4-24-1915

Board of Trustees Meeting Minutes 1915-04-24

Bowling Green State University

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Minutes of the meeting of the Board of Trustees of the Bowling Green State Normal College held, in pursuance to the call of President Collins, at the Hotel Millikin, Bowling Green, Ohio, Saturday, April 24, 1915.


The Board of Trustees first visited the Normal College Buildings and Grounds and then convened with President Collins presiding. President Williams also present.

Minutes of the previous meeting read and approved.

Estimate No. 18 of the Steinle Construction Company, Fremont, Ohio, for work on the contract for the construction of the Normal College, amounting to $3,325.00, duly certified by Howard & Ferriam, Architects on the work, was presented for allowance.

Moved by McDonel and seconded by Guitteau that the above estimate No. 18 in favor of the Steinle Construction Company, amounting to $3,325.00 be allowed, on the recommendation of the Architects aforesaid, and paid from the fund for "Construction of Normal School Building". Voting Aye: Collins, Begg, McDonel, Guitteau, Shatzel. Nays, none.

President Collins declared motion carried.

The claim of Howard & Ferriam, Architects, for 2% of estimate No. 18 issued to the Steinle Construction Company and amounting to $66.50 was presented for payment.

Moved by McDonel and seconded by Guitteau that the above claim of Howard & Ferriam, Architects, amounting to $66.50 be allowed and paid from the fund for "Construction of Normal School Building". Voting Aye: Collins, Begg, McDonel, Guitteau, Shatzel. Nays, none.

President Collins declared motion carried.

Estimate No. 2 of the Steinle Construction Company for work in completing the fourth floor contract, amounting to $665.00, duly certified by Howard & Ferriam, Architects on the work, was presented for payment.

Moved by Guitteau and seconded by Begg that the above estimate No. 2 of the Steinle Construction Company, amounting to $665.00, be allowed on recommendation of Howard & Ferriam, Architects, and paid from the fund for "Completion of Administration Building". Voting Aye: Collins, Begg, McDonel, Guitteau, Shatzel. Nays, none.

President Collins declared motion carried.

The claim of Howard & Ferriam, Architects, for 2% of the estimate No. 2 issued to the Steinle Construction Company and amounting to $13.30 was presented for payment.

Moved by Guitteau and seconded by Begg that the above claim of Howard & Ferriam, Architects, for $13.30 be allowed and paid from the fund for "Completion of Administration Building". Voting Aye: Collins, Begg, McDonel, Guitteau, Shatzel. Nays, none.

President Collins declared motion carried.

Estimate No. 4 of the Steinle Construction Company for work on the extension of the Auditorium contract, amounting to $346.39, duly certified by Howard & Ferriam, Architects on the work, was presented for allowance.

Moved by Guitteau and seconded by Begg that the above estimate No. 4 issued to the Steinle Construction Company, amounting to $346.39 be allowed, on the recommendation of Howard & Ferriam, Architects, and paid from the fund for "Completion of Administration Building". Voting Aye: Collins, Begg, McDonel, Guitteau, Shatzel. Nays, none.

President Collins declared motion carried.

Howard & Ferriam, Architects, filed no claim for fees on this estimate.

Estimate No. 16 of the Steinle Construction Company for work on the Woman's Dormitory Building Contract, amounting to $1,900.00, duly certified by Howard & Ferriam, Architects on
the work, was presented for allowance.

Moved by Guitteau and seconded by Begg that the above estimate No. 16 in favor of the Steinle Construction Company, amounting to $1900.00, be allowed on the recommendation of Howard & Ferriam, Architects, and paid from the fund designated as "Maintenance F-10". Voting Aye: Collins, Begg, McDonel, Guitteau, Shatzel. Nays, none.

President Collins declared motion carried.

The claim of Howard & Ferriam, Architects, for 2% of estimate No. 16 issued to the Steinle Construction Company, amounting to $38.00 was presented for allowance.

Moved by Guitteau and seconded by Begg that the above claim of Howard & Ferriam, Architects amounting to $38.00 be allowed and paid from the fund designated as "Maintenance F-10". Voting Aye: Collins, Begg, McDonel, Guitteau, Shatzel. Nays, none.

