Board of Trustees Meeting Minutes 1915-07-29

Bowling Green State University

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Minutes of the meeting of the Trustees of the Bowling Green State Normal College held at Hotel Millikin, Bowling Green, Ohio, on Thursday, July 29, 1915.

Present: President John Egg, Vice President J.E. Collins, Secretary J.E. Shatziel, Treasurer J.D. McDonel and Wm. B. Guitteau.

President H.B. Williams also present.

Meeting called to order by President John Egg.

Reading of minutes of previous meeting dispensed with for want of time.

Estimate No. 21 in favor of the Steinle Construction Company for work on the contract for construction of Normal School Building, amounting to $3218.60, duly certified by Howard & Merriam, Architects, was presented for allowance.

Moved by McDonel and seconded by Guitteau that above estimate No. 21 in favor of the Steinle Construction Company, for $3218.60 be allowed on the recommendation of Howard & Merriam, Architects, and paid from the fund for "Construction Normal College Building". Voting Aye: Egg, Collins, McDonel, Guitteau, Shatziel. Nays, none.

President declared motion carried.

Estimate No.4 in favor of the Steinle Construction Company for work on the contract for completing fourth floor of the Administration Building amounting to $472.15, duly certified by Howard & Merriam, Architects, was presented for allowance.

Moved by McDonel and seconded by Guitteau that the above Estimate No.4 in favor of the Steinle Construction Company for $472.15 be allowed on recommendation of Howard & Merriam, Architects, and paid from the fund for "Completing Administration Building". Voting Aye: Egg, Collins, McDonel, Guitteau, Shatziel. Nays, none.

President declared motion carried.

The claim of Howard & Merriam, Architects, for 2% of Estimate No.4 issued to the Steinle Construction Company, amounting to $9.44, was presented for allowance.

Moved by McDonel and seconded by Guitteau that the above claim of Howard & Merriam for $9.44 be allowed and paid from the fund for "Completing Administration Building". Voting Aye: Egg, Collins, McDonel, Guitteau, Shatziel. Nays, none.

President declared motion carried.

Estimate No.6-Final in favor of the Steinle Construction Company for work on the contract for the extension of auditorium in Normal College Building, amounting to $530.35, duly certified by Howard & Merriam, Architects, was presented for allowance.

Moved by McDonel and seconded by Guitteau that the above Estimate No.6-Final in favor of the Steinle Construction Company for $530.35 be allowed on recommendation of Howard & Merriam, Architects, and paid from the fund for "Completing Administration Building". Voting Aye: Egg, Collins, McDonel, Guitteau, Shatziel. Nays, none.

President declared motion carried.

Estimate No.19 in favor of the Steinle Construction Company for work on Woman's Dormitory contract, amounting to $1184.81, duly certified by Howard & Merriam, Architects, was presented for allowance.

Moved by McDonel and seconded by Guitteau that above Estimate No.19 in favor of the Steinle Construction Company amounting to $1184.81, be allowed on recommendation of Howard & Merriam, Architects, and paid from the fund designated as "Maintenance F-10". Voting Aye: Egg, Collins, McDonel, Guitteau, Shatziel. Nays, none.

President declared motion carried.
The claim of Howard & Merriam, Architects, for 2% of Estimate 19 issued to the Steinle Construction Company, amounting to $23.69, was presented for allowance. Moved by McDonel and seconded by Guitteau that the above claim of Howard & Merriam for $23.69 be allowed and paid from the fund designated as "Maintenance F-10". Voting Aye: Begg, Collins, McDonel, Guitteau, Shatzel. Nays, none.

President declared motion carried.

Estimate No. 7 in favor of the Steinle Construction Company for work done on the construction of the Science & Agriculture Building contract and amounting to $5935.00, duly certified by Howard & Merriam, Architects, was presented for allowance.

Moved by McDonel and seconded by Guitteau that the above Estimate No. 7 in favor of the Steinle Construction Company and amounting to $5935.00 be allowed on the recommendation of Howard & Merriam, Architects and paid from fund for "Building for Science & Agriculture". Voting Aye: Begg, Collins, McDonel, Guitteau, Shatzel. Nays, none.

