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Board of Trustees Meeting Minutes 1915-03-03

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Proceedings, Trustees Bowling Green Normal College

Toledo, Ohio, Mar. 3,

1915

Minutes of the meeting of the Board of Trustees of the Bowling Green Normal College held at the Boody House, Toledo, Ohio, on the afternoon and evening of Wednesday, March 3, 1915.

Present: J.E.Collins, John Begg, Wm.B.Guitteau, J.E.Shatzel. Absent: J.D.McDonel.

President H.B.Williams and former member D.C.Brown were also present.

J.E.Shatzel presented his commission as member of the Board, dated February 15, 1915, showing his appointment as "Trustee of the State Normal College, at Bowling Green, for the unexpired term of D.C.Brown, ending May 17, 1919".

Reading of the minutes of the previous meeting dispensed with.

Moved by Begg and seconded by Guitteau that J.E.Shatzel be elected Secretary of the Board until the next annual meeting. Voting Aye: Collins, Begg, Guitteau. Shatzel not voting.

President declared the motion carried.

Estimate No. 4 of The Bryce Heating & Ventilating Company of Toledo, Ohio, for \$2584.00 certified by Architects Howard & Merriam as being due above contractor up to February 12, 1915, was presented for payment.

Moved by Begg and seconded by Guitteau that the above estimate be allowed and paid from fund for "Completion of Normal School Building". Voting Aye: Collins, Begg, Guitteau, Shatzel. Nays, none.

President Collins declared the motion carried.

Howard & Merriam presented their claim for their fees of 2% of estimate No. 4 issued to The Bryce Heating & Ventilating Company, the same being for \$51.68.

Moved by Guitteau and seconded by Shatzel that the above claim of Howard & Merriam, Architects, for \$51.68, be allowed and paid out of the fund for "Completion of Normal School Building". Voting Aye: Collins, Begg, Guitteau, Shatzel. Nays, none.

Moved by Guitteau and seconded by Begg that the sympathy of the Board of Trustees be extended to Member J.D.McDonel on account of his serious illness and that the Secretary make known the action of the Board to Member McDonel in appropriate form. Voting Aye: Collins, Begg, Guitteau, Shatzel. Nays, none.

President Collins declared the motion carried.

Moved by Begg and seconded by Guitteau that the Minutes of the Board of Trustees be made to show the appreciation of his fellow members for the efficient and painstaking work of retiring member D.C.Brown, both as member and Secretary of the Board since its organization. Voting Aye: Collins, Begg, Guitteau, Shatzel. Nays, none.

President declared the motion carried.

Informal discussion of various estimates and bills but no action taken.

Moved by Guitteau and seconded by Begg that the Board adjourn to meet at the Hotel Millikin, Bowling Green, Ohio, on Monday, March 8, 1915. Voting Aye: Collins, Begg, Guitteau, Shatzel. Nays, none.

President Collins declared the motion carried.

Meeting Adjourned.

J. E. Collins Pres't.
J. E. Shatzel Sec'y.