President Collins declared motion carried.

Estimate No. 4 in favor of the Steinle Construction Company, for work on the construction of the Science and Agriculture Building Contract, amounting to $2375.00, duly certified by Howard & Ferriam, Architects on the work, was presented for allowance.

Moved by McDonel and seconded by Begg that the above estimate No. 4 in favor of the Steinle Construction Company, amounting to $2375.00 be allowed on the recommendation of the Architects and paid from the funds for "Building of Science and Agriculture". Voting Aye: Collins, Begg, McDonel, Guitteau, Shatzel. Nays, none.

President Collins declared motion carried.

The claim of Howard & Ferriam, Architects, for 2% of estimate No. 4 issued to the Steinle Construction Company, amounting to $47.50, was presented for allowance.

Moved by McDonel and seconded by Begg that the above claim of Howard & Ferriam, Architects, for $47.50 be allowed and paid from fund designated as "Building for Science and Agriculture". Voting Aye: Collins, Begg, McDonel, Guitteau, Shatzel. Nays, none.

President Collins declared motion carried.

Estimate No. 2 in favor of Fitzpatrick & Hoepfner for work done on the Power Building, Stack and Tunnel Contract, amounting to $1971.25, duly certified by Howard & Ferriam, Architects on the work, was presented for allowance.

Moved by McDonel and seconded by Guitteau that above estimate No. 2 in favor of Fitzpatrick & Hoepfner, amounting to $1971.25, be allowed on the recommendation of the Architects, and paid from the fund designated as "Maintenance F-10". Voting Aye: Collins, Begg, McDonel, Guitteau, Shatzel. Nays, none.

President Collins declared motion carried.

The claim of Howard & Ferriam, Architects, for 2% of estimate No. 2 issued to Fitzpatrick & Hoepfner, amounting to $39.43, was presented for allowance.

Moved by McDonel and seconded by Guitteau that the above claim of Howard & Ferriam, Architects, amounting to $39.43, be allowed and paid from the fund designated as "Maintenance F-10". Voting Aye: Collins, Begg, McDonel, Guitteau, Shatzel. Nays, none.

President Collins declared the motion carried.

Estimate No. 4, being the final estimate in favor of the Huffman-Conklin Co. on the sewer contract, amounting to $589.42, duly certified by Howard & Ferriam, Architects on the work, was presented for allowance. Also the claim of Howard & Ferriam, Architects, for 2% of said final Estimate No. 4, amounting to $11.79, but action was deferred on both estimate and claim in order that the Board might ascertain whether or not the work was completed, fully, according to the contract.
The matter of changing the water and gas connections from Wooster to Wayne streets was brought to the attention of the Board by the Secretary and in connection therewith the following communications were read, to wit:

Columbus, Ohio, April 23, 1915.

Mr. J.K. Shatcel, Bowling Green, Ohio.

Dear Sir:

We are inclosing our Engineer's report as well as that of Fitzpatrick & Hoepfner in connection with the change of the location of the water and gas mains as well as the size of the water mains.

The Proposition of the Fitzpatrick & Hoepfner, copy of which we attach asking for an extra $97.00, is based upon carrying 6" cast iron main for the water in separate trenches outside of tunnel system. After we received their proposition we instructed our Engineer to take up the relative cost of a 6" wrought iron main placed on the inside of the tunnel, and we are inclosing bill of credit which we think would be due the Board providing this, together with the gas main, be placed in the tunnel running from Wayne Street to the various buildings.

We have not taken up with Fitzpatrick & Hoepfner their proposition relative to the latter change, but as soon as we are able to get in touch with their Engineer, Mr. Brick, we will get from them a proposition in writing on this change.

Our object in sending you this information is to indicate that we are giving the matter our attention, and while no action will be necessary at this time by the Board, we wish to submit the above report pending a written proposition from the Fitzpatrick & Hoepfner Company relative to the credit due the Board if same should be accepted.

