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Monitor Newsletter September 21, 1981

Bowling Green State University

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More than 1,000 classified staff were praised for their past efforts and challenged to find new ways to help concerning the future of the University when President Ferrari spoke Wednesday in the Business Building.

The general session for classified staff is the first in the history of the University that the entire classified staff gathered to hear remarks on various issues facing the University. In his remarks, Dr. Ferrari noted the importance of all staff being informed of the goals, problems and opportunities of the University. In the past, convocations have been held for faculty and staff at the beginning of the academic year.

"It is equally appropriate and important for members of the classified staff to participate in an opening session that speaks to our hopes and concerns for the coming year," Dr. Ferrari said.

"You are a very important part of this University, and your contributions are all too often taken for granted. I hope you will accept the invitation of the University to ask a positive question," he said.

Dr. Ferrari told the staff that Bowling Green is the envy of most state universities and that the University is a model for the entire classified staff. "As a small group in the University, you are aware of inflationary problems. We are all responsible for the costs of a highly modernized University," he said.

The conference will be a forum for anyone interested in the University to speak about the future and to express their concerns. "Your record is one that your colleagues have learned to respect," Dr. Ferrari said.

"You are in an excellent position to see where cost savings may be made and to identify new ways to save students at the same or lower costs, not only invite your suggestions, but I urge you to come forward with them," he said.

"In the meantime, we must not allow our frustrations to lead to the destruction of a truly great University. We must continue to work together to avoid the kind of deterioration that will prevent us from attracting or retaining good faculty and staff, good students, and from enjoying the gains we have made in the past."
The process of converting the University to an early semester calendar, effective fall 1982, is already well underway. The conversion, authorized by the Board of Trustees at a meeting July 17, is expected to benefit the University both financially and academically, although no real dollar savings may be realized until the change has been successfully completed, according to Richard Eakin, executive vice president for planning and budgeting.

Once in effect, however, the calendar could mean as much as a $325,000 annual savings for the University, Dr. Eakin said.

Immediately after the Board's decision to adopt the early semester calendar, Provost Erikson appointed a Task Force on Implementation of the Early Semester Calendar, to be chaired by Dr. Eakin.

Other members are Lester Barber, English; Cary Brewer, registrar; Jill Carr, residence life; Peggy C. Crocker, sociology; Joseph Martin, bursar; Charles Mott, applied statistics and operations research; Reginald Noble, biological sciences; Richard Paulsen, Finance; Larry Prfig, health; community services; Daniel Shelley, admissions; Robert Yunker, education; and otter computer services; Dave Anderson, university secretary; student representative; Tom Mickel, graduate representative; F. Lee Misie and Glenn Van Wormer, consultants.

The task force has been charged with studying, recommending and implementing a plan for the conversion to the early semester system.

It will establish a schedule for implementation; develop guidelines for curriculum conversion for the review and approval of Academic Council; provide guidance and coordination for necessary changes in administrative services; coordinate information-gathering efforts with other on-going University committees; present periodic progress reports to the University community; issue appropriate and timely information to students and advisers to permit pre-registration for fall semester 1982-83, next spring, and consult with Ramona Corrier, associate provost, who will coordinate the University-wide evaluation by the North Central Association in 1982-83, to avoid duplication of effort.

Since the appointment of the task force, the following official calendar for 1982-83 has been adopted by the Academic Council:

1982-83 ACADEMIC CALENDAR

(Spring Quarter, 1982 ends with commencement on Saturday, June 12)

Summer Quarter
June 16, 1982 (Wednesday) - 10-week and first term classes begin 7:30 a.m.
July 7 (Saturday) - First term ends
July 19 (Monday) - Second term begins 7:30 a.m.
August 20 (Friday) - Summer quarter ends
August 21 (Saturday) - Commencement

Fall Semester
August 30, 1982 (Monday) - Classes begin 7:30 a.m.
September 6 (Monday) - Labor Day - No classes
November 24 (Wednesday) - Thanksgiving recess begins 7:30 a.m.
November 29 (Monday) - Classes resume 7:30 a.m.
December 13 (Monday) - Examinations begin 7:30 a.m.
February 13 (Monday) - Fall semester ends
December 18 (Saturday) - Commencement
Spring Semester
January 10, 1983 (Monday) - Classes begin 7:30 a.m.
February 17 (Monday) - Martin Luther King Day - No classes
March 28 (Monday) - Spring recess begins 7:30 a.m.
April 4 (Monday) - Classes resume 5:30 p.m.
May 8 (Friday) - Spring semester ends
May 7 (Saturday) - Summer Session
June 13, 1983 (Friday) - Eight-week and first-term classes begin 7:30 a.m.
July 4 (Monday) - Independence Day - No classes
July 15 (Friday) - First 5-week term ends
July 18 (Monday) - Second 5-week term begins 7:30 a.m.
August 5 (Friday) - Second 5-week term ends
August 19 (Friday) - Second 5-week term ends
August 20 (Saturday) - Commencement

Guidelines for the conversion also have been set by the task force, which is working to ensure that the calendar change will not adversely affect any student's progress toward completion of a degree.