President declared motion carried.

The claim of Howard & Merriam, Architects, for 2% of Estimate No. 7 issued to the Steinle Construction Company, amounting to $100.70, was presented for allowance. Moved by McDonel and seconded by Guitteau that the above claim of Howard & Merriam for $100.70 be allowed and paid from the fund for "Building for Science & Agriculture". Voting Aye: Begg, Collins, McDonel, Guitteau, Shatzel. Nays, none.

President declared motion carried.

Estimate No. 8 in favor of The Huffman-Conklin Company for work on completing Administration Building plumbing contract, amounting to $522.50, duly certified by Howard & Merriam, Architects was presented for allowance.

Moved by McDonel and seconded by Guitteau that above Estimate No. 8 in favor of The Huffman-Conklin Company be allowed on the recommendation of Howard & Merriam, Architects, and amounting to $522.50, and paid from fund for "Completing Administration Building". Voting Aye: Begg, Collins, McDonel, Guitteau, Shatzel. Nays, none.

President declared motion carried.

The claim of Howard & Merriam, Architects, for the balance of their commission on the account for completing Administration Building plumbing contract and amounting to $4.73 was presented for allowance. Moved by McDonel and seconded by Guitteau that the above claim of Howard & Merriam for $4.73 be allowed and paid from the fund for "Completing Administration Building". Voting Aye: Begg, Collins, McDonel, Guitteau, Shatzel. Nays, none.

President declared motion carried.

Estimate No. 6 in favor of The Huffman-Conklin Company for work done on the Plumbing and Heating contract for the Science & Agriculture Building, amounting to $665.00, duly certified by Howard & Merriam, Architects, was presented for allowance.

Moved by McDonel and seconded by Guitteau that the above Estimate No. 6 in favor of The Huffman-Conklin Company for $665.00 be allowed on the recommendation of Howard & Merriam, Architects, and paid from the fund for "Building for Science & Agriculture". Voting Aye: Begg, Collins, McDonel, Guitteau, Shatzel. Nays, none.

President declared motion carried.

The claim of Howard & Merriam, Architects, for 2% of Estimate No. 6 issued to The Huffman-Conklin Company, amounting to $13.30, was presented for allowance. Moved by McDonel and seconded by Guitteau that the above claim of Howard & Merriam for $13.30 be allowed and paid from the fund for "Building for Science & Agriculture". Voting Aye:
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Begg, Colline, McDonel, Guitteau, Shatzel.  Nays, none.

President declared motion carried.

Estimate No.6 in favor of Fitzpatrick & Hoepfner for work on the contract for Power Building and Tunnel System amounting to $6127.50, duly certified by Howard & Merriam, Architects, was presented for allowance.

Moved by McDonel and seconded by Guitteau that the above Estimate No.6 in favor of Fitzpatrick & Hoepfner for $6127.50, be allowed on the recommendation of Howard & Merriam, Architects, and paid from the fund designated as "Maintenance F-10". Voting Aye: Begg, Collins, McDonel, Guitteau, Shatzel.  Nays, none.

President declared motion carried.

The claim of Howard & Merriam, Architects, for 2% of Estimate No.6 issued the Fitzpatrick & Hoepfner, amounting to $122.55, was presented for allowance.

Moved by McDonel and seconded by Guitteau that the above claim of Howard & Merriam, Architects, amounting to $122.55 be allowed and paid from the fund designated as "Maintenance F-10". Voting Aye: Begg, Collins, McDonel, Guitteau, Shatzel.  Nays, none.

President declared motion carried.

