1-8-1916

Board of Trustees Meeting Minutes 1916-01-08

Bowling Green State University

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Proceedings, Trustees Bowling Green Normal College

December 18th, 1915.

Would further state that unless you proceed at once with the installation of the work, as per a recent ruling, we shall be compelled to issue notice to the Board, as per Article #5 of the Contract, with suggestion that the Board proceed with the installation of the work in question, deducting cost of same from money due you.

Very truly yours,

Howard & Berriam, Architects.

Moved by Shatzel and seconded by McDonel that this Board now adjourn to meet Saturday, January 8th., 1916, at 10:30 o'clock, A.M. at the Administration Building of the Bowling Green State Normal College. Voting Aye: McDonel, Ganz, Shatzel. Nays, none.

Motion declared carried.

Meeting adjourned.

Minutes of meeting of Board of Trustees of the Bowling Green State Normal College, held at the Administration Building, Bowling Green, Ohio, on Saturday, January 8, 1916, at 10:30 o'clock, A.M.


President H.E. Williams, C.D. Howard and Carl Steinle also present.

Reading of minutes of previous meeting dispensed with.

J.D. McDonel reported that the committee designated by the Board to purchase light fixtures had closed a contract with The Toledo Chandelier Mfg. Co., of Toledo, Ohio, at $1000, as authorized by the Board at the previous meeting and that the said Chandelier Mfg. Co. had notified the committee that it is ready to proceed with the installation.

Moved by Shatzel and seconded by Ganz that the work of said Committee be approved and that notice be given by said Committee to The Toledo Chandelier Mfg. Co. to proceed with the installation. Voting Aye: Collins, McDonel, Ganz, Shatzel. Nays, none.

Motion declared carried.

President Williams reported that it had become necessary to extend the heating system into what is known as an forge room in the Administration Building and that The Bryce Heating & Ventilating Company had agreed to make said installation for $89.00 and that there is a fund available for the purpose.

Moved by Ganz and seconded by Shatzel that President Williams be authorized to contract with The Bryce Heating & Ventilating Company for putting in said extension of the heating system for the sum of $89.00. Voting Aye: Collins, McDonel, Ganz, Shatzel. Nays, none.

Motion declared carried.
President Williams presented a statement with respect to several items entering into the completion of the Administration Building and the Dormitory apparently not covered by the contracts and stated that there are funds available to pay for same.

Moved by Collins and seconded by Shatzel that President Williams be authorized to arrange for the payment of all obligations for extras on the buildings not provided for and to designate funds from which they can be paid and make a full statement to the Board at its next meeting. Voting Aye: Collins, Colonel, Canz, Shatzel. Nays; none.

Motion declared carried.

President Williams presented and read a letter from Fitzpatrick & Hoepfner in regard to the installation of motors and electrical equipment in the power plant which was as follows, to-wit:-

Fitzpatrick & Hoepfner,
Contractors.
Columbus, Ohio, Jan. 6, 1916.

Board of Trustees,
Bowling Green State Normal College,
Bowling Green, Ohio.

Gentlemen: We are today in receipt of a letter from the Architects stating that there will be no estimates issued until we comply with their instructions on electrical work. We assume the instructions referred to are those contained in their letter to you on December 6th, in which they state that we are to furnish all the electrical equipment for the centrifugal domestic service pump.

We enclose herewith a copy of a letter, which is the basis of our authority for omitting the electrical equipment for the centrifugal pumps. To us, there is no equivocation about this letter, it does not leave the probability of a doubt. It simply states that the electrical equipment for centrifugal pumps will not be furnished under this contract. After reading this letter (a copy of which is on file at the State House, and made part of the specifications) we ask if it is reasonable or just to expect us to furnish something which we had been explicitly instructed to omit before we submitted a figure for doing the work. It would be just as reasonable to expect us to erect and install all necessary equipment for Wing "B" without pay, as to ask us to furnish the electrical equipment for centrifugal pumps. All we ask is fair treatment and we would be glad to receive an expression from you on this subject, and ask that you grant us an estimate.

Yours truly,
Fitzpatrick & Hoepfner,
(Signed) Per T.A. Lawrence.

COPY.

Fitzpatrick & Hoepfner,
E. Gay St.
City.

Gentlemen: Replying to yours of the 2nd, we would state that we were under the impression that notice had been sent to all bidders with reference to electrical equipment for centrifugal pumps, stating that the electrical portion of this apparatus would not be furnished under this contract. You will therefore figure accordingly, and consider this a notice to that effect, in view of the fact that such notice has not already been received by you.

Regarding the question of gas piping from city supply to building, would suggest that this be included under item #21 on the bidding blank.

Very truly yours,
Howard & Perriam, Architects.
(Signed) By G.B.Howard
Moved by LeDonel and seconded by Ganz that Fitzpatrick & Hoepfner be advised in reply to the above communication that this Board declines to enter into a controversy which evidently lies between the contractor and architect only. Voting Aye: Collins, LeDonel, Ganz, Shatzel. Nays, none.

MOTION DECLARED CARRIED.

President Williams presented and read copy of a letter written by him to the Huffman-Conklin Company and the answer thereto, same being as follows, to-wit:-

COPY

The Huffman-Conklin Co.,
669 N. High St.
Columbus, O.

Gentlemen:—

If you will check over your statement of October 5th, showing balance due you on omissions and additions to plumbing fixtures of the Administration Bldg., with your proposal of April 14, 1916 you will find that no allowance has been made in your statement for the omission of the three sinks in the Agriculture room. The deduction of $60.00 contemplated the omission of the tubs and sinks in both kitchen and Agriculture room and only three in the kitchen were restored. We are, therefore, entitled to credit for the omission of the sinks in the room above named.

There is also an allowance due us on the omission of sinks and drain boards in the dormitory kitchen. We went over this matter once and as I recall, the omission amounted to $36.00. I remember distinctly that the allowance for drain boards was $2.00 each but I do not recall just how the sinks were figured. Kindly go over this matter and send me revised statement for the Administration Bldg., also itemized statement of credits on dormitory kitchen. It would seem to a layman that the omissions on these two buildings would offset the additions. I should be glad to have you get this information to us by Saturday morning if possible.

Very truly yours,
H.B. Williams.

Mr. H.B. Williams, Pres.
State Normal College,
Bowling Green, O.

Dear Sir:—

We have your letter with reference to the $60.00 item, and in reply wish to say that if credit is not given on account of original contract, your contention is entirely correct and this will help to balance the amount of our charge.

We were caused more than enough additional expense on account of cutting floors, and chases in walls, and cutting through two feet concrete foundation in order to install the fixtures on the second floor after we received the order when the building was up to the second floor, so that this extra work would offset the three plain sinks in the Agricultural Building.

