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Bowling Green State University. Center for Archival Collections

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Archival Chronicle

March, 1986

The Center for Archival Collections
Bowling Green State University

Volume 5, Number 1

From the Director...

Plans for the Second Conference on Local History are being completed. This year the Conference will again be held for one day at the University Union on the Campus of Bowling Green State University. On 3 April with registration beginning at 8:15 attendees will be afforded an opportunity to attend sessions specifically dealing with the Family and Community. Planned sessions will address topics on Material Culture, Historic Preservation, Family and Community History. Dr. John Blassingame of Yale University, will be the day's plenary speaker. Dr. Blassingame has published numerous works on Black History. He currently is editor of the Frederick Douglass Papers and will focus his remarks on his book: *The Slave Community: Plantation Life in the Antebellum South*. Other participants will include Paul Richard, Deputy Director/Museum Programs, The Children's Museum of Indianapolis; John Moe, Ohio State University; Diana Moran and Tim Kinch, Bowling Green State University; Nora Faires, Department of History, University of Michigan at Flint; John Grabowski, Western Reserve Historical Society; Andrew Ludanyi, Ohio Northern University; Jim Marshall, Toledo-Lucas County Public Library; and Willy Green, Toledo Public Schools. Registration is \$7.50 and enrollment will again be limited to 150. For more information please contact the CAC, attention Sharon Book before 1 April. We look forward to seeing you at the Conference.

Local Government Records

The Court of Common Pleas in its various divisions of civil, criminal, and juvenile courts can be an important source of information for researchers with its diversity of record series. In a previous column the Chancery Records found in the Civil Division were mentioned, but much the same information can be found in the Civil Journals (Order Books or Minutes). Nineteenth century volumes may contain tavern, ferry and peddler licenses. Prior to 1851 they may contain estate and guardianship settlements, appraisals, indentures for apprentices (these indentures also may be kept as a separate record of the court), wills and naturalizations.

Two separate license records can be found in Common Pleas: auctioneer and embalmers' records. The former provides the date and the name and address of licensee, date issued and fees. The latter provides the licensee's name, and the dates the license was issued and filed.

For those researching Black history, Manumission records may be found in this court as well. This record contains copies of manumission deeds which show the age, occupation, and physical description of the person as well as the state, county, and former owner of the Black person.

If researchers are seeking naturalization records prior to 1850 or after 1906 the Court of Common Pleas is the best place to start (for the period 1850-1906 the Probate Court had jurisdiction). Prior to 1850 naturalizations may be found in the Journals but the information tends to be very limited, often containing only the person's name and the date of naturalization. However, after 1906 the naturalizations are usually kept as a separate record and are much more detailed. For example in the Declaration of Intent, the prospective citizen gave information on his birthdate, birth place, entry port, entry date, and the name of the ship. In some forms there is a place for a physical description.

An important source for proof of residency in a county can be found within poll books. These records are a list of eligible voters which in the nineteenth century would be a yearly list of adult males who were voting. These can aid researchers in pinpointing the date of immigration to a county even before property was purchased, by approximating birthdates by the appearance of sons on the list, and also possible approximate death dates or migration out of an area by the disappearance of a name. A very similar list is the Quadrennial Enumerations or the Enumeration of White Male Inhabitants. This is a list of all males over twenty-one years of age showing name, address, race, occupation, and freeholder status.

Two interesting records which provide an insight into rural life are the Record of Earmarks and Brands, and Records of Estrays. The first contains the name and address of the owner, description of the brand or earmark, type of livestock, and the date filed. The Record of Estrays is a copy of the notices filed by persons finding stray domestic animals. The notices show the date reported, animals' description, name and address of the person holding the stray, and the Justice of the Peace appraisal and date claimed or sold at auction.

In the Criminal Division of the Court of Common Pleas, researchers may find Coroners' Inquests. These records contain the coroner's reports on investigated deaths, which include the name of decedent, place and cause of death. Depending on the circumstances and the coroner, these files may be extensive or contain very little information.

In the Juvenile Court Division, researchers may find several confidential records. However, the Mothers' Pension Records (Public) is a transcript of all actions regarding the granting of a pension to a widowed or deserted mother with minor children. This record includes the mother's and children's names, their birthdates and residence, and an investigator's narrative report.

Many of these records may still be housed in the courthouse of origin, or may have been transferred to a regional archives. We advise interested researchers to inquire at the CAC for information regarding specific CAC holdings.

