Name of Applicant: ___________________________

Department/Program: _________________________

Academic Rank: _____________________________ Year Tenure Awarded at BGSU: ____________

Office Phone: _______________________________ Home Phone: ___________________________

Fax: ______________________________________ E-mail: ________________________________

Title of Proposed Project: ________________________

________________________________________________________________________________

Type of Award Requested:

☐ Fall 1996 ☐ Spring 1997 ☐ one semester, no preference ☐ Fall 1996 and Spring 1997 (two semesters)

External letters of support, submitted separately to the Institute's Acting Director by the application deadline, will be provided by:

1. Name: _____________________________

2. Name: _____________________________

The attached application materials must include the original and six copies of:

• Abstract of Project (350 word limit) • Current Curriculum Vitae
  • Description of Project (not to exceed 10 pages)

SIGNATURES

Applicant: _____________________________ Date: ________________

Department Chair: _________________________ Date: ________________

College Dean: _____________________________ Date: ________________

APPLICATION DEADLINE: December 4, 1995, by 5:00 p.m. Submit the application materials to Karen Gould, Acting Director of the Institute, The Graduate College, 124 McFall Center. Late submissions will not be accepted.
Eligibility

Applicants must be tenured faculty at BGSU. Faculty who have already received an Institute award must wait 5 years before they are eligible to apply for a second award.

Application Guidelines

The application packet should consist of 6 copies of the following:

- An Institute application form;
- An abstract of the project (350 word limit);
- A description of the project, typed double-spaced (not to exceed 10 pages);
- A current curriculum vitae.

In addition, the applicant must solicit two external letters of support to be mailed separately to the Acting Director. Colleagues asked to provide external letters should not be affiliated with Bowling Green State University and they should not have vested interests in any aspect of the proposed project.

The applicant should indicate what efforts, if any, will be made to seek external funding for his/her project, especially if additional funds are needed to assure its completion. The applicant should also describe what efforts have been made in the past to secure outside funding for the proposed project or related projects.

Application forms and guidelines are available at the following locations: the Institute main office (115 College Park Office Building), the Office of Sponsored Programs and Research, and all college offices.

Review Criteria

In reviewing applications, the Institute’s board will consider the following criteria:

- The project’s relevance to the humanistic study of culture, society, and human values;
- Significance of the project for the applicant’s scholarly or creative field;
- Conceptual coherence of the project;
- Clarity of the project description;
- Indication that the project is sufficiently well-conceived and developed to be completed in a timely manner;
- Appropriateness of the length of support requested;
- Significance of the project for the applicant’s teaching and professional development;
- Likelihood that the project will significantly enrich the student, faculty, and community environment of BGSU.

Project Description: The description of the project must be written in a style intelligible to colleagues outside the applicant’s immediate discipline or area of expertise. The applicant should outline the nature of the scholarly or creative project without recourse to theoretical jargon, and s/he should indicate clearly the expected outcome/s. The applicant should also explain how the project enhances
understanding of one or more aspects of the study of culture, society, and human values from a humanistic perspective. The applicant is encouraged to suggest one or more possible ways in which some aspect of the project could be shared with the outside community.

In addition to the written project description outlined above, artists are encouraged to submit an artistic representation of some aspect of the proposed project (e.g., slides, photos, video, tapes).

An applicant applying for a two-semester rather than a one-semester award must justify how the nature, scope, and significance of his/her project warrants extended support. The applicant must also indicate how extended support will benefit the university and the broader community. If the applicant wishes to be considered for both the one-semester and two-semester awards, s/he should indicate as precisely as possible what the project outcome would be for each type of award.

Humanistic inquiry, as it pertains to culture, society, and human values, is informed by methods and analyses that are qualitative, aesthetic, historical, comparative, political, philosophical and ethical, and/or theoretical. Scholarly projects of a purely scientific, technological, or primarily quantitative nature will not be supported. While the ultimate relationship of the project to better teaching is important, awards will not be granted for projects that only involve curriculum or course development.

Proposal Evaluation Procedures

Applications for the Institute Award Program are reviewed by the Institute Board which is convened by the Director of the Institute. The Board is comprised of five tenured faculty--three from the College of Arts and Sciences, one from the College of Education and Allied Professions, and one from the College of Musical Arts. A sixth senior faculty member external to BGSU serves as a consultant. The Associate Vice President for Research or the Dean's designate serves in an advisory capacity. Recommendations for the designation of Institute Scholars and Artists in Residence are made by the Institute Board and forwarded to the Vice President for Academic Affairs for approval in consultation with the Deans of the appropriate colleges.

1995-96 Institute Board:

- Delia Aguilar, Ethnic Studies/Women’s Studies
- Charles Crow, English
- Kathleen Farber, Educational Foundations and Inquiry
- Joyce Eastlund Gromko, Music Education
- Donald Nieman, History

Application Deadline and Announcement Dates

The deadline to apply for Fall 1996 and Spring 1997 Institute awards is 5:00 p.m., December 4, 1995. Application materials should be submitted to the Acting Director, Karen Gould, Associate Dean, the Graduate College.

Notification of the Institute’s Fall 1996 and Spring 1997 Scholars and Artists in Residence will be made by December 20, 1995. Applicants selected as Institute Scholars and Artists in Residence for Fall 1996 and/or Spring 1997 must accept the award by January 10, 1996.