Board of Trustees Meeting Minutes 1916-04-29
Bowling Green State University

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T'orriam be urged to complete same to the satisfaction of this Board as soon as possible. Voting

Motion declared carried.

Moved by Shatzel and seconded by McDonel that the Board adjourn to meet at Fremont, Ohio, on Saturday, April 23, 1916, at 2 o'clock, P.M. All members voting aye.

Motion declared carried.

Meeting adjourned.

Attest: Secretary.

Fremont, Ohio, April 29, 1916.

Minutes of meeting of the Board of Trustees of the Bowling Green State Normal College held in the Colonial Savings & Trust Bank, Fremont, Ohio, on Saturday, April 29, 1916, convening at 3 o’clock, P.M.

Present: President E.H. Ganz, Vice President J.E. Collins, Treasurer J.D. McDonel, Secretary J.F. Shatzel and J.P. Sharkey.

President H.B. Williams also present.

Reading of the minutes of previous meeting dispensed with for lack of time.

President Williams presented and read a letter from the Auditor of State as follows, to-wit:

Department of Auditor of State
Columbus
April 22, 1916.

Board of Trustees,
Bowling Green State Normal College,
Bowling Green, Ohio.

Gentlemen: At a meeting held on April 19, 1916, of what is known as the Building Commission, consisting of the Governor, Secretary of State and Auditor of State, the following resolution was unanimously adopted:-

Resolved, That the sense of this Commission is, that all departments and institutions having appropriations for permanent improvements, before having plans prepared, expending or obligating any part of such appropriation or appropriations, shall first consult the Building Commission in relation to the interpretation of their appropriation or appropriations for such purpose; and

Resolved, That the Auditor of State be and is hereby directed to forward a copy of the foregoing resolution to each department, bureau, commission and various boards having appropriations for permanent improvements, of the action of this commission.

Very truly yours,
A.V. Donahue
Auditor of State

President Williams also presented and read a communication from W.L. Tobey which was as follows, to-wit:

The Republican Publishing Co.
Hamilton, Ohio
April 25, 1916

President Williams,
Bowling Green State Normal School,
Bowling Green, Ohio.

Dear Pres. Williams:
President Hughes of Waimi has suggested that we have a conference meeting of at least two representatives from each of the five state supported institutions, said representatives to consist of one representative from the Board of Trustees and the President of the University.

President Hughes says that he has had several conferences with members of the State administration, who claim that they have reached the limit of support for educational institutions and that there will have to be some new means provided for getting larger revenue if the educational institutions of the State are to be given greater support. The increased attendance upon all the institutions of higher learning means that in order to meet the demands there has to be additional equipment and instructors, if these institutions are still to provide for the need of the State in higher education.

I write therefore to ask, if it would be agreeable for you to join in a conference to be held some time soon and I would appreciate suggestions from you as to time and place, and I trust that through this action some means may be found to meet the demand.

With kind regards and best wishes, I am,

Yours truly,

W.L.Tobey.

Moved by Collins and seconded by McDonell that the Bowling Green State Normal College participate in said conference and that the college be represented by President H.B.Williams and J.P. Sharkey; and that in case Mr. Sharkey cannot go at the appointed time that President Edward H. Gans act in his stead and attend said conference with President Williams. All members voting aye.

Notion declared carried.

President Williams reported his inability to procure a licensed fireman to work in the Power House at the salary fixed by the State. The matter was discussed by the Board but no action taken.

President Williams reported to the Board that, in pursuance with the instructions given, he had entered into contract with The McKeever Electric Co. of Columbus, Ohio, and that the following are copies of his correspondence, to-wit:

McKeever Electric Co.,
Columbus, 0.
Gentlemen:-
At a meeting of the Board of Trustees held on the 11th inst., the writer was directed to enter into contract with you for furnishing and putting in place Switch Board for $535.00 in accordance with your proposition of Jan. 29, 1916, and I am writing to authorize you to proceed with this work.