The writer will be unable to be at your meeting tomorrow due to a previous engagement, but have asked Mr. Strong to get in touch with Mr. Edwards and trust he will be on hand to take up any matters which the Board wishes to discuss.

In accordance with your request we are making layout of necessary grading and some walks and drives which we will submit to you for your consideration as soon as we ascertain the amount of money which will be appropriated for this purpose.

Very truly yours,

Howard & Ferriam, Architects,

E. O. Howard.

The following is intended to show the comparison of approximate costs of original and revised method of installing Gas and Water mains at State Normal College, Bowling Green, Ohio:

<table>
<thead>
<tr>
<th>Description</th>
<th>Original Cost</th>
<th>Revised Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 510 ft. of 4&quot; CI water pipe @ 20 lbs. per ft. @ .02 per lb.</td>
<td>$204.00</td>
<td>$204.00</td>
</tr>
<tr>
<td>2. 1 main 4&quot; Gate Valve</td>
<td>12.00</td>
<td>12.00</td>
</tr>
<tr>
<td>3. 510 ft. trench work (through rock) @ $3.00 per yd.</td>
<td>275.00</td>
<td>275.00</td>
</tr>
<tr>
<td>4. 510 ft. of 3&quot; gas pipe @ .20</td>
<td>102.00</td>
<td>102.00</td>
</tr>
<tr>
<td>5. 115 ft. of 1/2&quot; Gas pipe @ .07</td>
<td>94.45</td>
<td>94.45</td>
</tr>
<tr>
<td>6. 1 - 3&quot; Gas service main valve</td>
<td>5.00</td>
<td>5.00</td>
</tr>
<tr>
<td>7. 474 ft. 3&quot; Gas pipe @ .20 per ft.</td>
<td>94.50</td>
<td>94.50</td>
</tr>
<tr>
<td><strong>Total Original Cost</strong></td>
<td><strong>$682.25</strong></td>
<td><strong>$682.25</strong></td>
</tr>
<tr>
<td>1. 647 ft. of 6&quot; G.I. water pipe @ 30.8 lbs. per ft. @ .50 per ft.</td>
<td>307.50</td>
<td>307.50</td>
</tr>
<tr>
<td>2. 1 main 6&quot; Gate Valve</td>
<td>18.00</td>
<td>18.00</td>
</tr>
<tr>
<td>3. 135 ft. of 3&quot; gas pipe in trench</td>
<td>27.00</td>
<td>27.00</td>
</tr>
<tr>
<td>4. 474 ft. of 1/2&quot; gas pipe @ .07</td>
<td>33.18</td>
<td>33.18</td>
</tr>
<tr>
<td>5. 1 - 3&quot; Service main valve</td>
<td>5.00</td>
<td>5.00</td>
</tr>
<tr>
<td><strong>Total Revised Cost</strong></td>
<td><strong>$390.68</strong></td>
<td><strong>$390.68</strong></td>
</tr>
</tbody>
</table>

*NOTE: Item No. 1 in the above list calls for 6" cast iron water pipe. If 6" galvanized is used it will cost approximately $578.00 instead of $307.50, the cost of cast iron pipe.*

COPY

FITZPATRICK & HOEPFNER,
CONTRACTORS.

Columbus, Ohio, April 19, 1915.

Howard & Merriman, Architects,
City.

Gentlemen:

With reference to our contract for Power House and Piping at Bowling Green State Normal College, we write to quote you as per your request upon revising the method of supplying water to the Power House and gas to the various...
buildings, in accordance with the revised drawings submitted to us today.

Our understanding of the intention is to omit the water and gas services specified from Wooster Street to the Power House and install in lieu thereof, water and gas mains starting at a point in Wayne Street west of the space between the Science and Administration Buildings.

The water pipe to be 6" cast iron and to expend in as direct a manner as possible from the above mentioned tap to the Power House.

The gas pipe to extend in the tunnel and conduit to the various buildings, no meters to be included.

Upon checking over the proposed layout, we discover that the distance from the proper point of entry to the Power House to the new point of tapping for the water main is slightly in excess of the original distance to Wooster Street. The extra material and labor involved consists of this added amount of service and the excess weight and labor of installing 6" cast iron water piping in lieu of 4" originally specified.