However, we shall accept your proposed settlement, and will ask you to consider this letter our cancellation of the charge for the item mentioned, and beg to remain

Very truly yours,

THE HUFFMAN-COKLIN COMPANY

PER ARTHUR V. WOLFE

Copy to Howard & Keriam, Archts.,
Columbus, Ohio.

Acting President J.E. Collins presented and read a letter from the State Board of Health as follows, to-wit:-

Mr. J.E. Collins,
President, Board of Trustees,
State Normal School,
Bowling Green, Ohio.

Dear Sir:—

In December, 1914, the State Board of Health approved plans for a proposed water supply and water purification plant for the State Normal School at Bowling Green. Will you kindly advise me whether this improvement has been installed and placed in operation.

Yours truly,

R.M. McCamphell
Secretary and Executive Officer.

President Williams was instructed to notify the Board, in answer to said letter, that the water purification system has been practically completed, with the exception of placing the
pump and agitators.

Treasurer McDonel filed a statement of settlement with the State Department as follows, to-wit:-

STATE OF OHIO
Revenue Voucher.

Department Bowling Green Normal College for period ending Jan. 1, 1916.

To The Honorable Auditor of State:

It is hereby certified that the following is a complete and correct statement of revenue accrued and receipts for the period above stated, all items of which are verified in detail by documents and by debits and credits duly entered on the books of account of the above named department.

Signature: T. T. McDonel, Treas.

Source of Revenue

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-17-14</td>
<td>R. W. Treber Rent, Sale of Hay, etc.</td>
<td>$297.50</td>
</tr>
<tr>
<td>11-10-14</td>
<td>J. T. Davis, Treasurer (estate)</td>
<td>627.77</td>
</tr>
<tr>
<td>1-21-15</td>
<td>R. W. Treber Rent, Sale of Hay, etc.</td>
<td>45.74</td>
</tr>
<tr>
<td>2-24-15</td>
<td></td>
<td>15.00</td>
</tr>
<tr>
<td>3-10-15</td>
<td></td>
<td>24.00</td>
</tr>
<tr>
<td>5-25-15</td>
<td></td>
<td>22.00</td>
</tr>
<tr>
<td>6-26-15</td>
<td></td>
<td>19.00</td>
</tr>
<tr>
<td>5-5-15</td>
<td>J. E. Shatziel, Secretary, Rent</td>
<td>20.20</td>
</tr>
<tr>
<td>8-25-15</td>
<td>R. W. Treber,</td>
<td></td>
</tr>
<tr>
<td>8-25-15</td>
<td></td>
<td>15.00</td>
</tr>
<tr>
<td>11-1-15</td>
<td></td>
<td>24.20</td>
</tr>
<tr>
<td>12-20-15</td>
<td></td>
<td>20.00</td>
</tr>
<tr>
<td>12-18-15</td>
<td>M. E. Williams, Extension Fees</td>
<td>571.05</td>
</tr>
<tr>
<td>12-21-15</td>
<td></td>
<td>350.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2916.31</td>
</tr>
</tbody>
</table>

Moved by Ganz and seconded by Shatziel that the above report be accepted and entered on the minutes. Voting Aye: Collins, McDonel, Ganz, Shatziel. Nays, None.

Motion declared carried.

Estimate No. 12 in favor of the Steinle Construction Company for work done on contract for construction of Science & Agriculture Building amounting to $2707.50, duly certified by Howard & Merriam, Architects, was presented for allowance.

Moved by Ganz and seconded by McDonel that the above estimate in favor of the Steinle Construction Company for $2707.50 be allowed on the recommendation of the Architects, and paid as follows, $976.38 from the fund for "Building for Science & Agriculture" and $1731.12 from fund designated as "Maintenance F-10". Voting Aye: Collins, McDonel, Ganz, Shatziel. Nays, none.

Motion declared carried.

The claim of Howard & Merriam for 2% of estimate No. 12 issued to the Steinle Construction Company on contract for construction of Science & Agriculture Building, amounting to $54.15, was presented for allowance.

Moved by McDonel and seconded by Shatziel that the above claim of Howard & Merriam for $54.15 be allowed, fund designation to be made by President Williams. Voting Aye: Collins, McDonel, Ganz, Shatziel. Nays, none.

Motion declared carried.

Estimate No. 9 in favor of The Bryce Heating & Ventilating Company for work done on contract for heating and ventilating Normal School building amounting to $599.45, duly certified by Howard & Merriam, Architects, was presented for allowance.

Moved by McDonel and seconded by Shatziel that the above estimate No. 9 in favor of The Bryce Heating & Ventilating Company amounting to $599.45 be allowed on the recommendation of the Architects and paid from the fund for "Completing Normal School Building". Voting Aye: Collins, McDonel, Ganz, Shatziel. Nays, none.

Motion declared carried.

The claim of Howard & Merriam, Architects, for 2% of estimate No. 9 issued to The Bryce Heating & Ventilating Company, amounting to $11.99, was presented for allowance.
Moved by Ganz and seconded by McDonel that the above claim of Howard & Herriman for $11.99 be allowed and paid from the fund for "Completing Normal School Building". Voting Aye: Collins, McDonel, Ganz, Shatssel. Nays, none.

Motion declared carried.

Estimate No. 10 in favor of The Huffman-Conklin Company for work done on contract for plumbing and heating the Science & Agriculture Building, amounting to $1035.50, duly certified by Howard & Herriman, was presented for allowance.

Moved by Ganz and seconded by McDonel that the above estimate No. 10 in favor of The Huffman-Conklin Company, for $1035.50, be allowed on the recommendation of the Architects and paid from the fund designated as "Maintenance F-10". Voting Aye: Collins, McDonel, Ganz, Shatssel. Nays, none.

Motion declared carried.

The claim of Howard & Herriman for 2% of estimate No. 10 issued to The Huffman-Conklin Company, amounting to $20.71, was presented for allowance.

Moved by Ganz and seconded by Shatssel that the above claim of Howard & Herriman for $20.71 be allowed and paid from the fund designated as "Maintenance F-10". Voting Aye: Collins, McDonel, Ganz, Shatssel. Nays, none.

Motion declared carried.

Moved by Ganz and seconded by McDonel that the warrants covering the final estimates to the Steinle Construction Company on the Administration Building and the Dormitory be delivered when said Steinle Construction Company shall have deposited with the Secretary of this Board a certified check for $300 to be held as a guarantee for the completion of said buildings.


Motion declared carried.


Motion lost.

