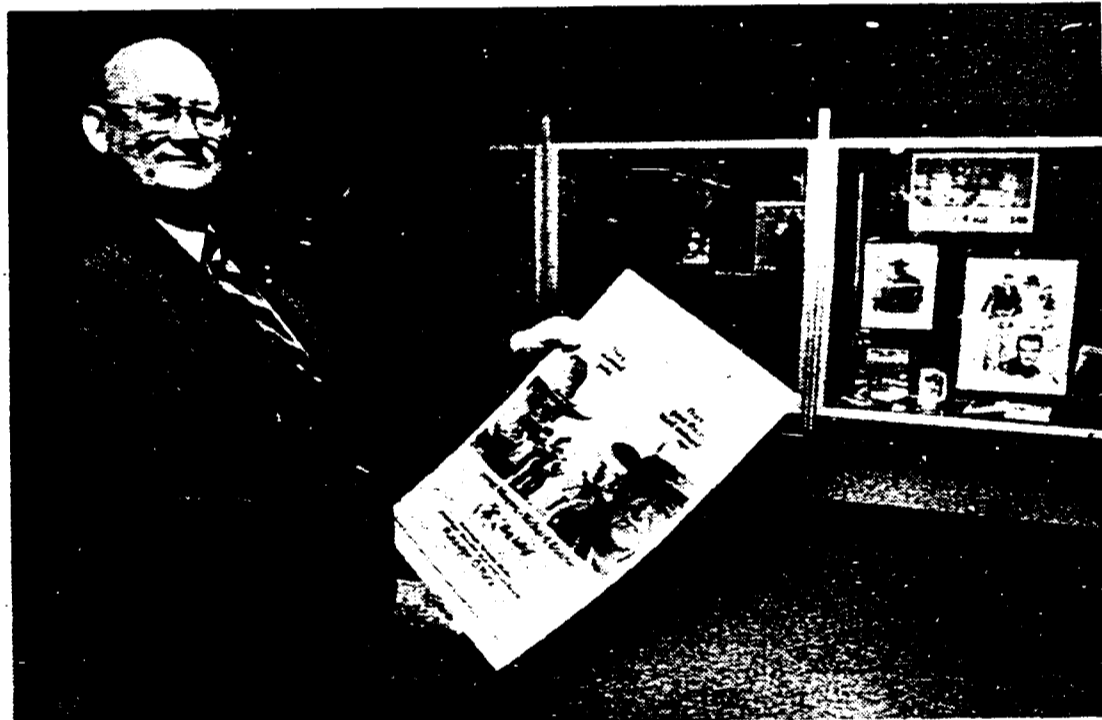
Larry Smith, Firelands, "Everywhere at Once: Notes for Sicily," in "Prism," Summer, 1981. Also in that issue, a poem, "Outside the Central Station."

He also is the author of "Making It: The Engaged Writing of the Beat Movement," in "The New Beats," 1981.

Grant, fellowship deadlines set

Following is a list of upcoming grant and fellowship deadlines, as announced by the Research Services Office. Further information is available in that office, McFall Center, 372-2481.

- 12/01/81—ACLS Grants for Research on Chinese Civilization
- 12/1/81—FIPSE Comprehensive Grants
- 12/11/81—National Consumer Affairs Internship
- 12/16/81—Handicapped Media Services and Captioned Films Program
- 12/31/81—Ohio Program in the Humanities (Preliminary proposals)
- 1/1/82—Albright Institute of Archaeological Research
- 1/1/82—American Center of Oriental Research
- 1/1/82—Hastings Center Fellowships
- 1/10/82—National Humanities Center Fellowship
- 1/15/82—Newberry Library Fellowship
- 1/15/82—Smithsonian Institution Pre- and Post-Doctoral Fellowships
- 1/22/82—Ohio Program in the Humanities (Final proposals)



Melvin Jones, Campus Safety and Security, is a John Wayne fan whose attraction for the "big man of the movies" has led to some full-scale collecting of memorabilia. Jones' collection was displayed in the University Library during October.

