

12-7-2012

# Board of Trustees Meeting Minutes 2012-12-07

Bowling Green State University

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**MINUTES**  
Board of Trustees  
Bowling Green State University  
December 7, 2012

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the Bowen-Thompson Student Union Room 308 at the Bowling Green campus on September 28, 2012: William Primrose III, Chair; James Bailey, Stephen Daley, Vivienne Felix, Stephanie Imhoff, Daniel Keller, David Levey, Megan Newlove, Betty Montgomery, Debra Ryan, Beau Slater, and Fran Voll.

Also present: Mary Ellen Mazey, President; Patrick Pauken, Secretary to the Board; Rodney Rogers, Senior Vice President for Academic Affairs and Provost; Albert Colom, Vice President for Enrollment Management; Sean FitzGerald, General Counsel; Sherideen Stoll, Vice President for Finance and Administration; Timothy Koder, Interim Vice President for University Advancement; Jill Carr, Senior Associate Vice President for Student Affairs and Dean of Students; Rebecca Ferguson, Chief Human Resources Officer; Robin Gerrow, Chief Communications Officer; Lisa Mattiace, Chief of Staff; Barbara Waddell, Director of Equity & Diversity and Assistant to the Provost for Personnel and Academic Conduct; media representatives; and a number of observers.

Mr. Primrose called the meeting to order at 1:32 p.m. The Board Secretary called the roll and announced that a quorum was present (nine trustees).

**PRESIDENT’S REPORT**

Dr. Mazey thanked the Board for their support and work on behalf of Bowling Green State University. Progress is being made toward the goal of 25,000 students including non-traditional, international, and transfer students. New programs are being developed to meet the needs of the Ohio economy. Dr. Mazey reported that there are currently 12 buildings in some phase of renovations. Dr. Mazey described the changing environment of higher education with new performance based SSI, changes in federal financial aid and the focus on affordability, access and quality.

**UNIVERSITY ADVANCEMENT REPORT**

Mr. Tim Koder provided a brief update from University Advancement. The past few years the Foundation Board has faced underwater funds, but fortunately this year there are no funds that are underwater. Mr. Koder stated that the Foundation has committed funds to Enrollment Management for honors student recruitment. An Alumni pre-game event is being planned for the Military Bowl and in February an “Alumni College” event will take place in Florida.

**MINUTES**

No. 9-2013 Mr. Voll moved and Ms. Ryan seconded that the minutes of the September 28, 2012 meeting be approved as written.

All signified in affirmative. Motion carried.

**ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

Ms. Newlove reported that the committee had two action items for Board consideration.

Personnel Changes since the September 28, 2012 meeting

No. 10-2013 Ms. Newlove moved and Ms. Imhoff seconded that the Board of Trustees has reviewed and ratified

**BGSU REPORT OF PERSONNEL CHANGES**  
**FULL-TIME FACULTY**  
**December 7, 2012**

<i>Changes in Assignment, Rank and/or Salary</i>						
<i>No.</i>	<i>Name (last, first)</i>	<i>Rank</i>	<i>Department</i>	<i>College</i>	<i>Effective Date</i>	<i>Explanation of Change</i>
1	Kleine, Susan	Associate Professor	Academic Affairs	AA	December 17, 2012	Appointed Associate Vice Provost for Undergraduate Education. Convert from academic year to fiscal year. Addition of a \$4,139 stipend.

2	Brooks, Michael	Instructor	History	A&S	August 8, 2012	Addition of a \$2,415 academic year stipend for Graduate Coordinator duties.
3	Kern, Kirk	Instructor	Marketing	CBA	November 1, 2012	Appointed Interim Director of the Dallas-Hamilton Center for Entrepreneurial Leadership. Addition of a \$20,000 stipend from November 1, 2012 through July 31, 2013.
4	Partin, Matthew	Lecturer	Biological Sciences	A&S	December 1, 2012	Addition of a \$4,500 stipend from December 1, 2012 through May 3, 2013 for duties as a Faculty Fellow in the Center for Teaching and Learning.
<b>Resignations</b>						
1	Lawrence, Jessica	Instructor	Geology	A&S	December 31, 2012	Resignation
2	Muthusamy, Senthikumar	Associate Professor	Management	CBA	November 1, 2012	Resignation
<b>Retirements</b>						
1	Danzinger Jr., Edmund	Professor	History	A&S	December 14, 2012	Retirement
2	Edwards, Bruce	Professor	Distance Programs / E-Learning	EM	December 31, 2012	Retirement