President Williams presented the following pay rolls for the month ending January 15th, to-wit:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Payroll</th>
</tr>
</thead>
<tbody>
<tr>
<td>R.W. Williams</td>
<td>President</td>
<td>$ 316.66</td>
</tr>
<tr>
<td>G.W. Beattie</td>
<td>Instructor</td>
<td>222.22</td>
</tr>
<tr>
<td>R.L. Roeley</td>
<td></td>
<td>222.22</td>
</tr>
<tr>
<td>J.R. Overman</td>
<td></td>
<td>211.11</td>
</tr>
<tr>
<td>L.L. Winslow</td>
<td></td>
<td>211.11</td>
</tr>
<tr>
<td>Rea McCain</td>
<td></td>
<td>188.88</td>
</tr>
<tr>
<td>J.M. Talbot</td>
<td></td>
<td>211.11</td>
</tr>
<tr>
<td>E.G. Hesser</td>
<td></td>
<td>200.00</td>
</tr>
<tr>
<td>Mary Chapin</td>
<td></td>
<td>166.66</td>
</tr>
<tr>
<td>Harriet S. Hayward</td>
<td></td>
<td>200.00</td>
</tr>
<tr>
<td>E.G. Walker</td>
<td>Extension Teacher</td>
<td>222.22</td>
</tr>
<tr>
<td>Robt. A. Cummins</td>
<td></td>
<td>222.22</td>
</tr>
<tr>
<td>J.W. Zeller</td>
<td>Instructor</td>
<td>222.22</td>
</tr>
<tr>
<td>Wm. P. Holt</td>
<td></td>
<td>222.22</td>
</tr>
<tr>
<td>F.G. Beyermann</td>
<td></td>
<td>200.00</td>
</tr>
</tbody>
</table>
C.J. Beiry                   Instructor  1 mo.  $222.22
Mary Simpson                 Librarian  1 "  115.79
Effie Alexander             Critic Teacher  1 "  111.11
Grace Poorbaugh               "   "  1 "  111.11
Lucy Lencham                   "   "  1 "  111.11
Estelle W. Rich                 "   "  1 "  111.11
Ruby Vinor                     "   "  1 "   100.00
Hena Ferguson                    "   "  1 "   100.00

Moved by McDonel and seconded by Shatzel that the above pay rolls be allowed and paid from the funds respectively provided therefor, fund designation to be made by President Williams.


Motion declared carried.

President Williams presented the following pay roll, to-wit:-

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>R.W. Treber</td>
<td>Superintendent Grounds &amp; Bldgs. 1 mo.</td>
<td>$75.00</td>
</tr>
<tr>
<td>Marion Griffeth</td>
<td>Stenographer</td>
<td>62.50</td>
</tr>
<tr>
<td>Donald Warner</td>
<td>Janitor</td>
<td>50.00</td>
</tr>
<tr>
<td>C.E. Fortney</td>
<td>Engineer</td>
<td>95.00</td>
</tr>
<tr>
<td>C.E. Fortney</td>
<td>Fireman</td>
<td>50.00</td>
</tr>
<tr>
<td>Floyd South</td>
<td>Farm Laborer</td>
<td>50.00</td>
</tr>
<tr>
<td>Peter Brown</td>
<td></td>
<td>7.62</td>
</tr>
</tbody>
</table>

Moved by McDonel and seconded by Shatzel that the above pay roll be allowed and paid from the funds respectively provided therefor, fund designation to be made by President Williams.


President Williams presented the following claims, to-wit:-

**Short Notice Authorization**

<table>
<thead>
<tr>
<th>Description</th>
<th>Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library Bureau, Chicago, Ill.</td>
<td>$150.45</td>
</tr>
<tr>
<td>Library Bureau, Chicago, Ill.</td>
<td>295.50</td>
</tr>
<tr>
<td>Keuffel &amp; Esser Co., 516-20 Dearborn St., Chicago, Ill.</td>
<td>21.70</td>
</tr>
<tr>
<td>C.H. Stoelting Co., 3017-47 Carroll Ave., Chicago, Ill.</td>
<td>125.35</td>
</tr>
<tr>
<td>Fiskay-Rodemich-Shoefield Co., Toledo, Ohio.</td>
<td>149.63</td>
</tr>
<tr>
<td>J.H. Rose, Bowling Green, Ohio.</td>
<td>20.00</td>
</tr>
</tbody>
</table>

**1915-16 Authorization**

<table>
<thead>
<tr>
<th>Description</th>
<th>Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Royce &amp; Coo Grain Co., Bowling Green, Ohio.</td>
<td>6.50</td>
</tr>
<tr>
<td>Faas Bros., Bowling Green, Ohio.</td>
<td>.24</td>
</tr>
<tr>
<td>Lincoln &amp; Dirlam, Bowling Green, Ohio.</td>
<td>1.00</td>
</tr>
<tr>
<td>Dr. F.A. Barker, Bowling Green, Ohio.</td>
<td>1.50</td>
</tr>
<tr>
<td>The Sentinel-Tribune, Bowling Green, Ohio.</td>
<td>1.50</td>
</tr>
<tr>
<td>Gross &amp; Tracy Photo Supply Co., Toledo, Ohio.</td>
<td>.80</td>
</tr>
<tr>
<td>Milton Bradley Co., Philadelphia, Pa.</td>
<td>1.87</td>
</tr>
<tr>
<td>Division of Education, Diesel Sage Foundation, New York.</td>
<td>33.21</td>
</tr>
<tr>
<td>A. Froney &amp; Co., Bowling Green, Ohio.</td>
<td>3.00</td>
</tr>
<tr>
<td>H.S. Williams, President, Bowling Green, Ohio.</td>
<td>1.95</td>
</tr>
<tr>
<td>Hopper Hardware Co., Bowling Green, Ohio.</td>
<td>1.00</td>
</tr>
<tr>
<td>Supplies, oil, etc.</td>
<td>12.04</td>
</tr>
</tbody>
</table>
Proceedings, Trustees Bowling Green Normal College

E. Jones, Bowling Green, Ohio.  
C-3  Coal  316.01

Follies Drug Store, Bowling Green, Ohio.  
C-6  Ink, pens, etc.  2.50

Yenger & Stueb, Bowling Green, Ohio.  
C-8  Filter paper, safety matches  1.50

A. Proctor & Co. Bowling Green, Ohio.  
C-11  1 qtr. oil  25

Toledo Janitor Supply Co., Toledo, Ohio.  
C-11  Janitor's supplies  9.75

Campbell Bros. Bowling Green, Ohio.  
D-3  2 snow shovels, 15 doz. coat hooks  2.30

P.A. Keil Lumber Co., Bowling Green, Ohio.  
D-3  Lumber, etc.  2.55

Atkinson, Lantzer & Co., 7210 S. Park Ave., Chicago, Ill.  
E-6  Books for training school  2.25

Hopper Hardware Co., Bowling Green, Ohio.  
E-9  Fails, shovel, lantern, etc.  13.83

The Escomman Co., Chicago, Ill.  
E-8  Books for training school  90.82

Rand McNally Co., Chicago, Ill.  
E-8  Books for training school  21.61

Houghton Mifflin Co., Bowling Green, Ohio.  
E-8  Books for training school  21.20

Hammacher, Schlemmer & Co., New York City.  
E-8  Books, etc. for Industrial Arts Dpt.  17.20

Foster Bros., 4 Park Square, Boston, Mass.  
E-6  Pictures for Industrial Arts Dpt.  41.85