'Duke' is king

Wayne's death sparks collector's fire

When Melvin R. Jones, assistant to the director of Campus Safety and Security, began collecting articles relating to the big man of the movie industry, John Wayne, he went about it in a big way.

Jones has been collecting John Wayne memorabilia for just over a year, but he estimates his collection is already valued at \$5,000. And it is growing rapidly.

The collection, displayed in the show case on the first floor of the Library during October, ranges from books and posters to a bust of Wayne bourbon decanter and a newspaper from Old Tucson with the headline "Mel Jones Co-Stars With John Wayne." Perhaps the most unique item is a collector's doll made by Effenbee, the only company authorized to make such dolls. At the time Jones purchased it, there were a limited number available, he said.

Jones has haunted flea markets and garage sales both in- and out-of-state in search of Wayne memorabilia. He also looks for collectors' items when he travels. Last summer he headed west and stopped in Old Tucson where several

of Wayne's movies were made.

Jones also has videotaped 92 of Wayne's movies, which he has watched religiously since the actor's death.

"If it was John Wayne playing, I didn't care what it was about. The more I watched, the more interested I got, so I decided to go all out," said Jones.

Although most people remember Wayne as one of the great cowboy actors, Jones prefers Wayne's war pictures since he himself was in World War II. One of his favorites is "Sands of Iwo Jima."

Since he began collecting, Jones has discovered new Wayne trinkets every day, including comic books, pocket knives and even paper dolls.

"When you say you collect John Wayne memorabilia people will say, 'I just happen to have this,'" Jones said of the way he has acquired parts of his collection.

"I'm just like a little kid with a piece of candy when I get something new for my collection. I try to get originals because anybody can get reprints. Originals become more valuable as they become scarce."

Going once, going twice...

Sale of surplus helps stop dollar drain

One office's junk may be another department's treasure, and that is why inventory control has its twice yearly drive to collect surplus equipment and materials on campus.

Department and area heads will have the opportunity on Wednesday (Nov. 4) to pick and choose from University surplus which will be displayed from 10 a.m. to noon and 12:30-2 p.m. at the University's white storage building, located east of WBGU-TV.

The warehouse display will precede a public auction of surplus goods at 10:30 a.m. on Friday, Nov. 13, at the south end of the Park Street warehouse when all materials which are of no use to anyone on campus will be offered for public sale. Money from that sale will be returned to the University's general operating budget.

Fred Fether, director of materials management, said the motivating force behind inventory control's drive to collect surplus goods is saving the University money.

Here's how it works:

A department or office with a desk, chair, typewriter or any other piece of

equipment no longer in use can declare that item as surplus and give it to inventory control.

Inventory control then will display the surplus equipment twice each year and invite department and area heads to help themselves to the unused items at no cost to them.

Items not claimed for University use are sold at public auction, usually conducted twice each year.

Money from that auction is returned to the general fund unless prior arrangements are made with Inghram Milliron, director of management support services.

But departments with equipment no longer in use need not wait for the auction to do their housecleaning. Inventory management personnel will pick up unused items at any time and keep them in stock for potential campus use.

"The idea is to gain full utilization of all resources," Fether said. "What one department no longer needs can

be obtained by some other office at no charge. And those things which no one on campus can use are turned back into spendable dollars through the auction."

Fether noted it is the job of inventory management personnel to keep stock of the supply of surplus goods and the demand for them, and the twice-yearly drive to collect equipment and supplies is one way of meeting that responsibility.

Departments also can recoup some money for their budgets by selling surplus items on campus.

Items can be advertised for sale to University offices and departments through MONITOR, and inventory control needs only to change its records once individual departments agree on a purchase price and an item is transferred.

Questions about the handling of surplus can be directed to Fether at 372-0411.

Datebook

Exhibits

Paintings by Toledo artists Greg Jones, Chris Werkman and Neil Frankenhauser, through Nov. 8, Fine Arts Gallery, School of Art. Gallery hours are 8:30 a.m. to 5 p.m. weekdays and 2-5 p.m. Saturday and Sunday.