**PERSONNEL CHANGES  
ADMINISTRATIVE STAFF**

**August 30, 2012 through November 7, 2012**

<b>New Administrative Appointments: Full Time and Part Time</b>						
<b>Name</b>	<b>Explanation</b>	<b>Position</b>	<b>Department</b>	<b>Division</b>	<b>Fiscal Year Salary</b>	<b>Effective Date</b>
Ampiaw, Victoria	Return to BGSU: left from student status	Assistant Director, Educational Talent Search	TRIO Programs	Student Affairs	\$54,000	10/1/12
Farrell, Kevin	New to BGSU	Head Men's Golf Coach	Men's Golf	President	\$37,000	8/28/12
Gildon, James	New to BGSU	Assistant Women's Track and Field Coach	Women's Track and Field	President	\$32,500	10/29/12
Jefferson, Mallory	Return to BGSU: left from student status	Post Masters Clinical Follow	Counseling Center	Student Affairs	\$42,000	9/1/12
Lawrie, Joshua	New to BGSU	Assistant Director, Housing & Administration	Office of Residence Life	Student Affairs	\$62,000	10/27/12
Lewandowski, Joanna	Return to BGSU: left from student status	Grants Analyst	Office of the Controller	Finance & Administration	\$45,000	9/10/12
Nardecchia, Robb	Return to BGSU: left and rehired	New Media Developer-Web Designer	Marketing & Communications	President	\$40,000	9/15/12
Pechac, Michael	New to BGSU	Academic Coordinator	Intercollegiate Athletics	President	\$35,000	8/27/12
Plaza, Raymond	New to BGSU	Associate Director	Office of Multicultural Affairs	Student Affairs	\$50,000	11/5/12
Richardson, Jason	New to BGSU	Information Security Analyst	Information Technology Services	Finance & Administration	\$63,000	9/17/12

Stearns, Susan	New to BGSU	Assistant Director, Programs COSMOS	COSMOS	Academic Affairs	\$48,830	11/2/12
Straka, Leslie	Return to BGSU: left and rehired	Assistant to the Dean	College of Education and Human Development	Academic Affairs	\$48,500	9/1/12
Usner, Joy	New to BGSU	Coordinator of Student Organizations & Major Events	Office of Campus Activities	Student Affairs	\$41,000	9/17/12
Van Wechel, Amanda	Return to BGSU: left and rehired	Coordinator, Music Admissions	College of Musical Arts - Office of the Dean	Academic Affairs	\$45,000	9/1/12
<b>Changes in Assignment, Title, and/or Salary</b>						
<b>Name</b>	<b>Explanation</b>	<b>Position</b>	<b>Department</b>	<b>Division</b>	<b>Fiscal Year Salary</b>	<b>Effective Date</b>
Duda, Linda	Change in title due to re-evaluation of position	From: Manager To: Assistant General Manager	BGSU Dining Services	Finance & Administration	\$53,368	9/1/12
Ginsburg, Michael	Increase in salary due to additional responsibilities	Associate Dean of Students	Office of the Dean of Students	Student Affairs	From: \$74,379 To: \$76,879	9/1/12
Krebs, Ann	Change in title	From: Director of Marketing and Promotions To: Communications Manager	Marketing & Communications	President	\$67,868	10/1/12
Lauderman, Ellen	Change in title	From: Director of Non Profit Accounting To: Senior Financial Reporting Lead	Office of the Controller	Finance & Administration	\$67,085	9/1/12
Priebs, Abby	Change in title and salary due to accepting new position	From: Interim Assistant Director, Supervision To: Assistant Director, Supervision	Office of Residence Life	Student Affairs	From: \$49,300 To: \$51,500	9/1/12
Schnurr, Dean	Increase in salary due to external market	Director, Marketing and Public Relations	BGSU Firelands-College Relations	Academic Affairs	From: \$61,813 To: \$71,812	9/1/12
Semer, Claire	Change in title and salary due to accepting new position	From: Senior Coordinator, Diversity To: Assistant Director, Residence Life	Office of Residence Life	Student Affairs	From: \$44,951 To: \$53,000	9/1/12
Short, Anthony	Change in title and salary due to permanent additional duties	From: Assistant General Manager, Educational Services To: General Manager, Production, Engineering, and Educational Services	WBGU-TV Television	President	From: \$73,780 To: \$87,256	9/1/12