Newman & Co., 73 Fifth Ave., New York City.  
E-8  Books for Training school  10.53

E-6  Linoleum and Sloyd knives for Ind. Arts.  10.60

E-8  Books for training school  26.12

L.C. Shaw, Bowling Green, Ohio.  
E-8  Buzzers, push button, inside wire, dry batteries, etc.  4.75

American Book Co., Cincinnati, Ohio.  
E-8  Books for Training School  32.20

The Leslie & Koch Co., Toledo, Ohio.  
E-8  Books for Training School  39.41

F-4  40 Vol. Popular Science Monthly  25.00

The Hortwick-Bruun Co., Toledo, Ohio.  
E-8  Guard Latch Strikes  3.50

Scott & Foreman & Co., Chicago, Ill.  
E-8  Books for Music Department  3.36

F-4  Training School  30.15

The Northwestern Ohio Natural Gas Co., Bowling Green, Ohio.  
F-4  Gas for power house and Adm. Bldg. for 1 month to Dec. 27/16.  25.00

Fred Cook, Bowling Green, Ohio.  
F-6  Transportation, Cartage and freight charges  12.25

E.G. Walker, Bowling Green, Ohio.  
F-6  Books for Training School  2.93

J.E. Collins, Lima, Ohio.  
F-6  Board of Trustees.  41.79

J.E. Shatzel, Bowling Green, Ohio.  
F-6  Board of Trustees.  38.64

 receivers, Central Union Telephone Co., Bowling Green, Ohio.  
F-7  Telephone service for month of January  3.76

F-8  Telephone service for month of January  3.00

E.G. Walker, Bowling Green, Ohio.  
F-8  Cartage and freight charges  22.04

S. F. Fowler, Bowling Green, Ohio.  
F-8  Sanitary work  2.00

Moved by McDonel and seconded by Shatzel that the above claims be allowed and paid from the funds respectively provided therefore, fund designation to be made by President Williams. 


Motion declared carried.

A resolution for the improvement of Ridge Street, Bowling Green, Ohio, was adopted and reads as follows, to-wit:-

Bowling Green, Ohio  January 8, 1916.

In the matter of the improvement of Ridge Street in Bowling Green, Wood County, Ohio.

Whereas said street borders a distance of three thousand (3000) feet on the north side of the State Normal College grounds and is very much in need of improvement and

Whereas, the improvement of same will be of great benefit to the State Normal Grounds

...
Be it therefore resolved that this board is in favor of said improvement and will lend its assistance in an effort to secure funds to pay its proportionate cost of same.

J.E. Collins

---

J.E. Shatzel

---

J.D. McDonel

---

J.E. Shatzel

---

H.B. Williams

---

Board of Trustees of Bowling Green State Normal College.

Moved by McDonel and seconded by Shatzel that the Board now adjourn to meet at the Boody House, Toledo, Ohio, on Friday evening, February 4th, 1916, at 6:30 o'clock. Voting


Motion declared carried.

Meeting adjourned.

Minutes of meeting of the Board of Trustees of the Bowling Green State Normal College held at the Boody House, Toledo, Ohio, Friday, February 4th, 1916, convening at 6:30 o'clock, P.M.


President H.B. Williams and Carl T. Steinle, Contractor, were also present.

Minutes of two previous meetings read and approved.

Moved by Guitteau and seconded by McDonel that Mr. Ganz be elected president of this Board to fill the unexpired term of John Begg, resigned. Voting Aye: Collins, McDonel, Guitteau, Ganz. Nays, Shatzel.

Mr. Ganz declared elected and took charge of the meeting.

President Williams presented and read the following communications from The Lekeever Electric Company of Columbus, Ohio.


Mr. H.B. Williams, Pres., State Normal School, Bowling Green, Ohio.

Dear Sir:

In accordance with your request of recent date we are pleased to quote you the following prices on work which is to be installed at the State Normal School at Bowling Green, Ohio:

We are pleased to quote you a price of THREE HUNDRED FIFTY-FOUR DOLLARS ($354.00) for installing service feeds for the lighting in the Administration Building. The feeds will start at the present service cabinet and will be carried inside of building to the end of the tunnel where same joins onto the Administration Building. These wires will be rubber insulated, double braided and installed in iron conduit.

We are pleased to quote you a price of ONE HUNDRED SIXTY-FIVE DOLLARS ($165.00) for installing service feeders and underground conduits for the Woman's Dormitory.

This work will consist of installing a run of conduit from the end of the present service conduit where it terminates at outside of building underground to a manhole about 100 ft. distant from the building and feeders for light and power beginning at the outside wall of building to the present service cabinet.
We are pleased to quote you a price of FIVE HUNDRED SIXTY-THREE DOLLARS ($563.00) for installing in iron conduits the various feeders required for lighting and power for the Administration Building, Science Building, and Woman's Dormitory, beginning at the end of the tunnel in the power house and extending these feeds to the main switch board and connecting same to their respective switches on this board.

This board is to be located in the former of the Boiler Room nearest the Coal "crop. The conduits for this work will be placed on the side wall of the building and all conductors will be run in insulated and covered with a double braid.

We are pleased to quote you a price of FORTY-FIVE DOLLARS ($45.00) for installing the feeds to the motors on the motor-generator set and extending the feeders from the end of the tunnel to the motor-generator set.

We understand that this set will be located in the south end of the pump room. These two feeders will be ended at this point so that connection can be made to the panel which will be furnished with the motor-generator set.

In accordance with verbal instructions from yourself and Mr. Shatzel while in Columbus on the 20th inst. authorizing us to proceed with the installation of the above work, we have ordered the material listed above and are proceeding to install same. Our workman will report on this job on the 25th inst.

Yours very truly,

THE SICKLER ELECTRIC CO.
Columbus, Ohio.

January 2nd, 1916.

Mr. H.B. Williams, Pres.,
State Normal School,
Bowling Green, Ohio.

Dear Sir:

We are pleased to submit a proposition for furnishing and installing a switchboard in the Power House at the State Normal College. This board will consist of a lighting panel upon which will be mounted the necessary switches for the control of lighting feeders to the Administration Building, Woman's Dormitory, Science Building, Power House, the future Dormitory, future Model Building, and two extra 10 amp. switches.

One power panel on which will be mounted the necessary switches to control power feeders to the Science Building, Administration Building, future Dormitory, future Model Building, two 75 HP centrifugal pumps, one 15 HP centrifugal pump, one motor on motor-generator set, ash lift motor, water softener motor and two extra 100 amp. switches.

The main switches controlling each of these panels will be mounted on the wall at rear of panels. These panels will be arranged so that in the future, if generators are installed for the operation of this plant, the generator panels can be mounted on either side of this board and can be connected directly to the bus bars on same.

These future generator panels would also have enough space for the mounting of voltmeters and ammeters which would be required if generators were installed. Generator panels would also contain the main switches for controlling these panels.