Colleges and departments have been notified of the new requirements in the conversion process. These guidelines must be the standard in the new system, although other credit values are possible.

A time grid which establishes class patterns for each day and week of the calendar has been approved by the task force and Academic Council. Most classes are scheduled to begin at 8:30 a.m., although a few may begin at 7:30 or 9 a.m.

In general, one-credit courses will be scheduled to meet for 50 minutes twice a week. Three-credit courses will meet three times per week for 50 minutes or twice a week for 75 minutes.

Four-credit courses will be scheduled to meet twice a week for 75 minutes and once each week for 50 minutes. A five-credit course would meet twice each week for 75 minutes and twice a week for 50 minutes. In some special dispensations, courses may vary in these class meeting parameters.

The time grid was developed to provide a minimum one-day break between meetings in order to maximize the opportunity for reflection and completion of assigned work, and to maximize utilization of available classroom and laboratory space.
Not magic, but...

Taking a book out of the University Library this fall will be a little like checking out of a supermarket, with a new circulation system which will be at least partially in operation by Oct. 1.

The Library has purchased a new computerized circulation system which will make the check-out process more efficient for both patrons and staff of the Library. William Treat, director of technical services, described the new equipment as “state of the art” for libraries.

This fall, faculty, staff and students will receive a new I.D. validation card which, when the user borrows books, will be scanned with a character-reading wand similar to those used in department and grocery store check-outs.

The book will be hand-stamped with a due date while the computer records who has the book, when it is due and where to reach the borrower if the book is needed in a hurry.

The new system will also enable Library staff to provide services never before available, including a terminal which will make it possible for Library patrons to search the card catalog via computer and eliminate paging through the file cards.

Although it is expected to take about a year to get the new system operating without flaw, it will be a marked improvement over the 10-year-old equipment which it replaces, according to Treat. That old equipment, also computerized, was outdated and subjected to frequent breakdowns, Treat said, adding that efficient equipment is a must in a library which, during 1980-81 circulated nearly 822,000 volumes and served about 849,000 patrons.

The new system signals a different direction for the University Library, Treat said, adding that more library functions will be computerized as the staff becomes more familiar with available services on the new equipment.

Fall seminars offer taste of other cultures

Six seminars which will introduce participants to the peoples and cultures of other countries and to ethnic American cultures will be offered during the fall quarter through the Department of Arts and Sciences.

The seminars are open to faculty and staff as well as students, and faculty are encouraged to offer them during the first week of classes.

Fall seminars offer taste of other cultures

Monday, Tuesday, Wednesday and Thursday; Elementary Latin, 12:30 p.m. Monday, Tuesday, Wednesday, Thursday and Friday; Elementary Russian, 6:30-8:30 p.m. Monday and Thursday.

An informal self-study group which will study Brazilian Portuguese on a non-credit basis is also being organized for fall quarter. Further information about any of the language courses is available by contacting the German and Russian department, 372-2288.

CHECK OUT THE NEW SYSTEM—A new circulation system in the University Library should be in operation within the next few weeks. The system will speed library operations and department, and her

Students to polish computer skills in new Apple Lab

Those long lines of students waiting for a chance to use the computers in the Math Science Building will be a short lot this year thanks to a new microcomputer laboratory now in operation in 102 West Hall (Old Music Building). The laboratory contains four Apple II microcomputers, including flexible color and black and white video monitors, were installed.

Richard Conrad, computer services, said the lab is the first at the University to be devoted to Apple computers for classroom use for beginning students.

The new Computer Literacy Microcomputer Laboratory, which will be known as the Apple Lab, will be used only by students in CS 100, CS 104, MIS 200 and GSA 590 classes. The computer must be reserved by students who may use the lab from 8 a.m. to 9 p.m. during the first two weeks of the quarter. The hours will then be extended as needed.

In addition to easing student demand on the DEC 2500 system in the Math Sciences Building, the Apple Lab is expected to save money in the long run.