Simon, Tina	Change in title and salary due to permanent additional duties	From: Asst. General Manager, Development and Finance To: General Manager, Development, Finance, and Programming	WBGU-TV Television	President	From: \$66,160 To: \$86,263	9/1/12
Snyder, Kacee	Change in departments due to transfer of position	Assistant Director	From: Alumni Office To: Career Center	From: University Advancement To: Academic Affairs	\$46,920	10/1/12
Tharp, Bridget	Change in departments due to transfer of position	Communications Specialist, Writer	From: Alumni Affairs To: Marketing & Communications	From: University Advancement To: President	\$47,059	10/1/12
<b>Contracts Concluded</b>						
<b>Name</b>	<b>Explanation</b>	<b>Position</b>	<b>Department</b>	<b>Division</b>	<b>Fiscal Year Salary</b>	<b>Effective Date</b>
Bellfy, Joseph	Resignation	Associate Director, Marketing	Alumni Office	University Advancement	\$52,346	9/21/12
Ferguson, Susan	Resignation	Financial Analyst	Development Office	University Advancement	\$58,844	11/7/12
Matthews, Barbara	Resignation	Senior Financial Accountant	Office of the Controller	Finance & Administration	\$57,818	10/27/12
Nafziger, Heidi	Resignation	Manager, Falcon Team Store	Falcon Team Store	Finance & Administration	\$35,700	9/7/12
Pawloski, Eric	Resignation	Art Technician	School of Art	Academic Affairs	\$45,709	11/1/12
Serio, Marsha	Retirement, (BGSU/OPERS)	Manager, Employee Relations	Office of Human Resources	President	\$74,504	11/1/12

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Ms. Imhoff, Mr. Keller, Mr. Levey, Ms. Montgomery, Ms. Newlove, Mr. Primrose, Ms. Ryan, and Mr. Voll. The motion was approved with nine affirmative votes.

Proposed New Program in Inclusive Early Childhood Education

No. 11-2013 Ms. Newlove moved and Ms. Imhoff seconded that:

WHEREAS, the Ohio Board of Regents has expressed concern over the abundance of general early childhood education graduates in Ohio and the lack of jobs currently available for these graduates;

WHEREAS, there is a documented need for early childhood special educators in the state of Ohio;

WHEREAS, College of Education and Human Development faculty at Bowling Green State University (BGSU) from the Schools of Teaching and Learning; Intervention Services; Educational Foundations, Leadership, and Policy; Family and Consumer Sciences; and Human Movement, Sport, and Leisure Studies; along with faculty from BGSU Firelands have worked collaboratively over the past two years to create a state-of-the-art birth to grade three integrated program in Inclusive Early Childhood Education (IECE);

WHEREAS, the IECE program will prepare BGSU students and graduates for two Ohio teaching licenses (PK-to-grade three Early Childhood and PK-to-grade three Intervention Specialist) and an Ohio

Department of Developmental Disabilities certificate (birth-age three);

WHEREAS, the IECE program responds to the need to prepare Early Childhood candidates to meet the needs of all students;

WHEREAS, the IECE program will be among the first in the State of Ohio to provide future teachers with the necessary knowledge and skills to work with all young children, with and without disabilities; and

WHEREAS, the IECE program is a collaborative program to be administered by the School of Teaching and Learning and the School of Intervention Services, with the Schools of Educational Foundations, Leadership, and Policy; Family and Consumer Sciences; and Human Movement, Sport, and Leisure Studies as interdisciplinary partners in program design and teaching.

NOW THEREFORE BE IT RESOLVED that the Bowling Green State University Board of Trustees approve the proposed program in Inclusive Early Childhood Education.

All signified in affirmative. Motion carried.

Ms. Newlove reported that information items presented to the committee included updates on the key initiatives from the Division of Academic Affairs and Division of Student Affairs: retention initiatives, academic facilities planning and new program development.

#### **FINANCIAL AFFAIRS/FACILITIES COMMITTEE**

Ms. Ryan reported that the Financial Affairs/Facilities Committee had met that morning and considered several action and information items.