The credit due on this charge consists of the omission of the 3" black pipe originally required for extending the gas from Wooster Street to the Power House and in the labor installing same. The distributing lines in the tunnels and the conduit being of practically the same cost in either case.

For your information, will say that in our estimate of quantities involved is as follows:

**Additions**
- 4780 lbs. cast iron pipe
- 124 lbs. lead
- 18 lbs. jute
- Extra cost of 6" valve over 4"
- Excavation of additional trench
- Extra cost of labor installing 6" pipe in lieu of 4"

**Omissions**
- 480' 3" black pipe
- Labor installing same.

our price for making the changes outlined above in accordance with estimate given (it being understood that we reserve the right to install galvanized pipe in the tunnel in lieu of cast iron water pipe, should we deem it expedient to do so) will be, NINETY-SEVEN ($97.00) DOLLARS.

Respectfully submitted,

Fitzpatrick & Hoepfner,
Per (Signed) A.E.Krick.

P.S.
We are returning your tracing as per the request of Mr.Satterthwaithe.

Moved by Guitteau and seconded by McDonel that Howard & Merrim, A architects, be instructed by the Secretary to order Fitzpatrick & Hoepfner to change the water connection for the Normal College property from Wooster Street to Wayne Street, as per statement of said Architects contained in their letter of April 33, 1915, and that, in case the said Fitzpatrick & Hoepfner shall refuse to make the change for the amount the above Architects estimated the work to be worth, then the Architects are, nevertheless, to order said Fitzpatrick & Hoepfner to make the change, the value of the work to be hereafter determined in accordance with the arbitration clause contained in the contract of the Board of Trustees of said Normal College with Fitzpatrick & Hoepfner. Voting Aye: Collins, Begg, McDonel, Guitteau, Shatzel. Nays, none.

President Collins declared motion carried.

After a full discussion as to what kind of a base should be used in connection with the tile floor on the first floor of the Administration Building it was moved by McDonel and seconded by Begg that President W.L.Williams and the Secretary of this Board be authorized to determine the kind and quality of base to be used and arrange with the Steinle Construction Company for putting in same. Voting Aye: Collins, Begg, McDonel, Guitteau, Shatzel. Nays, None.

President Collins declared motion carried.

Moved by Begg and seconded by McDonel that the Secretary of this Board be authorized to employ a stenographer and procure stationary for his own use and the use of the members of the Board. Voting Aye: Collins, Begg, McDonel, Guitteau, Shatzel. Nays, none.

President Collins declared motion carried.
Proceedings, Trustees Bowling Green Normal College
Bowling Green, Ohio, April 24

The following nomination was filed with the Board to wit:-

STATE NORMAL COLLEGE
Bowling Green, Ohio
April 24, 1915.

Board of Trustees, State Normal College, Bowling Green, Ohio.

Gentlemen:
I hereby nominate Floyd H. South as Farmer (Farm Laborer) at a salary of Fifty ($50) Dollars per month; appointment to date from April 15, 1915. I also wish to state that Mr. South received a grade of 50% at the examination held by the local Examining Board in a non-assembled examination on April 12, 1915.

Very truly yours,
H.B. Williams.

Moved by Guitteau and seconded by Begg that the nomination of Floyd H. South as Farmer on the Normal College Property, as per the recommendation of President H.B. Williams, be approved. Voting Aye: Collins, Begg, McDonel, Guitteau, Shatzel. Nays, none.

President Collins declared motion carried.

Moved by Begg and seconded by McDonel that President H.B. Williams be authorized to expend the $400.00 on hand for tiling the Normal College property as in his judgment seems best. Voting Aye: Collins, Begg, McDonel, Guitteau, Shatzel. Nays, none.

President Collins declared motion carried.

The Secretary presented and read his letter to the State Board of Health with respect to the sewer and catch basin as per his instructions at a former meeting of the Board, and the replies received from the State Board of Health, as follows, to wit:

The State Board of Health, Columbus, Ohio.