Campus Life at BGSU, a pictorial essay featuring photographs taken by the Office of Public Relations, through mid-November, first floor lobby, Millett Alumni Center. Gallery hours are 8 a.m. to 5 p.m. weekdays.

Monday, Nov. 2

Soviet Emigre Orchestra, 8 p.m., Kobacker Hall, Moore Musical Arts Center. Tickets are \$9.50, \$8 and \$6.50 for adults; \$8, \$6.50 and \$5 for students. For reservations call 372-0171 between 10 a.m. and 2 p.m. Tickets also will be sold at the door.

Poetry reading by Larry Smith, English, Firelands, 9:10 p.m., Commuter Center Lounge, Moseley Hall. Free.

Tuesday, Nov. 3

Election Day. Polls open 6:30 a.m. to 7:30 p.m.

Jazz Lab Band, Andrew White and Rufus Reid, Jazz Symposium '81, 11:30 a.m., Kobacker Hall, Moore Musical Arts Center.

International Coffee Hour, 1:30 p.m., 17 Williams Hall. Sponsored by the World Student Association.

Cindy and Tom Hewes, guest artists, vocal recital, 8 p.m., Bryan Recital Hall, Moore Musical Arts Center. Free.

Faculty Senate, 2:30 p.m., McFall Center Assembly Room.

Wednesday, Nov 4

"Anti-Semitism in American Society," a program by Edith Solomon, assistant director of the Ohio-Kentucky-Indiana regional office of the Anti-Defamation League of B'nai B'rith, noon, Room 115, West Building, Firelands. Sponsored by the Social Science Club. Free.

Academic Council, 1:30 p.m., Assembly Room, McFall Center.

Bass master class, presented by Rufus Reid, Jazz Symposium '81, 4:30 p.m., Bryan Recital Hall, Moore Musical Arts Center. Free.

Herbert Spencer, horn, 8 p.m., Bryan Recital Hall, Moore Musical Arts Center. Free.

Thursday, Nov. 5

International Coffee Hour, 1:30 p.m., 17 Williams Hall. Sponsored by the World Student Association.

Soccer vs. Notre Dame, 3 p.m., Cochrane Field.

Yin Hongfu, associate professor of geology at Wuhan College, Hubei Province, China, will speak on "Geology of China" at 7:30 p.m., Room 70, Overman Hall. Free.

Dr. Yin is a paleontologist whose specialty is fossils of bivalves (clams and oysters) from the Triassic period of geologic time, about 230 to 180 million years ago.

"4 Silent Clowns," silent films featuring Charlie Chaplin, Buster Keaton and Laurel and Hardy, 8 p.m., Gish Film Theater. Free.

Andrew White, Rufus Reid, Fred Hamilton and Randy Gellespie, Jazz Symposium '81, 8 p.m., Kobacker Hall, Moore Musical Arts Center.

High Powered Squash Clinic, featuring Charles McKnight, teaching pro from the Toledo Racquet Club, Student Recreation Center.

Rec Center members will play in an exhibition from 6-8 p.m. At 8 p.m. McKnight will play the No. 1 singles player in Ohio.

Open to members of the Rec Center only. Free.

Friday, Nov. 6

Gary R. Waxmonsky, executive secretariat of the Environmental Protection Agency, will present a seminar entitled "US/USSR Cooperative Research and Educational Opportunities, 9 a.m., 112 Life Science Building. Open to all.

"Raging Bull," UAO Film Series, 7 and 9:15 p.m., Main Auditorium, University Hall. Admission \$1 with University ID.

Saturday, Nov. 7

"Raging Bull," UAO Film Series, 7 and 9:15 p.m., Main Auditorium, University Hall. Admission \$1 with University ID.

Sunday, Nov. 8

Symphony Orchestra, 3 p.m., Kobacker Hall, Moore Musical Arts Center. Free. Toledo Symphony Orchestra director Yuval Zaliouk will conduct.

"Lady and the Tramp," UAO Film Series, 5, 7 and 9 p.m., Main Auditorium, University Hall. Admission \$1 with University ID.

