

2007

Executive Committee Agendas 2006-2007

Bowling Green State University. Administrative Staff Council

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Notes

1. Colored Ink
2. Highlighter

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Agenda for ASC Exec Team
July 25, 2006
307 BTSU
11:45 a.m. – 1 p.m.

1. Committee assignments
 - a. Reps
 - b. Awards & Recognition

2. Goals/Objectives
 - a. Committees
 - b. Exec
 - c. ASC

3. Dr. Ribeau invitation

4. Sept. ASC Meeting
 - a. Agenda

5. Other
 - a. Guests for ASC meetings
 - b. Fall & Spring Receptions

6. Fund request for conference
7. Adopt a charity

2006-2007 ASC Rep List

Representative	Area	Year Leaving
Molnar, Connie M	Academic Departments	2007
McLean, Debra Kay	Academic Departments	2007
Casey, Nora P.	Academic Department	2007
Chris Haar	Academic Department	2009
Stokes, Myron-Andrew	Academic Support	2009
McLaws, Teresa S	Academic Support	2006
Clark, John-Michael	Academic Support	2006
Zachary, Mary-E	Academic Support	2006
Pagan, Diane D	Academic Support	2009
Jenks, Ann E	Academic Support	2007
Irving, Sheila	Academic Support	2007
Orwick, Charri	Academic Support	2009
Forde, Dermot	Academic Support	2009
Gaviers, Ann	Academic Support	2009
Crook, David S	Athletics/Rec. Sports	2009
Graves, Robert-Charles	Athletics/Rec. Sports	2006
Lee, Naomi P	Athletics/Rec. Sports	2007
Hofmann, Paul	Athletics/Rec. Sports	2007
Kurt Thomas	Athletics/Rec. Sports	2009
Nemitz, Penny L	Firelands	2009
Aulk, Jena	Institutional Support	2009
Nagel, Beth A	Institutional Support	2007
Holland, Lawrence O	Institutional Support	2007
Euchanan, Wendy	Institutional Support	2007
Paul Pawlarczyk	Institutional Support	2006
Beaverson, Jim	Institutional Support	2009
Waddell, Barbara	Institutional Support	2009
Schaeffer, Rachel A	Student Support	2007
Macias, Susan A.	Student Support	2007
Rice, Deborah Y.	Student Support	2007
Carr, Jill A.	Student Support	2007
Emch, Laura F.	Student Support	2008
Knopf, Ronald Sr	Student Support	2008
Hoepf, Timothy M	Student Support	2007
Ginsburg, Michael L	Student Support	2007
Fobercon, Celeste Bernardine	Student Support	2009
Hoffman, Paul	Student Support	2009
Lopez, Paul G.	Technology	2007
Garcia, Adan	Technology	2008
Levy, Gerald W	Technology	2007
Pattaway, Patricia L.	Technology	2008
Fleshman, Kim	Technology	2009
Beach, Debra	Technology	2009
McDomas, Mike	Technology	2009
Towe, Bonnie	Technology	2009
Kisabeth, Denise	Technology	2009

4

6

10/11

4

EXEC

6

10

EXEC

Agenda for ASC Exec Team
August 8, 2006
407 BTSU
11:45 a.m. – 1 p.m.

****Note location: Room 407 BTSU****

1. Committee assignments
 - a. Reps - MBZ assigned to Athletics
 - b. Awards & Recognition

2. Goals/Objectives
 - a. Committees - budgets
 - b. Exec
 - c. ASC – additional fund raiser?

3. Dr. Ribeau invitation
 - a. invited him to all ASC meetings
 - b. will schedule specific annual meeting

4. Sept. ASC Meeting
 - a. Agenda items – Larry Weiss will attend

5. Other
 - a. Guests for ASC meetings
 - b. Fall Reception 10/3 2p-4p
 - c. Spring Reception 4/3 2p-4p

6. PWC – flex time language
7. Adopt a charity
8. HR meetings scheduled (2nd and 4th Tuesdays at 730am)

**Agenda for ASC Exec Team
September 12, 2006
316 BTSU
11:45 a.m. – 1 p.m.**

- 1. HR Meeting – 9/12
 - a. Reward Policy — *role of awards - talk to Diane*
 - b. Med Benefits/life insurance
 - c. Reasonable suspicion protocol
 - d. Flex time language
 - e. Sick Leave Bank
 - f. Student project
 - g. Conflict of commitment