Announcements

The Center for Archival Collections has copies of the program and registration forms for the combined annual conventions of the National Genealogical Society and the Ohio Genealogical Society, to be held May 28-31, 1986 in Columbus, Ohio. For more information, write to the CAC, attention Judy Robins.

Historic Preservation

This spring the Historic Preservation Office will again be participating in the Local History Conference. In conjunction with this year's theme of "Community and Family", the Historic Preservation session will focus on the National Register as a method of documenting local history and will use the soon-to-be-completed Village of Clyde National Register nomination as a case study.

The Clyde project, which is being completed by the Bowling Green State University American Studies faculty and students, was funded through a matching grant from the National Register. When it is completed, the citizens of the Village of Clyde will not only have a historic district and several individual sites listed on the National Register of Historic Places; but also will have a comprehensive history of their community.

Reference

The CAC is in the process of converting many of its finding aids to computer disks. This exciting project will enable us to serve you better with new and more detailed listings of such materials as local government records, newspapers, and manuscript collections. Another computer project is the Wood County Obituary Index, an ongoing volunteer effort by the members of the Wood County Chapter of the Ohio Genealogical Society.

The *Archival Chronicle* is the quarterly newsletter of the Center for Archival Collections, Bowling Green State University.

The primary mission of the Center for Archival Collections is to acquire, preserve, and make accessible to researchers documentary materials in four broad categories: Northwest Ohio, University Archives, Rare Books, and Special Collections.

Readers are invited to submit information about events and publications of interest to historical or genealogical researchers in northwest Ohio. Information for each issue should be received by the editor no later than two weeks prior to the first of the month of publication at the Center for Archival Collections, 5th Floor Jerome Library, Bowling Green, Ohio 43403-0175, Attention: Judy Robins, Editor.



Gothic Revival Cottage
Bowling Green, Ohio (Circa 1890)
Center for Archival Collections

Preservation

The Preservation Laboratory would like to remind all of our readers of the services that we offer to libraries, historical organizations, and individuals. The lab has a dual purpose. The first of these is to preserve the original item through leather refurbishing and jacketing, phase boxing or wrapping, cleaning and deacidification, or encapsulation. The second purpose is to preserve the informational content of a fragile or serialized item (such as newsprint) through microfilm. The list below includes the cost for each service.

Refurbishing leather or cloth bound books (Every refurbished book should have a jacket made.)	\$ 2.00 each
Book jackets (for all but oversized items.)	\$ 2.00 each
Acid-free book wrappers	\$ 3.50 each
Phase Boxes	\$10.00 each
Dry cleaning, mending, removing adhesives, etc.	\$15.00 per hour
Washing/Deacidifying documents	\$ 5.00 per square foot (\$ 5.00 minimum charge)
Encapsulating documents	\$ 1.00 per square foot (\$ 1.00 minimum charge)
Post bindings (for all but oversized items.)	\$10.00 each
Microfilming from the original (Includes positive copy and archival storage of the negative)	\$.15 per exposure (\$20.00 minimum charge)
Microfilm duplication	\$15.00/roll

New Acquisitions

Manuscripts

Many of the manuscript collections donated to the CAC reflect the status of the family and community development within given time periods in northwest Ohio. Listed below are examples of such collections selected from our newly acquired or newly arranged and cataloged northwest Ohio manuscript collections.

Family Papers

Seth M. Shank Diary (Paulding County, Ohio) 1923, 1926-1930

New Acquisitions, cont.

Christian A. Risser Letters (Wood County, Ohio) 1879-1888

Bertha M. Carter Papers: Hood and Pargellis Families (Wood County, Ohio) 1818-1943

Church Records

Congregational Church (Berlin Heights, Ohio) 1823-1923, Record Book

First Regular Baptist Church (Berlin Heights, Ohio) 1845-1857, Record book

Clyde Baptist Church (Clyde, Ohio) 1863-1926, Record books

St. Paul Lutheran Church (Danbury Township, Ottawa County, Ohio) 1845-1952, 1970, 1985, Record book (1845-1952), histories (1970, 1985)

First United Presbyterian Church (Fremont, Ohio) 1833-1946, Session records (1833-1923), Women's Missionary Society records (1886-1946)

St. John's Evangelical Lutheran Church (Fremont, Ohio) 1843-1945, Record Books (1843-1890), Women's Missionary Society records (1891-1945)

