2007

Executive Committee Agendas 2006-2007

Bowling Green State University. Administrative Staff Council

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Order: ___ Alpha   X Chronological   ___ Numerical

Index: ___ Included ___ Separate   X None

Notes

1. Colored Ink
2. Highlighter
Agenda for ASC Exec Team
July 25, 2006
307 BTSU
11:45 a.m. – 1 p.m.

1. Committee assignments
   a. Reps
   b. Awards & Recognition

2. Goals/Objectives
   a. Committees
   b. Exec
   c. ASC

3. Dr. Ribeau invitation

4. Sept. ASC Meeting
   a. Agenda

5. Other
   a. Guests for ASC meetings
   b. Fall & Spring Receptions

6. Fund request for conference
7. Adopt a charity
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Agenda for ASC Exec Team
August 8, 2006
407 BTSU
11:45 a.m. – 1 p.m.

**Note location: Room 407 BTSU**

1. Committee assignments
   a. Reps - MBZ assigned to Athletics
   b. Awards & Recognition

2. Goals/Objectives
   a. Committees - budgets
   b. Exec
   c. ASC – additional fund raiser?

3. Dr. Ribeau invitation
   a. invited him to all ASC meetings
   b. will schedule specific annual meeting

4. Sept. ASC Meeting
   a. Agenda items – Larry Weiss will attend

5. Other
   a. Guests for ASC meetings
   b. Fall Reception 10/3 2p-4p
   c. Spring Reception 4/3 2p-4p

6. PWC – flex time language
7. Adopt a charity
8. HR meetings scheduled (2nd and 4th Tuesdays at 7:30am)
Agenda for ASC Exec Team
September 12, 2006
316 BTSU
11:45 a.m. – 1 p.m.

1. HR Meeting – 9/12
   a. Reward Policy
   b. Med Benefits/life insurance
   c. Reasonable suspicion protocol
   d. Flex time language
   e. Sick Leave Bank
   f. Student project
   g. Conflict of commitment

2. Goals/Objectives
   a. Rewards & Rec. Committee – Ron Knopf, Barbara Waddell
   b. Ad hoc Gov. Committee - Penny Nemitz (Sheri Ogden- alt.)

3. Dr. Ribeau invitation
   a. invited him to all ASC meetings
   b. will schedule specific annual meeting – no date yet
   c. will attend/speak at Fall Reception

4. Oct. ASC Meeting
   a. Agenda items
   b. Dr. Eagleman?

5. Other
   a. Guests for ASC meetings (emails to Schauer & Cogar)
   b. Fall Reception 10/3 2p-4p
   c. Spring Reception 4/3 2p-4p
   d. Dunbridge Rd. Project
   e. Larry Weiss to attend April ASC meeting
   f. Chris Dalton to attend May ASC meeting
   g. Peoplesoft training
   h. Part-time employee benefits
   i. Domestic partner benefits
   j. Bursarables Task Force

6. Chair photos
7. Fall Reception – Nora Cassidy (Ferrari Award stuff)
   - Kendall (Program/Food/PowerPoint-video)
Agenda for ASC Exec Team
September 26, 2006
316 BTSU
11:45 a.m. – 1 p.m.

1. Fall Reception
   a. Nora Cassidy (Ferrari Award stuff)
   b. Kendall (Program/Food/PowerPoint-video)
   c. certificates
   d. decorations

2. Goals/Objectives
   a. Rewards & Rec. Committee

3. HR
   a. Sick leave bank
   b. Reward policy

4. Oct. ASC Meeting
   a. Agenda items
   b. Dr. Glen Egelman

5. Other
   a. Guests for ASC meetings (emails to Schauer & Cogar)
   b. Dunbridge Rd. Project
   c. Larry Weiss to attend April ASC meeting
   d. Chris Dalton to attend May ASC meeting
   e. Glen Egelman to attend October ASC meeting
   f. Peoplesoft training
   g. Bursarables Task Force

6. Chair photos
Agenda for ASC Exec Team
October 10, 2006
200 Saddlemire
11:45 a.m. – 1 p.m.

1. Fall Reception
   a. Review

2. Goals/Objectives
   a. Mercer meeting 12/14/06 11a-12:30p
   b. Rewards & Rec. Committee
      i. Deb Rice
      ii. Lee Floro-Thompson