- 2. Goals/Objectives
 - a. Rewards & Rec. Committee – Ron Knopf, Barbara Waddell
 - b. Ad hoc Gov. Committee - Penny Nemitz (Sheri Ogden- alt.)

- 3. Dr. Ribeau invitation
 - a. invited him to all ASC meetings
 - b. will schedule specific annual meeting – no date yet
 - c. will attend/speak at Fall Reception

- 4. Oct. ASC Meeting
 - a. Agenda items
 - b. Dr, Eagleman?

- 5. Other
 - a. Guests for ASC meetings (emails to Schauer & Cogar) *Ethics OAFilm*
 - b. Fall Reception 10/3 2p-4p
 - c. Spring Reception 4/3 2p-4p
 - d. Dunbridge Rd. Project
 - e. Larry Weiss to attend April ASC meeting
 - f. Chris Dalton to attend May ASC meeting
 - g. Peoplesoft training
 - h. Part-time employee benefits
 - i. Domestic partner benefits
 - j. Bursarables Task Force

- 6. Chair photos
- 7. Fall Reception – Nora Cassidy (Ferrari Award stuff)
 - Kendall (Program/Food/PowerPoint-video)

Agenda for ASC Exec Team
September 26, 2006
316 BTSU
11:45 a.m. – 1 p.m.

1. **Fall Reception**
 - a. Nora Cassidy (Ferrari Award stuff)
 - b. Kendall (Program/Food/PowerPoint-video)
 - c. certificates
 - d. decorations

2. Goals/Objectives
 - a. Rewards & Rec. Committee

3. HR
 - a. Sick leave bank
 - b. Reward policy — *fall constituents*

4. Oct. ASC Meeting
 - a. Agenda items
 - b. Dr. Glen Egelman

5. Other
 - a. Guests for ASC meetings (emails to Schauer & Cogar)
 - b. Dunbridge Rd. Project
 - c. Larry Weiss to attend April ASC meeting
 - d. Chris Dalton to attend May ASC meeting
 - e. Glen Egelman to attend October ASC meeting
 - f. Peoplesoft training
 - g. Bursarables Task Force

6. Chair photos

Agenda for ASC Exec Team
October 10, 2006
200 Saddlemere
11:45 a.m. – 1 p.m.

1. **Fall Reception**
 - a. Review

2. Goals/Objectives
 - a. Mercer meeting 12/14/06 11a-12:30p
 - b. Rewards & Rec. Committee
 - i. Deb Rice
 - ii. Lee Floro-Thompson

3. HR
 - a. Sick leave bank
 - b. Reward policy (Oct. vote)
 - c. Mercer
 - d. Benefits
 - e. Retire to rehire *minimum of 20 hrs. of 32 hours*
 - f. Conflict resolution/ombud
 - g. Suspicious ~~Personnel~~ training

4. Nov. ASC Meeting
 - a. Agenda items
 - b. Voice mail to Paul Schauer, re: Nov. ASC

5. Other
 - a. Guests for ASC meetings (emails to Schauer & Cogar)
 - b. Dunbridge Rd. Project
 - c. Larry Weiss to attend April ASC meeting
 - d. Chris Dalton to attend May ASC meeting
 - e. Glen Egelman – UHC proposal
 - f. Dr. Ribeau March meeting
 - g. Peoplesoft training
 - h. Bursarables Task Force
 - i. Faculty Senate – Committee on Professional Affairs
 - j. Other

*Blackboard discussion
 Reward Policy*

*Minutes
 Health wellness of
 1st semester*

Constituent list

Agenda for ASC Exec Team
October 24, 2006
BTSU 316
11:45 a.m. – 1 p.m.