President H.B. Williams presented the pay roll for instructors on the regular staff for the month ending July 30th., 1915, as follows, to-wit:-

<table>
<thead>
<tr>
<th>Instructor</th>
<th>1 month</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>G. W. Beattie</td>
<td>190.47</td>
<td></td>
</tr>
<tr>
<td>E. L. Moseley</td>
<td>190.47</td>
<td></td>
</tr>
<tr>
<td>J. R. Overman</td>
<td>180.95</td>
<td></td>
</tr>
<tr>
<td>L. L. Winslow</td>
<td>180.95</td>
<td></td>
</tr>
<tr>
<td>Rea McCain</td>
<td>161.90</td>
<td></td>
</tr>
<tr>
<td>D. D. Johnson</td>
<td>190.47</td>
<td></td>
</tr>
<tr>
<td>E. G. Hesser</td>
<td>171.42</td>
<td></td>
</tr>
<tr>
<td>Mary Chapin</td>
<td>142.85</td>
<td></td>
</tr>
<tr>
<td>Josephine Leach</td>
<td>171.42</td>
<td></td>
</tr>
<tr>
<td>E. G. Walker</td>
<td>180.95</td>
<td></td>
</tr>
<tr>
<td>Marie E. Simpson</td>
<td>100.00</td>
<td></td>
</tr>
<tr>
<td>R. B. Williams</td>
<td>308.33</td>
<td></td>
</tr>
</tbody>
</table>

Moved by Collins and seconded by Guitteau that the above pay roll be allowed and paid from the fund for "Summer School". Voting Aye: Begg, Collins, McDonel, Guitteau, Shatzel.  Nays, none.

Motion declared carried.

President H.B. Williams presented the pay roll to cover the services of the Summer School instructors for the month ending July 30th., 1915, as follows, to-wit:-

<table>
<thead>
<tr>
<th>Instructor</th>
<th>18 school days</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>C. J. Biery</td>
<td>100.00</td>
<td></td>
</tr>
<tr>
<td>J. L. Clifton</td>
<td>180.00</td>
<td></td>
</tr>
<tr>
<td>Emma Cone</td>
<td>66.67</td>
<td></td>
</tr>
<tr>
<td>Nettie Fehn</td>
<td>66.67</td>
<td></td>
</tr>
<tr>
<td>August P. Gompf</td>
<td>116.67</td>
<td></td>
</tr>
<tr>
<td>A. C. Hoffman</td>
<td>120.00</td>
<td></td>
</tr>
<tr>
<td>Florence Hawkins</td>
<td>66.67</td>
<td></td>
</tr>
<tr>
<td>Ernest W. Linton</td>
<td>150.00</td>
<td></td>
</tr>
<tr>
<td>Martha E. Martin</td>
<td>66.67</td>
<td></td>
</tr>
<tr>
<td>Jessica Marshall</td>
<td>66.67</td>
<td></td>
</tr>
<tr>
<td>G. F. Stratton</td>
<td>150.00</td>
<td></td>
</tr>
<tr>
<td>Supt. R. W. Splomon</td>
<td>200.00</td>
<td></td>
</tr>
</tbody>
</table>
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Supt. F. W. Shaw  20 Lectures  1 month  $150.00
Geo. H. Tappy  *  2 weeks  100.00
Effie Alexander  Critie Teacher  1 month  66.67
Lucy Neacham  *  *  66.67
Estelle M. Rich  Physical Educational  *  80.00
Vinnie L. Kinker  Critie Teacher  66.67

Moved by Collins and seconded by Guitteau that the above pay roll be allowed and paid from the appropriation for “Summer School”. Voting Aye: Begg, Collins, McDonel, Guitteau, Shatzel. Nays, none.

Motion declared carried.

President H. E. Williams presented the pay roll covering the services of the ground keeper, clerk, stenographer and farm laborers for the month ending July 30th, 1915, as follows, to-wit:-

R. W. Treber  Supt. Buildings & Grounds  1 month  $75.00
Marion Griffith  Clerk Stenographer  *  60.00
Floyd South  Farm Laborer  *  50.00
G. F. Harris  *  *  2½ days @ $2.00  58.00
Lester Houser  *  9  1.50  13.50
Alfred Hauser  *  1  2.00  2.00
William Stack  *  8  .70  5.60
Emma Sweetland  Student Assistant  132 hrs. @ 15¢  19.80

Moved by Collins and seconded by Guitteau that the above pay roll be allowed and paid from the fund for “Personal Service A-1”, excepting for the service of farm laborers which is to be paid from fund for “Personal Service A-2”. Voting Aye: Begg, Collins, McDonel, Guitteau, Shatzel. Nays, none.