#### Master Tax-Exempt Lease/Purchase Agreement

No. 12-2013 Ms. Ryan moved and Mr. Daley seconded that:

WHEREAS, Section 3345.11 of the Ohio Revised Code authorizes the University to, among other things, acquire, by purchase, lease, lease-purchase, lease with option to purchase or otherwise, equip, furnish, reconstruct, alter, enlarge, remodel, renovate, rehabilitate, improve, maintain, and repair auxiliary facilities and education facilities; and

WHEREAS, replacing certain University replacement telephone equipment and related telephone infrastructure (the "Project") is necessary, and in the best interests of Bowling Green State University (the "University"); and

WHEREAS, the Board of Trustees of the University has determined that it is in the best interests of the University to finance the Project through the use of a Master Tax- Exempt Lease-Purchase Agreement (the "Agreement") with Key Government Finance, Inc. ("Key");

NOW, THEREFORE BE IT RESOLVED, that pursuant to Sections 3345.11 of the Ohio Revised Code, and such other provisions of state and federal law as may be applicable, the President and the Vice President for Finance and Administration, or either of them, after review by the Office of General Counsel, be and each of them hereby is, alone or in combination with each other, delegated such authority as may be necessary to sign, execute, deliver, approve and perform the Agreement, and all such other necessary documents incidental to such Agreement to include but not be limited to:

- (a) an escrow agreement between the University and the lender; and
- (b) property schedule(s) for the Project, to be attached to the Master Agreement; and
- (c) other agreements, instruments, documents, certificates, and representations necessary or appropriate to complete the development, construction, and financing of the Project, including but not limited to a federal income tax compliance certificate.

BE IT FURTHER RESOLVED, that the execution by any of the aforementioned officers of the University of any of the documents, agreements, instruments and certificates contemplated above shall be

conclusive evidence that such action was authorized by this Resolution; and

BE IT FURTHER RESOLVED, that the Agreement be set at a sum not to exceed the purchase price as described in the final property description (Exhibit 1) agreement – currently estimated purchase price of \$7,000,000; and

BE IT FURTHER RESOLVED, that the University's obligations under the Agreement are subject to an annual appropriation as may be set forth in any and all of the documents signed or executed in connection with the Agreement; and

BE IT FURTHER RESOLVED, that the Agreement be designated as a "qualified tax- exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended; and

BE IT FURTHER RESOLVED, that the actions of the President, the Vice President for Finance and Administration, and other employees of the University, up to and including the date of this Resolution, in taking any preliminary actions in connection with the transactions described in this Resolution, are hereby ratified, confirmed and approved.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Daley, Ms. Imhoff, Mr. Keller, Mr. Levey, Ms. Montgomery, Ms. Newlove, Mr. Primrose, Ms. Ryan, and Mr. Voll. The motion was approved with nine affirmative votes.

#### Replacement Greek Housing Plan and Recommendation

No. 13-2013 Ms. Ryan moved and Mr. Daley seconded that:

WHEREAS, the Board of Trustees recognizes that planning for the University's long- term development of the Bowling Green campus and physical environment is a valuable and critical requirement for accomplishing the University's Mission and Strategic Plan; and

WHEREAS, planning related to replacement Greek Housing has been presented to the Board of Trustees over the course of the past two years; and

WHEREAS, the Board is satisfied with the work performed and that it is sufficient to serve as a reasonable basis for proceeding with the replacement Greek Housing;

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby authorizes the Vice President for Finance and Administration or her designee to proceed with issuing a competitive solicitation(s) to select one or more development teams to perform programming, design and construction of replacement Greek Housing beds (approximately 400) and replacement residence hall beds (approximately 800).

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Daley, Ms. Imhoff, Mr. Keller, Mr. Levey, Ms. Montgomery, Ms. Newlove, Mr. Primrose, Ms. Ryan, and Mr. Voll. The motion was approved with nine affirmative votes.