Because a large number of students will be using the small disks, which cost about $3 each on the microcomputer, the need to buy additional $30-$50,000 disk drives for the big computer will be reduced.

On Thursday, computer services will dedicate the Apple Lab at 3:30 p.m. in 102 West Hall.

Faculty Senate

The first meeting of the Faculty Senate for the 1981-82 academic year has been scheduled at 2:30 p.m. Tuesday, Aug. 24 in the Student Center Assembly Room.

Subsequent meetings, all to begin at 2:30 p.m. in the McFae Center, are scheduled on Tuesdays, Nov. 3, Dec. 1, Jan. 12, Feb. 2, March 4, April 6, May 4 and June 1.

The new Microcomputer Laboratory will be available for student use from Monday through Friday from 9-11:45 a.m. the first two weeks of the quarter. The hours will be extended as needed.

Faculty and staff who have not yet seen the Apple II, to be available in the Student Recreation Center, will have the opportunity to do so on Friday.

From 6-10 p.m. Friday, Sept. 25, the Rec Center will be open to the hour and several program schedules will be prepared to facilitate studying sessions in aerobics dancing, new games for kids and Nautilus and weight training.

The sixth floor will be a center for special collections, including research materials, rare books and manuscripts. Material on the sixth floor will not be circulated outside the Library.

The former rare books room on the first floor will house the University’s map collection, which until this month was kept in the basement of Hannah Hall. The collection includes more than 40,000 maps, geological surveys and aerial photographs, most of which were given to the University by the federal government which has chosen Bowen Green as its official map depository in northeast Ohio.

The maps have been moved to the Library where they will be more accessible to the general public and better organized and displayed.

Recreation Center offers free evening of fun

Admission to the open house will be free.

Terry Parsons, director of the computer services, said the computer lab will be available for classroom use for beginning students.

Fall seminars offer taste of other cultures

Six seminars which will introduce participants to the peoples and cultures of other countries and to ethnic American cultures will be offered during the fall quarter through the Department of Arts and Sciences.

The seminars are open to faculty and staff as well as students, and faculty are encouraged to offer them during the first week of classes.

Seminars offered during the coming quarter are:

Japanese Culture and Society, 5:30-7:30 p.m. Tuesday; Thai Culture and People, 10:30 a.m. to 12:30 p.m. Monday; African: An Introduction, 12:30-2:30 p.m. Wednesday; Moslem Culture and the Middle East, 5:30-7:30 p.m. Tuesday; The Making of Modern France, 12:30-2:30 p.m. Wednesday; The Americas Before the European Arrival, 5:30-7:30 p.m. Tuesday. For further information, contact the German and Russian department, 372-2288.

Registrars set fall deadlines

The following important dates have been provided by the Office of Registrar:

Sept. 23-25, Open registration, Grand Ballroom
Sept. 28-29, Open registration, Grand Ballroom
Oct. 9-11, last day to add a course or designate SU
Oct. 19-21, last day to withdraw without passing
Dec. 6-10, last day to apply for December graduation
News in Review

Insurance rates hiked

Blue Cross insurance rates for University faculty and staff will increase 45 percent for 1981-82. The premium assessed by Blue Cross for the group insurance program is based upon the experience of the participants, according to Russell Meister, insurance administrator. Claims during the 1980-81 contract year necessitated a raise in this

Employment Opportunities

Classified Employment Opportunities

• New Vacancies
  Posting Expiration Date: Monday, Sept. 28
  9-25-1 Teach 2 Pay Range 4 Graduate Data
  Graduate permanent part-time

• Continued Vacancies
  Posting Expiration Date: Wednesday, Sept. 27
  9-25-2 Cook 1 Pay Range 3 University Food Operations
  Nine-month full-time (Auxiliary)

  9-25-3 Food Service Worker (Two Positions)
  Pay Range 1 University Food Operations
  Nine-month full-time (Auxiliary

  9-25-4 Maintenance Repair Worker 2 Pay Range 5 Technical Support Services
  Pay Range 5 Technical Support Services (Auxiliary)

  9-26 Secretary 1 Pay Range 26 Firelands Campus

  9-26 Secretary 1 Pay Range 26 Institute for Social Philosophy &
  Policy (Paid from external grant funds)

• Contract Vacancies
  9-16A Clinical Assistant (Receptionist)
  Communication Disorders Specialist
  Speech Pathologist (2-3518) Grant Funded
  Sept. 20, 1981

• Faculty Vacancies
  5-6A Director of EM Facility Biological Sciences (2-2332)
  Feb. 1, 1982

Admissions open early

For the first time in the University's history, applications from prospective students were accepted beginning in August rather than the traditional Oct. 1 date.