These panels would be made of slate 2" thick and are to be neatly beveled around the front edges and the front of same would be black enameled. By using slate this could easily be matched if you desire sometime in the future to extend the switchboard. If marble is used it is almost impossible to get another piece to match it.

Our price for installing this board is FIVE HUNDRED TWENTY-FIVE DOLLARS ($525.00).

We are also pleased to submit a proposition for installing a temporary switchboard in case you decide that you do not want to spend the amount of money which would be required to secure the switchboard as outlined above.

We could furnish a slate panel which would be about 1" thick. This would be mounted directly against the wall. On this slate panel we would mount a main switch to control the lighting feeders and another to control the power feeders. There would also be mounted fuse blocks with fuses for the control of the various feeders to the Administration Building, Dormitory, Science Building, and for the motor-generator set motor, 15 HP centrifugal pump motor, ash lift motor and water softener motor. Our price for installing this board complete is FIVE HUNDRED DOLLARS ($500.00).

If this board is installed the material on same would be almost a dead loss to you when you decided to buy a permanent switchboard some time in the future. If the switchboard as described in this letter is installed it could be used as a part of your future board when the other wing to the Power Building is erected.

In making this quotation it is understood that we do not guarantee this price for any definite length of time as the work is advancing very rapidly, having already advanced from the 24/8 base on the 22nd inst. to the 26/8 base on the 29th inst. We understand that you are having a meeting of the Trustees on February 4th at which time we presume you will decide this question. Kindly advise us at that time regarding same.

Thanking you for the opportunity of quoting and trusting...
that we might receive your order, which will receive our
careful and prompt attention, we are
yours very truly,
THE McKEEVER ELECTRIC CO.
per R.C. Grant

With reference to the above communications President Williams made a full explanation to
the Board, saying that the installation of the equipment mentioned in the above letters had
become an absolute necessity, that he and Secretary Shatzel had asked The McKeever Electric Co.
to submit propositions for said installations, that there is a fund available for the purpose
of paying for the needed equipment and that he earnestly recommended the favorable action of
the Board in this matter.

Moved by Collins and seconded by Shatzel that President Williams be authorized to enter
into a contract with The McKeever Electric Co. for the installation of equipment and wiring
which is now necessary in the Bowling Green State Normal College Buildings, providing there is
a fund available for the purpose. Voting Aye: Ganz, Collins, Shatzel. Nays, none. (McDonel
and Guitteau absent when vote was taken.)

President Williams called the attention of the Board to the fact that the floor under the
north end of the connecting corridor as shown on the plans are of wood construction whereas it
would be much better to have a cement floor in that part of the building. President Williams
also stated that Contractor Steinle had agreed to substitute cement for wood at no extra expense
to the Board and leave was given by unanimous vote of the Board to make this substitution.
President Williams also reported that he had turned into the hands of Treasurer McDonel the
sum of $50.00 received from tuition fees.

President Williams asked the Board for a leave of absence for one week beginning February
21st., 1916, for the purpose of attending educational conventions in Chicago and Detroit.

Moved by Shatzel and seconded by Collins that the leave of absence requested by President

Motion declared carried.

President Williams presented the following pay roll for the month ending February 15th.,
to-wit:-

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Time</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>H. B. Williams</td>
<td>President</td>
<td>1 mth.</td>
<td>$316.66</td>
</tr>
<tr>
<td>G. W. Beattie</td>
<td>Instructor</td>
<td>1 mth.</td>
<td>222.22</td>
</tr>
<tr>
<td>E. L. Moeleye</td>
<td>&quot;</td>
<td>1 mth.</td>
<td>222.22</td>
</tr>
<tr>
<td>J. R. Overman</td>
<td>&quot;</td>
<td>1 mth.</td>
<td>211.11</td>
</tr>
<tr>
<td>L. L. Winslow</td>
<td>&quot;</td>
<td>1 mth.</td>
<td>211.11</td>
</tr>
<tr>
<td>Rea McCain</td>
<td>&quot;</td>
<td>1 mth.</td>
<td>188.88</td>
</tr>
<tr>
<td>J. E. Talbot</td>
<td>&quot;</td>
<td>1 mth.</td>
<td>211.11</td>
</tr>
<tr>
<td>E. G. Hesser</td>
<td>&quot;</td>
<td>1 mth.</td>
<td>200.00</td>
</tr>
<tr>
<td>Mary Chapin</td>
<td>&quot;</td>
<td>1 mth.</td>
<td>166.66</td>
</tr>
<tr>
<td>Harriet S. Haywood</td>
<td>&quot;</td>
<td>1 mth.</td>
<td>200.00</td>
</tr>
<tr>
<td>E. G. Walker</td>
<td>Extension Teacher</td>
<td>1 mth.</td>
<td>222.22</td>
</tr>
<tr>
<td>Robt. A. Cummings</td>
<td>&quot;</td>
<td>1 mth.</td>
<td>222.22</td>
</tr>
<tr>
<td>J. W. Zeller</td>
<td>Instructor</td>
<td>1 mth.</td>
<td>222.22</td>
</tr>
<tr>
<td>Wm. P. Holt</td>
<td>&quot;</td>
<td>1 mth.</td>
<td>222.22</td>
</tr>
<tr>
<td>P. G. Beyermann</td>
<td>&quot;</td>
<td>1 mth.</td>
<td>200.00</td>
</tr>
<tr>
<td>C. J. Biery</td>
<td>&quot;</td>
<td>1 mth.</td>
<td>222.22</td>
</tr>
<tr>
<td>Marie Simpson</td>
<td>Librarian</td>
<td>1 mth.</td>
<td>115.79</td>
</tr>
<tr>
<td>Effie Alexander</td>
<td>Critic Teacher</td>
<td>1 mth.</td>
<td>111.11</td>
</tr>
</tbody>
</table>
Grace Poortoaugh  Critic Teacher  1 month  111.11
Lucy Weacham                      1  "  111.11
Estelle W. Rich                    1  "  111.11
Ruby Minor                        1  "  100.00
Erma Ferguson                      1  "  100.00
W. F. Shaw  Instructor  2 weeks  100.00

Moved by McDonel and seconded by Collins that the above payroll be allowed and paid from
the funds respectively provided therefor, President Williams to make fund designation. Voting
Motion declared carried.