#### Approval of FY 2013 Elevator Renovations – Offenhauer Towers

No. 14-2013 Ms. Ryan moved and Mr. Voll seconded that:

WHEREAS, 2010 bonded funds in the amount of \$1,470,481 have been identified for a complete elevator modernization of all units in the Offenhauer Towers, including replacing cabs, roller guides, motors, wiring, and control systems, as well as enhancing the safety and communication systems to meet current code requirements; and

WHEREAS, the University wishes to provide ADA current Ohio Building Code compliant and reliable elevators; and

WHEREAS, the design, bidding, and construction will follow all applicable state laws and regulations;

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby authorizes the Vice President for Finance and Administration to proceed with the project as described above.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Ms. Imhoff, Mr. Keller, Mr. Levey, Ms. Montgomery, Ms. Newlove, Mr. Primrose, Ms. Ryan, and Mr. Voll. The motion was approved with nine affirmative votes.

Approval of FY 2013 Parking Lot Improvements

No. 15-2013 Ms. Ryan moved and Mr. Keller seconded that:

WHEREAS, \$1,276,000 in Parking Services Renewal and Replacement Reserve funds have been identified for the rehabilitation of specifically prioritized parking lots as identified in the background to the resolution; and

WHEREAS, the proposed parking lot improvements are intended to address deterioration or provide greater utility from the lots outlined as part of this project; and

WHEREAS, the design, bidding, and construction will follow all applicable state laws and regulations;

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby authorizes the Vice President for Finance and Administration to proceed with this project as described above.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Ms. Imhoff, Mr. Keller, Mr. Levey, Ms. Montgomery, Ms. Newlove, Mr. Primrose, Ms. Ryan, and Mr. Voll. The motion was approved with nine affirmative votes.

Approval of Organic Chemistry Teaching Lab Renovation

No. 16-2013 Ms. Ryan moved and Mr. Daley seconded that:

WHEREAS, State Basic Renovation Funds in the amount of \$356,500 and State Capital Project Funds in the amount of 543,500 have been identified; and

WHEREAS, the conditions within the laboratory are poor and in need of renovation; and

WHEREAS, the work will include creating individual work stations with laboratory hoods, along with providing updated instructional equipment; and

WHEREAS, the design, bidding, and construction will follow all applicable state laws and regulations;

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby authorizes the Vice President for Finance and Administration to proceed with this project as described above.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Ms. Imhoff, Mr. Keller, Mr. Levey, Ms. Montgomery, Ms. Newlove, Mr. Primrose, Ms. Ryan, and Mr. Voll. The motion was approved with nine affirmative votes.

Amendment to the Lease of Land for Development of a Student Health Center

No. 17-2013 Ms. Ryan moved and Ms. Montgomery seconded that:

WHEREAS, the Board of Trustees approved the creation of a ground lease for the purpose of constructing a Student Health Center at their September 27, 2012 meeting; and

WHEREAS, the Board authorized the President and the Vice President for Finance and Administration, or either one of them, to sign and deliver on behalf of the University temporary and permanent easements, certifications and such other instruments and agreements that may be necessary or appropriate to carry out the lease of the Project Site and permit the development of the Student Health Center by WCH; and

WHEREAS, it has been determined, upon the advice of counsel and after conferring with representatives from the Wood County Hospital (WCH), that the following amended language “*and its subsidiaries*” needs to be included to the original authorization;



NOW, THEREFORE BE IT RESOLVED, by the Bowling Green State University Board of Trustees as follows:

Section 1. Ground Lease Authorized. This Board authorizes the lease of the Project Site to Wood County Hospital *and its subsidiaries* for the Lease Term described below under a lease agreement (the “Ground Lease”) between the University, as lessor, and WCH *and its subsidiaries*, as lessee, for the purpose of the development of the Project on the Project Site and containing terms determined by the President and Vice President for Finance and Administration to be necessary or appropriate to enable WCH *and its subsidiaries* to develop and finance the Project sufficient to pay the costs of the Project. The President and the Vice President for Finance and Administration or either one of them is authorized to sign and deliver the Ground Lease on behalf of the University, subject to approval of its form by the General Counsel of the University as being in compliance with applicable laws and consistent with this resolution.

Section 2. Ground Lease Provisions. The terms of the Ground Lease may include, without limitation: the provision by the University or WCH *and its subsidiaries* of utilities to the Project Site for gas, water, electrical, storm and sanitary sewer, cable, data transmission and other necessary utilities; provision for temporary easements on adjacent land for access to the Project Site and the staging of construction; cooperation with respect to maintaining the exemption from ad valorem property taxes of the Project Site and the improvements thereon; the University’s fee interest in the Project Site will not be subjected to any liens or encumbrances securing the Project financing nor subordinated to any leasehold mortgage in the Project.