Nearly 16,000 of this year's high school seniors who have expressed interest in entering the University in the fall of 1982 have already received admissions materials and financial aid forms. Earlier than usual application requests and earlier fall high school openings prompted University officials to set the Aug. 1 starting date.

The 1982 freshman class will have about 3,150 students. Also for the first time, the University set dates that will assure prospective students that their applications to the University's undergraduate colleges will be considered.

An application deadline of Dec. 15 has been set for students wishing to apply for Business Administration. All other students have been told to apply by Feb. 1, 1982.

New I.D. cards to be issued

All students, faculty, classified and contract staff will receive a new Official University Identification card within the next few weeks.

The new card will replace the students' former plastic I.D. and cardholders in such areas as the bookstore and the plastic I.D. which all faculty and staff previously received.

The single identification card, which will not have a photograph, will be issued on a quarterly basis to students. Faculty and staff will receive a card which will be valid for the duration of their employment.

According to Gary Brewer, registrar, the conversion by the University Library to a new circulation and record keeping system mandated the change in the University identification card. The card which provides access to the Library system must be able to be treated as a scanning wand similar to those used at grocery and department store checkouts.

Brewer said the new card will have several advantages over the two-card system. In addition to the convenience to students of carrying one card instead of the new card will be made available on campus by computational services and can be loaded with students' library cards and meal plans.

Brewer said the new card also has the potential of being used on a much more extensive University-wide basis in such areas as the bookstore and cafeterias - anywhere students, faculty and staff encounter a cash register.

Jewish holiday policy clarified

Provost Erikson has issued a reminder to all faculty that, although the University has no formal policy at this time regarding student absences for important religious observances, Tuesday and Wednesday, Sept. 29 and 30, is the Jewish holiday of Rosh Hashanah, and Thursday, Sept. 30, is Yom Kippur.

Faculty should be made clear to students that the responsibility for making up work missed during any absence rests with the student.

Union to resume regular hours

The University Union resumes regular operating hours today, Sept. 21. The building will be open 7 a.m.-11 p.m. Monday through Friday; 8 a.m.-11 p.m. Saturday and 9 a.m.-10 p.m. Sunday.

H ours differ for the various Union facilities:
  • Falcon's Nest: 7 a.m.-11 p.m. Monday through Friday; 8 a.m.-4 p.m. Saturday; 7 a.m.-1 p.m. Sunday.
  • Phasian Room: 11 a.m.-1:30 p.m. Monday through Friday; 8 a.m.- noon Saturday; open noon to 2 p.m. Sunday.
  • Cardinal Room: 9 a.m.-2 p.m. Monday through Friday; closed weekends.
  • Music Shop: 8 a.m.-6 p.m. Monday, Tuesday, Thursday, Friday; 10 a.m.-6 p.m. Saturday, noon to 10 p.m. Sunday.

Datebook

Exhibits

Images of Age, a national exhibition of sculpture and paintings by artists over the age of 80, through Oct. 16. McFerrin Center Gallery hours are 8 a.m. to 9 p.m. weekdays and 2-5 p.m. Saturday and Sunday.

Architecture of Northwestern Ohio, an invitational exhibition devoted to the art of designing buildings, Sept. 21-Oct. 11. Fine Arts Gallery, School of Art. Gallery hours are 8:30 a.m. to 9 p.m. weekdays and 2-5 p.m. on Saturday and Sunday.

Monday, Sept. 21

1981 National Tractor Pulling Championship, televised highlights from the three-day event held in August at Bowling Green, 10 p.m., WBBG-TV, Channel 17.

Thursday, Sept. 24

Field hockey vs. Oberlin, 4 p.m., field west of stadium.

Saturday, Sept. 26

Field hockey vs. Denison, 12 p.m., field west of the stadium.

Union of Midland University, 2 p.m., Cochrane Field.

New CAMPUS LANDMARK-A 55-foot carillon tower, a gift of the Class of 1978, has been erected between the Education Building and the Library on a mall which is now known as Carillon Park. The $21,000 carillon was purchased with funds designated specifically for such a project by the 1978 graduating class. It will strike the hour and half-hour and play the University's alma mater and other music on special occasions. Landscaping around the carillon is the gift of the Classes of 1975 and 1976, which also earmarked their donations for that specific use.