News in Review

Quintet performs at music meetings

The University's Venti Da Camera performed at the annual meeting of the College Music Society and the National Guild of Community Schools of the Arts Oct. 17 in Cincinnati.

Members of the resident faculty woodwind quintet are David Melle, flute; John Bentley, oboe; Edward Marks, clarinet; Robert Moore, bassoon, and Herbert Spencer, horn.

The quintet was established at the University in 1965 and has performed throughout the state and nation during the last 16 years.

Workshop to draw students, teachers

The Great Lakes Interscholastic Press Association will hold its annual fall journalism workshop for high school students and publications advisers on campus Wednesday (Nov. 4).

The daylong program, which usually attracts more than 1,000 students and teachers, has been expanded this year to include schools from throughout Ohio, Michigan's lower peninsula and eastern Indiana.

After the opening 9 a.m. session in the Grand Ballroom, students and advisers will attend some of the 20 workshops offered concurrently during each of five sessions.

Sessions will cover nearly every

aspect of publishing student newspapers, magazines and yearbooks, as well as broadcasting. Faculty from the School of Journalism are among the workshop leaders.

Bloodmobile to visit Nov. 9-12

The Red Cross Bloodmobile will be on campus Nov. 9-12, stationed in the Grand Ballroom of the Union from 10 a.m. to 3:45 p.m. daily.

Appointments for the four-day visit will be scheduled from 9 a.m. to 4 p.m. Nov. 3, 4 and 5. Interested donors should phone 372-2775.

Letterhead is standard design

Faculty and staff are reminded of the University policy which prohibits the developing and use of letterheads incorporating anything other than the official design.

The policy exists to provide a consistent appearance in University correspondence, although there are a few allowable exceptions.

University personnel wishing assistance in putting together their communication projects are urged to contact the Office of Public Relations (372-2716).

All University letterhead stationery can be ordered through the purchasing department (372-0411).

ORIP offers 16 suggestions for improving efficiency

Sixteen suggestions for improving efficiency at the University have been submitted through the Operations Review and Improvement Program for consideration by operations area directors.

The ORIP project officially was concluded Oct. 14 with the presentation of the 16 major items, and it is now up to the operations area leadership to implement those which are workable into existing University service structures.

The ORIP project was spearheaded by an eight-member team representing each of the operations areas of the campus. Team members included Ralph Bratt, Seldon Carsey, Carol Canterbury, Frank Finch, Robert Hayward, Edward O'Donnell, Richard Powers and Ilse Thomas.

They, in turn, selected 110 other employees who gathered suggestions for improving University operations from their respective areas.

Each of the teams submitted two major recommendations for increasing efficiency.

"They are all to be complimented for their efforts in producing those ideas and sharing them with the operational and administrative staff," he said.

Employment Opportunities

CLASSIFIED EMPLOYMENT OPPORTUNITIES

NEW VACANCIES

Posting Expiration Date: Monday, Nov. 9.

11-9-1 **Laboratory Animal Aide**
Pay Range 2
Biological Sciences
Temporary part-time grant funded
(Paid from external funds)

11-9-2 **Police Officer 1**
Pay Range 27
Campus Safety, Security, and Parking Services

CONTINUED VACANCIES

Posting Expiration Date: Monday, Nov. 2.

11-2-1 **Word Processing Specialist 2**
Pay Range 26
Library
Permanent part-time
(11-month position)

FACULTY VACANCIES

5-6-A **Director of EM Facility**
Biological Sciences (2-2332)
Feb. 1, 1982

10-19-B **Assistant/Associate Professor**
(Anticipated)
Psychology
Dec. 31, 1981

10-19-C **Visiting Assistant Professor**
(Anticipated)
Chemistry
Nov. 1, 1981

10-19-D **Assistant/Associate Professor**
Geology
Extended to Dec. 1, 1981

10-19-E **Assistant/Associate Professor**
(Anticipated)
Computer Science
Dec. 15, 1981

CONTRACT POSITIONS AVAILABLE

11-2-A **Director of Annual Funds Development** (2-2701)
Nov. 10, 1981