Very truly yours,

H.B.Williams

McKeever Electric Co.,
Columbus, 0.
Gentlemen:-
At a meeting of the Board of Trustees held on the 30th inst., the writer was instructed to enter into contract with you for furnishing and putting in place Switch Board for $525.00 in accordance with your proposition of April 4, 1916. All this material is to be furnished and put in place ready for use by you.

Very truly yours,

H.B.Williams

Estimate No. 11 in favor of Fitzpatrick & Hoepfner for work done on the Power House, amounting to $500.62, duly certified by the Architects, was presented for allowance.

Moved by McDonell and seconded by Sharkey that the above estimate No. 11 in favor of Fitzpatrick & Hoepfner, for $500.62, be allowed on the recommendation of the Architects and paid from the fund or funds provided for payment of same, fund designation to be made by President
The claim of Howard & Merriam, Architects, for 2% of estimate No. 11 issued to Fitzpatrick & Hoepfner amounting to $10.01 was presented for allowance.

Moved by McDonel and seconded by Sharkey that said claim of Howard & Merriam amounting to $10.01 be allowed and paid from the fund or funds provided for payment of same, fund designation to be made by President Williams. Voting Aye: Ganz, Collins, McDonel, Sharkey, Shatzel. Nays, none.

Motion declared carried.

President Williams presented the following payroll for the month ending May 15, 1916, to-wit:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>1 month</th>
<th>Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>H.B. Williams</td>
<td>President</td>
<td></td>
<td>$316.66</td>
</tr>
<tr>
<td>G.W. Beattie</td>
<td>Instructor</td>
<td>1</td>
<td>222.22</td>
</tr>
<tr>
<td>E.L. Noseley</td>
<td></td>
<td>1</td>
<td>222.22</td>
</tr>
<tr>
<td>J.R. Overman</td>
<td></td>
<td>1</td>
<td>211.11</td>
</tr>
<tr>
<td>L.L. Winslow</td>
<td></td>
<td>1</td>
<td>211.11</td>
</tr>
<tr>
<td>Rea Mc Cain</td>
<td></td>
<td>1</td>
<td>188.88</td>
</tr>
<tr>
<td>J.E. Talbot</td>
<td></td>
<td>1</td>
<td>211.11</td>
</tr>
<tr>
<td>E.G. Hesser</td>
<td></td>
<td>1</td>
<td>200.00</td>
</tr>
<tr>
<td>Mary Chapin</td>
<td></td>
<td>1</td>
<td>166.66</td>
</tr>
<tr>
<td>Harriet S. Hayward</td>
<td></td>
<td>1</td>
<td>200.00</td>
</tr>
<tr>
<td>E.G. Walker</td>
<td>Extension Teacher</td>
<td>1</td>
<td>222.22</td>
</tr>
<tr>
<td>Robt. A. Cummings</td>
<td></td>
<td>1</td>
<td>222.22</td>
</tr>
<tr>
<td>J.W. Zeller</td>
<td>Instructor</td>
<td>1</td>
<td>222.22</td>
</tr>
<tr>
<td>Wm. P. Holt</td>
<td></td>
<td>1</td>
<td>222.22</td>
</tr>
<tr>
<td>F. O. Eyermann</td>
<td></td>
<td>1</td>
<td>200.00</td>
</tr>
<tr>
<td>C. J. Biery</td>
<td></td>
<td>1</td>
<td>222.22</td>
</tr>
<tr>
<td>Marie Simpson</td>
<td></td>
<td>1</td>
<td>115.79</td>
</tr>
<tr>
<td>Effie Alexander</td>
<td>Critic Teacher</td>
<td>1</td>
<td>111.11</td>
</tr>
<tr>
<td>Grace Poorbaugh</td>
<td></td>
<td>1</td>
<td>111.11</td>
</tr>
<tr>
<td>Lucy Neacham</td>
<td></td>
<td>1</td>
<td>111.11</td>
</tr>
<tr>
<td>Estelle M. Rich</td>
<td></td>
<td>1</td>
<td>111.11</td>
</tr>
<tr>
<td>Ruby Minor</td>
<td></td>
<td>1</td>
<td>100.00</td>
</tr>
<tr>
<td>Erma Ferguson</td>
<td></td>
<td>1</td>
<td>100.00</td>
</tr>
<tr>
<td>W. P. Shaw</td>
<td>Instructor</td>
<td>1</td>
<td>200.00</td>
</tr>
</tbody>
</table>