President Williams presented the following payroll for the month ending February 15th,
to-wit: -

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>R. W. Treber</td>
<td>Supt. Buildings &amp; Grounds</td>
<td>1 month</td>
<td>75.00</td>
</tr>
<tr>
<td>Marion Griffeth</td>
<td>Clerk, Stenographer</td>
<td>1 &quot;</td>
<td>62.50</td>
</tr>
<tr>
<td>Donald Warner</td>
<td>Janitor</td>
<td>1 &quot;</td>
<td>50.00</td>
</tr>
<tr>
<td>C. G. Fortney</td>
<td>Engineer</td>
<td>1 &quot;</td>
<td>75.00</td>
</tr>
<tr>
<td>C. E. Fortney</td>
<td>Fireman</td>
<td>1 &quot;</td>
<td>50.00</td>
</tr>
<tr>
<td>Flord South</td>
<td>Farm Laborer</td>
<td>1 &quot;</td>
<td>50.00</td>
</tr>
<tr>
<td>Anna R. Macelwane</td>
<td>Student Assistant</td>
<td>26 hrs. @ 15¢ per hr.</td>
<td>4.20</td>
</tr>
</tbody>
</table>

Moved by McDonel and seconded by Collins that the above payroll be allowed and paid from
the funds respectively provided therefor, fund designation to be made by President Williams.
Motion declared carried.

President Williams presented the following bills for allowance, to-wit: -

1914 Appropriations

<table>
<thead>
<tr>
<th>Company</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Baker &amp; Taylor Co.</td>
<td>New York City Library books (Lists A &amp; C.)</td>
<td>$130.69</td>
</tr>
<tr>
<td>The Baker &amp; Taylor Co.</td>
<td>New York City Library Books (List B)</td>
<td>66.39</td>
</tr>
</tbody>
</table>

Short Budget Appropriations

<table>
<thead>
<tr>
<th>Company</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.E. Avery</td>
<td>Bowling Green, Ohio. C-5</td>
<td>4.00</td>
</tr>
<tr>
<td>Oliver Machinery Co.,</td>
<td>Grand Rapids, Mich. C-5</td>
<td>255.00</td>
</tr>
<tr>
<td>Lyon &amp; Healy, Chicago, Ill.</td>
<td>1 qt. 220 volt glue pot</td>
<td>12.00</td>
</tr>
</tbody>
</table>

1915-16 Appropriations

<table>
<thead>
<tr>
<th>Company</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Royce &amp; Coon Grain Co.</td>
<td>Bowling Green, Ohio. C-2</td>
<td>20.62</td>
</tr>
<tr>
<td>E. Jones.  Bowling Green, Ohio. C-3</td>
<td>Corn, midlings, grinding, etc.</td>
<td>760.27</td>
</tr>
<tr>
<td>Ohio State Reformatory</td>
<td>Mansfield, Ohio. C-4</td>
<td>16.30</td>
</tr>
<tr>
<td>Board of Health, Fred Poole</td>
<td>Bowling Green, Ohio. C-5</td>
<td>3.00</td>
</tr>
<tr>
<td>Lehmann Bros.  Bowling Green, Ohio. C-6</td>
<td>Heat for Domestic Science Dept.</td>
<td>1.07</td>
</tr>
<tr>
<td>George South.  Bowling Green, Ohio. C-8</td>
<td>Groceries for Domestic Science Dept.</td>
<td>25.60</td>
</tr>
<tr>
<td>Maas Bros.  Bowling Green, Ohio. C-2</td>
<td>Groceries for Domestic Science Dept.</td>
<td>3.37</td>
</tr>
<tr>
<td>Lyon &amp; Healy, Chicago, Ill.</td>
<td>Gummed paper and cloth</td>
<td>.80</td>
</tr>
<tr>
<td>The Wendt &amp; Rausch Co.,</td>
<td>Toledo, Ohio. C-8</td>
<td>8.38</td>
</tr>
<tr>
<td>The Sentinel-Tribune Co.,</td>
<td>Bowling Green, Ohio. C-9</td>
<td>8.25</td>
</tr>
<tr>
<td>Campbell Bros.,  Bowling Green, Ohio. C-9</td>
<td>Typewriter paper</td>
<td>5.00</td>
</tr>
<tr>
<td>The McManus-Trup Co.,</td>
<td>Toledo, Ohio. E-1</td>
<td>1.59</td>
</tr>
<tr>
<td>L.L. Winslow, Bowling Green, Ohio. E-8</td>
<td>Model color tree, from Wadsworth, Howland</td>
<td>1.50</td>
</tr>
</tbody>
</table>
The Dobson-Evans Co., Columbus, Ohio.
E-6 Steel waste baskets
35.18

E-6 Basketball outfit, etc.
45.60

Lyon & Healy, Chicago, Ill.
E-6 Metronome, Castanet, Tambourine
6.56

Clayton F. Summy Co., Chicago, Ill.
E-6 Music
38.00

E-6 Color sphere, charts, etc.
13.75

P-4 Lighting for one month
16.20

The Northwestern Ohio Natural Gas Co., Bowling Green, Ohio.
P-4 Gas for Administration Bldg. and for Power house for one month
14.00

E.G. Walker, Bowling Green, Ohio.
P-6 - Extension Teacher Expense account
24.85

R.A. Cummins, Bowling Green, Ohio.
P-6 - Extension Teacher Expense account
63.54

H.B. Williams, President
J.E. Shatzel, Bowling Green, Ohio.
P-6 - Executive Officer Expense account
49.40

P-6 - Board of Trustees Expense account
15.90

The Wood County Telephone Co., Bowling Green, Ohio.
P-9 Telephone for February, 1916
3.50

The Wood County Telephone Co., Bowling Green, Ohio.
P-7 Telephone for February, 1916.
3.00

Home Steam Laundry, Bowling Green, Ohio.
P-9 Laundry for Domestic Science Dept.
.67

Nelson R. Swan, Bowling Green, Ohio.
P-3 - Paving Service
51.54

Nelson R. Swan, Bowling Green, Ohio.
G-3 - Temporary Walks
9.00

Moved by McDonel and seconded by Collins that the above bills be allowed and paid from the funds respectively provided therefor, fund designation to be made by President Williams. Voting Aye: Ganz, Collins, McDonel, Guittieau, Shatzel, Nays, none.

Motion declared carried.

President Williams reported that Howard & Merriam, Architects, are making progress in the matter of making plans for the Training School Building and that same should be ready for presentation to the Board in the near future.

Secretary Shatzel presented and read the following resolution: Whereas it is desirable that this Board authorize its President and Secretary to sign the vouchers presented from time and to time, covering estimates, claims expense accounts passed upon by this Board and, Whereas, it has been the practice for the Presiding Officer and Secretary of this Board to sign by way of endorsement all the vouchers heretofore presented for payment, without this authority having been conferred; Be it resolved, that this Board does now and hereby ratify the acts of those officers who have heretofore signed vouchers, the Presiding Officer and Secretary, on behalf of this Board and the Board hereby authorizes President Edward H. Ganz and Secretary J.E. Shatzel to sign, by way of official endorsement, all vouchers approved by the Board from this time until the Board orders to the contrary.

Moved by Shatzel and seconded by Collins that the above resolution be adopted. Voting Aye: Ganz, Collins, Shatzel. Nays, none.