Section 3. Lease Term. The duration of the Ground Lease (the “Lease Term”) shall not exceed the depreciation period of the building (asset) being created plus ten years. Renewal options may be included in the Ground Lease for the extension of the Lease Term for subsequent renewal periods not in excess of 30 years.

Section 4. Rent. The consideration for the lease of the Project Site to WCH *and its subsidiaries* by the University is the obligation of WCH *and its subsidiaries* to develop the Project on the Project Site in accordance with agreements, plans and specifications approved by the University. Accordingly, the rent to be paid by WCH *and its subsidiaries* is to be nominal.

Section 5. Related Matters. The President and the Vice President for Finance and Administration, or either one of them, is authorized to sign and deliver on behalf of the University temporary and permanent easements, certifications and such other instruments and agreements that may be necessary or appropriate to carry out the lease of the Project Site and permit the development by WCH *and its subsidiaries* of the Project.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Ms. Imhoff, Mr. Keller, Mr. Levey, Ms. Montgomery, Ms. Newlove, Mr. Primrose, Ms. Ryan, and Mr. Voll. The motion was approved with nine affirmative votes.

Ms. Ryan reported that Ms. Sheri Stoll gave brief presentations on six informational items: Updates on the BCI Building, the Student Health Center, and Health and Human Services; Master Plan Status Update; University Investment Schedule through October 31, 2012; Capital Projects Status Report through October 31, 2012; the future projects schedule; and the E & G Expenditure Report through October 31, 2012.

#### **AUDIT COMMITTEE**

Mr. Bailey reported that the only action item before the committee was the approval of minutes from the September 27, 2012 meeting. Discussion items on the agenda included a University compliance report on the Clery Act presented by Ms. Monica Moll, Director of Public Safety; the WBGU audit results, presented by Mr. Jim Lambert; a summary of fraud hotline statistics; a corrective action update; and an Audit Committee training topic.

#### **INVESTMENT COMMITTEE**

Mr. Levey reported that the Investment Committee met yesterday and the only action item before the committee was the approval of minutes from the September 27, 2012 meeting. Discussion items included reviews of the market performance and the October 31, 2012, Investment Schedule.

## REPORTS - CONSTITUENT REPRESENTATIVES

### Firelands College Board Representative, Ida Alexander

Ms. Alexander reported that she was delighted to have Dr. Mazey present on the Firelands campus in late October. She also thanked Mr. Colom for assisting in the development of 25 retention initiatives including drop-in advising. Ms. Alexander thanked the Board for planning the February meeting on the Firelands campus.

### Administrative Staff Council Representative, Thomas Siebenaler

Mr. Siebenaler noted that the Morale Committee Report will be finalized this month and implemented beginning Spring 2013. Administrative Staff Council is working in collaboration with the Office of the Provost, the Office of Equity & Diversity, the Office of Human Resources, and Director of Public Safety, Monica Moll on several initiatives including helping to promote diversity within hiring procedures at BGSU, and addressing the needs regarding parking, shuttles, police and safety. Administrative Staff Council supported three research projects this fall.

### Classified Staff Council Representative, Terry Carver

Ms. Carver updated the Board on the review of classification process currently underway, mid-year performance appraisals, Classified Staff Council's support of the tobacco-free initiative, and a welcome packet for new classified staff employees. A centralized listing of Notary Publics on campus has been compiled. Ms. Carver also reported that the number of Classified Staff Council members has increased from 15 to 20.

### Faculty Representative, Dr. Mark Earley

Dr. Earley reported that faculty morale remains low and that the faculty await the completion of the first bargained contract. Dr. Early also updated the Board on recruitment and retention discussions, the review of University standing committees and praised the work of Dr. Craig Zirbel on behalf of BGSU.

### Graduate Student Representative, David Sleasman

Mr. Sleasman reported that along with Vivienne Felix, he attended the Kwanzaa kickoff. Mr. Sleasman thanked Dr. Mazey for her joint letter with Mayor Edwards on the recent discrimination incidents. Mr. Sleasman spoke on the smoke-free policy discussions, electronic submissions of theses and dissertations, and grievance procedures. Mr. Sleasman thanked Trustee Voll for speaking to graduate students and Graduate Student Professional Development Day.