Moved by McDonel and seconded by Collins that the above payroll be allowed and paid from the funds provided therefor, fund designation to be made by President Williams. Voting Aye: Ganz, Collins, McDonel, Sharkey, Shatzel. Nays, none.

Motion declared carried.

President Williams thereupon presented the following payroll for the month ending May 15, 1916, to-wit:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>1 month</th>
<th>Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>R.W. Treber</td>
<td>Superintendent Bldgs.&amp;Grnds.</td>
<td>1</td>
<td>75.00</td>
</tr>
<tr>
<td>Marion Griffeth</td>
<td>Clerk Stenographer</td>
<td>1</td>
<td>62.50</td>
</tr>
<tr>
<td>Donald Warner</td>
<td>Janitor</td>
<td>1</td>
<td>50.00</td>
</tr>
<tr>
<td>C.O. Fortney</td>
<td>Engineer</td>
<td>1</td>
<td>75.00</td>
</tr>
</tbody>
</table>
Floyd South  
Farm Laborer  
1 month  
$ 50.00  

Mrs. Rose Watson  
Building laborer (Emerg.)  
8½ days  
$1.50  

Fred Noller  
Student Asst. Farm  
36 hrs.  
$.15  

R.R. Rosebrook  
"  "  "  
31 hrs.  
$.15  

Anna Macelwane  
"  "  "  
122 hrs.  
$.15  

Josephine Benschoter  
"  "  "  
99 hrs.  
$.15  

Zella Wember  
"  "  "  
30 hrs.  
$.15  

Laura Wichman  
"  "  "  
30 hrs.  
$.15  

Moved by McDonel and seconded by Collins that the above payroll be allowed and paid from the funds respectively provided therefor, fund designation to be made by President Williams. 


Motion declared carried. 

President Williams presented the following claims for allowance, to-wit: 

1915-16 Appropriations  

The Royce & Coon Grain Co., Bowling Green, Ohio  
C-2  
Oats  
$ 6.20  

P.F. Davidson, Bowling Green, Ohio  
C-7  
Ice for Domestic Science Dept.  
$.86  

The Hankey Lumber Co., Bowling Green, Ohio  
C-6  
Lumber  
20.00  

George South, Bowling Green, Ohio  
C-8  
Groceries for Domestic Science Dept.  
17.98  

Man Bros., Bowling Green, Ohio  
C-8  
Groceries for Domestic Science Dept.  
9.33  

Lehman Bros., Bowling Green, Ohio  
C-8  
Meat for Domestic Science Dept.  
13.26  

P.F. Davidson, Bowling Green, Ohio  
C-6  
Milk and Cream for Domestic Science Dept.  
1.77  

English Bros. & Co., Bowling Green, Ohio  
C-8  
Groceries for Domestic Science Dept.  
1.00  

A.F. Stone Co., Bowling Green, Ohio  
C-9  
Lockwood Sheeting for Agriculture Dept.  
3.50  

Wm. T. Phillips & Co., Toledo, Ohio  
C-8  
Seeds for Agriculture Dept.  
47.78  

The Sterling Electric Lamp Division, Warren, Ohio  
C-11  
Lamps  
36.16  

Joseph Burkholder, Wauseon, Ohio  
E-4  
Cow and Calf  
385.00  

Baldwin's Store, Bowling Green, Ohio  
E-8  
Incubator and Brooder  
39.50  

The Dobson-Evans Co., Columbus, Ohio  
E-8  
5dz. rubber tips  
1.00  

Thomas J. Earl, Columbus, Ohio  
E-8  
Counting Weasel  
1.98  

Rogers Bros., City  
E-8  
Baseball mask  
3.50  

Noughton's Book Co., Chicago, Ill.  
E-8  
Books for Library  
12.57  

C.P. Putnam's Sons, New York City  
E-8  
Books for Library  
4.49  

The L.B. E.G. & N. Ry. Co., Bowling Green, Ohio  
F-4  
Lighting for April  
7.56  