Motion declared carried.
Moved by Shatzel and seconded by Collins that this meeting adjourn subject to the call of the President which shall be made as soon as the plans of the Training School Building are ready for the consideration of the Board. Voting Aye: Ganz, Collins, Shatzel. Nays, none. Motion declared carried.

Meeting adjourned.

President

Secretary.
Moved by McDonel and seconded by Shatzel that the financial report of President Williams be accepted and entered upon the minutes of the Board and that copies thereof be sent to the proper officials of the State. Voting Aye: Ganz, McDonel, Shatzel. Nays, none.

Motion declared carried.

President Williams presented and read communications from Hitchings & Co. and Howard & Ferriam with respect to heating the green house, same being in response to complaints that the heating pipes had not been placed according to the specifications nor with a view to the proper heating of said building.

Moved by McDonel and seconded by Shatzel that the Architects be notified to have said heating apparatus or pipes placed according to specifications. Voting Aye: Ganz, McDonel, Shatzel. Nays, none.

Motion declared carried.

President Williams presented and read a letter from Fitzpatrick & Hoepfner calling attention to the fact that the work of the said Fitzpatrick & Hoepfner had been completed and that they desired settlement.

Moved by McDonel and seconded by Shatzel that said correspondence be referred to Howard & Ferriam, Architects, with the request that they inform the Board of their position with respect to same. Voting Aye: Ganz, McDonel, Shatzel. Nays, none.

Motion declared carried.

Groundkeeper R.W.Treber filed the following report, to-wit:-

R.W.Treber in account with the Trustees of the B.G. Normal School.

Jan.22 A.Simmons rent to Feb.8 $10.00 Feb. 23 by amt. to bal. $20.00
Feb.22 A.Simmons rent to Feb.8 $10.00
Feb.23 To bal. $20.00
Feb.23 To bal. $20.00
Feb.23 By check to McDonel $20.00

Moved by McDonel and seconded by Shatzel that said account be accepted and entered on the minutes. Voting Aye: Ganz, McDonel, Shatzel. Nays, none.

Motion declared carried.

Treasurer McDonel presented the following receipts from the Department of the Treasurer of State, to-wit:-

Department of Treasurer of State
Columbus, Ohio, Jan.13,1916. No.1992
Received of Bowling Green Normal College $2036.31

Department of Treasurer of State
Columbus, Ohio, Jan.13,1916. No.1991
Received of Bowling Green Normal College $37.16

Thirty-seven & 36/ Dollars
arising from interest on money deposited in bank by above College.

L.H.Page, Cashier
For Treasurer of State

Moved by McDonel and seconded by Shatzel that said receipts be accepted and entered on the minutes. Voting Aye: Ganz, McDonel, Shatzel. Nays, none.

Motion declared carried.

Treasurer McDonel also reported the receipt by him of $50 from President Williams, the extension of same being for tuition fees, and $20 from Groundkeeper R.W.Treber, being the $20 above reported by Mr. Treber.
Estimate No. 13 in favor of the Steinle Construction Company for work on contract for construction of Science and Agriculture Building, amounting to $3253.75, duly certified by Howard & Merriam, Architects, was presented for allowance.

Moved by Shatzel and seconded by McDonel that the above estimate No. 13 in favor of the Steinle Construction Company, for $3253.75, be allowed on the recommendation of the architects, and paid from the fund designated as "Uses & Purposes". Voting Aye: Ganz, McDonel, Shatzel. Nays, none.

Potion declared carried.

The claim of Howard & Merriam for 2% of estimate No. 13 issued to the Steinle Construction Company, amounting to $65.07, was presented for allowance.

Moved by Shatzel and seconded by McDonel that the above claim of Howard & Merriam, amounting to $65.07, be allowed and paid from the fund designated as "Uses & Purposes". Voting Aye: Ganz, McDonel, Shatzel. Nays, none.

Potion declared carried.

Estimate No. 10 in favor of Fitzpatrick & Hoepfner for work on contract for Power Building and Tunnel System, amounting to $1002.25, duly certified by Howard & Merriam, Architects, was presented for allowance.

Moved by Shatzel and seconded by McDonel that the above Estimate No. 10 issued to Fitzpatrick & Hoepfner, amounting to $1002.25, be allowed on the recommendation of the architects and paid from the funds as follows; Maintenance F-10, $969.35 and Uses & Purposes, $32.90. Voting Aye: Ganz, McDonel, Shatzel. Nays, none.

Potion declared carried.

The claim of Howard & Merriam, Architects, for 2% of estimate No. 10 issued to Fitzpatrick & Hoepfner, amounting to $20.04, was presented for allowance.

Moved by Shatzel and seconded by McDonel that the above claim of Howard & Merriam for $20.04 be allowed and paid from the fund designated as "Uses & Purposes". Voting Aye: Ganz, McDonel, Shatzel. Nays, none.

Potion declared carried.

President Williams presented the following pay roll for the month ending March 15, 1916, to-wit:-

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>H.B. Williams</td>
<td>President</td>
<td>1 month</td>
</tr>
<tr>
<td>G.W. Bentley</td>
<td>Instructor</td>
<td>1 &quot;</td>
</tr>
<tr>
<td>E.L. Hooley</td>
<td>&quot;</td>
<td>1 &quot;</td>
</tr>
<tr>
<td>J.R. Overman</td>
<td>&quot;</td>
<td>1 &quot;</td>
</tr>
<tr>
<td>L.L. Winslow</td>
<td>&quot;</td>
<td>1 &quot;</td>
</tr>
<tr>
<td>Rea McCain</td>
<td>&quot;</td>
<td>1 &quot;</td>
</tr>
<tr>
<td>J.E. Talbot</td>
<td>&quot;</td>
<td>1 &quot;</td>
</tr>
<tr>
<td>E.G. Hesser</td>
<td>&quot;</td>
<td>1 &quot;</td>
</tr>
<tr>
<td>Mary Chapin</td>
<td>&quot;</td>
<td>1 &quot;</td>
</tr>
<tr>
<td>Harriet S. Haywood</td>
<td>&quot;</td>
<td>1 &quot;</td>
</tr>
<tr>
<td>E.G. Walker</td>
<td>Extension Teacher</td>
<td>1 &quot;</td>
</tr>
<tr>
<td>Robt. A. Cummins</td>
<td>&quot;</td>
<td>1 &quot;</td>
</tr>
<tr>
<td>J.W.Z. Zeller</td>
<td>Instructor</td>
<td>1 &quot;</td>
</tr>
<tr>
<td>W.P. Holt</td>
<td>&quot;</td>
<td>1 &quot;</td>
</tr>
<tr>
<td>F.G. Beyermann</td>
<td>&quot;</td>
<td>1 &quot;</td>
</tr>
<tr>
<td>C.J. Beery</td>
<td>&quot;</td>
<td>1 &quot;</td>
</tr>
<tr>
<td>Name</td>
<td>Position</td>
<td>Duration</td>
</tr>
<tr>
<td>-----------------------</td>
<td>---------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>Ernie Simpson</td>
<td>Librarian</td>
<td>1 month</td>
</tr>
<tr>
<td>Effie Alexander</td>
<td>Critic Teacher</td>
<td>1</td>
</tr>
<tr>
<td>Grace Poorbaugh</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Lucy Neschem</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Estelle Rich</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Ruby Eilor</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Erna Ferguson</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>W.P. Shaw</td>
<td>Instructor</td>
<td>1</td>
</tr>
</tbody>
</table>

Moved by McDonel and seconded by Shatzel that the above pay roll be allowed and paid from the funds respectively provided therefor, fund designation to be made by President Williams.