Gentlemen:
The Board of Trustees of the Bowling Green State Normal School, of which I am Secretary, directs me to inform you that the sewer system installed at said Normal School is reported completed by the contractor and the architects have prepared the final estimate. This estimate was presented at our last meeting, held last Saturday, but was not approved and ordered paid for the reason that it was thought by some members that the sewer should be approved by your Board before being fully paid for. Is this correct? If so, we would be pleased to have a representative of your department inspect and approve the work before we do anything further in the matter. The City of Bowling Green makes the request that we install a catch basin before this sewer is used in order to comply with an ordinance on the subject. This is only a temporary arrangement, however, as the city contemplates putting in a disposal plant as soon as its resources justify and then catch basins will be unnecessary. But we have your permission before installing the catch basin? We wish to proceed lawfully, therefore these questions, and we would like to hear from you soon.

Yours very truly,
J.E. Shatzel,
Sec'y Board of Trustees.

Bowling Green Sewerage.

Mr. J.E. Shatzel,
Secretary, Board of Trustees,
The Bowling Green State Normal College,
Bowling Green, Ohio.

Dear Sir:
I am in receipt of your letter of April 12th, with reference to sewerage from the Bowling Green State Normal School. We have also received a similar inquiry from Mr. Collins and have advised him that this department cannot be of assistance to you in arriving at a settlement with your contractor. However, we should be fully informed with regard to any construction work to be undertaken and accordingly one of our engineers will visit Bowling Green in the near future to examine the construction of your sewer and to advise you relative to the installation of a settling tank.

Yours truly,
E.F. McCamplie
Secretary and Executive Officer.

Columbus, Ohio, April 15, 1915.

State Board of Health.

Columbus, Ohio, April 15, 1915.

Bowling Green Sewerage.

Mr. J.E. Shatzel,
Secretary, Board of Trustees,
The Bowling Green State Normal College,
Bowling Green, Ohio.

Dear Sir:
I am in receipt of your letter of April 12th, with reference to sewerage from the Bowling Green State Normal School. We have also received a similar inquiry from Mr. Collins and have advised him that this department cannot be of assistance to you in arriving at a settlement with your contractor. However, we should be fully informed with regard to any construction work to be undertaken and accordingly one of our engineers will visit Bowling Green in the near future to examine the construction of your sewer and to advise you relative to the installation of a settling tank.

Yours truly,
E.F. McCamplie
Secretary and Executive Officer.

Columbus, Ohio, April 15, 1915.

Bowling Green, Ohio.
Dear Sir:

Pursuant to your request for an examination of the sewers constructed for the Bowling Green State Normal School I expect to visit that city on Thursday, April 22, 1915. I shall desire to examine not only the sewerage for your institution but also the general sewerage conditions of the city. Arrangements will therefore be made with the city officials, and they will probably accompany me in my investigations. I trust that you will find it possible to be present at that time.

Yours truly,
W.H. Dittoe
Chief Engineer.

Copy to Mr. J.W. Collins,
President, Board of Trustees,
State Normal School, Fremont.

The Secretary also presented a statement from R.W. Treber, ground keeper, which was as follows, to wit:

R.W. Treber in account with the Trustees of B.G. Normal School.

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feb. 3</td>
<td>W.E. Hunter rent to March 1</td>
<td>$6.00</td>
</tr>
<tr>
<td>Mar. 15</td>
<td>A. Simmons rent to April 8</td>
<td>$10.00</td>
</tr>
<tr>
<td>Mar. 22</td>
<td>Toamt to Bal</td>
<td>$25.00</td>
</tr>
<tr>
<td>Mar. 22</td>
<td>By Check to TcDonel</td>
<td>$26.00</td>
</tr>
</tbody>
</table>

It is moved by Shatzel and seconded by Beggs that the Board of Trustees adjourn to meet at Bowling Green, Ohio, Saturday, May 8, 1915, at 1 o'clock, P.M. Voting Aye: Collins, Beggs, McDonel, Guitteau, Shatzel. Nays, None.

President Collins declared motion carried.

Meeting adjourned.