Northwestern Ohio Natural Gas Co., Bowling Green, Ohio  
F-4  
Gas for April for Administration Building and Power House  
16.10  

Robert A. Cummins, Bowling Green, Ohio  
P-6-Extension Teacher Expense account  
30.30  

W.F. Shaw, Bowling Green, Ohio  
P-6-Extension Teacher Expense account  
5.05  

E.G. Walker, Bowling Green, Ohio  
P-6-Extension Teacher Expense account  
31.50  

C.J. Biery, Bowling Green, Ohio  
P-6-Extension Teacher Expense account  
20.15  

E.H. Ganz, Fremont, Ohio  
P-6-Board of Trustees Expense account  
7.62  

The Wood County Telephone Co., Bowling Green, Ohio  
P-7  
Telephone service for May  
3.00  

Receivers, Central Union Telephone Co., Bowling Green, Ohio  
P-7  
Telephone service for May  
3.50  

The T. & O.C. Ry. Co., Bowling Green, Ohio  
P-8  
Freight on furniture from Mansfield  
7.88  

The T. & O.C. Ry. Co., Bowling Green, Ohio  
P-8  
Freight on furniture and printed matter from Mansfield  
6.71  

Nelson R. Swain, Bowling Green, Ohio  
G-3-Temporary Walks  
Stone, labor, supervision, etc.  
118.13
Proceedings, Trustees Bowling Green Normal College
April 29, 1916

Nelson R. Swan, Bowling Green, Ohio
G-3-Paving Service Entrance road to Institution, Stone, rolling, brick, teams, labor, etc. $224.37
Nelson R. Swan, G-3-Lawns Grading, teams, labor, etc. 75.00
Nelson R. Swan G-3-Fruit, Shade Trees and Shrubbery Transplanting and removing trees, etc. 30.00
Nelson R. Swan G-3-Tiling Lawns, Tile, labor, supervision, etc. 127.52

Moved by McDonel and seconded by Collins that the above claims be allowed and paid from the funds respectively provided therefor, fund designation to be made by President Williams. Voting Aye; Ganz, Collins, McDonel, Sharkey, Shatzel. Nays, none.

Motion declared carried.

Mr. Merriam of the firm of Howard & Merriam, Architects, was present and presented plans and specifications for the proposed Training School Building but, after examination by the Board and President Williams, the same were not found to be in acceptable form and no action was taken. After full discussion among the members of the Board regarding the seemingly inexcusable delay in the completion of plans and specifications for this building the following motion was made, to-wit:

Moved by Collins and seconded by McDonel that Howard & Merriam, Architects, be immediately notified to complete plans, details and specifications for the Training School Building by May 10th, 1916 and submit same to President Williams on, or before, that date for his examination and recommendations and that if such plans, details and specifications be found complete and to the satisfaction of President Williams and this Board that a written contract be entered into, along same terms as the Dormitory contract, for the building, but that, if such plans, details and specifications are not complete and fully satisfactory to President Williams and this Board that such contracts as now exist between this Board and Howard & Merriam be rescinded and set aside and a meeting of this Board be called to confer with the State Building Commission in Columbus, at the earliest possible date, to consider what steps should be taken to further the interests of the State in connection with the work above mentioned. Voting Aye; Ganz, Collins, McDonel, Sharkey, Shatzel. Nays, none.

Motion declared carried.

Moved by Shatzel and seconded by McDonel that this Board adjourn to meet at the call of the President and Secretary. All members voting aye.

Motion declared carried.

Meeting adjourned.

Attent: Secretary.