Motion declared carried.

President Williams presented the following additional pay roll for the month ending March 15th, '16, to-wit:-

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Duration</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>R.W. Treber</td>
<td>Supt. Buildings &amp; Grounds</td>
<td>1 month</td>
<td>75.00</td>
</tr>
<tr>
<td>Marion Griffeth</td>
<td>Clerk Stenographer</td>
<td>1</td>
<td>62.50</td>
</tr>
<tr>
<td>Donald Warner</td>
<td>Janitor</td>
<td>1</td>
<td>50.00</td>
</tr>
<tr>
<td>C.G. Fortney</td>
<td>Engineer</td>
<td>1</td>
<td>75.00</td>
</tr>
<tr>
<td>C.R. Fortney</td>
<td>Fireman</td>
<td>1</td>
<td>50.00</td>
</tr>
<tr>
<td>Floyd South</td>
<td>Farm Laborer</td>
<td>1</td>
<td>50.00</td>
</tr>
<tr>
<td>Anna Lacelwane</td>
<td>Student A set.</td>
<td>71 hrs @ 15¢ per hr.</td>
<td>10.65</td>
</tr>
</tbody>
</table>

Moved by McDonel and seconded by Shatzel that the above pay roll be allowed and paid from the funds respectively provided therefor, fund designation to be made by President Williams.


Motion declared carried.

President Williams presented the following claims for allowance, to-wit:-

### 1914 Appropriations

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Howard R.T. Radcliffe Co., Toledo, Ohio.</td>
<td>Text &amp; Purpose: Decorating Administration Bldg.</td>
<td>450.00</td>
</tr>
</tbody>
</table>

### Short Budget Appropriations

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goldberg &amp; Shaar, Chicago, Ill.</td>
<td></td>
<td>1.87</td>
</tr>
</tbody>
</table>

### 1915-16 Appropriations

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>F. Reichert, Bowling Green, Ohio.</td>
<td>Horse Shoeing</td>
<td>1.50</td>
</tr>
<tr>
<td>E. Jones, Bowling Green, Ohio.</td>
<td>Coal</td>
<td>277.80</td>
</tr>
<tr>
<td>F.L. Davidson, Bowling Green, Ohio.</td>
<td>Coal</td>
<td>18.33</td>
</tr>
<tr>
<td>Ohio State Reformatory, Mansfield, Ohio.</td>
<td>Summer School announcements &amp; envelopes</td>
<td>23.05</td>
</tr>
<tr>
<td>Milton Bradley Co., Philadelphia, Pa.</td>
<td>Needles, Stencil cloth, etc.</td>
<td>10.06</td>
</tr>
<tr>
<td>Dobson-Evens Co., Columbus, Ohio.</td>
<td>Dyes &amp; glue</td>
<td>8.60</td>
</tr>
<tr>
<td>Hopper Hardware Co., Bowling Green, Ohio.</td>
<td>Screws and nails</td>
<td>8.93</td>
</tr>
<tr>
<td>Hopper Hardware Co., Bowling Green, Ohio.</td>
<td>Oil, etc.</td>
<td>5.42</td>
</tr>
<tr>
<td>Sentinel-Tribune Co., Bowling Green, Ohio.</td>
<td>Envelopes and report cards</td>
<td>10.30</td>
</tr>
<tr>
<td>Frank D. Beatty &amp; Co., New York</td>
<td>Arithmetic manuals</td>
<td>4.08</td>
</tr>
<tr>
<td>The Standard Oil Co., Cleveland, Ohio.</td>
<td>Barrel oil</td>
<td>12.60</td>
</tr>
<tr>
<td>Bryce Heating &amp; Ventilating Co., Toledo, Ohio.</td>
<td>By-passes for Thermofiers</td>
<td>0.74</td>
</tr>
</tbody>
</table>
Proceedings, Trustees Bowling Green Normal College

Hopper Hardware Co., Bowling Green, Ohio.  
E-8  Broom, hose, shovel, etc.  
3.65

National Supply Co., Bowling Green, Ohio.  
E-8  Pipe  
2.37

Dobson-Evans Co., Columbus, Ohio.  
E-8  Plate glass, etc.  
23.40

Eugene Dietzgen Co., Chicago, Ill.  
E-8  Transit, etc.  
167.13

E-8  Slides  
4.71

Frank Darr, Bowling Green, Ohio.  
E-1  Repairs to heater  
3.50

Northwestern Ohio Gas Co., Bowling Green, Ohio.  
E-4  Gas one month  
19.95

E-4  Light for one month  
11.52

Robt. A. Cummins, Bowling Green, Ohio.  
F-6-Extension Teacher Expense account  
23.16

E.H. Gans, Fremont, Ohio.  
F-6-Board of Trustees Expense account  
16.05

J.E. Shatzel, Bowling Green, Ohio.  
F-6-Board of Trustees Expense account  
4.85

J.D. McDonel, Portoria, Ohio.  
F-6-Board of Trustees Expense account  
8.50

H.E. Williams, Bowling Green, Ohio.  
F-7  Telephone bill  
2.18

The Wood County Telephone Co., Bowling Green, Ohio.  
F-7  Telephone bill for March  
3.00

Receivers, Central Telephone Co., Bowling Green, Ohio.  
F-7  Telephone bill for March  
3.50

F-8  Freight  
.37

Fred Cook, Bowling Green, Ohio.  
F-8  Cartage and freight charges  
2.25

Moved by McDonel and seconded by Shatzel that the above bills be allowed and paid from the funds respectively provided therefor, fund designation to be made by President Williams, and the vote cast accordingly.


Motion declared carried.

Mr. Herrim of the firm of Howard & Herrim, Architects, then presented the plans in preparation for the Training School Building to be erected on the Bowling Green State Normal College Campus. After inspection by the Board it was suggested that Mr. Herrim check the plans with President Williams and complete them for presentation at the next meeting of the Board.

Moved by McDonel and seconded by Shatzel that the Board now adjourn to meet at the Woody House, Toledo, Ohio, on the evening of Friday, March 10th., 1916 at 6:30 o'clock. Voting Aye: Gans, McDonel, Shatzel. Nays, none.

Motion declared carried.

Meeting adjourned.

Attest:  
Secretary.

President.