3. HR
   a. Sick leave bank
   b. Reward policy (Oct. vote)
   c. Mercer
   d. Benefits
   e. Retire to rehire minimum of 20 min. & 32 hours
   f. Conflict resolution/ombuds
   g. Suspicious activity training

4. Nov. ASC Meeting
   a. Agenda items
   b. Voice mail to Paul Schauer, re: Nov. ASC

5. Other
   a. Guests for ASC meetings (emails to Schauer & Cogar)
   b. Dunbridge Rd. Project
   c. Larry Weiss to attend April ASC meeting
   d. Chris Dalton to attend May ASC meeting
   e. Glen Egelman – UHC proposal
   f. Dr. Ribeau March meeting
   g. Peoplesoft training
   h. Bursarables Task Force
   i. Faculty Senate – Committee on Professional Affairs
   j. Other
Agenda for ASC Exec Team
October 24, 2006
BTSU 316
11:45 a.m. – 1 p.m.

1. **Spring Reception**

2. **Goals/Objectives**
   a. Mercer meeting 12/10/06 11a-12:30p
   b. Rewards & Rec. Committee
      i. Deb Rice
      ii. Lee Floro-Thompson

3. **HR**
   a. Sick leave bank
   b. Reward policy (Oct. vote)
   c. Mercer 12/10 @ 11am
   d. Spousal savings
   e. Benefits
   f. Retire to rehire
   g. Suspicious Protocol training

4. **Nov. ASC Meeting**
   a. Agenda items?

5. **Other**
   a. Guests for ASC meetings (emails to Schauer & Cogar)
   b. Dunbridge Rd. Project
   c. Larry Weiss to attend April ASC meeting
   d. Chris Dalton to attend May ASC meeting
   e. Glen Egelman – UHC proposal
   f. Dr. Ribeau March meeting
   g. Bursarables Task Force
   h. Faculty Senate – Committee on Professional Affairs
   i. Other
   j. BOT member as guest
Agenda for ASC Exec Team  
November 14, 2006  
**BTSU 316**  
11:45 a.m. – 1 p.m.

1. **Spring Reception**  
   1a. Holiday Parade

2. **Goals/Objectives**  
   a. Mercer meeting 12/10/06 11a-12:30p  
   b. Nora C. & Deb M. to discuss bird at 11/24 exec.

3. **HR**  
   a. Sick leave bank  
   b. Reward policy  
   c. Mercer 12/10 @11am  
   d. Benefits – mailing issues  
   e. Retire to rehire  
   f. Short-term disability

4. **Dec. ASC Meeting**  
   a. Bird resolution  
   b. HR benefits presentation

5. **Other**  
   a. Guests for ASC meetings (HR on 12/7)  
   b. Dunbridge Rd. Project  
   c. Larry Weiss to attend April ASC meeting  
   d. Chris Dalton to attend May ASC meeting  
   e. Glen Egelman – UHC proposal  
   f. Dr. Ribeau March meeting  
   g. Bursarables Task Force  
   h. Faculty Senate – Committee on Professional Affairs  
   i. President’s Panel  
   j. BOT member as guest

*Handwritten notes*

- Spring Start.
- Students through spring semester.
- Faculty still unclear on university as a credit bearing entity.
- Re-consider. 12 credit minimum.
- Staff to receive wage progression.
- Invisible challenge: budget shortfalls - determination of infrastructure.
Agenda for ASC Exec Team
November 28, 2006
BTSU 316
11:45 a.m. – 1 p.m.

1. Spirit Award

2. Goals/Objectives
   a. Mercer meeting 12/10/06 11a-12:30p
   b. Sick Leave Bank
   c. Recruitment/Retention
   d. Ombuds role
   e. Non-renewals – exit policy
   f. Reorg update
   g. Dobb meeting

3. HR
   a. Sick leave bank
   b. Reward policy
   c. Mercer 12/10 @ 11am
   d. Benefits – mailing issues
   e. Retire to rehire
   f. Short-term disability

4. Dec. ASC Meeting
   a. Bird resolution
   b. Benefits update

5. Other
   a. Guests for ASC meetings (HR on 12/7)
   b. Dunbridge Rd. Project
   c. Larry Weiss to attend April ASC meeting
   d. Chris Dalton to attend May ASC meeting
   e. Glen Egelman – UHC proposal
   f. Dr. Ribeau March meeting
   g. Bursarables Task Force
   h. Faculty Senate – Committee on Professional Affairs
   i. President’s Panel
   j. BOT member as guest – Dobb working on it