Motion declared carried.

President Williams presented the following accounts for allowance, to-wit:-

Short Budget Appropriation.

Toledo Janitor Supply Co., Toledo, Ohio.
C-11  Janitor’s supplies  $79.63

Loomis & Marble, Bowling Green, Ohio.
E-8  Live stock - one 2-yr.-old sow one 9-mo. old Gilt  120.00

C. & O.G.S.-6  Freight & Switching charges  19.38

1915-16 Appropriations.

C. & O.G.S.-6  Transportation, freight & switching charges  18.62

Moved by McDonel and seconded by Guitteau that that above accounts be allowed and paid from the funds respectively provided therefor. Voting Aye: Begg, Collins, McDonel, Guitteau, Shatzel. Nays, none.

Motion declared carried.

A design for a tablet to be placed in the entrance way of the Administration Building was presented by Mr. Edwards, representing the firm of Howard & Merriam, Architects.

Moved by Guitteau and seconded by McDonel that the design presented by Howard & Merriam, Architects, be approved. Voting Aye: Begg, Collins, McDonel, Guitteau, Shatzel. Nays, none.

Motion declared carried.

President Williams presented the proposal of The McKeever Electrical Company to do the extra power wiring in the Building for Science & Agriculture for the sum of $358.00 and recommended its acceptance.

Moved by McDonel and seconded by Shatzel that the proposal of The McKeever Electrical Co.
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Motion declared carried.

The Secretary, upon his request, was permitted to enter the program of the first commencement of the Bowling Green State Normal College upon the minutes, the same being as follows,

FIRST ANNUAL COMMENCEMENT
BOWLING GREEN STATE NORMAL COLLEGE
THURSDAY, JULY 29, 1915, 10:30 A.M.
CHIDESTER THEATRE

PROGRAM

a. Pilgrims' Chorus - from "Thannhauser" Wagner
b. Nancy Lee - English Sailor Song Adams

Invocation
Rev. J.A. Hoffman

O, Italia, Beloved - from "Lucrezia Borgia" Donizetti

Invocation

History of the Class of 1915
President, Class of 1915

Teacher-Training in Ohio in State Supported Schools

Solo - Honor and Arms - from "Samson" Handel

Ernest Heiser

Head of the Department of Music State Normal College

Address - "Cultivation of Initiative in Students"

Dr. Charles H. Judd

Director of the School of Education The University of Chicago

The American Hymn - (Speed our Republic) Keller

Presentation of Diplomas

Announcements

Benediction

Adeline Jeanette Abbey
Ethel Elizabeth Atkins
Edna Lucille Chambers
Ruby May Wrandall
Helen Eunice Crom
Mable L. Crawley
Helen S. Elliott
Helen V. Escott
E. Ilma Grandstaff
Elizabeth Harriet Hall
Martha Alice Harvey
Marguerite Haverfield
Fannie Clara Kahler
Sadie Elizabeth Keenan
Ursula A Kelley
Gertrude Marie Kocher
Florence Anna Kuhlman

May Elizabeth Lambert
Addia Geneva Leake
Mary Margaret Maes
Catherine Agnes Malone
Kathryn Marie Mandler
Berencie A. Mayhew
Margaret M. Meilink
Harriet Elgin Munson
Ida Marie Flesner
Winifred Dorothy Pope
Irene Theresa Rogers
Gertrude L. Sanyys
Mildred Lucille Schluter
Marie Schweger
Blanche L. Shaybaugh
Edna Luella Spilker

Moved by Shatzel and seconded by McDonal that the Board now adjourn to meet at Bowling Green, Monday, August 16, 1915, at one o'clock, P.M. Voting Aye: Begg, McDonel, Shatzel. Nays, none.

Motion declared carried.

Meeting adjourned.