Meeting of the Trustees of the Bowling Green State Normal College at Bowling Green, Ohio, Hotel Milliken July 2, 1914, at Four (4) P. M.

Meeting called to order by President J. E. Collins.

Members present,— J. E. Collins, John Begg, D. C. Brown, D. T. Davis. Absent,—J. D. McDonel. President H. R. Williams and Mr. Howard of Howard & Merriam, Architects, were present.

Reading of the minutes of the last meeting were dispensed with.

The Bryce Heating and Ventilating Co., presented a bill of Eleven Hundred and forty dollars ($1140.00) estimate No. 3 Administration Building (on completing). Moved by Begg and seconded by Brown that the bill be allowed. Roll call, Begg yes,— Brown yes,— Collins yes,— Davis yes, Nays, none.— Carried.

**ESTIMATE NO. 3.**

| Contract for Administration Bldg. Heating & Ventilating Ohio State Normal College | Original Contract 9966.00 |
| With The Bryce Heating & Ventilating Co. | Total to Date 9966.00 |

Payable from appropriation for completing of Normal School Building.

<table>
<thead>
<tr>
<th>Class of work.</th>
<th>Division of Contract</th>
<th>Original Contract</th>
<th>Total amount due to date.</th>
<th>Total of Former Estimate.</th>
<th>Due this Estimate.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fans &amp; Coils</td>
<td>2047.45</td>
<td>1925.00</td>
<td>1100.00</td>
<td>825.00</td>
<td></td>
</tr>
<tr>
<td>Motors</td>
<td>370.40</td>
<td>200.00</td>
<td>200.00</td>
<td>25.00</td>
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<tr>
<td>Ducts, Deflectors, etc.</td>
<td>4099.20</td>
<td>375.00</td>
<td>75.00</td>
<td>300.00</td>
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<tr>
<td>Radiators &amp; Valves</td>
<td>1918.28</td>
<td>200.00</td>
<td>200.00</td>
<td>25.00</td>
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<tr>
<td>Hawsaters &amp; Frames</td>
<td>497.70</td>
<td>125.00</td>
<td>100.00</td>
<td>25.00</td>
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<tr>
<td>Painting &amp; Bronzing</td>
<td>120.00</td>
<td>125.00</td>
<td>100.00</td>
<td>25.00</td>
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<tr>
<td>Overhead Expense</td>
<td>381.00</td>
<td>200.00</td>
<td>200.00</td>
<td>25.00</td>
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<tr>
<td>Automatic Regulator</td>
<td>1090.00</td>
<td>692.00</td>
<td>692.00</td>
<td>692.00</td>
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<tr>
<td>Vacuum System</td>
<td>850.00</td>
<td>850.00</td>
<td>850.00</td>
<td>850.00</td>
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<tr>
<td>Labor</td>
<td>592.00</td>
<td>592.00</td>
<td>592.00</td>
<td>592.00</td>
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<tr>
<td>Total</td>
<td>6520.00</td>
<td>2875.00</td>
<td>1875.00</td>
<td>1875.00</td>
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<tr>
<td>Less Five per cent. retained</td>
<td>143.75</td>
<td>85.75</td>
<td>85.75</td>
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<tr>
<td>Net Totals</td>
<td>2731.25</td>
<td>1901.25</td>
<td>1901.25</td>
<td>1901.25</td>
<td></td>
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</table>

$1140.00 Total

I hereby certify that the amount of One thousand, one hundred and forty 00/100 Dollars named in this estimate is due the said contractor on this date in accordance with the conditions of the contract.

D. C. Brown,
Secretary of Building Commission.

**CONTRACTOR'S RECEIPT.**

$1140.00 July 2, 1914.

Received from the Auditor of State his warrant on the Treasurer of State for One thousand one hundred and forty, 00/100 Dollars in full of above estimate.

The Bryce Heating & Ventilating Co.,
Contractor,

By J. W. Bryce, Mgr.

Howard & Merriam, Architects, presented a bill of Twenty two & 80/100 Dollars ($22.80) estimate No. 3 Administration Building (on completing) on the contract of The Bryce heating and Ventilating Co. Moved by Begg and seconded by Brown that the bill be allowed. Roll call, Begg yes,— Brown yes,— Collins yes,— Davis yes, Nays, none.— Carried.
Office of Bowling Green State Normal College,    July 2, 1914.
For Administration Building.

THE STATE OF OHIO:

To Howard & Merriam    Dr.

Architect's contract -- 5% of $9966.00 ------- $498.30
Net amount ------------ $498.30
Previously paid ------- 331.14
Balance -------------- 167.16
This payment ---------- 22.80
Balance -------------- 144.36

Payable from Appropriation for Completing Normal School Bldg.

2% of Estimate #3, Bryce Heating & Vent. Co. $1140 ------- 22.80

Received of the Auditor of State his warrant on the Treasurer of State for the above sum
Howard & Merriam,
P. O. Address, Columbus, Ohio.

Moved by Begg and seconded by Brown that upon the recommendation of Howard & Merriam the
Architects that Gypsum Block be approved as an equal for hollow tile for Administration Building

Mr. Howard of Howard & Merriam, Architects, makes report that the Sewer Plans have not
been approved by the Engineer in the Auditor of State Office. Moved by Begg and seconded by
Brown that Howard & Merriam, Architects on Sewer Plans be instructed to ascertain from the
Auditor of State why the cause of delay on these Plans and do what is necessary to have plans

Moved by Begg and seconded by Davis that President H. B. Williams be instructed to make
all necessary arrangements to open school in temporary quarters at the beginning of the School

Moved by Begg and seconded by Davis that the contract for the Science and Agriculture
Building be let to The Steinle Construction Company of Fremont, Ohio, for the sum of Seventy-
nine thousand one hundred and ninety-seven dollars ($79197.00) to be completed in sixteen
months from the date of the approval of the contract by the proper State Authorities, subject
to a bonus or penalty of Fifteen dollars per day for each day under or over the time specified.
Roll call, Begg yes,- Davis yes,- Collins yes,- Brown yes. Nays, none. Carried.

Ordered that the following be made part of the minutes, to-wit:

An agreement has been entered into with The Steinle Construction Co., whereby they agree
that as soon as the contract for the Science and Agriculture Building is signed by the proper
State Authorities, that they will keep no less than 100 men employed on the 3 buildings at
all times until 1 building is completed, then they will employ 75 men on the 2 buildings at
all times until the 2nd building is completed, then they will employ 40 men on the remaining
building until completed.
The following bills were presented:

- J. E. Collins, Expense: $59.27
- D. C. Brown: $29.45
- John Begg: $14.20
- Tillie Tietje, Clerical: $15.00
- R. W. Trebor, salary care-taker month of June, 1914: $75.00
- Toledo Blade, Advertisement: $23.14
- The Ohio Co., Printing: $6.75
- The democrat, 6/15/14: $21.75
- Columbus Dispatch, 6/15/14: $22.99
- Enquirer: $22.57
- Cleveland Leader: $22.45

Moved by Begg and seconded by Davis that the bills be allowed. Roll call, Begg yes,- Brown yes,- Davis yes,- Collins yes,- Nays, none. Carried.

The following bill was presented by Howard & Yerriam, being amount due them as commission on Science and Agriculture Building on letting of contract. Moved by Begg and seconded by Davis that the bill be allowed. Roll call, Begg yes,- Davis yes,- Collins yes,- Brown yes. Nays, none. Carried.

Balance of Com. on general contract $251.91 (See ending of July.)

J. E. Green Exp.

D. S. Green Sec.