Board of Trustees Meeting Minutes 1912-08-16

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Proceedings, Trustees Bowling Green Normal College  Bowling Green, Ohio. August 16, 1912.

Meeting of the Trustees of the Bowling Green Normal College at Bowling Green, Ohio, August 16, 1912, at Hotel Milliken at 5 P. M.

Meeting called to order by President J. E. Collins.

Members present,- Collins, Davis, Brown, Begg, McDonel.

President H. B. Williams and Howard & Merriam, architects, were present.

John Begg presented a bill of Ten and 90/100 dollars for expenses from March 25, 1912, to August 16, 1912. Moved by Brown and seconded by Davis that the bill be allowed and an order drawn for the amount. Roll call, Davis yes, McDonel yes, Brown yes, Collins yes, Begg yes,- Carried.

Moved by Davis and seconded by McDonel that the plans and specifications be accepted as presented by Howard & Merriam and approved by the President H. B. Williams, and that the following notice to Contractors be published by the Secretary according to law.

NOTICE TO CONTRACTORS.

Sealed proposals will be received by the Board of Trustees of the Bowling Green State Normal College until 12 o'clock noon October 11, 1912, for the furnishing of the materials and the performance of the labor necessary for the erection and completion of the Administration Building of the Bowling Green Ohio State Normal College, Bowling Green, Ohio, according to plans, specifications, bills, and descriptions which are on file (1) at the offices of the Architects Howard & Merriam, Columbus, Ohio, (2) at the Builder's Exchange, Columbus, Ohio, (3) at the office of the Auditor of State, (4) with each member of the Board of Trustees, (5) at the office of the County Clerk, Bowling Green, Ohio, and (6) at the office of the President of the College, Mr. H. B. Williams, Sandusky, Ohio; the above plans are open to public inspection during all working hours until the time mentioned for closing the bids. Bids will be received by D. C. Brown, Clerk of the Board, at Napoleon, Ohio, until 5 o'clock Thursday, October 10, 1912, and at the Hotel Milliken, Bowling Green, Ohio, from 8 o'clock A. M. until 12 o'clock noon October 11, 1912.

Proposals must be submitted upon blanks to be furnished upon application to the architects and accompanied by a bond as required by the State and which will be furnished upon application to the architects, the amount of bond equal to fifty per cent, (50%), of the proposal, so conditioned that the successful bidder will enter into a contract within ten days from date of opening bids, and proceed to carry work into execution. The above mentioned bond will serve as the contract bond, guaranteeing the faithful performance of the contract. This contract will be subject to the approval and acceptance of the Board of Trustees at the time bids are opened.

The right is reserved to reject any or all bids.

By order of the Board of Trustees of the Bowling Green State Normal College.

Attest: J. E. Collins, President.

D. C. Brown, Secretary.

Roll call,- McDonel yes, Davis yes, Brown yes, Begg yes, Collins yes.- Carried.

Moved by Davis and seconded by Brown that the Board adjourn to meet upon the call of the President.- Carried.

Board adjourned.