1. **Spring Reception**

2. **Goals/Objectives**
 - a. Mercer meeting 12/10/06 11a-12:30p
 - b. Rewards & Rec. Committee
 - i. Deb Rice
 - ii. Lee Floro-Thompson

3. **HR**
 - a. Sick leave bank
 - b. Reward policy (Oct. vote)
 - c. Mercer 12/10 @ 11am
 - d. Spousal savings
 - e. Benefits
 - f. Retire to rehire
 - g. Suspicious Protocol training

4. **Nov. ASC Meeting**
 - a. Agenda items?

5. **Other**
 - a. Guests for ASC meetings (emails to Schauer & Cogar)
 - b. Dunbridge Rd. Project
 - c. Larry Weiss to attend April ASC meeting
 - d. Chris Dalton to attend May ASC meeting
 - e. Glen Egelman – UHC proposal
 - f. Dr. Ribeau March meeting
 - g. Bursarables Task Force
 - h. Faculty Senate – Committee on Professional Affairs
 - i. Other
 - j. BOT member as guest

Agenda for ASC Exec Team

November 14, 2006

BTSU 316

11:45 a.m. - 1 p.m.

1. Spring Reception

1a. Holiday Parade

2. Goals/Objectives

- a. Mercer meeting 12/10/06 11a-12:30p
- b. Nora C. & Deb M. to discuss bird at 11/24 exec.

3. HR

- a. Sick leave bank
- b. Reward policy
- c. Mercer 12/10 @ 11am
- d. Benefits - mailing issues
- e. Retire to rehire
- f. Short-term disability

4. Dec. ASC Meeting

- a. Bird resolution
- b. HR benefits presentation

5. Other

- a. Guests for ASC meetings (HR on 12/7)
- b. Dunbridge Rd. Project
- c. Larry Weiss to attend April ASC meeting
- d. Chris Dalton to attend May ASC meeting
- e. Glen Egelman - UHC proposal
- f. Dr. Ribeau March meeting
- g. Bursarables Task Force
- h. Faculty Senate - Committee on Professional Affairs
- i. President's Panel
- j. BOT member as guest

Capital Plan priorities

*W&V
 Submarine Ctr
 Health Ctr Addition
 McDonald Dining Hall
 Ice Arena
 Convocation Ctr*

*There will send Jan Students - through Spring semester
 Faculty Staff - no more using university as a credit extending entity*

*retention/recruitment
 OU means at being more aggressive
 invisible challenge
 budget shortfalls - deterioration of infrastructure*

ORC 125.18

Agenda for ASC Exec Team

November 28, 2006

BTSU 316

11:45 a.m. – 1 p.m.

1. Spirit Award

2. Goals/Objectives

- a. Mercer meeting 12/10²/06 11a-12:30p *PJC & EXEC*
- b. Sick Leave Bank
- c. Recruitment/Retention
- d. Omsbuds role
- e. Non-renewals – exit policy
- f. Reorg update
- g. Dobb meeting

3. HR

- a. Sick leave bank
- b. Reward policy
- c. Mercer 12/10²@ 11am
- d. Benefits – mailing issues
- e. Retire to rehire
- f. Short-term disability

4. Dec. ASC Meeting

- a. Bird resolution
- b. Benefits update

5. Other

- a. Guests for ASC meetings (HR on 12/7)
- b. Dunbridge Rd. Project
- c. Larry Weiss to attend April ASC meeting
- d. Chris Dalton to attend May ASC meeting
- e. Glen Egelman – UHC proposal
- f. Dr. Ribeau March meeting
- g. Bursarables Task Force
- h. Faculty Senate – Committee on Professional Affairs
- i. President’s Panel
- j. BOT member as guest – Dobb working on it