### Undergraduate Student Representative, Alex Solis

Mr. Solis stated that \$22,000 had been raised and 150 students shaved their heads for the St. Baldrick's event on campus. Mr. Solis also reported on the tobacco-free initiative, gender inclusive housing, and the selection of the next undergraduate representative to the Board of Trustees.

## ANNOUNCEMENTS

Mr. Primrose made a few brief announcements before the Board adjourned. Mr. Primrose stated that the next meeting will be held on February 22, 2013 at BGSU Firelands. Mr. Primrose congratulated the Women's Volleyball team on their conference championship and success in the NCAA Tournament as well as the football team on their season and selection to play in the Military Bowl.

Mr. Primrose continued the tradition of "passing of the gavel" to give Trustees the opportunity to highlight accomplishments and efforts of programs and individuals at Bowling Green State University.

## EXECUTIVE SESSION

At 2:55 p.m., Mr. Primrose announced that in keeping with the provisions of the state's "sunshine law" and Amended Section 121.22 of the Ohio Revised Code, the Board members would meet in an executive session to consider a public employee matter with respect to employment, evaluation, and compensation, and to discuss bargaining with public employees concerning their compensation or other terms and conditions of their employment. He requested that members meet in Room 310 with the regular meeting to be reconvened in approximately 45 minutes.

No. 18-2013 Mr. Primrose moved and Mr. Daley seconded that members of the Board meet in an executive session under divisions (G)(3) and (5) of the Ohio Open Meetings Act (Ohio Revised Code Section 121.22) to consider a public employee matter with respect to employment, evaluation, and compensation, and to discuss bargaining with public employees concerning their compensation or other terms and conditions of their employment.

The Board Secretary conducted a roll call vote with the following results: Voting “yes” – Mr. Daley, Ms. Imhoff, Mr. Keller, Mr. Levey, Ms. Montgomery, Ms. Newlove, Mr. Primrose, Ms. Ryan, and Mr. Voll. The motion was approved with nine affirmative votes.

The regular meeting was recessed and the members moved into executive session in Room 310.

Mr. Primrose reconvened the regular meeting at 3:12 p.m. and The Board Secretary called the roll and announced that a quorum was present (nine trustees). Mr. Primrose presented two action items for approval.

Approval of the Proposed Collective Bargaining Agreement with the International Union of Police Associations (IUPA), Local No. 103; Contract Period July 1, 2012 – June 30, 2015

No. 19-2013 Mr. Primrose moved and Ms. Newlove seconded that:

WHEREAS, the University and the IUPA Local 103 have been engaged in negotiations for the purpose of concluding a Collective Bargaining Agreement for the period from July 1, 2012 – June 30, 2015; and

WHEREAS, the University and the IUPA negotiating teams reached a tentative agreement that was approved by the IUPA membership on December 6, 2012; and

WHEREAS, a background to this resolution summarizing the proposed contract revisions is attached to and included in this resolution; and

WHEREAS, the Board has reviewed the proposed background and terms and has determined that it is both reasonable and equitable to the parties; and

WHEREAS, the Board expresses its appreciation to all concerned parties for their efforts to bring this matter to a successful resolution;

NOW, THEREFORE BE IT RESOLVED, that pursuant to its authorities under Chapter 3341 and Chapter 4117 of the Ohio Revised Code, the attached Collective Bargaining Agreement is hereby approved and ratified by the Board; and

BE IT FURTHER RESOLVED, that the appropriate officers and managers of the University are hereby authorized and directed to execute and to deliver the Collective Bargaining Agreement to the lawful representatives of the IUPA Local 103 and, upon full execution of the same, to timely deliver a copy of the Agreement to the State Employment Relations Board; and

BE IT FURTHER RESOLVED, that the Board hereby ratifies and confirms any and all actions taken by the officers and managers of the University and their representatives prior to the date of this Resolution to negotiate the Collective Bargaining Agreement and to present it to the Board for its consideration.

Presidential Evaluation and Compensation

No. 20-2013 Mr. Primrose moved and Ms. Newlove seconded that:

the Bowling Green State University Board of Trustees approve a 2% salary increase and a \$50,000 bonus for President Mary Ellen Mazey effective immediately.

**ADJOURNMENT**

At 3:13 p.m. Ms. Imhoff moved and Ms. Ryan seconded that the meeting be adjourned.