St. Paul's Episcopal Church (Fremont, Ohio) 1842-1941, Record books (1842-1876), Women's Auxiliary records (1912-1941)

Lakeside United Methodist Church (Lakeside, Ohio) 1881-1936, Record book

First Presbyterian Church (Milan, Ohio) 1825-1954 Record books and Session books

Zoar Lutheran Church (Perrysburg, Ohio) 1853-1974 Record book

St. Peter Lutheran Church (Pontiac/Monroeville, Ohio) 1859-1965, Record books

Local Government Records

Huron County Village of New London

Council/Clerk: Miscellaneous correspondence, minutes, reports, permits, and applications 1909-1978

Department of Health: Correspondence 1960-1966

Mayor's Office: Correspondence 1954-55, 1970-71, 1976, 1978; Mayor's Reports 1960-67, 1970-78

Newspapers on Microfilm

Berlin Call (Berlin Heights, Ohio) 1941-1958

Firelands Farmer (Berlin Heights, Ohio) 1952-1957

Galton Daily Leader (Galton, Ohio) 1891-1917

Galton Inquirer Weekly (Galton, Ohio) 1878-1895

Greenwich Enterprise Review (Greenwich, Ohio) 1949-1982

McClure Press (McClure, Ohio) 1950-1960

Ottawa County Exponent (Oak Harbor, Ohio) 1945-1983

Toledo Times (Toledo, Ohio) 1900-1969

Weekly Chief (Upper Sandusky, Ohio) 1880-1885

Chicago Times (Willard, Ohio) 1883-1915

Northwest, Ohio

Mann, Betty. *Carrick/Karrick Genealogy*. 1983.

Mann, Betty. *300 Years of Bortons in North America: 1679-1979*. 1981.

Ohio Department of Health. *Ohio Veterans Burial Records*. May 1941-December 1981.

Ricker, Frances C. *Ricker Family Genealogy*. 1985.

Sublette, David. *Fluhart-Jewell Genealogy and Family History: Ancestry and Decendants*. 1982.



Home of William Tucker, Postmaster of Toledo Toledo, Ohio (Circa 1900)
Donated by Ruth Tucker Fitkin

Trader's Corner

Coe, George A. *Spiritual Life*. 1900. \$5.00

Hiatt, Jones M. *Voter's Text Book*. 1868. \$10.00

Ingraham, J. H. *Prince of the House of David*. 1864. \$20.00

McClaren, Ian. *The Upper Room*. 1898. \$5.00

McClure's Magazine
Vol. XII, No. 3 and Vol. XIII, No. 1, bound together. \$2.00
Vol. XIII No. 3 and Vol. XIV No. 1, bound together. \$2.00

McDonald, Ralph Waldo. *The Widening Road*. 1952. (2 copies) \$2.50


National Education Association. *The Education of Teachers: Report of The Second Bowling Green Conference*. 1958. \$5.00

Smart, Christopher A. M. *Smart's Horace*. \$15.00

Stewart, Charles W. *Official Records of the Union and Confederate Navies in the War of the Rebellion: Series 1, Vol. 18*. \$15.00

United States Bureau of the Census. *Federal Population Census of Fulton County, Ohio*. 1870. (Microfilm) \$5.00

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Marilyn I. Levinson, Cataloger
Judith A. Robins, Reference Archivist/Newsletter Editor
Nancy G. Steen, Rare Books Librarian

Employees of the Ohio Historical Society Whose Offices are at the CAC

Diane V. Gagel, Local Government Records Specialist
Diana D. Moran, Regional Historic Preservation Coordinator

Visitation Hours at the CAC

Please note that from March 23 through March 30, 1986 the CAC only will be open: Monday through Friday 8:30 a.m. - 4:30 p.m.

From March 31 through April 28, 1986 the CAC will maintain its regular schedule, and will be open Sunday 4:00 p.m. - 8:00 p.m.; Monday 8:30 a.m. - 8:00 p.m.; and Tuesday through Friday 8:30 a.m. - 4:30 p.m.

At an as-yet-undertermined date in mid-May, the CAC will commence its summer schedule: Monday through Thursday 8:00 a.m. - 4:30 p.m.; Friday 8:00 a.m. - 11:00 a.m.

These hours are subject to change in accordance with the schedule of the Jerome Library. Please call ahead to verify these hours before you visit.